Andover Regional Board of Education Regular Meeting

September 23, 2024

Attendance:

Present: Ms. Jane Byron, Mrs. Maria Dunbar, Mr. James Fetcho, Mr. Brian Hertenstein, Dr. Jeffrey Neubig, Mr. Steven Minnick, Mr. William Porter, Mrs. Lena Sciroppo and Dr. Robert Koroski

Also Present: Ms. Nicole Sylvester, School Business Administrator/Board Secretary
Mr. John Fritzky, Superintendent
8 members of the public/staff

Not Present: None

I. INTRODUCTORY ITEMS:

President Koroski called the meeting to order at 7:30 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: President Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION: None at this time.

III. PRESENTATION(S): None at this time.

IV. APPROVAL OF MINUTES:

Ms. Byron moved and Mrs. Dunbar seconded, that the Andover Regional Board of Education approve the minutes of the following Board of Education meeting, as recommended by the

Superintendent of Schools.

Roll Call Vote:

Yes: Ms. Byron, Mrs. Dunbar, Mr. Fetcho, Mr. Hertenstein, Dr. Neubig, Mr. Minnick, Mr. Porter, Mrs. Sciroppo and Dr. Koroski

No: None

Abstain: None

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	Finance/Operations	Curriculum/Instruction
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Mrs. Dunbar (Chair)
Mrs. Sciroppo	Mr. Hertenstein	Dr. Neubig
Dr. Koroski	Mr. Minnick	Ms. Byron

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Mrs. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Mrs. Dunbar
Newton Board of Education Rep.	Ms. Byron	Dr. Koroski
Sussex County Educational Services	Mr. Hertenstein	Dr. Koroski
Andover Regional Parent Teacher Association	Mrs. Sciroppo	Dr. Neubig
Township Liaison	Dr. Koroski	Mrs. Dunbar/Dr. Neubig
Negotiations/Sick Bank	Dr. Koroski	Mr. Hertenstein/ Mr. Fetcho
QSAC Committee	Dr. Koroski	Mr. Minnick
Tri-District Consortium	Dr. Koroski	Mr. Porter & Mrs. Sciroppo
SEPAG Liaison	Dr. Koroski	Mr. Fetcho

Special Committees/Ad Hoc Assignments:

Mr. Porter stated the Personnel/Policy committee discussed new hires and resignations, along with policies and back to school night, discussion ensued.

Ms. Sylvester stated the Finance/Operations committee discussed facilities updates and other district financial articles, discussion ensued.

Mrs. Dunbar stated the Curriculum/Instruction committee discussed new ELA & Math Standards, Back to School night, Atlas and new teacher orientation, etc. discussion ensued.

VI. SUPERINTENDENT REPORT:

A. Mr. Fritzky stated we are looking to hire additional paraprofessionals.
B. Mr. Fritzky stated we had positive opening days for staff in-service days.
C. Mr. Fritzky said we had a wonderful opening day of school for students.
D. Mr. Fritzky said he was able to attend Back to School Night at LPS on September 11th and there was a tremendous parent turnout, and the night ran very smoothly.
E. Mr. Fritzky attended the September 12th Back to School Night at FMB and it was wonderful to see so many families that were excited for their students to be back in school.
F. Mr. Fritzky attended the Ice-Cream Social and it was a very well attended event on September 13th, run by the PTA. He thanked Mr. Iazzetti, Mrs. Dillon, Officer Walsh, and Ms. Ross for volunteering to be in the dunk tank as it was easily the most popular event.
G. Mr. Fritzky stated that SEPAG held their meeting on September 16th. He welcomed this group of parents and thanked the leaders of SEPAG for setting up this organization.
H. Mr. Fritzky stated he held his first parents academy with about 20 attendees.
I. Mr. Fritzky stated that October 31st is the last day to file for the senior freeze for this tax season.
J. Mr. Fritzky gave his HIB Report.

Mr. Porter moved and Mrs. Sciroppo seconded, that the Andover Regional Board of Education approve the resolution below as presented:

Resolve that the Board of Education accepts the attached HIB Report**,** as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Ms. Byron, Mrs. Dunbar, Mr. Fetcho, Mr. Hertenstein, Dr. Neubig, Mr. Minnick, Mr. Porter, Mrs. Sciroppo and Dr. Koroski

No: None

Abstain: None

B. Curriculum, Instruction & Assessment: Listed below is the report from **Jennifer Reynolds,** Coordinator of Curriculum, Instruction and Assessment

- Worked with Administrative Team to organize and run the New Staff Orientation
- Worked with Administrative Team to prepare opening two days of professional development for the staff
- Worked with Atlas to successfully complete the transition of curriculum materials to the system and prepare for the opening of the public site
- Worked with the elementary math team to prepare for the upgrade to Eureka Math Squared
- Worked with the FMB summer literacy team to create the Tier 1 expectations and to align Phonics first scope and sequence with 2023 ELA NJSLS
- Prepared NJSLA data folders for staff
- Prepared NJSLA Individual Student Reports for mailing
- Met with NJDOE Office of Science Assessments to discuss NJSLA Science
- Worked with Mr. Fritzky on the NJQSAC District Improvement Plan
- Attended Great Minds Power Up Professional Development Workshop
- Worked with Patti Ross on completing WIDA trainings and on developing ML screening schedule
- Worked with Gifted and Talented teachers to review programmatic expectations and to develop screening process
- Organized participation in Foundational Knowledge in Phonological Awareness training for our grade K and 1 ELA teachers

C. Technology Report: Listed below is a report from Joseph DeLuca, Technology/Network Systems Administrator.

- Met with NJ-ACT to discuss door access controls.
- Conducted new staff orientation technology training.
- Prepared and updated student devices to support our 1:1 student to device program.

D. Child Study Team Report: The updates below regarding the District CST and Special Services are prepared by Suzanne Ross, Supervisor of Special Services/LDTC.

- Ongoing collaboration with the administrative team regarding operations, programs and schedules, finalizing staffing needs for the 24/25 school year.
- Worked with the Administrative Team to coordinate New Staff Orientation 8/22/24
- Worked with the Administrative Team to prepare two day inservice programming for the start of the 2024/2025 school year.

- Met virtually with NIEER/Rutgers representative to discuss results of Early Childhood Education Rating Scales (ECERS).
- Conducted several substitute and/or paraprofessional interviews.
- Mr. Fritzky and I met with the district Special Education Parents Advisory Group (SEPAG) to coordinate and plan dates for meetings for the 24/25 school year.
- Prepared paraprofessional schedules for the 24/25 school year.
- Conducted tours of the preschool program with families of preschool age children.
- Met with district paraprofessionals to discuss program and student specific needs.

E. Suspension Report

F. Principal's Reports

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT:

- Ms. Sylvester reminded everyone that we are now serving breakfast at both schools. She also indicated that if you qualify for free lunch then you also qualify for free breakfast.

- Ms. Sylvester followed up on the article of the unallocated $69 million dollars in a newspaper article about the Educational Services Commission of NJ stating that this is their surplus and they are working on a C.A.P. to be submitted this month with how they will be reallocating those funds.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS:

Below are the comments from the Public, all questions were answered and discussed, if applicable.

Mrs. Gillespie- Asked if the Superintendent survey will be paper or online and suggested that the seniors get paper copies and asked when it would be available.

IX. ACTION ITEMS:

A. PERSONNEL/POLICY:

Dr. Neubig moved and Mr. Hertenstein seconded, that the Andover Regional Board of Education approve resolutions #1-30 as presented:

1. **Resignation**: Approve and accept, retroactively, with best wishes the resignation of Karen Dul, ParaProfessional, effective June 30, 2024, as recommended by the Superintendent of Schools.

2. **Resignation**: Approve and accept, retroactively, with best wishes the resignation of Lorena Adelhoch, ParaProfessional, effective June 30, 2024, as recommended by the Superintendent of Schools.

3. **Resignation**: Approve and accept, retroactively, with best wishes the resignation of Blanca Fox, ParaProfessional, effective June 30, 2024, as recommended by the Superintendent of Schools.

4. **Resignation**: Approve and accept, retroactively, with best wishes the resignation of Michele Reilly, Secretary, effective August 26, 2024, with last day worked September 20, 2024, as recommended by the Superintendent of Schools.

5. **Paraprofessional Staff for 2024-2025 School Year:** Approve, retroactively, the following Paraprofessional staff members for the 2024-2025 school year, as recommended by the Superintendent of Schools.

NAME	Start Date	SCHOOL	ASSIGNMENT**	HOURS	STEP	SALARY
Erica Farrell	9/3/24	FMB	Shared para gr. 2 RC/ICS	28.75	2	$25,519
Kaila McGuire	9/4/24	FMB	Shared para grK (MD1)	28.75	1	$24,641

** Assignments subject to change.

6. **Para Increase in Hours**: Approve, retroactively, Elizabeth Nuvolone, ParaProfessional increase in hours from 28.75 to 29 hours per week retroactively from 9/5/2024 at a new salary of $24,855 due to maintaining continuity for student needs, as recommended by the Superintendent of Schools.

7. **Teacher Leader Committee (FMB)**: Approve the following teachers as FMB TLC (Teacher Leader Committee) for the 2024-2025 school year at a stipend of $1,000 to be paid through the Title I grant, as recommended by the Superintendent of Schools.

Jeni Moriarty
Jen Bogert
Nicole Smith
Lauren Huffman

8. **Teacher Leader Committee (LPS)**: Approve the following as LPS TLC (Teacher Leader Committee) for the 2024-2025 school year at a stipend of $1,000 to be paid through the Title I grant, as recommended by the Superintendent of Schools.

Leo LaBarge

Jennifer Coffey

9. **Rescind Approval of IDEA Funded Aide**: Rescind motion P/P motion #12 from August 21, 2024 Board meeting as follows:

*12. **Approval of IDEA Funded Aide**: Approve the following salary to be funded by the Federal IDEA Basic grant for employee #1361 Rosita Coye at 27% for $7,178, for the 2024-2025 school year, as recommended by the Superintendent of Schools.*

10. **Approval of IDEA Funded Aide**: Approve the following salary to be funded by the Federal IDEA Basic grant for employee #1471 Karen Skelly at 29% for $7,178, for the 2024-2025 school year, as recommended by the Superintendent of Schools.

11. **Additional Lunch/Recess Duty Coverage**: Approve the following lunch/recess duty coverage for the 2024-2025 school year to be paid per the terms in the AREA contract, as recommended by the Superintendent of Schools.

Teacher	**Additional Lunch/Recess Duty Assignments**	**Current Stipend Amount noted in AREA 2020-2024 Contract**
Connor Mendes	3 additional days	$2,400
Brittany Grau	3 additional days	$2,400
Stacy Publik	3 additional days	$2,400
Sandra Sica	3 additional days	$2,400
Alison DelDuca	2 additional days	$1,600
Jenny March	1 additional day	$800
Dave Petersen	1 additional day	$800

12. **Schedule B Stipend**: Approve Lauren Mann as LPS Choir Director for the 2024-2025 school year at the Schedule B stipend of $1,450, as recommended by the Superintendent of Schools.

13. **Rescind Schedule B Recommendation**: Rescind P/P motion #13 (for Peer Leader Co-Advisor) from August 21, 2024 Board meeting as follows:

*13. **Schedule B Recommendations**: Approve the attached LPS Schedule B recommendations for the 2024-2025 school year, as recommended by the Superintendent of Schools.*

14. **Schedule B Stipend**: Approve Paige Ortega as Peer Leader Co-Advisor Schedule B stipend position for the 2024-2025 school year at the Schedule B stipend of $1,300, as recommended by the Superintendent of Schools.

15. **Rescind Mentoring**: Rescind motion P/P motion #18 from August 21, 2024 Board meeting as follows:

*18. **Mentoring**: Approve the following as per NJDOE Provisional Teacher Process requirements, with the mentoring fee to be paid through the Andover Regional Board of Education, as recommended by the Superintendent of Schools.*

Mentee	*Mentor*	*Payment*	*Weeks*
Lauren Mann *CEAS:* *2100 - MUSIC*	*Jen Bogert*	*$55/Month*	*September 1, 2024- May 15, 2025*
Lauren Dillon *CEAS:* *2475 - TOSD*	*Dave Peterson*	*$55/Month*	*September 1, 2024- June 30, 2025*

16. **Mentoring**: Approve the following as per NJDOE Provisional Teacher Process requirements, with the mentoring fee to be paid through the Andover Regional Board of Education, as recommended by the Superintendent of Schools.

Mentee	Mentor	Payment	Weeks
Lauren Mann CEAS: 2100 - MUSIC	Claire Serratelli	$55/Month	September 1, 2024- February 28, 2025
Lauren Dillon CEAS: 2475 - TOSD	Alyssa Maxwell	$55/Month	September 1, 2024- June 30, 2025

17. **Running Club Advisor**: Approve Dave Petersen as the LPS Running Club Advisor for the 2024-2025 school year with a stipend of $800 to be paid through the Title IV grant funds, as recommended by the Superintendent of Schools.

18. **LPS Solar Sprints Facilitator**: Approve Dave Petersen as the LPS Junior Solar Sprints Facilitator for the 2024-2025 school year with a stipend of $650 to be paid through the Title IV grant funds, as recommended by the Superintendent of Schools.

19. **Mental Health/Threat Assessment Team**: Approve the following as a Mental Health/Threat Assessment Team at their hourly per diem rate to conduct and/or follow up on risk/threat assessments after school hours, as recommended by the Superintendent of Schools.

- Cara Brock, FMB School Nurse
- Erik Burneyko, LPS School Nurse
- Kelly Edsall, School Psychologist
- Bradley Heinke, LPS School Counselor
- Paige Ortega, School Social Worker
- Lisa Sargenti, FMB School Counselor

20. **Special Project Stipend**: Approve contractual special project proposal for Nicole Dilkes, FMB Principal, to work through the NJTSS grant process to improve our programming for early intervention as well as RTI for literacy with a stipend of $1,351 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

21. **Special Project Stipend**: Approve contractual special project proposal for Nicole Dilkes, FMB Principal, to increase teacher ability to understand and access the language and excellent teaching strategy that comes from the Danielson Framework for Teaching, with a stipend of $1,351 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

22. **Special Project Stipend**: Approve contractual special project proposal for Jennifer Reynolds, Coordinator of Curriculum, Instruction & Assessment, to investigate the drop-in grade 5 math scores and make necessary changes to yield improvements in student success on NJSLA with a stipend of $1,138 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

23. **Special Project Stipend**: Approve contractual special project proposal for Jennifer Reynolds, Coordinator of Curriculum, Instruction & Assessment, to serve as the Systems Change Leader for the Multi-Tiered Systems of Support Early Reading Grant with a stipend of $1,138 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

24. **Bus Duty**: Approve the following staff members for bus duty and should their time go beyond 3:30, paid by timesheet, as recommended by the Superintendent of Schools.

Lauren Mann
Jake DeAnda
Stephanie Posser
Bradley Heinke
Kelly Edsall

25. **Volunteers**: Approve the attached volunteers for the 2024-2025 school year, as recommended by the Superintendent of Schools.

26. **Exclusive Substitute:** Approve Colleen Figueiredo to serve as Florence M. Burd's exclusive substitute at the rate of $120/day starting on September 26, 2024 for the remainder of the 2024-2025 school year, as recommended by the Superintendent of Schools.

27. **Substitutes:** Approve the following substitute(s) for the 2024-2025 school year pending receipt of all required paperwork, including criminal history clearance, as recommended by the Superintendent of Schools.

Thyra Kelly - Substitute Teacher

28. **Home Instructors**: Approve the following District Administrators to serve as home instructors at a rate of $50/hr, as recommended by the Superintendent of Schools.

Nicole Dilkes
Bryan Fleming
Jennifer Reynolds
Suzanne Ross

29. **Leave of Absence**: Approve, retroactively, the FMLA approved medical leave of absence, for Employee ID#1385 on September 16, 2024 through September 27, 2024 using sick days, as recommended by the Superintendent of Schools.

30. **Second Reading of Policies & Regulations**: Approve the second reading of the following (and attached) policies and regulations, as recommended by the Superintendent of Schools.

Alert 233

P 0141	Board Member Number and Term (Revised)
P 0141.1	Board Member Number and Term – Sending District (Revised)
P 0141.2	Board Member Number and Term – Receiving District (Revised)
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
P 2200	Curriculum Content (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)
R 5200	Attendance (M) (Revised)
P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
P 7231	Gifts From Vendors (M) (Abolished)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 8467	Firearms and Weapons (M) (Revised)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

Roll Call Vote:

Yes: Ms. Byron, Mrs. Dunbar, Mr. Fetcho, Mr. Hertenstein, Dr. Neubig, Mr. Minnick, Mr. Porter, Mrs. Sciroppo and Dr. Koroski

No: Mrs. Dunbar on resolutions # 20, #21, #22 & #23

Abstain: Mr. Porter on resolution #3

B. FINANCE/OPERATIONS:

Mr. Porter moved and Mrs. Dunbar seconded, that the Andover Regional Board of Education approve resolutions #1-27 as presented:

1. **Treasurer & Board Secretary's Certification and Report**: Approve the July 2024 Board Secretary's and Treasurer's Reports pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of July 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as recommended by the Superintendent of Schools.

2. **Petty Cash**: Approve/accept the Petty Cash Checking Account Report for August 2024, as recommended by the Superintendent of Schools.

3. **Transfers**: Approve/accept the Transfer Report for August 2024, as recommended by the Superintendent of Schools.

4. **Bills List**: Approve/accept the Bills List from August 21, 2024 through September 23, 2024 for a total of $1,456,040.46 as recommended by the Superintendent of Schools.

5. **Building Use for 2024-2025 School Year**: Approve the following building use for the Long Pond and/or Florence M. Burd schools, as recommended by the Superintendent of Schools.

NAME OF ORGANIZATION	PURPOSE	DATE REQUESTED	INSURANCE CERTIFICATE	BUILDING
Andover Soccer	Practice	9/4/24-11/5/24	Yes	LPS
Cub Scout Pack 181	Den Meetings	10/1/24-6/4/24	Yes	FMB
NJ Cyclones Softball	Softball Practice	9/4/24-11/5/24	Yes	LPS

6. **Joint Transportation Agreement**: Approve Joint Transportation Agreement between Andover Regional School District and Byram Township School District for transportation of three students to

Florence M Burd School on Andover Route AND-09 at a cost of $1,177 per student totaling $3,531, for the 2024-2025 school year, as recommended by the Superintendent of Schools.

7. **Joint Transportation Agreement**: Approve the Joint Transportation Agreement between Andover Regional School District and High Point Regional High School for transportation of one student to Sussex County Charter School on High Point Route HT-3 at a cost of $1,177 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

8. **Joint Transportation Agreement- Green School District**: Approve the Joint Transportation Agreement between Andover Regional School District and Green School District for transportation of three students to Newton High School at a cost of $877.40 per student, for a total cost of $2,632.20 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

9. **Joint Transportation Agreement- Newton Public Schools**: Approve the Joint Transportation Agreement between Andover Regional School District and Newton Public Schools for various bus routes listed below for the 2024-2025 school year, as recommended by the Superintendent of Schools.

- ESY-1 to and from Home and Newton High School for 20 days at $195.50 per diem, totaling $3,910 for student SID #4513561137

- Rt. R19-AM/PM Sussex County Technical School / Sussex County Charter School/Bus Stop at $1,400 per student
- Rt. ST2-AM Newton High School from Sussex County Technical School (AM Shared time), at $700 per student.
- Rt. ST2-PM Sussex County Technical School from Newton High School (PM Shared Time) at $700 per student
- Rt. VAR-1 for various school activities to and from Newton High School as needed at $120 round trip.

10. **Proposal with Crossroads pavement Maintenance, LLC:** Approve, retroactively, the proposal with Crossroads pavement Maintenance LLC to pour footings for the LPS Gazebo at a cost of $6,870 to be paid out of maintenance reserve the 2024-2025 school year, as recommended by the Superintendent of Schools.

11. **Proposal with Combustion Service Corp.:** Approve, retroactively, the proposal with Combustion Service Corp. for installation of a mini-split in theLPS server room at a cost of $10,400 to be paid out of maintenance reserve the 2024-2025 school year, as recommended by the Superintendent of Schools.

12. **Maintenance Reserve Proposals:** Approve the following project(s) to be paid out of maintenance reserve, as recommended by the Superintendent of Schools:

Project	Amount not to exceed:

Footings (Crossroads)	$6,870
Mini-Split (Combustion Service Corp.)	$10,400

13. **Tuition Contract with Newton:** Approve the tuition contract agreement with Newton School District for the 2024-2025 school year at a cost of $3,957,342, as recommended by the Superintendent of Schools.

14. **Tuition Contract with Morris County Vocational School District**: Approve the tuition contract with Morris County Vocational School District for student ID#4013972974 at cost of $13,879 for the 2024-2025 school year, as recommended by the Superintendent of Schools.

15. **Tuition Contract with Evesham Township School District**: Approve the contract with Evesham Township School District for tuition and services for student ID#4522412159 to attend Andover, with a tuition cost to Evesham of $59,227, including additional costs for services per student's IEP for September 2024 through June 2025, as recommended by the Superintendent of Schools.

16. **ESY Tuition Contract with Evesham Township School District**: Approve the extended school year contract with Evesham Township School District for tuition and services for student ID#4522412159 to attend Andover, with costs for services outlined in the contract per student's IEP for July 2024, as recommended by the Superintendent of Schools.

17. **Lease Agreement with Municipal Capital Finance:** Approve the lease with the option to purchase agreement with Municipal Capital Finance for XM Medius Fax Cloud & PaperCut at a monthly cost of $220 starting November 1, 2024 through October 2027, as recommended by the Superintendent of Schools.

18. **Tuition Contract with Hopatcong Borough Schools**: Approve the contract with Hopatcong Borough Schools for tuition and services for student ID#2207416850 to attend Andover, with a tuition cost to Hopatcong of $28,632, including additional costs for speech services for the 2024-2025 school year, as recommended by the Superintendent of Schools.

19. **Professional Development Workshops**: Approves the District Professional Development travel and expense reimbursement for the 2024 annual NJSBA Workshop, in Atlantic City, New Jersey, on October 21-24, in accordance with the Andover Regional Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:
Lodging Cost: $110 + occupancy fees, not to exceed three (3) nights paid by the Board

Parking and Tolls: Cost to be determined

Conference Registration: $2,200 for a group registration including all attendees

Meals and Incidentals Expense: $68 per diem for a full day; $51 per diem (75%) for travel days

Mileage Reimbursement: $0.47 per mile

District Personnel and Board Members attending:

a. Nicole Sylvester b. John Fritzky c. Robert Koroski d. Steve Minnick e. Jane Byron f. Brian Hertenstein as recommended by the Superintendent of Schools.

20. **After School Activities Officials Rates**: Approve the following officials rates for the 2024-2025 school year, as recommended by the Superintendent of Schools.

Official Type	Rate
Soccer Referees	$68/game $102/two games

21. **Settlement Agreement #2024AC**: Be it resolved that the Board of Education approves the Settlement Agreement between it and the Andover Regional Education Association for the Classroom Move Grievance; and

Be it further resolved that the Business Administrator and Superintendent are authorized to take the necessary steps to implement its terms.

22. **Student Handbooks**: Approve the handbooks for the Florence M. Burd and Long Pond School students and parents for the 2024-2025 school year, as recommended by the Superintendent of Schools.

23. **Professional Development Plan (PDP)**: Approve the PDP plans (District/Building Levels) for the 2024-2025 school year for the Andover Regional School District, as recommended by the Superintendent of Schools.

24. **Emergency Response & School Safety & Security Plan**: Approve the Andover Regional Emergency Response and School Safety and Security Plan for the 2024-2025 School Year, as recommended by the Superintendent of Schools.

25. **Uniform State Memorandum of Agreement between Education and Law Enforcement Officials**: Approve the Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials for the 2024-2025 school year, as recommended by the Superintendent of Schools.

26. **Donation**: Approve and accept the donations for the following equipment, as recommended by the Superintendent of Schools.

Recognized Donations (Jamie Stowe)	Anonymous Donations
30 Soccer Ball Donations	2 Regulation Soccer Nets
2 Soccer Ball Bags	Soccer Net Anchors
Volunteering to help secure officiating for our Home games.	Soccer Net Wheel Attachments

27. **Tuition Reimbursement**: Approve the following tuition reimbursement, as recommended by the Superintendent of Schools:

Name	Program	Credits	Location	Cost per Credit	Reimbursement Cost	Dates
Nicole Sautter	5130 Foundations of School Librarianship	3	William Paterson University	$624.55	$1,873.65 Tech Fees: $42.00	Fall 2024
Dawn O'Connell	GED-639-FT Diag & Correct Rdg & Writing Dif	3	Centenary University	$689.65	$2,068.95 Tech Fees: $10.75	Fall 2024
Kristen Brady	GED-690 Physiological Basis Learning Disabilities	3	Centenary University	$689.65	$2,068.95 Tech Fees: $42.00	Fall 2024

Roll Call Vote:

Yes: Ms. Byron, Mrs. Dunbar, Mr. Fetcho, Mr. Hertenstein, Dr. Neubig, Mr. Minnick, Mr. Porter, Mrs. Sciroppo and Dr. Koroski

No: None

Abstain: Mr. Hertenstein on resolution #5

C. CURRICULUM/INSTRUCTION:

Mr. Porter moved and Mr. Hertenstein seconded, that the Andover Regional Board of Education approve resolutions #1-2 as amended:

1. **Activities/Trips**: Approve the following student activities/class trip, as recommended by the Superintendent of Schools.

Grade/ Teacher	Date/ Destination/ Purpose	# of Students & Adult Chaperones w/Names	Student Cost	Transportation	Board Cost
Wendy Ehehalt Field Hockey Grades 5-8	Field Hockey Away Games 3:10pm-6pm September 25, 2024 Merriam Ave School Newton, NJ October 2, 2024 Kittatinny HS Newton, NJ October 4, 2024 Green Hills School Newton, NJ October 10, 2024 Frankford Twp SD Branchville, NJ October 21, 2024 Franklin Boro School Franklin, NJ	Students: Approx 30-40 Teachers: 2 Wendy Ehehalt TBD	$0	Stocker Bus $325.00 per bus per event (5)	$1,625
Conner Mendes Andover Soccer Team	Soccer Away Games Various 3:15pm-no return time given	Students: 33 Teachers: 2 Conner Mendes TBD	$0	Stocker Bus $340.00 per bus per game (current 3 games) More games may be added Plus Tournament	$1,020
Brittany Grau Jennifer Coffey	Girls Basketball Away Games Various 3:15-6:00pm	Students: 23 Teachers: 2 Brittany Grau Jennifer Coffey	$0	Stocker Bus $340.00 per bus per game More games	$2,380

Girls Basketball				and tournament games may be added	
Conner Mendes Boys Basketball	Boys Basketball Away Games Various 3:10pm-6:00pm	Students: 23 Teachers: 2 Conner Mendes TBD	$0	Stocker Bus $340.00 per bus per game More games may be added Plus Tournament	$1,360

2. **Professional Development Workshops:** Approve the following professional development, registration fees and mileage reimbursement, as recommended by the Superintendent of Schools.

Name	**Program/Location**	**Date**	**Fees/Mileage**
Stacey Mehrkens	Administrative Assistant Program Whippany, NJ	May 20, 2025	Registration: $145.00 Mileage: $32.05
Stacey Mehrkens	DOL & DOT Refresher & Updates Whippany, NJ	October 17, 2024	Registration: $195.00 Mileage: $32.05
Nicole Sylvester	Various NJASBO, Whippany, NJ	Various	Registration: $145 per class x 7 classes
Nicole Sylvester	NJSBA Conference Atlantic City, NJ	October 21-24, 2024	Lodging: $107 + fees Meals: $238 Tolls: TBD Parking: TBD
John Fritzky	NJSBA Conference Atlantic City, NJ	October 21-24, 2024	Lodging: $107 + fees Meals: $238 Tolls: TBD Parking: TBD
John Fritzky	Hot Topics in Special Education Law: 2024-2025 TMI/Legal One Online	December 5, 2024	Registration: $125.00
John Fritzky	Hot Issues in AI, Schools & the Law: 2024-2025 TMI/Legal One Online	February 6, 2025	Registration: $125.00

Jenn Reynolds	Atlas Regional Workshop Mountain Lakes, NJ	October 16 & 17 2024	Registration: $399.00
Bradley Heinke Lisa Sargenti	Anti-Bullying Specialist (ABS) Certificate Program Online	No Date Given	Registration: $500.00/ea
Wendy Ehehalt	Lake Conference: Phys. Ed Workshops	October 21 & 22, 2024	Registration: $265.00
Shelley Brown	Brainspring Phonics First OG Training	September 15, 2024 through October 31, 2024	Registration: $1,235.00
Crystal Lowery	Accounts payable (24-25) Whippany, NJ	May 20, 2025	Registration: $145.00 Mileage: $31.87
Nicole Dilkes	Illuminate: NJPSA Fall Conference Atlantic City, NJ	October 17 & 18, 2024	Registration: $410.00

Roll Call Vote:

Yes: Ms. Byron, Mrs. Dunbar, Mr. Fetcho, Mr. Hertenstein, Dr. Neubig, Mr. Minnick, Mr. Porter, Mrs. Sciroppo and Dr. Koroski

No: None

Abstain: None

COMMUNICATIONS TO BOARD: None at this time.

OLD and NEW BUSINESS: None at this time.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

Below are the comments from the Public, all questions were answered and discussed, if applicable.

Mrs. Coughlin- Stated that on December 3rd SEPAG would be holding an event at Andover with Byram, Green and Project Self Sufficiency.

Mr. Ordile- Followed up to see how we could obtain grade level enrollment for the last ten years to help support the town survey that they conducted. He also provided the town ordinances about digital signs, but stated that the Board was exempt from this.

Adjournment: Ms. Byron moved to adjourn the meeting, seconded by Mr. Fetcho and approved at 7:51 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,



Nicole Sylvester

Business Administrator/Board Secretary