



**1:1 Chromebook Procedures
&
Information Handbook**

Table of Contents

Introduction to the 1:1 program	2
Background and Rationale	2
Chromebook Specification	2
Device Type	2
General Information	3
Receiving your Chromebooks	3
Chromebook Check-In	3
Returning Your Chromebook	3
Technical Issues and Damage to Your Chromebook	3
Taking Care of Your Chromebook	3
General Precautions	3
Screen Care	4
Password Protection	4
Broken Devices, Insurance, and Replacements	5
Using Your Chromebook	6
Chromebooks Left at Home	6
Chromebooks Undergoing Repair	6
Charging your Chromebook’s Battery	6
Sound, Music and Gaming	6
Saving on the Chromebook	6
Network Connectivity	7
Home Internet Access	7
Remote Learning	7
Definition of Classroom with Remote Learning	7
Software On Chromebooks	8
Appendix A Computer Network for Education (Formerly) Acceptable Use - Policy #4526	9
Appendix B Internet Safety – Policy #4526.1	10
Appendix C Student Harassment and Bullying Prevention and Intervention – Policy #0115	11
Appendix D Student/Parent/Guardian Chromebook User Agreement	12

Introduction to the 1:1 program

Background and Rationale

Advances in technology have afforded us all with new ways to understand and interact with the world in which we live. The introduction of Chromebooks to an already strong technology foundation at Middle Country is just the next step in the evolution of improving the learning outcomes for all of our students.

The term one-to-one is applied to programs that provide all students in a school, district, or state with their own laptop, netbook, tablet computer, or other mobile-computing device. One-to-one (1:1) refers to one computer for every student. Students will use web-based software to enhance skills, both to accelerate and/or remediate learning. They can conduct research, collaborate with peers both in Middle Country and around the world, solve problems, and create projects without being limited to the physical boundaries of time and space. The Chromebook program is in direct alignment with the work of the Middle Country Commission for Educational Advancement and will help to support students as they work towards completing their Capstone projects.

Chromebook Specification

Device Type

For the current 1:1 initiative, we have selected the Dell Chromebook 3110.

- Intel(R) Celeron (TM) N4500 (Dual Core, up to 2.8GHz, 4M Cache, 6W), 4GB Memory, 32GB Storage, HDMI
- 4GB 2933MHz LPDDR4 Non-ECC
- 32GB eMMC Hard Drive
- 11.6" HD (1366 x 768) Anti-Glare Touch, Camera & Microphone, WLAN Capable
- Intel Dual Band Wi-Fi 6 AX201 2x2 802.11ax 160MHz
- Chrome OS

In the past, we have also utilized the Dell Chromebook 3100, and Dell Chromebook 5190. Your child may receive one of these as a replacement should they break or lose their Chromebook. This may change based on the updated systems that are produced.

General Information

Receiving your Chromebooks

In order to receive a Chromebook, students and parents/guardians will have to review a series of informational items. Parents/Guardians and students must review all important procedures and then sign the Student/Parent/Guardian Chromebook User Agreement Form – acknowledging the Computer Network for Education (Formerly) Acceptable Use Policy, the Internet Safety Policy, and the Student Harassment and Bullying Prevention and Intervention Policy. Before distributing Chromebooks to students, we will review with them Chromebook care, internet safety/filtering, use in school and home, and frequently asked questions.

- Appendix A: Computer Network for Education (Formerly) Acceptable Use - Policy # 4526
- Appendix B: Internet Safety – Policy #4526.1
- Appendix C: Student Harassment and Bullying Prevention and Intervention – Policy #0115
- Appendix D: Student/Parent/Guardian Chromebook User Agreement
- Appendix E: Student/Parent/Guardian Chromebook User Agreement Form

Chromebook Check-In

Chromebooks will not be returned prior to the end of the school year.

Returning Your Chromebook

Students who leave the district for any reason (transfer out, graduate early, withdraw, are expelled, or terminate enrollment at the Middle Country CSD) must return the District Chromebook, Chromebook charger and Chromebook case prior to leaving. The student/parent will be required to pay for the Chromebook, Chromebook charger and Chromebook Case if it is not returned. Failure to do so may cause the district to withhold student records or file for civil liability not to exclude legal action.

Technical Issues and Damage to Your Chromebook

Any technical issues, damage, vandalism or theft must be reported to your teacher immediately. In addition, a police report **MUST** be filed in the case of theft, vandalism, and other acts covered by insurance. Damages to all Chromebooks will be reviewed on a case-by-case basis by building/district administration and Computer Center personnel. Repeat violations of this policy may result in disciplinary action and/or cost of replacement equipment.

Taking Care of Your Chromebook

General Precautions

- a. Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken or fail to work properly must be reported to the teacher and taken to the Chromebook Depot, located in the school library in the elementary schools and the Chromebook Depot in the designated computer lab in the middle schools, for an evaluation of the device.
- b. Chromebooks are not to be removed from their cases under any circumstances.**
- c. No food or drink is allowed next to Chromebooks.

- d. Chromebooks should never be transported while the screen is open or when the power cord is plugged in.
- e. Cords, cables, and thumb drives must be inserted carefully into the Chromebook to prevent damage.
- f. Chromebooks and the district issued carrying case must remain free of any writing, drawing, stickers, labels, etc.... Chromebooks are the property of the Middle Country CSD.
- g. Chromebooks should never be left unattended or unsupervised, including in cars, unlocked lockers, or any unsupervised areas.
- h. Students must keep their Chromebook in the protective case provided by the school at all times. The protective case has sufficient padding to protect the device from normal treatment and provides a suitable means for carrying the device to, from, and within the school. The following guidelines should be followed:
 - a. Do not carry other items within the case to limit the amount of pressure applied to the device.
 - b. Avoid bumping, tossing, or throwing the device and/or case against any surface.
- i. Students must carry their Chromebooks in their cases while at school. Read below for specific instructions.
- j. Chromebooks that are not in use should be stored in a student's locker/desk or kept in the district issued carrying case as per teacher's discretion; this includes physical education classes and sporting events. Again, the Chromebook must stay secure at all times.
- k. Students are responsible for Chromebooks during lunchtime.
- l. Items should not be placed on the Chromebook or keyboard. Chromebooks should be taken home every day and stored in a safe place. Chromebooks should never be left in a vehicle and/or stored in any place that is experiencing extreme temperatures.

Screen Care

- a. Do not place anything on or next to your Chromebook that could put pressure on the screen, while it is on your desk or in your backpack.
- b. Do not lean on the screen at any time.
- c. Screens should not be poked or prodded with sharp objects.
- d. Only a clean, soft cloth should be used to clean Chromebook screens. Cleansers of any type are NOT to be used. Additionally, no excessive force should be used when cleaning the screen.

Password Protection

- a. Students should never provide password information to anyone but their parents/guardians. Any sharing of passwords with anyone other than your parents or guardians and/or any attempt to login with any other account name is unauthorized and prohibited and may result in suspension and/or revocation of your right to use the Google Chromebook, repossession of the equipment by the District, disciplinary action and/or referral to law enforcement as the situation may warrant.

Insurance, Examples of Vandalism, and Fees

Insurance

- Devices are insured for **one accidental break** per year, under the Dell Accidental Damage Protection warranty.
 - Students will be given a loaner to use while their 1:1 device is being repaired.
- For devices with **repeated damages** within a year, the family may be billed for the repair, as determined by school administration.
 - Students will be allowed to borrow a DEPOT loaner device on a daily basis during school hours provided there is one available. The loaned device must be returned each day to the DEPOT until the invoice is paid.
- For devices with **apparent malicious damage**, the family may be billed on the first offense for the repair, as determined by school administration.
 - Use of a DEPOT loaner will be decided on a case-by-case basis. If allowed to borrow a DEPOT loaner device on a daily basis during school hours provided there is one available, the loaned device must be returned each day to the DEPOT until the invoice is paid. If not allowed, the student can use a desktop computer in the library as needed.

Examples of Vandalism or Intentional Visible Damage -

All damages should be reported immediately to the ChromeDepot located in the school library

- **Broken screen** - frequently caused by:
 - Closing the Chromebook with an object inside, usually a pen or ear buds
 - Dropping the Chromebook
 - Removing the provided protective case
 - Punching the screen
 - Walking around with Chromebook open
- **Broken keyboard** - missing keys, missing keyboard frame
- Broken hinge or other frame damage
- Spills
- Written on
- Scratched
- Stickers
- Any other vandalism or visible damage
- Lost Devices

Fees

- **District costs as of 2/5/2025 are as follows (prices subject to changes as per NYS OGS pricing):**
 - Full Chromebook replacement - \$325
 - LCD Touch Screen Assembly - \$110
 - Keyboard Assembly - \$30
 - Hinge/Frame Damage - \$160
 - Chargers - \$45
 - *Replacement chargers are only covered if the charger is provided to be evaluated
 - *Lost chargers are not covered and must be purchased from the district.
 - *OEM chargers should never be used, and will not be accepted for replacement or return.
 - Case - \$25

- **Important fee payment information as of 2/5/2025:**
 - Parents/guardians will be billed by the district via invoice for Chromebooks, LCD screens, keyboards, and hinge/frame damage.
 - Replacement charger or case fees should be sent directly to the schools. Once received the school staff will submit a HelpDesk ticket indicating payment received and then the accessory will be dropped off the school to be distributed to the student.

Payment can be made via check or money order made out to MCCSD.

* Seniors will be assessed damage fees during Chromebook collection during the last week of school.

Using Your Chromebook

Chromebooks Left at Home

- a. Chromebooks are intended for use at school each day. In addition to teacher expectations for use, school messages, announcements, calendars, handbooks, and schedules may be accessed using the device. School staff and administration have the right to check any material stored on a student's Chromebook or Google Drive at any time.
- b. Students who forget them at home may be issued a loaner device for the day, which cannot be taken home. Repeat violations of this policy may result in disciplinary action.

Chromebooks Undergoing Repair

- a. Loaner devices are issued to students when they leave their devices for repair in the Chromebook Depot.
- b. You will be contacted when your device is repaired and ready for pickup.

Charging your Chromebook's Battery

- a. Students are expected to charge their Chromebooks nightly at home and bring them to school fully charged. Students who forget to charge them at home may be issued a loaner device for the day which cannot be taken home. Repeat violations of this policy may result in disciplinary action.
- b. Chromebook charging should follow a daily routine.

Sound, Music and Gaming

- a. Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes. Headphones may be used by students at the discretion of the teacher. All students should have their own set of headphones to use when permitted.
- b. Music may be allowed at the discretion of the teacher.
- c. Personal music may not be stored on the Chromebook.
- d. Internet gaming is not allowed.

Saving on the Chromebook

Student work is automatically saved while using Google Drive. It is recommended that students use a flash drive to take files from Microsoft products (Word, Excel, PowerPoint, etc.) and drag them to Google Drive for conversion. Documents may also be shared with teachers or other students using Google Drive.

Network Connectivity

- a. Instruction will continue despite any network connectivity issues. Middle Country CSD makes no guarantee that the network will be available 100% of the time.
- b. Videos are not to be streamed unless directed by a school employee, as it utilizes too much bandwidth and may cause connectivity issues.
- c. The student will not be penalized if the network is down and a completed assignment cannot be accessed for class projects, presentations, etc...

Home Internet Access

- a. Students are allowed to set up wireless networks on the Chromebooks which will allow for their use at home.
- b. Student internet use at home on Chromebooks is filtered just as it is in school.

Remote Learning

During the period of time that students receive instruction remotely, they will be afforded the opportunity to participate in certain classroom lessons using video technology.

- a. The use of video technology will be strictly for school related purposes and subject to classroom scheduling.
- b. The use of this interactive technology in the classroom necessarily affects the privacy of the students and teachers that are present in the classroom while students are participating remotely.
- c. Families and students need to be mindful of the privacy concerns of the students and teaching staff, and the fact that schools are obligated to protect the privacy of student records and information pursuant to the Family Educational Rights and Privacy Act ("FERPA"), students and parents must acknowledge that they **WILL NOT** knowingly permit any information that comes into their possession via the remote instruction process, (including photographic, video and/or audio depictions of students and staff) to be recorded by parent or student for future viewing for any purpose whatsoever.
- d. In addition, parent and student further acknowledge that they **WILL NOT** transmit any photographic, video or audio depictions derived from remote learning to any third parties via a website or social media, including Facebook, Twitter, Blogs, YouTube, Instagram or other platform.
- e. Lessons are the sole property of the Middle Country Central School District. They may not be changed, altered, or reproduced in any way.

Definition of Classroom with Remote Learning

“Classroom” as it pertains to the District’s Code of Conduct means any physical or virtual space provided directly or indirectly, by the District, or one of its schools or instructional staff members, where students gather for any purpose related to an educational or co-curricular setting, including, but not limited to traditional classrooms, online instructional spaces (i.e. Google Meet, Zoom, etc.), school cafeterias, indoor or outdoor recreational spaces, and study halls.

Software On Chromebooks

- a. All extensions/apps/bookmarks installed by Middle Country CSD staff must remain on the Chromebook in usable condition and accessible at all times. The school may add extensions/apps/bookmarks for use in a particular course.
- b. Devices are controlled and monitored by a mobile device management system.
- c. If technical difficulties occur, illegal software is downloaded, or non-Middle Country installed/approved apps are discovered, the Chromebook will be restored to its original settings. The school does not accept responsibility for the loss of any software or documents deleted due to a reformat and/or reimage.

Appendix A

Computer Network for Education (Formerly) Acceptable Use - Policy #4526

The Board of Education is committed to optimizing student learning and teaching. The Board considers student access to a computer network, including the Internet, to be a powerful and valuable educational and research tool, and encourages the use of computers and computer-related technology in district classrooms solely for the purpose of advancing and promoting learning and teaching.

The computer network can provide a forum for learning various software applications and through online databases, bulletin boards and electronic mail, can significantly enhance educational experiences and provide statewide, national and global communication opportunities for staff and students.

All users of the district's computer network and the Internet must understand that use is a privilege, not a right, and that use entails responsibility. The District reserves the right to control access to the Internet for all users of its computers and network. The District may either allow or prohibit certain kinds of online activity, or access to specific websites.

Regulations to be developed by the Superintendent, in consultation with the computer network coordinator, will provide specific guidance on this, as well as rules governing the use and security of the district's computer network. All users of the district's computer network and equipment shall comply with this policy and regulation. Failure to comply may result in disciplinary action as well as suspension and/or revocation of computer access privileges.

The Superintendent shall be responsible for designating a computer network coordinator to oversee the use of district computer resources. The computer coordinator will prepare in-service programs for the training and development of district staff in computer skills, and for the incorporation of computer use in appropriate subject areas.

With increased concern about identity theft, unwarranted invasion of privacy and the need to protect personally identifiable information, students and staff data will not be released to sites/venues without the prior approval of the Superintendent or her/his designee(s).

The Superintendent or her/his designee(s) shall prepare and submit for the Board's approval a comprehensive multi-year technology plan which shall be revised annually to reflect changing technology and/or district needs.

Please see Board of Education regulation 4526 for more information.

Appendix B

Internet Safety – Policy #4526.1

The Board of Education is committed to undertaking efforts that serve to make safe for children the use of district computers for access to the Internet and World Wide Web. To this end, although unable to guarantee that any selected filtering and blocking technology will work perfectly, the Board directs the Superintendent of Schools to procure and implement the use of technology protection measures that block or filter Internet access by:

- adults to visual depictions that are obscene or child pornography, and
- minors to visual depictions that are obscene, child pornography, or harmful to minors, as defined in the Children's Internet Protection Act.

Subject to staff supervision, however, any such measures may be disabled or relaxed for adults conducting bona fide research or other lawful purposes, in accordance with criteria established by the Superintendent or his or her designee.

The Superintendent or his or her designee also shall develop and implement procedures that provide for the safety and security of students using electronic mail, chat rooms, and other forms of direct electronic communications; monitoring the online activities of students using district computers; and restricting student access to materials that are harmful to minors.

In addition, the Board prohibits the unauthorized disclosure, use and dissemination of personal information regarding students; unauthorized online access by students, including hacking and other unlawful activities; and access by students to inappropriate matter on the Internet and World Wide Web. The Superintendent or his or her designee shall establish and implement procedures that enforce these restrictions.

The computer network coordinator designated under the district's Computer Network for Education (formerly) Acceptable Use Policy, shall monitor and examine all district computer network activities to ensure compliance with this policy and accompanying regulation. He or she also shall be responsible for ensuring that staff and students receive training on their requirements.

All users of the district's computer network, including access to the Internet and World Wide Web, must understand that use is a privilege, not a right, and that any such use entails responsibility. They must comply with the requirements of this policy and accompanying regulation, in addition to generally accepted rules of network etiquette, Code of Conduct Policy. Failure to comply may result in disciplinary action including, but not limited to, the revocation of computer access privileges.

Appendix C

Student Harassment and Bullying Prevention and Intervention – Policy #0115

The Board of Education is committed to providing an educational and working environment that promotes respect, dignity and equality. The Board recognizes that discrimination, such as harassment, hazing and bullying, are detrimental to student learning and achievement. These behaviors interfere with the mission of the district to educate its students and disrupt the operation of the schools. Such behavior affects not only the students who are its targets but also those individuals who participate and witness such acts.

To this end, the Board condemns and strictly prohibits all forms of discrimination, such as harassment, hazing and bullying on school grounds, school buses and at all school-sponsored activities, programs and events. Discrimination, harassment, hazing or bullying that takes place at locations outside of school grounds, such as cyberbullying, which creates or can be reasonably expected to create a material and substantial interference with the requirements of appropriate discipline in the operation of the school or impinge on the rights of other students are prohibited, and may be subject to disciplinary consequences.

Appendix D

Student/Parent/Guardian Chromebook User Agreement

The MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT hereby loans to the undersigned student one district-owned Google Chromebook and accessories (carrying case, charger) (alternatively referred to herein as “District owned/issued Google Chromebook” or “Google Chromebook” or “Chromebook” or “equipment”) for the student’s use in connection with school-related work and assignments subject to the following terms and conditions.

STUDENT USE OF EQUIPMENT

All District-issued Google Chromebooks are treated as school computers under district policies, procedures, and guidelines, including but not limited to the District’s Computer Network for Education Policy and Regulation No. 4526, Internet Safety Policy No. 4526.1, Bullying Prevention Policy and Regulation No. 0115, and the District’s Code of Conduct. All Google Chromebooks are to be used for school-related work according to each teacher’s instructions and the terms and conditions and guidelines set forth herein. The District retains sole title and right of possession of this equipment. The District also retains the right to collect and/or inspect the Chromebook at any time without any prior notice and to alter, add or delete all software installed on the Google Chromebook at any time without prior notice.

In alignment with District Computer Network and Internet Safety and Use Policies and Guidelines, student users of the Google Chromebooks, and their parents/guardians should not expect any privacy in and for any use of the Google Chromebooks. The District expressly reserves the right to access, copy and view any material stored in or on the Google Chromebooks and/or Google Drive and the District expressly reserves the right to access, copy and view any material used in conjunction with the District’s computer network. The District has the right to and may monitor all use of the equipment and the District’s computer network and Internet activity. There is no expectation of privacy in any file, information, data, mail or material located on or in the equipment, and/or the District’s computer network. The District reserves the right to conduct and may conduct, at any time and without notice, inspections or reviews of all Google Chromebooks, computers and computer network accounts to determine adherence to all District policies, regulations and guidelines, including but not limited to the District’s Computer Network for Education, and Internet Safety Policies and Guidelines, the District’s Code of Conduct and the Bullying Prevention Policy. The District reserves the right to inspect, copy and review, and may inspect, copy and review, at any time and without notice, the contents of any file, information, data, or any other material stored on or in the equipment, and the computer network. The District makes no representation that there is any expectation of privacy in any equipment and there is no such expectation of privacy.

STUDENT DEVICE RESPONSIBILITIES

Similar to other instructional resources used by students, the issuance of a District-owned Google Chromebook to students carries with it certain responsibilities for students and their parents/guardians. The District encourages the use of student Google Chromebooks at both school and home to maintain the continuity of instructional goals and activities made possible in a 1:1. By allowing students to take home the Google Chromebook students are presented with enhanced opportunities for anytime, anywhere learning both inside and outside the classroom in alignment with the development of transformative 21st century skills such as creativity, critical thinking, communication, collaboration, and problem solving through personalized teaching and learning experiences.

In accordance with the Children’s Internet Protection Act (“CIPA”) and District policies, the District implements specialized content filters (“filtering system”) to provide for a restricted Internet access environment within its

school buildings in addition to District-owned/issued Google Chromebooks that students will be taking home as part of the District's Middle School 1:1 initiative. However, it is important to note that this filtering system, while effective, is not foolproof and may from time to time provide access to inappropriate and/or harmful material. Therefore, in addition to the filtering system the District provides when a student is off school grounds and premises, the District relies on its partnership with parents/guardians to guide and monitor their children's use of the Internet and computer related activities while at home.

STUDENT RESPONSIBILITIES:

1. You must adhere to the District's Policies, including but not limited to, the District's Computer Network for Education Policy and Regulation No. 4526, Internet Safety Policy No. 4526.1, Bullying Prevention Policy and Regulation No. 0115, and the District's Code of Conduct. The 1:1 Chromebook Procedures & Informational Handbook and this MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement and the MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement Form when using the Google Chromebook.
2. You may not alter or delete school Google Chromebook applications ("apps"), software, and/or school files and you may not bypass filters or alter system preferences on the Google Chromebook.
3. You may not download and/or use social networking applications, including but not limited to Facebook, Instagram, Twitter, Gmail and similar applications.
4. You will not participate in sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, violent, pornographic, obscene, or sexually explicit materials. The presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug, gang related symbols or pictures will result in disciplinary actions and may also result in a loss of Chromebook privileges.
5. You will not engage in any form of academic misconduct. Examples of academic misconduct include but are not limited to plagiarism, cheating, copying, altering records, attempting to gain access to other students' files and/or data, or assisting another student in any of the above actions.
6. You must bring your Google Chromebook to school fully-charged every day of the school week or as required by your teacher's instructions.
7. You will keep food and beverages away from your Chromebook since they may cause damage to the device.
8. You will not disassemble any part of the Chromebook or attempt any repairs.
9. You will protect your Chromebook by carrying it responsibly in the district provided carrying case.
10. You will use your Chromebook in ways that are appropriate, meet Middle Country Central School District's expectations and are educational.
11. Inappropriate and/or illegal use of the Google Chromebook and/or any use or conduct prohibited by the District's policies and/or guidelines is improper and considered to be unauthorized and may result in suspension and/or revocation of your right to use the Google Chromebook, repossession of the equipment by the District, disciplinary action and/or referral to law enforcement as the situation may

warrant.

12. When using your Google Chromebook on the District's wireless network, you must login using your unique school-issued user ID and password. You are not permitted to share your passwords with anyone other than your parents or guardians and/or attempt to login with any other account name. Any sharing of passwords with anyone other than your parents or guardians and/or any attempt to login with any other account name is unauthorized and prohibited and may result in suspension and/or revocation of your right to use the Google Chromebook, repossession of the equipment by the District, disciplinary action and/or referral to law enforcement as the situation may warrant.
13. You are responsible for taking proper care of the equipment that is issued to you, both at school and at home. You must keep your equipment inside your locker/desk when it is at school and not in use. You must keep the equipment in a secure location when it is not at school. You must keep the equipment clean.
14. You are not permitted to remove from the equipment any identification or serial number tags whatsoever.
15. You will not place decorations (such as stickers, markers, etc.) on the Chromebook or district provided case.
16. You are not permitted to let anyone use your Google Chromebook, other than your parents or guardians under your account for reviewing school related work.
17. You are required to report any problems, damage or theft immediately to a teacher or staff member at the Chromebook Depot in the library or school computer lab.
18. Google Chromebooks equipped with a webcam offer students an extraordinary opportunity to experience a 21st century tool and to develop communication skills. Webcams are to be used for educational purposes only while in school. Use of webcams is NOT allowed at home.

PARENT RESPONSIBILITIES:

1. You understand that Chromebooks are intended solely for educational use and that students are not permitted to download any applications not authorized by their teachers or approved by the Middle Country Central School District.
2. You should talk to your children about values and standards that your children should follow or should use on the internet, and monitor their work.
3. You understand the responsibilities with respect to the care and maintenance of the Chromebook.
4. You understand that students may take Chromebooks home in the evenings for school related use, however I/we understand that students must have Chromebooks in school every day.
5. You understand that students must return Chromebooks at the end of the school year in the condition it was received – including accessories.

6. You understand that you must report any problems or damage to the Chromebooks to your teacher or the Chromebook Depot in your child's school.
7. You will file a police report in case of theft, vandalism, and other acts covered by insurance.
8. You must review the content of your child's Google Chromebook and Google Drive on a consistent basis to ensure that your child is utilizing the device in accordance with all District policies and guidelines, including the District's Computer Network for Education, and Internet Safety Policies and Guidelines, the District's Bullying Prevention Policy, the District's Code of Conduct, The 1:1 Chromebook Procedures & Informational Handbook, as well as this MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement and the MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement Form.

In addition, as your child's parent/guardian, you understand the District reserves the right to:

1. Monitor, track, review and investigate Google Chromebook activity, including internet access or intranet access on either the District's and/or Google's file servers.
2. Make determinations on whether specific uses of Google Chromebook are consistent with the District's policies and guidelines, Parent 1:1 Chromebook Procedures & Informational Handbook, and this MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student /Parent/Guardian Chromebook User Agreement and the MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student /Parent/Guardian Chromebook User Agreement Form.
3. Suspend the student's access to the District's network and/or use of the Google Chromebook if at any time, it is determined that the student is engaged in unauthorized activity or is violating District policies and guidelines, 1:1 Chromebook Procedures & Informational Handbook, and this MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student /Parent/Guardian Chromebook User Agreement and the MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement Form.
4. Note: Violation of the District's policies, procedures, and guidelines, including the District's Code of Conduct, the District's Bullying Prevention Policy, Computer Network for Education and Internet Safety Policies and Guidelines, the 1:1 Chromebook Procedures & Informational Handbook, this MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement and the MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement Form while using the Google Chromebook and/or may result in disciplinary action, and/or referral to law enforcement as the situation may warrant.

Please acknowledge and confirm your agreement to the terms and conditions set forth on this MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement and the MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement Form by signing and returning the MIDDLE COUNTRY CENTRAL SCHOOL DISTRICT Student/Parent/Guardian Chromebook User Agreement Form on the next page.