

# West Valley Central School Board of Education

## OFFICIAL MINUTES

**Regular Meeting**

**September 19, 2011**

**Library Conference room**

Members Present: McCauley, Kowalski, Pfeffer, Kazmierczak, Jackson-McCarty, Frascella, Engels

Absent: none

Others Present: Bowen, Chudy, Amodeo, Boberg, April Preston, Springville Journal reporter, Amy Butler, Steve Howe, Art Munson, Marylou Forster, Kim Lewis, Justine Stephan, Evan Williams, Ken Frank, Jim Boberg

Absent: none

### **I. CALL TO ORDER**

Regular Meeting was called to order at 7pm by President Stephen Kowalski

### **II. PLEDGE OF ALLEGIANCE to the UNITED STATES FLAG**

**III.** Moved by Engels, Seconded by Jackson-McCarty to **ADOPT** the changed agenda.

Additions –new section to BOE agenda called Correspondence/BOE information

Deletions –none

Changes – Personnel item H. change the word coordinator in the motion to chaperone

7 ayes, 0 nays, motion accepted

### **IV. Correspondence/BOE Information**

President Stephan Kowalski reported to the board members on a workshop that Hillary Bowen and he attended on September 15<sup>th</sup> in Rochester. The 2011 Board Officer Academy – Leader Responsibilities workshop had a distinct message on the importance of a school district having goals. High achieving districts have goals that are acquired by the consensus of the board of education members. The goals should have an instructional, fiscal and financial value. A board should not micro manage the inner workings of a district – there are individuals hired for those areas. He also stated the noticeable accomplishments that our district has made compared to others.

### **V. Public Comments**

Steve Howe thanked the board for allowing the individuals that participated in the Film Festival in August/September 2011 the use of the building to make a film. Amy Butler asked the BOE if they have a long term instructional plan – Steve Kowalski answered, none at the present time.

## VI. REPORTS

A. Superintendent, Hillary W. Bowen reported on the new Annual Professional Performance Review Plan for Principals/Teachers. Through a very complex and not totally established rating system by New York State, teachers and principals will be rated highly effective, effective, developing or ineffective based on student performance. This plan was to be in place and approved by the board by September 1, 2011. A current WVCS/WVTA contract is still in place because negotiations have not started and our district will fall upon the current contract while recommending a new one. Hillary has provided the WVTA with draft recommendations. Discussions will begin in October. Hillary wants to make sure that the new plan for the district will be collaborated by the District, WVTA and Principal to be fair, consistent and manageable.

B. Principal, Daniel Amodeo reported on the successful opening days of school. He has been meeting one on one with teachers and learning the strengths of our district and is impressed with the dedication of our staff. A faculty meeting held after school on the 19<sup>th</sup>. The agenda for open house was not totally set, but will be by the end of school on Tuesday the 20<sup>th</sup>. Teachers will begin to meet with him individually to discuss NYS Assessment data from the previous years and begin to formulate a plan of action on how to use data to plan their instruction. Under the direction of our safety coordinator, Mr. Howe the school has successfully completed four fire drills. Mrs. Butler has trained this year's safety patrol students who will assist elementary students getting to their buses and walking home. The Fall sports season is now in full swing as all of our teams are practicing and competing in games during the week as well as on weekends.

C. Business Official, Michael Chudy reported that Ken Frank our external auditor is finished and will present his report tonight. There is a motion on the agenda to approve BAN Financing and to surplus the vehicles that are being replaced. Motion for the surplus of old office furniture, deactivation of the Outdoor Recreation and Science club and transfer of remaining funds to a general student organization which is defined as Student Council. There is a motion for the addition of a special education bus route, full time driver and substitute bus driver. A motion will also be on the agenda for accepting a water donation from Mayer Brothers for school use.

1. External Audit Report was presented by Ken Frank from the RA Mercer Company for 2010/2011.

2. Audit Committee Chairman James Boberg recommended that the audit be accepted by the Board of Education.

Moved by Jackson-McCarty, Seconded by McCauley to accept the External Audit as presented by Ken Frank and recommended by James Boberg chairman of Audit committee. 7 ayes, 0 nays motion accepted.

**VII. CONSENT AGENDA**

A. Moved by Kazmierczak, Seconded by Jackson-McCarty to approve the unofficial minutes from the August 22, 2011 Board of Education meeting.  
7 ayes, 0 nays, motion accepted

**VIII. PERSONNEL**

A. Moved by Pfeffer, Seconded by Kazmierczak to accept with regret, the resignation of Mary McCulloch from the Mentoring Coordinator position, effective August 31, 2011. 7 ayes, 0 nays, motion accepted

B. Moved by Kazmierczak, Seconded by Engels to accept with regret, the resignation of Mary McCulloch from the ISS Facilitator position, effective September 9, 2011. 7 ayes, 0 nays, motion accepted

C. Moved by Kazmierczak, Seconded by Pfeffer to accept with regret, the resignation of Mary McCulloch from the Substitute Caller position, effective September 9, 2011. 7 ayes, 0 nays, motion accepted

D. Moved by Pfeffer, Seconded by McCauley to accept w/ regret, the resignation of Mary McCulloch from the co ICC Coordinator position, effective September 9, 2011. 7 ayes, 0 nays, motion accepted

E. Moved by Pfeffer, Seconded by Jackson-McCarty to approve Deborah Fridman as the co ICC Coordinator for the 2011/2012 school year, according to the WVCS/WVTA contract. The stipend will be shared. 7 ayes, 0 nays, motion accepted

F. Moved by Kazmierczak, Seconded by Frascella to approve Jodi Thiel as the ISS Facilitator for the 2011/2012 school year, effective September 20, 2011. Salary and benefits will be according to the WVCS/WVTA contract. 7 ayes, 0 nays, motion accepted

G. Moved by McCauley, Seconded by Engels to approve Jodi Thiel as the Substitute Caller for the 2011/2012 school year, effective September 20, 2011. 7 ayes, 0 nays, motion accepted

H. Moved by Frascella, Seconded by McCauley to approve Jodi Thiel as the after school mentor chaperone for the 2011/2012 school year, effective September 20, 2011. 7 ayes, 0 nays, motion accepted

I. Moved by Kazmierczak, Seconded by Jackson-McCarty to appoint Cheryl Gentner as a full time salaried bus driver effective September 1, 2011, salary and benefits according to the WVCS/WVSEA contract. 7 ayes, 0 nays, motion accepted

J. Moved by McCauley, Seconded by Jackson-McCarty to designate George Kazmierczak as the voting delegate for NYSSBA (State School Boards Association) during the 2011/2012 school year. 7 ayes, 0 nays, motion accepted

K. Moved by Kazmierczak, Seconded by McCauley and upon the recommendation of the Superintendent the board approves tenure status for Michael Chudy in the area of School District Business Leader effective 9/20/2011. He holds a Professional Certificate effective 9/1/2009, New York Certificate #1218628. 7 ayes, 0 nays, motion accepted

L. Moved by Engels, Seconded by Kazmierczak to approve Kevin Rowland as a substitute bus driver for the 2011/2012 school year. All required qualifications for the State and school district have been completed. 7 ayes, 0 nays, motion accepted

M. Moved by McCauley, Seconded by Engels to approve Colleen Fuller as a substitute monitor for the 2011/2012 school year. 7 ayes, 0 nays, motion accepted

**IV. OLD BUSINESS:**

None

**X. NEW BUSINESS:**

A. Moved by Kazmierczak, Seconded by Frascella to approve the Memorandum of Agreement between the WVCS and the WVTA as the following: For only the 2011-2012 school year, the work day for Teaching Assistant Loreen Butcher will be adjusted to start at 7:30am and end at 2:30pm. This schedule adjustment is made to accommodate early start time for an advanced placement class in Biology provided by Distance Learning from the Cattaraugus-Little Valley School District. (copy will be attached) 7 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Jackson-McCarty to approve the Memorandum of Agreement between the WVCS and the WVSEA as the following: The WVCS and the WVSEA hereby agree the duties normally performed by a Keyboard Specialist in the bargaining unit represented by the Association may be included in the position titled Chairperson of the Committee on Special Education (CSE) under conditions stated in the Memorandum of Agreement. (copy will be attached) 7 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Pfeffer to deactivate the Outdoor Recreation and Science Club and transfer the remaining funds to the Student Council. 7 ayes, 0 nays, motion accepted

D. Moved by Frascella, Seconded by Engels to surplus the following school vehicles which have been replaced; a 2000 International Bluebird school bus VIN number 1HVBBABNXYH286044, and a 2005 Chrysler Town and Country school minivan VIN number 1C4GP45RX431403. 7 ayes, 0 nays, motion accepted

E. Moved by Pfeffer, Seconded by Kazmierczak to surplus the following items: (1) wooden chair, (1) 5 foot desk, (1) 7 foot computer table and (1) 3 ½ foot desk. 7 ayes, 0 nays, motion accepted

F. Moved by McCauley, Seconded by Jackson-McCarty to accept a donation of \$73.47 from Target's 2011 Take Charge of Education program. 7 ayes, 0 nays, motion accepted

G. Moved by Engels, Seconded by Frascella to accept a bottled water donation from Mayer Brothers to the school when a surplus of water is available. 7 ayes, 0 nays, motion accepted

H. Moved by McCauley, Seconded by Frascella to accept a \$250.00 personal donation from Elizabeth Lowes of Stoller Corporation. This donation is earmarked for the distance learning program. 7 ayes, 0 nays, motion accepted

I. Moved by Pfeffer, Seconded by Kazmierczak to approve the **first** reading of the Board Policy "Animals in the School (instructional purposes)", #8380 **required** under the Instruction section of the Policy Manual. 7 ayes, 0 nays, motion accepted

J. Moved by Pfeffer, Seconded by Kazmierczak to approve the CSE recommendations. 7 ayes, 0 nays, motion accepted

**XI.** Moved by Pfeffer, Seconded by Kazmierczak to **ADJOURN** the meeting at 8:17pm 7 ayes, 0 nays, motion accepted

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District Clerk