



**Position:** Math Specialist  
**Department:** Student Support Services  
**Reports to:** Math Department Chair  
**Supervises:** None  
**Status:** 12-month exempt contract, renewable annually

### *Position Summary*

The Avery Coonley School is seeking an experienced, dynamic, student-centered K-8 math specialist. The math specialist is a member of the kindergarten through 8<sup>th</sup> grade math team and is tasked with providing one-on-one and small group support to students in grades K-8. The candidate will be skilled in developing students' critical thinking and problem-solving skills and will employ a variety of instructional strategies to ensure that all students are challenged to attain mastery of complex concepts. The candidate is committed to creating an environment where each student is encouraged to reach their full potential. The candidate must be able to integrate technology in a one-to-one classroom environment. Experience with honors-level Algebra I, Geometry, and STEAM curriculum is preferred.

### *Responsibilities*

- Plan, prepare, and present effective daily instruction in small group or one-on-one setting
- Develop lessons that are engaging and grade level appropriate
- Challenge, guide, and counsel students in appropriate ways
- Collaborate with classroom teachers to plan for remediation or extension level support
- Keep clear and complete records for student progress reports
- Demonstrate professionalism in appearance, words, and actions
- Perform additional duties as assigned

### *Qualifications*

- Advanced degree preferred; bachelor's degree and 3+ years of teaching mathematics required; mathematics endorsement preferred
- Experience with common core standards, preferably K-8
- Experience with bright and gifted students
- Approachable and collaborative, possesses effective communication and problem-solving skills
- Strong written and verbal communication skills
- Excellent listening skills – able to listen to students and colleagues, understand and quickly respond effectively to their requests
- “Can do” attitude and ability to work as part of a team
- Willingness to develop differentiated learning experiences
- Ability to receive feedback and engage in continuous self-improvement
- Ability to adapt to a dynamic, rapidly changing work environment
- Ability to build positive relationships with all constituencies
- Ability to work collaboratively and across teams, departments, and divisions



THE AVERY COONLEY SCHOOL

- Firm belief in personal accountability, producing measurable outcomes, and sustaining high expectations

*The statements in this job description are intended to represent the key duties, essential nature, and level of work being performed. They are not intended to reflect all responsibilities or qualifications of the job.*

***Salary/Benefits:***

- Competitive salary based on experience and qualifications.
- Comprehensive benefits package, including health, dental, eye, life and retirement plan.
- Employee Assistance Program
- Professional development opportunities.

Interested candidates should submit a cover letter, resume and three professional references to [mvalek@averycoonley.org](mailto:mvalek@averycoonley.org).

OR apply through the link:

<https://recruiting.paylocity.com/recruiting/jobs/All/482ade98-bbf0-4df8-9920-a422c631b67e/AVERY-COONLEY-SCHOOL>

**About The Avery Coonley School**

Located in the western suburbs of Chicago and serving 330 children from 40 communities in grades PreK to 8, The Avery Coonley School (ACS) welcomes highly motivated, high-ability learners who eagerly seek new challenges. Gifted and high-achieving students flourish in a unique and collaborative culture where the drive to learn transcends all other differences. Founded in 1906, ACS enjoys a storied place in the history of gifted and progressive education for younger students in Chicago and across the nation. Learning spaces brim with energy, project-based learning, and individual exploration. On the historic 13-acre campus, which is adjacent to a forest preserve, members of the Avery Coonley community thrive in a learning environment that allows for flexibility, creativity, and innovation.