

HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
 August 13, 2024
 Board Retreat

1. BOARD RETREAT

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
Mark Watson, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
See Eun Kim	Brooke Nova, Assistant Superintendent, Academic Services
Erika Lopez	Beth Graser, District Communications Officer
Patrick Maguire	Kona Lew-Williams, District Human Resources Officer
Monique Ward	Michelle Morrison, District Financial Officer
Nancy Thomas, absent	Francesca Sinapi, District Equity, Access, Engagement Officer
	Jordan Beveridge, District Information & Technology Officer
Student Representatives Present:	Saideh Haghighi Khochkhrou, District Operations Officer
Kal Sibbel	Rose Roman, Executive Assistant to the Superintendent
Gwen Kondor	Mary Kay Babcock, HEA President
Abraham Staffa, absent	

1. Board Retreat

- A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 8:10 AM.
- B. Team-Building Activity 1
District Human Resources Officer Kona Lew-Williams and Assistant Superintendent Brooke Nova led the team building activity. Cabinet and Board members met in small groups to complete the activity.
- C. Setting the Stage: School Year 2024-2025
Superintendent Travis Reiman set the stage for the 2024-25 school year including global, Oregon, and the HSD context.
- D. Budget Preview
Superintendent Travis Reiman introduced the topic. District Financial Officer Michelle Morrison gave a budget preview for the 2024-25 school year.
- E. Legislative Updates
Superintendent Travis Reiman introduced the topic. District Financial Officer Michelle Morrison and District Communications Officer Beth Graser provided additional information.
- F. Long Range Planning - Bond Development Preview and Timeline
District Communications Officer Beth Graser introduced the topic, discussed a potential future Bond timeline, and previewed bond development.
- G. Break
Board Chair Ivette Pantoja excused the Board for a break at 10:08 AM, returning at 10:22 AM.
- H. Strategic Plan Update

District Communications Officer Beth Graser introduced the topic, provided data, and answered questions. Assistant Superintendent Brooke Nova discussed data and answered questions. Superintendent Travis Reiman added additional information. Board members asked questions and discussed the topic.

- I. Focus Areas and School Improvement Planning (SIP) for 2024-25 School Year
Assistant Superintendent Audrea Neville discussed focused areas and school improvement planning for the 2024-25 school year.
- J. SB3: New Oregon Diploma Requirements
Assistant Superintendent Brooke Nova discussed SB3: new Oregon diploma requirements.
- K. School-based Health Expansion Report
District Communications Officer Beth Graser discussed the school-based health center expansion. Board members asked questions and provided comment.
- L. Introduction of New Administrators
District Human Resources Officer Kona Lew-Williams introduced new HSD administrators.
- M. Recess Meeting
Board Chair Ivette Pantoja recess the meeting at 12:02 PM.
- N. Lunch Break with New Administrators
Lunch break from 12:02 PM until 12:43 PM.
- O. Reconvene Meeting
Board Chair Ivette Pantoja reconvened the meeting at 12:43 PM.
- P. Initial Summer Programming Update
Assistant Superintendent Audrea Neville and Assistant Superintendent Brooke Nova gave a summer programming update.
- Q. District Summer Project Updates
District Operations Officer Saideh Haghighi Khochkhou gave a summer projects update. Board members asked questions and provided comment.
- R. Technology Update
District Information & Technology Officer Jordan Beveridge provided a technology update. Board members asked questions and provided comment.
- S. Equity Update
District Equity, Access, Engagement Officer Francesca Sinapi gave an equity update.
- T. Board Committees Update
District Equity, Access, Engagement Officer Francesca Sinapi gave an update on the EEAC. Assistant Superintendent Brooke Nova gave an update on the CCAC. District Financial Officer Michelle Morrison gave an update on the Budget committee. Assistant Superintendent Audrea Neville discussed forming a middle school schedule committee and asked for a Board volunteer. District Human Resources Officer Kona Lew-Williams gave a calendar committee update.

- U. Break
Board Chair Ivette Pantoja excused the Board for a break.
- V. Board goals 2024-25
Board Chair Ivette Pantoja presented last year's goal. Board members asked questions and provided feedback.
- W. Superintendent Goals 2024-25
Superintendent Travis Reiman discussed Superintendent goal for the 2024-25 school year.
- X. Superintendent Evaluation 2024-25
Board Chair Ivette Pantoja, Superintendent Travis Reiman, and Executive Assistant to the Superintendent Rose Roman presented information on the Superintendent evaluation.
- Y. Board Working Agreements
Board members discuss the Board working agreements.
- Z. Board / Superintendent Communication
Superintendent Travis Reiman led the discussion. Board members asked questions and provided comment.
- AA. Board Budget
District Financial Officer Michelle Morrison discussed the Board budget.
- BB. Board Conferences
Board Chair Ivette Pantoja discussed the OSBA and NSBA conferences.
- CC. Board Meeting Planning
Board members discussed potential agenda item topics.
- DD. Action Items
 - 1. ~~Appoint Education Equity Advisory Committee Members~~

Director XXX MOVED, SECONDED by Director XXX, that the Board of Directors appoint the Education Equity Advisory Committee members as recommended by the Superintendent.

The MOTION CARRIED (X-X).

~~XX further discussion took place.~~
 - 2. Notice of Intent to Purchase - Chromebooks
Information Technology Officer Jordan Beveridge discussed the agenda item.

Director Mark Watson MOVED, SECONDED by Director Erika Lopez, that the Board of Directors acknowledge the Notice of Intent to Purchase multifunctional copiers from Canon USA by use of a cooperative purchasing agreement, under the authority of the State of Oregon (ORS 279A.215 Permissive Cooperative Procurements).

The MOTION CARRIED (6-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Monique Ward, Director Mark Watson, and Director Ivette

Pantoja voted to approve. Director Nancy Thomas was absent from the meeting and did not vote.

No further discussion took place.

3. Approve Policies

Director Erika Lopez MOVED, SECONDED by Director Mark Watson, that the Board of Directors approve the policies as presented.

The MOTION CARRIED (6-0). Director See Eun Kim, Director Erika Lopez, Director Patrick Maguire, Director Monique Ward, Director Mark Watson, and Director Ivette Pantoja voted to approve. Director Nancy Thomas was absent from the meeting and did not vote.

No further discussion took place.

EE. Policies - First Reading

1. J - Students
 - a. JEA: Compulsory Attendance

FF. Information - Administrative Regulation Update

2. J - Students
 - a. JEA-AR: Compulsory Attendance Notices

GG. Discussion Time

1. Student Representatives' Time

Gwen Kondor reflected on the meeting and discussed the idea of implementing more writing into curriculum.

Kal Sibbel expressed his appreciation for the agenda topics.

2. Superintendent's Time

Superintendent Travis Reiman welcomed the new student representatives and Board member back. He thanked staff and Cabinet for their work and reminded the Board that summer graduation is tomorrow night.

3. Board of Directors' Time

Director Erika Lopez inquired about summer graduation.

Director See Eun Kim welcomed the new student representatives, shared that she enjoyed being physically at the meeting, appreciated the presentations, and that we have so much to celebrate in our District.

Director Monique Ward welcomed the student representatives and having their voice, appreciated the work done for today, school calendar work, and enjoyed the ice breaker this morning.

Director Patrick Maguire reflected on the work that we do, looked forward to the upcoming year.

Vice Chair Mark Watson welcomed the student representatives, thanked Board Chair Ivette Pantoja for her grace and stepping into the Board leadership role.

Chair Ivette Pantoja thanked Vice Chair Mark Watson, thanked the Cabinet for the presentations and all their work. Welcomed the student representatives.

HH. Adjourn Board Retreat

Board Chair Ivette Pantoja adjourned the Board Retreat at 3:34 PM.

Two handwritten signatures in cursive script. The first signature is 'Ivette Pantoja' and the second is 'Roseanna L. Linares'.

Approved September 24, 2024