

West Valley Central School Board of Education

Reorganization Meeting

July 7, 2009

Library-Media Center

Members Present: McCauley, Kazmierczak, Kowalski, Engels, Jackson-McCarty

Absent: Pfeffer, Welling

Others Present: Bowen, Smith, Chudy, Boberg, Amy Butler, Marylou Forster, Justine Stephen, Adriane Spencer, Matt Lancaster, Beth Lancaster and Mary Kay Williams

I. CALL to ORDER

The meeting called to order at 7p.m. with Carolyn Boberg, Board of Education clerk presiding.

II. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

III. ADOPT AGENDA

Moved by McCauley, seconded by Engels to adopt the re-organizational agenda as changed. 5 ayes, 0 nays, motion carried

IV. Administration of the Oath of Office to new BOE Members (BOE CLERK)

Elected member – George Kazmierczak

V. ELECTION OF BOARD OFFICERS AND ADMINISTRATION OF THE OATH OF OFFICE TO ELECTED BOARD OFFICERS AND SUPERINTENDENT

A. Board Clerk asked for nominations for President – Moved by Kazmierczak, seconded by Jackson-McCarty to nominate Stephen Kowalski for President of the Board of Education. It was asked if there were any other nominations for President – Moved by McCauley, Seconded by Engels to nominate Mark Pfeffer for President of the Board of Education. Board Clerk asked for a show of hands of the first nomination of Stephen Kowalski – Kazmierczak (aye), Jackson-McCarty (aye) and Kowalski (aye) – seat won by majority. Board President – Stephen Kowalski

3 ayes, 0 nays, motion carried

B. Board Clerk asked for nominations for Vice-President – Moved by Kazmierczak, seconded by Jackson-McCarty to nominate Dennis McCauley for Vice President of the Board of Education. It was asked if there were any other nominations for Vice-President – Moved by Engels, seconded by McCauley to nominate Mark Pfeffer for Vice-President of the Board of Education. Board Clerk asked for a show of hands of the first nomination of Dennis McCauley – Kazmierczak (aye), Jackson-McCarty (aye) and Kowalski (aye) – seat won by majority. Nomination accepted.

1 Administration of the Oath of Office to Elected Board Officers (BOE Clerk)

2. Administration of the Oath of Office to Superintendent Hillary W. Bowen (BOE Clerk)
Mr. Stephen Kowalski, newly elected Board President, took charge of the meeting at this point.

VI. APPOINTMENT OF DISTRICT OFFICERS

A. Moved by Kazmierczak, Seconded by Jackson-McCarty to appoint Carolyn Boberg as District Clerk for 2009-10. 5 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Jackson-McCarty to appoint Michael Chudy as Business Official/District Treasurer for 2009-10. 5 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Jackson-McCarty to appoint Linda Kay as Deputy District Treasurer for 2009-10. 5 ayes, 0 nays, motion accepted

D. Moved by McCauley, Seconded by Jackson-McCarty to appoint Bonnie Frank as Tax Collector for 2009-10. 5 ayes, 0 nays, motion accepted
Superintendent recommends hours of collection as follows:
September, Thursdays and Fridays, 9am – 12pm. School will enclose addressed envelope to all residents to pay by mail.

VII. OTHER DISTRICT DESIGNATIONS

Motion by McCauley, Seconded by Engels 5 ayes, 0 nays motion carried to approve the Consent Agenda A-W

A. Internal Claims Auditor, John Seltzer for the 2009-10 school year.

B. School Attorney, Charles M. Harrigan, fee on an as per incident basis.

C. Motion to authorize the signature of Bonnie Frank-Central Treasurer as official signature for checks in Extra Classroom Activity Accounts and Student Activity Accounts, at no additional salary.

D. Attendance Officer, Superintendent at no additional salary.

E. Motion to authorize Mike Chudy-Business Official/District Treasurer as Purchasing Agent, at no additional salary. Authorize the use of electronic signature plates for purchase orders.

F. Motion to authorize the following as official electronic signature plates for checks:
Michael Chudy, Business Official/District Treasurer
Linda Kay, Deputy District Treasurer

G. Motion to authorize the following as official signatures for checks:
Michael Chudy, Business Official/District Treasurer
Linda Kay, Deputy District Treasurer
Stephen Kowalski, President of the Board of Education
Carolyn Boberg Board of Education District Clerk

H. Payroll Certification Agent, Superintendent, at no additional salary.

- I. Records Retention Officer and Records Management Officer, Michael Chudy, Business Official/District Treasurer at no additional pay.
- J. Records Access Officer, Carolyn Boberg, District Clerk at no additional pay.
- K. Asbestos Designee, William Sloand, at no additional pay.
- L. Title IX Coordinator, K-6 Principal, at no additional salary.
- M. Safety, Chemical Hygiene and Risk Management Coordinator James Howe, as per WVSEA contract for 2009-10.
- N. Sexual Harassment Complaint Officers, 7-12 Principal and PreK – 6 Principal at no additional salary.
- O. Authorize Bonnie Smith PreK-6 grade Principal as a Homeless Liaison for the 2009/10 school year.
- P. Approve Bob Conrad, Dale Frank and Jim Boberg to be part of the Audit Committee for the 2009/10 school year.
- Q. Approve Bill Sloand as the School Pesticide Representative at no additional salary for the 2009/10 school year.
- R. Approve Mike Chudy as the Insurance Advisor at no additional salary for the 2009/10 school year.
- S. Approve the Superintendent as the Educational Official designated to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.
- T. Approve PreK-6th grade Principal as the Hearing Official for participation in the Federal Child Nutrition Program at no additional salary for the 2009/10 school year.
- U. Approve the Superintendent as the Reviewing Official and Linda Kay as the Verification Official for participation in the Federal Child Nutrition Program at no additional salary for the 2009/10 school year.
- V. Approve Bonnie Smith as the Director of Physical Education for the 2009/10 school year, at no additional pay.
- W. Title IX, Section 504 Hearing Officer(s), Superintendent.

VIII. OTHER DISTRICT DESIGNATIONS

- A. Moved by McCauley, Seconded by Engels to approve the Community Education Teacher salary - \$16 per hour. 5 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Kazmierczak to approve Bank Depository - designate the following as depositories of funds:

1. M&T Bank
2. J.P. Morgan Chase Bank
3. Cattaraugus County Bank
4. Five Star Bank
5. HSBC Bank

5 ayes, 0 nays, motion accepted

Motion by Kazmierczak, Seconded by Jackson-McCarty 5 ayes, 0 nays motion carried to approve the Consent Agenda C-H

C. Official newspaper, designate the "Springville Journal" as official newspaper for the district.

D. Approval of allocation for Petty Cash Funds, pursuant to Regulation 1703 of the Commissioner of Education,

1. Linda Kay, \$100.00, Business Office; Beth Roy, \$100.00 School Library.

E. Motion to authorize the Superintendent to approve Budgetary Transfers; RESOLVED, that the Superintendent of the West Valley Central School District be authorized to make budgetary transfers, if submitted and approved in the advance of the issuance of purchase orders, in accordance with § 170.2 of the Regulations of the Commissioner of Education. All requests for transfers shall be submitted to the Superintendent by the Business Official/District Treasurer.

F. Motion to authorize the Superintendent to act as representative of the School District and to apply for and sign all applications in conjunction with any private sources and all Federal and/or State Aid projects and Child Nutrition Program.

G. Motion that classes may not be held in grades seven and eight in West Valley Central High School on any authorized day when Regents Examinations are given when, at the discretion of the Superintendent, such action is necessary to provide adequate staff and space to administer said examinations in grades 9 through 12 in said school.

H. Approve all Railroad Crossings in District for transportation of students. Rt. 240, Fox Valley Rd., Roszyk Hill Rd., Kruse Rd., Fancy Tract Rd. (3) and Canada Hill Rd.

I. Moved by Kazmierczak, Seconded by Engles to approve the Board of Education membership in NYS School Boards' Association and Cattaraugus/Allegany School Boards' Association. 5 ayes, 0 nays, motion accepted

(if (I) is approved)

J. Designation of the following representatives to the Cattaraugus County School Board Association:

1. Moved by Kazmierczak, Seconded by Jackson-McCarty to designate **Dennis McCauley** to the Executive Committee. 5 ayes, 0 nays, motion accepted
2. Moved by McCauley, Seconded by Jackson-McCarty to designate **George Kazmierczak** as the Alternate to the Executive Committee. 5 ayes, 0 nays, motion accepted
3. Moved by Kazmierczak, Seconded by McCauley to designate **Frances Engels** as the Representative to the Legislative Committee. 5 ayes, 0 nays, motion accepted

K. Moved by Engels, Seconded by Jackson-McCarty to approve the mileage allowance for 2009-10 will be 55 cents per mile, per IRS rate. 5 ayes, 0 nays, motion accepted

L. Moved by Kazmierczak, Seconded by Engels to approve the minimum Emergency Building Temperature/Emergency Closings RESOLVED, that upon the recommendation of the Superintendent, the school will be closed if the temperature in the occupied spaces of the building falls below 65 degrees, from September 15th to May 31st, excluding the exceptions per state law, or if predicted/existing weather or other conditions threaten the health and safety of students and staff. 5 ayes, 0 nays, motion accepted

M. Moved by McCauley, Seconded by Engels to approve the Superintendent to authorize the attendance at conference, conventions, workshops, and the like; at no additional salary for the 2009/10 school year. 5 ayes, 0 nays, motion accepted

N. Moved by Kazmierczak, Seconded by Kowalski to approve ceremonial firearms on campus, RESOLVED, that upon the recommendation of the Superintendent, ceremonial firearms will be allowed on the West Valley Central School campus for National Holiday celebrations. 5 ayes, 0 nays, motion accepted

O. Moved by Engels. Seconded by McCauley to approve the determination of date, time and place of regularly scheduled meetings: RESOLVED, that the regular meeting of the West Valley Central School District Board of Education be as per the following schedule, in the Library/Media Center.

2009-2010 Regular Meeting Dates

West Valley Central School Board of Education

Tuesday, July 7 th	Reorganization/Regular Meeting
Monday, July 27 th	Regular Meeting
Monday, August 10 th	Regular Meeting
Monday, August 31 st	Regular Meeting
Monday, September 14 th	Regular Meeting
Monday, October 19 th	Regular Meeting
Monday, November 16 th	Regular Meeting
Monday, December 7 th	Regular Meeting
Monday, January 11 th	Regular Meeting*

Monday, January 25 th	Regular Meeting*
Monday, February 8 th	Regular Meeting*
Monday, February 22 nd	Regular Meeting*
Monday, March 8 th	Regular Meeting*
Monday, March 22 nd	Regular Meeting*
Monday, April 5 th	Regular Meeting**
Monday, May 10 th	Annual Budget Hearing (Auditorium)
Tuesday, May 18 th	Annual Budget Vote/BOE Election (Foyer) /Regular Meeting following Vote
Monday, June 7 th	Regular Meeting
Monday, June 28 th	Regular Meeting

* Budget Meetings

**Date for 20010/11 Budget approval consideration

5 ayes, 0 nays, motion accepted

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Motion by McCauley, Seconded by Engels 5 ayes, 0 nays motion carried to approve the Consent Agenda P-V

P. Bonded employees through Utica National Insurance (Weast Agency) as follows:

- Treasurer - \$1,000,000
- Tax Collector - \$1,000,000
- All others – employee dishonesty, forgery \$100,000
- All others – employee theft \$25,000

Q. Authorize a service contract for the 2009/10 school year with Schindler Elevator Company.

R. Authorize a service contract for the 2009-10 school year with Xerox Corporation.

S. Authorize a service contract for the 2009-10 school year with Logical Control Solutions (Heat).

T. Authorize a service contract for the 2009-10 school year with Orkin (Insect Control).

U. Authorize a service contract for the 2009/10 school year with Siemans (Security System).

V. Authorize a service contract for the 2009/10 school year with SDS (garbage).

W. Moved by McCauley, Seconded by Engels to approve the Emergency Management Team as the following – Jim Howe, Hillary Bowen, Bonnie Smith, Pat Belscher, Deb Brown, Mary Crandall, Kevin Murray, Bob Harrington, Linda Kay, Matt LaBrake, Rae Ann Lindberg, Kim Mortenson, Ginny Nason, Bill Sloand, Dana Westfall, Kyle Woodin, Keith Young, Cathie Benz, Kathy Larsson, Williams Welling Board of Education member.

5 ayes, 0 nays, motion accepted

X. Moved by McCauley, Seconded by Engels to authorize the advance payment of bills for public utility services, postage, freight, and express charges, when discounts can be earned, or when finance charges are applicable. 5 ayes, 0 nays, motion accepted

IX. OTHER DISTRICT DESIGNATIONS

A. Moved by McCauley, Seconded by Jackson-McCarty to authorize the advance payment of all regular payrolls bi-weekly on Friday and if a holiday falls on such Friday to be paid the day before. 5 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Engels to approve the following 403B providers:

(1)Princor Mutual Funds (2)American Funds (3)ING Opportunity Plus
(4)Equitable Life Insurance (5)The Legend Group (6)First Investors Corp.
5 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Engels to approve the following substitute per diem as \$70.00 for certified and \$60.00 for uncertified for the 2009-10 school year. 5 ayes, 0 nays, motion accepted

X. Moved by McCauley, Seconded by Engels to ADJOURN the Re-organizational meeting at 7:32pm and continue on to the Regular Meeting. 5 ayes, 0 nays, motion accepted

District Clerk