

Regulation 7122R

Students

NON-RESIDENT STUDENTS

Non-Tuition Basis

The Business Official, or designee, will process requests for enrollment on behalf of students who are in the process of establishing legal residence in the District. Pursuant to Policy 7122, students in such circumstances will be permitted to attend District schools tuition-free for up to sixty (60) days. If legal residence is not established by the sixtieth (60th) day, the child will be excluded from school.

Pursuant to Policy 7122, the Business Official is authorized to permit students who are moving out of the district to remain enrolled for brief periods of transition. Students who move out of the district during their senior year may, upon approval, remain enrolled through the end of that year. Requests for such extensions must be submitted to the Director of Finance.

Tuition Basis

Non-Resident Tuition Procedures follow guidance established in Policy 7122. To determine cost to family for students approved under 7122, the District will utilize the most recent Actual NRT Prior-Year Output Report from NYSED. If the report is yet available at the time of the move, the previous year's report can be referenced. If a move is made mid-year, the amount due is prorated based on the remaining number of days in the school year.

Payments should be made in advance of moving out of District. Ideally 100% of the amount due. However, some flexibility is allowable to accommodate the families access to funds. If a payment plan is used, it will be tied to the grading quarters as follows.

- 1st payment – prior to the start of the year.
- 2nd payment – prior to the start of the 2nd quarter.
- 3rd payment – prior to the start of the 3rd quarter.
- 4th payment – prior to the start of the 4th quarter.

Students who are Reduced or Free lunch eligible will have their tuition reduced as follows:

- Reduced Lunch = pay 50% of the tuition cost.
- Free Lunch = pay 25% of the tuition cost.

1. Contractual Arrangements—Other Districts

The Business Official will be informed of non-resident students attending District schools under a contractual arrangement with another school district. The Business Official will be responsible for all procedures relative to tuition payments.

2. Children in Foster Care

The Registrar will maintain a census of all children placed in a District residence by court order, or by or through a county or state governmental agency. The Business Official will be informed of information needed for payment or receipt of tuition for foster children.

3. Children of Non-Resident District Employees

In consultation with the building principal, the Business Official will review and act upon requests for enrollment of non-resident students on a tuition basis and will provide the Business Official with information needed for the preparation of tuition invoices.

Revised: 7/1/03, 02-08-13, 11-21-19, 11-01-23, 10-25-24