



Procedure for Obtaining a Permit to Carry Pistols and Revolvers
Step One

To apply for a permit to carry pistols and revolvers, please follow the steps outlined below. The application and privacy forms will not be accepted if they are not fully completed. After completing steps 1-3, you'll need to submit your application and privacy forms in person at the West Hartford Police Records Division, Monday through Friday, from 8 AM to 4 PM.

- 1. DPS -799-C: State of CT Application:** Fill out the application completely and it must be notarized, or it will not be accepted.

- 2. FBI Privacy Act Statement:** Review, sign, and, date form

- 3. DESPP Agency Privacy Requirements for Noncriminal Justice Applicants:** Review, sign, and, date form

Drop off item #'s 1-3 to the West Hartford Police Department Records Division
Monday - Friday from 8 AM to 4 PM (excluding town holidays)

The address is **103 Raymond Road, West Hartford, CT 06107**. The Records Division is located in the Police Department lobby. For any questions, please call 860-570-8960 or 860-570-8800.

