

West Valley Central School Board of Education

Annual Reorganization Meeting July 6, 2010 Library-Media Center

Members Present: McCauley, Kowalski, Engels, Jackson-McCarty, Welling, Pfeffer

Absent: none

Others Present: Bowen, Smith, Chudy, Boberg, Justine Stephen, Beth Lancaster, Sally Fuller, April Preston, Stacey Rockwood, Chris Proctor-Springville Journal, Leslie Durandetto

I. CALL to ORDER

The meeting called to order at 6:30p.m. with Carolyn Boberg, Board of Education clerk presiding.

II. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

III. ADOPT AGENDA

Moved by Pfeffer, seconded by Welling to adopt the re-organizational agenda as stated. 6 ayes, 0 nays, motion carried

IV. Administration of the Oath of Office to new BOE Members (BOE CLERK)

Elected member – Frances Engels

Elected member – Dennis McCauley

V. ELECTION OF BOARD OFFICERS AND ADMINISTRATION OF THE OATH OF OFFICE TO ELECTED BOARD OFFICERS AND SUPERINTENDENT

A. Board Clerk asked for nominations for President – Jackson-McCarty made the nomination of Stephen Kowalski. Board Clerk asked if there were any other nominations for President – Pfeffer made the nomination of Frances Engels. Board Clerk stated that Kowalski was nominated first and it was moved by Jackson-McCarty, seconded by Welling to nominate Stephen Kowalski for President of the Board of Education. 5 ayes (Welling, Jackson-McCarty, Kowalski, McCauley, Engels), 1 nay (Pfeffer), motion carried. No motion made for Frances Engels due to majority of members voted aye for other candidate.

B. Board Clerk asked for nominations for Vice-President – Jackson-McCarty made the nomination of Dennis McCauley. Board Clerk asked if there were any other nominations for Vice-President – Pfeffer made the nomination of Frances Engels. Board Clerk stated that McCauley was nominated first and it was moved by Jackson-McCarty, seconded by Engels to nominate Dennis McCauley for Vice President of the Board of Education. 4 ayes (Welling, Jackson-McCarty, Kowalski, Engels), 1 nay (Pfeffer), 1 abstain (McCauley), motion carried. No motion made for Frances Engels due to majority of members voted aye for other candidate.

- 1 Administration of the Oath of Office to Elected Board Officers (BOE Clerk)
2. Administration of the Oath of Office to Superintendent Hillary W. Bowen (BOE Clerk)

George Kazmierczak arrived at 6:39pm

Mr. Stephen Kowalski, newly elected Board President, took charge of the meeting at this point.

VI. APPOINTMENT OF DISTRICT OFFICERS

- A. Moved by McCauley, Seconded by Jackson-McCarty to appoint Carolyn Boberg as the District Clerk for 2010-11 school year. 7 ayes, 0 nays, motion accepted
- B. Moved by Engels, Seconded by Jackson-McCarty to appoint Michael Chudy as the Business Official/District Treasurer for 2010-11 school year. 7 ayes, 0 nays, motion accepted
- C. Moved by McCauley, Seconded by Jackson-McCarty to appoint Linda Kay as the Deputy District Treasurer for 2010-11 school year. 7 ayes, 0 nays, motion accepted
- D. Moved by McCauley, Seconded by Jackson-McCarty to appoint Bonnie Frank as the Tax Collector for 2010-11 school year. 7 ayes, 0 nays, motion accepted

Superintendent recommends hours of collection as follows: September – Tuesdays and Wednesdays 9am – 12pm. School will enclose addressed envelope to all residents to pay by mail.

- E. Moved by Welling, Seconded by McCauley to appoint R.A. Mercer & Co., P.C. as the External (Independent) Auditor for the 2010-11 school year. 7 ayes, 0 nays, motion accepted
- F. Moved by McCauley, Seconded by Jackson-McCarty to appoint Bob Conrad, Dale Frank and Jim Boberg as the Audit Committee for 2010-11 school year. 7 ayes, 0 nays, motion accepted

VII. OTHER DISTRICT DESIGNATIONS

Motion by Engels, Seconded by Jackson-McCarty to approve items A-V as the Consent Agenda 7 ayes, 0 nays motion accepted

- A. Internal Claims Auditor, John Seltzer for the 2010-11 school year.
- B. School Attorney, Charles M. Harrigan, fee on an as per incident basis.
- C. School Attorney, Hodgson and Russ, fee on an as per incident basis.
- D. School Attorney, Harris Beach Law firm, used for only special education incidents, fee on an as per incident basis.
- E. Authorize Bonnie Frank as Central Treasurer and as official signature for checks in Extra Classroom Activity Accounts and Student Activity Accounts, at no additional salary.

- F. Authorize the signature of Bonnie Frank – Tax Collector as the official signature for checks in the Tax Account.
- G. Attendance Officer, Superintendent at no additional salary.
- H. Authorize Mike Chudy-Business Official as Purchasing Agent, at no additional salary. Authorize the use of electronic signature plates for purchase orders.
- I. Authorize the following as official electronic signature plates for checks:
 - Michael Chudy, Business Official
 - Linda Kay, Deputy District Treasurer
- J. Payroll Certification Agent, Superintendent, at no additional salary.
- K. Records Retention Officer and Records Management Officer, Michael Chudy, Business Official at no additional pay.
- L. Records Access Officer, Carolyn Boberg, District Clerk at no additional pay.
- M. Title IX Coordinator, K-6 Principal, at no additional salary.
- N. Sexual Harassment Complaint Officers, 7-12 Principal and PreK – 6 Principal at no additional salary.
- O. Authorize Bonnie Smith PreK-6 grade Principal as a Homeless Liaison for the 2010/11 school year at no additional salary.
- P. Approve Bill Sloand as the School Pesticide Representative at no additional salary for the 2010/11 school year.
- Q. Approve Mike Chudy as the Insurance Advisor at no additional salary for the 2010/11 school year.
- R. Approve the Superintendent as the Educational Official designated to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.
- S. Approve PreK-6th grade Principal as the Hearing Official for participation in the Federal Child Nutrition Program at no additional salary for the 2010/11 school year.
- T. Approve the Superintendent as the Reviewing Official and Linda Kay as the Verification Official for participation in the Federal Child Nutrition Program at no additional salary for the 2010/11 school year.
- U. Title IX/Section 504/ADA compliance Officer(s), Superintendent, at no additional salary.
- V. Internal Auditor for the 2010-2011 school year – Nichele James

VIII. OTHER DISTRICT DESIGNATIONS

A. Moved by Pfeffer, Seconded by Jackson-McCarty to approve the Community Education Teacher salary at \$16 per hour. 7 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Jackson-McCarty to designate the following as depositories of funds:

1. M&T Bank
2. J.P. Morgan Chase Bank
3. Cattaraugus County Bank
4. Five Star Bank
5. HSBC Bank

7 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Welling to approve the allocation for Petty Cash Funds, pursuant to Regulation 1703 of the Commissioner of Education:

Linda Kay, \$100.00, Business Office; Beth Roy, \$100.00 School Library.

7 ayes, 0 nays, motion accepted

D. Moved by McCauley, Seconded by Welling to approve James Howe as the Safety, Chemical Hygiene and Risk Management Coordinator, as per WVSEA contract for 2010-11. 7 ayes, 0 nays, motion accepted

E. Moved by McCauley, Seconded by Engels to approve Dr. Lori Hudzinski from Concord Medical Group as the School Physician for 2010-2011. 7 ayes, 0 nays, motion accepted

F. Moved by Jackson-McCarty, Seconded by McCauley to authorize the following as official signatures for checks:

- Michael Chudy, Business Official
- Linda Kay, Deputy District Treasurer
- Stephen Kowalski, Board President
- Carolyn Boberg, B.O.E. District Clerk

7 ayes, 0 nays, motion accepted

Motion by McCauley, Seconded by Engels to approve items G-I as the Consent Agenda 7 ayes, 0 nays motion carried

G. Official newspaper, designate the Springville Journal as official newspaper for the district.

H. Authorize the Superintendent to approve Budgetary Transfers; RESOLVED, that the Superintendent of the West Valley Central School District be authorized to make budgetary transfers, if submitted and approved in the advance of the issuance of purchase orders, in accordance with § 170.2 of the Regulations of the Commissioner of Education. All requests for transfers shall be submitted to the Superintendent by the Business Official/District Treasurer.

I. Authorize the Superintendent to act as representative of the School District and to apply for and sign all applications in conjunction with any private sources and all Federal and/or State Aid projects and Child Nutrition Program.

J. Moved by Engels, Seconded by Jackson-McCarty to approve the following determination of date, time and place of regularly scheduled meetings:
 RESOLVED, that the regular meeting of the West Valley Central School District Board of Education be as per the following schedule, in the Library/Media Center.

**2010-2011 Regular Meeting Dates
 West Valley Central School Board of Education**

Tuesday, July 6 th	Reorganization/Regular Meeting
Monday, July 19 th	Regular Meeting
Monday, August 9 th	Regular Meeting
Monday, August 30 th	Regular Meeting
Monday, September 13 th	Regular Meeting
Monday, October 18 th	Regular Meeting
Monday, November 15 th	Regular Meeting
Monday, December 6 th	Regular Meeting
Monday, January 10 th	Regular Meeting*
Monday, January 24 th	Regular Meeting*
Monday, February 7 th	Regular Meeting*
Monday, February 28 th	Regular Meeting*
Monday, March 7 th	Regular Meeting*
Monday, March 21 st	Regular Meeting*
Monday, April 4 th	Regular Meeting**
Tuesday, April 26 th	BOCES Admin. Budget and BOE election/Regular Mtg
Monday, May 9 th	Annual Budget Hearing (Auditorium)/Regular meeting
Tuesday, May 17 th	Annual Budget Vote/BOE Election (Foyer) /Regular Meeting following Vote
Monday, June 6 th	Regular Meeting
Monday, June 27 th	Regular Meeting

* Budget Meetings

**Date for 20011/12 Budget approval consideration

7 ayes, 0 nays, motion accepted

K. Moved by McCauley, Seconded by Engels to approve that classes may not be held in grades seven and eight in West Valley Central High School on any authorized day when Regents Examinations are given when, at the discretion of the Superintendent, such action is necessary to provide adequate staff and space to administer said examinations in grades 9 through 12 in said school.

7 ayes, 0 nays, motion accepted

L. Moved by Welling, Seconded by Jackson-McCarty to approve all Railroad Crossings in District for transportation of students; Rt. 240, Fox Valley Rd., Roszyk Hill Rd., Kruse Rd., Fancy Tract Rd. (3) and Canada Hill Rd. 7 ayes, 0 nays, motion accepted

M. Moved by Engels, Seconded by Welling to approve the Board of Education membership in NYS School Boards' Association and Cattaraugus/Allegany School Boards' Association 7 ayes, 0 nays, motion accepted

(if (M) is approved)

N. Moved by McCauley, Seconded by Welling to designate Frances Engels as the representative to the Cattaraugus County School Board Association Executive Committee. 7 ayes, 0 nays, motion accepted

2. Moved by Jackson-McCarty, Seconded by Engels to designate Dennis McCauley as the alternate to the Executive Committee. 6 ayes, 0 nays, 1 abstain (McCauley), motion accepted

3. Moved by Kazmierczak, Seconded by Jackson-McCarty to designate Kowalski as the representative to the Legislative Committee. 6 ayes, 0 nays, 1 abstain (Kowalski), motion accepted

O. Moved by Kazmierczak, Seconded by Jackson-McCarty to approve that the mileage allowance for 2010-11 will be 50 cents per mile, per IRS rate. 7 ayes, 0 nays, motion accepted

P. Moved by Kazmierczak, Seconded by Jackson-McCarty to approve the minimum Emergency Building Temperature/Emergency Closings RESOLVED, that upon the recommendation of the Superintendent, the school will be closed if the temperature in the occupied spaces of the building falls below 65 degrees, from September 15th to May 31st, excluding the exceptions per state law, or if predicted/existing weather or other conditions threaten the health and safety of students and staff. 7 ayes, 0 nays, motion accepted

Motion by Jackson-McCarty, Seconded by McCauley to approve items Q-Z as the Consent Agenda 7 ayes, 0 nays motion carried

Q. Approve the Superintendent to authorize the attendance at conferences, conventions, workshops, and the like; at no additional salary for the 2010/11 school year.

R. Approval of ceremonial firearms on campus RESOLVED, that upon the recommendation of the Superintendent, ceremonial firearms will be allowed on the West Valley Central School campus for National Holiday celebrations.

S. Approve bonded employees through Utica National Insurance (administered through West Agency) as follows:

- Treasurer - \$1,000,000
- Tax Collector - \$1,000,000
- All others – employee dishonesty, forgery \$100,000
- All others – employee theft \$25,000

T. Authorize a service contract for the 2010/11 school year with Schindler Elevator Company.

U. Authorize a service contract for the 2010-11 school year with Xerox Corporation.

V. Authorize a service contract for the 2010-11 school year with Logical Control Solutions (Heat).

W. Authorize a service contract for the 2010-11 school year with Orkin (Insect Control).

X. Authorize a service contract for the 2010-11 school year with Siemens (Security System).

Y. Authorize a service contract for the 2010-11 school year with SDS (garbage removal).

Z. Authorize the advance payment of bills for public utility services, postage, freight, and express charges, and when discounts can be earned, or when finance charges are applicable, be authorized.

7 ayes, 0 nays, motion accepted

IX. OTHER DISTRICT DESIGNATIONS

A. Moved by McCauley, Seconded by Engels to authorize the advance payment of all regular payrolls bi-weekly on Friday to be authorized and if a holiday falls on such Friday to be paid the day before. 7 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Jackson-McCarty to approve the following 403B providers:

- (1)Princor Mutual Funds (2)American Funds (3)ING Opportunity Plus
- (4)Equitable Life Insurance (5)The Legend Group (6)First Investors Corp.

7 ayes, 0 nays, motion accepted

C. Moved by Kazmierczak, Seconded by McCauley to approve the following substitute per diem as; \$70.00 for certified teachers and \$60.00 for uncertified for the 2010-11 school year. 7 ayes, 0 nays, motion accepted

D. Moved by Welling, Seconded by Jackson-McCarty to accept the 2010-2011 Federal Government's policy statement for Free and Reduced Price Meals. 7 ayes, 0 nays, motion accepted

E. Moved by McCauley, Seconded by Welling to appoint the following to the Emergency Management Team – Jim Howe, Hillary Bowen, Bonnie Smith, Mike Chudy, Pat Belscher, Deb Brown, Mary Crandall, Kevin Murray, Bob Harrington, Linda Kay, Matt LaBrake, Rae Ann Lindberg, Kim Mortenson, Bill Sloand, Dana Westfall, Kyle Woodin, Keith Young, Cathie Benz, Kathie Larsson, BOE member George Kazmierczak
7 ayes, 0 nays, motion accepted

F. Moved by Jackson-McCarty, Seconded by Welling to approve board policy #5220 District Investments, #5410 Purchasing and #3410 Code of Conduct on School Property have been reviewed. 7 ayes, 0 nays, motion accepted

G. Moved by McCauley, Seconded by Jackson-McCarty to approve William Sloand as the Asbestos Designee, as per contract agreement. 7 ayes, 0 nays, motion accepted

H. Moved by Jackson-McCarty, Seconded by Welling to approve the following list of members for the CSE, CPSE and 504 Committees as follows:

CSE Committee:

Chairperson – Justine Stephan

Parent Member – Pat Morton, Donna Heim, Amy Ignatowski

School Psychologist – Kevin Eagan

WVCS Special Education Teacher - Pam Casey/Deb Fridman/

Polly McCauley/Marie Proudman

Guidance/Transition Counselor–Matthew LaBrake, RaeAnn Lindberg

LEA Representative – Justine Stephan

CPSE Committee:

Chairperson – Justine Stephan

Parent Member – Sue Murray, Pat Morton

Special Education Teacher – CPSE service provider

WVCS General Education Teacher – Kelli Russell

LEA Representative – Justine Stephan

504 Committee:

Chairperson – Justine Stephan

Parent Member – Pat Morton, Donna Heim, Amy Ignatowski

WVCS Special Education Teacher – Pam Casey/Deb Fridman/

Polly McCauley/Marie Proudman

Guidance/Transition Counselor – Matt LaBrake, RaeAnn Lindberg

LEA Representative – Justine Stephan

7 ayes, 0 nays, motion accepted

X. Moved by McCauley, Seconded by Welling to ADJOURN the Re-organizational meeting at 7:20pm and continue on to the Regular meeting.
7 ayes, 0 nays, motion accepted