

West Valley Central School

West Valley Central School Board of Education Official Minutes

Annual Reorganization Meeting July 1, 2014 Library-Media Center

Members Present: Fleischman, Frascella, McCauley, Kazmierczak, Frank, Boberg

Absent: Jackson-McCarty

Others Present: Lawton, Amodeo, O'Brien, Boberg, Amy Butler, Springville Journal reporter – Max Borsuk , Paul Bembia, Kim Lewis

The meeting was called to order at 6:34pm by Carolyn Boberg, Board of Education Clerk presiding.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

I. Administration of the Oath of Office by the District Clerk to the elected BOE Members

* George Kazmierczak – 5 yr term

* Jim Boberg – 1 yr – remainder of a 5 yr term

II. ADOPT Reorganizational AGENDA

Moved by Frascella, Seconded by Frank to adopt the re-organizational agenda with changes under section V. Designations item (A) the BOE president will specify during the discussion section of that motion. 6 ayes, 0 nays, motion accepted

III. Nomination of BOARD OFFICERS and ADMINISTRATION of the OATH of OFFICE by the BOE CLERK to the newly ELECTED BOARD OFFICERS

Nomination of Board Officers

Carolyn Boberg, District Clerk asked the Board members for a President nomination.

A. Kazmierczak nominated Michael Frascella for President of the Board of Education. Carolyn Boberg, District Clerk asked if there were any other nominations. None stated. Moved by Kazmierczak, Seconded by Fleischman to elect Michael Frascella as Board President. 6 ayes, 0 nays motion accepted

Carolyn Boberg, District Clerk asked the Board members for a Vice President nomination.

B. Frascella nominated George Kazmierczak for Vice President of the Board of Education. Carolyn Boberg, District Clerk asked if there were any other nominations. None stated. Moved by Frascella, Seconded by Boberg to elect George Kazmierczak as Board Vice President. 6 ayes, 0 nays, motion accepted

Administration of the Oath of Office by the District Clerk to the newly Elected Board of Education officers was completed.

Administration of the Oath of Office by the District Clerk to the Superintendent, Eric Lawton was completed.

Michael Frascella led the meeting as President

VI. APPOINTMENT OF DISTRICT OFFICERS

A. Moved by Kazmierczak, Seconded by McCauley to appoint Carolyn Boberg as District Clerk for the 2014/15 school year. 6 ayes, 0 nays, motion accepted

Administration of the Oath of Office by the BOE President

B. Moved by McCauley, Seconded by Frank to appoint Michael Ball as District Treasurer for the 2014/2015 school year. 6 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Kazmierczak to appoint Ann O'Brien as Deputy Treasurer for the 2014/2015 school year. 6 ayes, 0 nays, motion accepted

D. Moved by McCauley, Seconded by Fleischman to authorize the signature of Patricia Dashnaw - Tax Collector as the official signature for checks in the Tax Account.

During the discussion section of the above motion the board of education changed the above motion to read – authorize Patricia Dashnaw as Tax Collector and the official signature for checks in the Tax Account. The board president Mike Frascella asked Dennis McCauley and Mary Fleischman if they would still make the motion and second it with the above changes. They agreed.

**Moved by McCauley, Seconded by Fleischman to authorize Patricia Dashnaw as Tax Collector and the official signature for checks in the Tax Account.
6 ayes, 0 nays, motion accepted**

E. Moved by Kazmierczak, Seconded by Frank to appoint John Seltzer as Internal Claims Auditor for the 2014/15 school year. 6 ayes, 0 nays, motion accepted

F. Moved by McCauley, Seconded by Kazmierczak to appoint Patricia Dashnaw as Deputy Claims Auditor for the 2014/15 school year.
6 ayes, 0 nays, motion accepted

G. Moved by McCauley, Seconded by Frank to appoint R.A. Mercer & Co., P.C. as External (Independent) Auditor for 2014/2015 school year.
6 ayes, 0 nays, motion accepted

IV. OTHER APPOINTMENTS

A. Moved by McCauley, Seconded by Kazmierczak to appoint Charles M. Harrigan as School Attorney for the 2014/15 school year, fee on an as per incident basis. 6 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Frank to appoint Hodgson and Russ as School Attorney for the 2014/15 school year, fee on an as per incident basis. 6 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Kazmierczak to appoint Harris Beach Law firm as School Attorney for the 2014/15 school year, to be used for only special education incidents, fee on an as per incident basis. 6 ayes, 0 nays, motion accepted

D. Moved by Frank, Seconded by McCauley to authorize Jennifer Seltzer as Central Treasurer and as official signature for checks in Extra Classroom Activity Accounts and Student Activity Accounts, at no additional salary. 6 ayes, 0 nays, motion accepted

E. Moved by McCauley, Seconded by Kazmierczak to appoint the Superintendent as Attendance Officer, at no additional salary. 6 ayes, 0 nays, motion accepted

F. Moved by McCauley, Seconded by Frank to appoint the District Clerk as Records Access Officer, at no additional pay. 6 ayes, 0 nays, motion accepted

G. Moved by McCauley, Seconded by Kazmierczak to appoint the School Business Official as Records Retention Officer and Records Management Officer, at no additional salary. 6 ayes, 0 nays, motion accepted

H. Moved by McCauley, Seconded by Frank to appoint William Sloand as Asbestos Designee, at no additional salary. 6 ayes, 0 nays, motion accepted

I. Moved by McCauley, Seconded by Kazmierczak to authorize the School Business Official as Purchasing Agent, at no additional salary. Authorize the use of electronic signature plates for purchase orders. 6 ayes, 0 nays, motion accepted

J. Moved by McCauley, Seconded by Frank to approve the Superintendent as the Compliance Officer (Title IX/Section 504/ADA (Americans w/Disabilities Act)) for discrimination and harassment issues, at no additional salary. 6 ayes, 0 nays, motion accepted

K. Moved by McCauley, Seconded by Fleischman to approve the Pre K – 12th grade Principal as the Title IX Coordinator, at no additional salary. 6 ayes, 0 nays, motion accepted

L. Moved by McCauley, Seconded by Frank to approve the Pre K – 12th grade Principal as the Dignity Act Coordinator for the 2014/15 school year, at no additional salary. 6 ayes, 0 nays, motion accepted

M. Moved by Fleischman, Seconded by Kazmierczak to approve the following list of members for the CSE, CPSE and 504 Committees for the 2014/15 school year as follows:

CSE Committee:

Chairperson
School Psychologist – Jill Milton
WVCS Special Education Teacher or Service Provider
WVCS Regular Teacher

CPSE Committee:

Chairperson
Parent Member
Special Education Teacher or service provider – CPSE service provider
WVCS General Education Teacher – PreK teacher
Cattaraugus County Representative (Patricia Siminiski)

504 Committee:

Chairperson
WVCS Regular Education Teacher
Service Provider as necessary

6 ayes, 0 nays, motion accepted

N. Moved by McCauley, Seconded by Frank to approve the Superintendent as the Reviewing Official for participation in the Federal Child Nutrition Program at no additional salary for the 2014/2015 school year.

6 ayes, 0 nays, motion accepted

O. Moved by McCauley, Seconded by Frank to approve the PreK-12th grade Principal as the Hearing Official for participation in the Federal Child Nutrition Program at no additional salary for the 2014/15 school year.

6 ayes, 0 nays, motion accepted

P. Moved by McCauley, Seconded by Kazmierczak to approve Michael Ball as the Verification Official for participation in the Federal Child Nutrition Program at no additional salary for the 2014/15 school year.

6 ayes, 0 nays, motion accepted

Q. Moved by McCauley, Seconded by Frank to accept the 2014-2015 Federal Government's policy statement for Free and Reduced Price Meals.

6 ayes, 0 nays, motion accepted

R. Moved by Kazmierczak, Seconded by Frank to approve the Superintendent as the Faculty Auditor at no additional salary for the 2014/15 school year.

6 ayes, 0 nays, motion accepted.

S. Moved by McCauley, Seconded by Frank to appoint the following bonded employees through Utica National Insurance (administered through Weast Agency) as follows:

Treasurer - \$1,000,000
Tax Collector - \$1,000,000
Internal Claims Auditor \$1,000,000
All others – employee theft and forgery \$100,000

6 ayes, 0 nays, motion accepted

T. Moved by Frank, Seconded by Kazmierczak to appoint Robert Conrad, James Boberg, Douglas Bernhoft as the Audit Committee for the 2014/15 school year. Mike Frascella volunteered to act as an alternate to the audit committee.

6 ayes, 0 nays, motion accepted

U. Moved by Frank, Seconded by McCauley to appoint the Pre K – 12th Principal and School Business Official as the Sexual Harassment Complaint Officers, at no additional salary. 6 ayes, 0 nays, motion accepted

V. Moved by McCauley, Seconded by Frank to appoint the PreK – 12th grade Principal as the Liaison for Homeless Children and Youth, at no additional salary.

6 ayes, 0 nays, motion accepted

W. Moved by McCauley, Seconded by Frank to approve William Sloand as the School Pesticide Representative at no additional salary for the 2014/15 school year. 6 ayes, 0 nays, motion accepted

X. Moved by McCauley, Seconded by Frank to approve James Howe as the Safety, Chemical Hygiene and Risk Management Coordinator, as per WVSEA contract for 2014/15 school year.

6 ayes, 0 nays, motion accepted

Y. Moved by McCauley, Seconded by Frank to approve Daniel Amodeo as the emergency CSE/CPSE/504 chairperson upon the superintendent's recommendation for the 2014/2015 school year, at no additional salary.

6 ayes, 0 nays, motion accepted

V. DESIGNATIONS

A. Moved by McCauley, Seconded by Frank that the following are the determined dates, time and place of regularly scheduled meetings: RESOLVED, that the regular meeting of the West Valley Central School District Board of Education be as per the following schedule, in the Library.

During the discussion section of the above motion the board of education deleted two meeting dates and scheduled one; Monday July 28th and Monday August 11th have been canceled and Monday August 4th has been scheduled. The board president Mike Frascella asked Dennis McCauley and Brad Frank if they would still make the motion and second it with the above changes. They agreed.

Moved by McCauley, Seconded by Frank that the following are the determined date, time and place of regularly scheduled meetings: RESOLVED, that the regular meeting of the West Valley Central School District Board of Education be as per the following schedule, in the Library.

2014-2015**West Valley Central School Board of Education****Scheduled meetings**

Tuesday, July 1 st @6:30pm	Reorganization Meeting and Regular Meeting to follow
Monday, July 14 th @6pm	Special Meeting
Monday, August 4 th @7pm	Regular Meeting
Monday, July 28th @7pm	Regular Meeting
Monday, August 11th @7pm	Regular Meeting
Monday, August 25 th @7pm	Regular Meeting
Monday, September 15 th @7pm	Regular Meeting
Monday, October 6 th @7pm	Regular Meeting
Monday, November 3 rd @7pm	Regular Meeting
Monday, December 8 th @7pm	Regular Meeting
Monday, January 5 th @7pm	Regular Meeting*
Monday, January 26 th @7pm	Regular Meeting*
Monday, February 9 th @7pm	Regular Meeting*
Monday, February 23 rd @7pm	Regular Meeting*
Monday, March 9 th @7pm	Regular Meeting*
Monday, March 23 rd @7pm	Regular Meeting*
Monday, April 13 th @7pm	Regular Meeting**
Tuesday, April 21 st @7pm	BOE vote on BOCES Admin. Budget & BOCES BOE election during the regular meeting
Monday, May 11 th @7pm	Annual Budget Hearing (AUD) / Regular meeting
Tuesday, May 19 th from noon-9pm @8pm	Annual Budget Vote/BOE Election (Foyer) Regular Meeting
Monday, June 1 st @7pm	Regular Meeting
Tuesday, June 23 rd @7pm	Regular Meeting

6 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Frank to approve the Official Bank Depositories - designate the following as depositories of funds:

1. J.P. Morgan Chase Bank
2. Five Star Bank
3. Cattaraugus County Bank

6 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Frank to designate the Springville Journal as official newspaper for the district. 6 ayes, 0 nays, motion accepted

VI. AUTHORIZATIONS

A. Moved by McCauley, Seconded by Frank to authorize the Superintendent as the Payroll Certification Agent, at no additional salary. 6 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Frank to approve the Superintendent to authorize the attendance at conferences, conventions and workshops.

6 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Frank to approve allocation for Petty Cash Funds, pursuant to Regulation 1703 of the Commissioner of Education as follows:

- Michael Ball, \$100.00, Business Office
- Beth Roy, \$100.00 School Library.

6 ayes, 0 nays, motion accepted

D. Moved by McCauley, Seconded by Frank to authorize the following as official signatures for checks:

- Michael Ball, District Treasurer
- Ann O'Brien, Deputy Treasurer
- Michael Frascella, President of the Board
- Carolyn Boberg, BOE District Clerk

6 ayes, 0 nays, motion accepted

E. Moved by McCauley, Seconded by Frank to authorize the following as official electronic signature plates for checks:

- Michael Ball, District Treasurer
- Ann O'Brien, Deputy Treasurer

6 ayes, 0 nays, motion accepted

F. Moved by McCauley, Seconded by Frank to authorize the Superintendent to approve Budgetary Transfers; **RESOLVED**, that the Superintendent of the West Valley Central School District be authorized to make budgetary transfers, if submitted and approved in the advance of the issuance of purchase orders, in accordance with § 170.2 of the Regulations of the Commissioner of Education. All requests for transfers shall be submitted to the Superintendent by the Business Official/District Treasurer. 6 ayes, 0 nays, motion accepted

G. Moved by McCauley, Seconded by Frank to authorize the Superintendent to act as representative of the School District and to apply for and sign all applications in conjunction with any private sources and all Federal and/or State Aid projects and Child Nutrition Program.

6 ayes, 0 nays, motion accepted

H. Moved by McCauley, Seconded by Frank to authorize the advance payment of all regular payrolls bi-weekly on Friday to be authorized and if a holiday falls on such Friday to be paid the day before. 6 ayes, 0 nays, motion accepted

I. Moved by McCauley, Seconded by Frank to authorize the advance payment of bills for public utility services, postage, freight, and express charges, and when discounts can be earned, or when finance charges are applicable, be authorized.

6 ayes, 0 nays, motion accepted

VII. OTHER ITEMS

A. Moved by McCauley, Seconded by Frank to approve the Superintendent as the Educational Official designated to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings. 6 ayes, 0 nays, motion accepted

B. Moved by McCauley, Seconded by Frank to approve that the mileage allowance for 2014-15 will be set per standard IRS rate. 6 ayes, 0 nays, motion accepted

C. Moved by McCauley, Seconded by Frank to approve classes not to be held in grades seven and eight in West Valley Central High School on any authorized day when Regents Examinations are given when, at the discretion of the Superintendent, such action is necessary to provide adequate staff and space to administer said examinations in grades 9 through 12 in said school. 6 ayes, 0 nays, motion accepted

D. Moved by McCauley, Seconded by Frank to approve ceremonial firearms on campus; **BE IT RESOLVED**, that upon the recommendation of the Superintendent, ceremonial firearms will be allowed on the West Valley Central School campus for National Holiday celebrations.

6 ayes, 0 nays, motion accepted

E. Moved by McCauley, Seconded by Frank to approve membership for the Board of Education in NYS School Boards' Association and Cattaraugus/Allegany School Boards' Association. 6 ayes, 0 nays, motion accepted

F. Moved by Kazmierczak, Seconded by McCauley to designate Brad Frank as the voting delegate for NYS School Boards' Association for the 2014/2015 school year. 6 ayes, 0 nays, motion accepted

G. Representatives to the Cattaraugus/Allegany County School Boards' Association for 2014/2015 school year:

1. Moved by McCauley, Seconded by Kazmierczak to designate Michael Frascella to be the Representative to the **Executive** Committee. 6 ayes, 0 nays, motion accepted

a. Moved by Frank, Seconded by McCauley to designate George Kazmierczak to be the **Alternate** Representative to the Executive Committee. 6 ayes, 0 nays, motion accepted

2. Moved by Kazmierczak, Seconded by McCauley to designate Jackson-McCarty to be the Representative to the **Legislative** Committee. 6 ayes, 0 nays, motion accepted

H. Moved by McCauley, Seconded by Frank to approve all Railroad Crossings in District for transportation of students.

Rt. 240, Fox Valley Rd., Roszyk Hill Rd., Kruse Rd., Fancy Tract Rd. (3) and Canada Hill Rd.
6 ayes, 0 nays, motion accepted

I. Moved by McCauley, Seconded by Frank to approve the following resolution; Minimum Emergency Building Temperature/Emergency Closings;

BE IT RESOLVED, that upon the recommendation of the Superintendent, the school will be closed if the temperature in the occupied (the word occupied refers to the building as a whole) spaces of the building falls below 65 degrees, from September 15th to May 31st, excluding the exceptions (for processing spaces – coolers or freezers and vigorous physical activities area – gymnasiums) per state law, or if predicted/existing weather or other conditions threaten the health and safety of students and staff.

6 ayes, 0 nays, motion accepted

XI. Moved by Kazmierczak, Seconded by Frank to **ADJOURN** the Re-organizational Meeting at 7:11pm and continue on to the Regular Meeting.

6 ayes, 0 nays, motion accepted

District Clerk