

## OFFICIAL MINUTES

**Regular Meeting**

**September 14, 2015**

**library conference room**

Members Present: Frascella, Frank, Cizdziel, Jackson-McCarty, Fleischman, Kazmierczak, Kowalski

Absent: none

Others Present: Lawton, Amodeo, O'Brien, Boberg, Springville Journal-Max Borsuk, Shawna Gugino, Amy Butler, Kay and Bob Conrad, Tom Swift, Chris Gerwitz

### **I. CALL TO ORDER**

Regular Meeting called to order at 7:07p.m. with Frascella presiding.

### **II. PLEDGE OF ALLEGIANCE to the UNITED STATES FLAG**

III. Moved by Jackson-McCarty, Seconded by Frank to **ADOPT** the amended **AGENDA** as listed below:

Additions: Personnel item (H) co advisors for 9<sup>th</sup> grade – Dan Amodeo and Allison Spencer.

Personnel item (I) resignation of Brittany Witt effective 9/18.

New Business item (I) facility use girl scouts trunk or treat October 31<sup>st</sup> school parking lot

Deletions: none

Changes: New Business item (G) cross off September and replace with July

7 ayes, 0 nays, motion accepted

### **IV. Correspondence/BOE information**

Eric Lawton and Ann O'Brien discussed that school taxes were mailed out from the West Valley Post Office on August 31<sup>st</sup>. The school and the community center started receiving phone calls inquiring when tax bills will be mailed out. The individuals that did not receive their bills are sporadic. It was discussed whether another mailing should be sent out or maybe the Springville Journal would note of this issue in the next Journal.

### **V. PUBLIC COMMENTS**

none

**VI. PRESENTATIONS**

Tom Swift and Chris Gerwitz discussed the new water district. The distribution system plan is done and there will be a water tank located on Felton Hill. There will be two sources of water – one at the Route 240 fire hall and one at the school. The health department states that the school well will be fairly simple to maintain because it is up and successfully running. The town will not acquire the property that the well is on but need control over a 200' radius so there is no chance of contamination at both places. A fence will be put around both wells for security purposes. The water district residents will be billed off the old system until December and then the new system as of January 1<sup>st</sup>. A meter will be placed at the road for each resident. 54 new fire hydrants will be installed. The water pipe from the road to the house will be the homeowner's responsibility.

**VII. REPORTS**

A. Superintendent, Eric Lawton reported that on September 11<sup>th</sup> students and staff gathered around the flag pole to have a moment of silence in remembrance of the attacks on the United States. He thanked Dan for his moving words he spoke referring to that day. A good majority of our students were not even born when the event happened, but it is a day that never should be forgotten. That day changed many lives in so many ways. In closing the national anthem was sung.

On the agenda the following items are on for approval; senior advisor and assistant, parent facilitator, sub cleaner, teacher mentors, surplus items and facility use.

The teachers ratified the contract. We will need to vote to approve the contract and we are good for three more years. Thanks to everyone who served on the negotiation committee and those who provided input.

Executive session is needed: litigation regarding a special education impartial hearing and superintendent evaluation and contract.

B. Principal, Daniel Amodeo thanked staff and students for a good first week. We have one less bus in the afternoon so our athletes can be transported to Ellicottville. Late bus will start this week and leave at 4pm until the bridge on Ashford Hollow Road is complete and then the time will be moved back to 3:45pm. This week we have picture day, fall festival and open house for elementary.

C. Business Official, Ann O'Brien reported on the cooperative purchasing resolution for electricity done by Wayne Finger lakes BOCES. The field work for the audit has been completed and Ken is in the process of preparing the financial statements. During this time I will be preparing the Management Discussion and analysis as well as NYSED's for ST-3. This is not only required, but services as a check and balance to the financial statements. On the agenda there are four resolutions for the reserves. These were discussed, reviewed and recommended by the audit committee.

**VIII. CONSENT AGENDA**

A. Moved by Fleischman, Seconded by Jackson-McCarty to approve the unofficial minutes from the special meeting from August 25, 2015 and the regular meeting from August 31, 2015.

During the discussion part of the motion the BOE amended the August 31<sup>st</sup> minutes to read the following under New Business item (G) the start date is changed to September 14<sup>th</sup> instead of the 21<sup>st</sup>. 7 ayes, 0 nays, motion accepted

**IV. PERSONNEL**

A. Moved by Frank, Seconded by Jackson-McCarty to accept the resignation of Megan George-Baker as the senior class assistant for the 2015/2016 school year. 7 ayes, 0 nays, motion accepted

B. Moved by Cizdziel, Seconded by Kowalski to approve Megan George-Baker as the senior class advisor for the 2015/2016 school year, according to the WVCS/WVTA contract. 7 ayes, 0 nays, motion accepted

C. Moved by Frank, Seconded by Jackson-McCarty to approve Aron Cole as the senior class assistant for the 2015/2016 school year, according to the WVCS/WVTA contract. 7 ayes, 0 nays, motion accepted

D. Moved by Kowalski, Seconded by Jackson-McCarty to approve Polly McCauley as the Parent Facilitator for the 2015/2016 school year, according to the WVCS/WVTA contract. 7 ayes, 0 nays, motion accepted

E. Moved by Fleischman, Seconded by Jackson-McCarty to approve Marisah Croakman, a WV student, as a substitute cleaner for the 2015/2016 school year, effective September 15, 2015. 7 ayes, 0 nays, motion accepted

F. Moved by Kazmierczak, Seconded by Jackson-McCarty to approve Marylou Forster as the teacher mentor for Allison Spencer and Ashley Martin during the 2015/2016 school year. 7 ayes, 0 nays, motion accepted

G. Moved by Cizdziel, Seconded by Frank to approve Amy Butler as the teacher mentor for Rebecca Roland and Bryan Hansen during the 2015/2016 school year. 7 ayes, 0 nays, motion accepted

H. Moved by Frascella, Seconded by Fleischman to approve Dan Amodeo and Allison Spencer as co advisors for the 9<sup>th</sup> grade class. 7 ayes, 0 nays, motion accepted

I. Moved by Jackson-McCarty, Seconded by Frank to accept the resignation with regret from Brittany Witt from her night cleaner position, effective September 18, 2015. 7 ayes, 0 nays, motion accepted

X. **OLD BUSINESS:**

none

XI: **NEW BUSINESS:**

A. Moved by Kowalski, Seconded by Kazmierczak to approve the following:

**RESOLVED**, that, upon the recommendation of the Superintendent of School, the Board of Education of the West Valley Central School District hereby authorizes and directs the following fund transfers:

1. \$300,000.00 from the District's undesignated fund balance to the capital fund for the District's Capital Improvements Project 2014
2. \$33,149.00 from the District's undesignated fund balance to the District's previously-established Retirement Contribution Reserve Fund; and
3. \$190,068.74 from the District's undesignated fund balance to the District's previously – established Capital Reserve and
4. \$109,931.26 from the District's Unemployment Reserve to the District's previously - established Capital Reserve

**BE IT FURTHER RESOLVED**, that the fund transfers set forth above shall be deemed effective June 30, 2015, and that the Superintendent shall be authorized to undertake all actions necessary to implement the intent and operation of this resolution.

7 ayes, 0 nays, motion accepted

B. Moved by Jackson-McCarty, Seconded by Frank to approve a facilities use request from Tim Engels for the Snowmobile Club to have a designated marked trail through school property. The trail will be worked on to improve the trail for safety reasons. Copy of insurance is on file. 7 ayes, 0 nays, motion accepted

C. Moved by Kowalski, Seconded by Frank to approve the following resolution:

**General Resolution for the purpose of participating in a Cooperative Bid coordinated by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates counties for Cooperative Electricity Bid WFL 2015-12**

WHEREAS, The Board of Education, West Valley Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, West Valley Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, West Valley Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, West Valley Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, West Valley Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education West Valley Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education West Valley Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The West Valley Central School District on behalf of the Board of Education, West Valley Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

7 ayes, 0 nays, motion accepted

D. Moved by Fleischman, Seconded by Frank to approve the following textbooks as surplus:

(13) The American Nation ISBN #0-13-052954-0

(2) One Flag, One Land ISBN #0-382-20068-3

7 ayes, 0 nays, motion accepted

E. Moved by Fleischman, Seconded by Jackson-McCarty to approve the following as surplus:

enclosed white board, (2) small steel tables, small white adjustable table, medium teacher desk, (5) elementary wooden chairs, (2) small teacher desk, small black bordered white board, large painted bulletin board, cafeteria table, homemade wooden table, graffiti library table, small computer table, small black shelf, small round table, grey rolling computer table, small wooden shelf, bulletin board, assorted rolling office chairs, small 3 tiered computer desk, gray box shelf, assorted student desk and chairs, loom, (2) white rolling computer table, (2) white shelves, brown computer desk, old steel cart and small brown cabinet.

7 ayes, 0 nays, motion accepted

F. Moved by Kazmierczak, Seconded by Fleischman to approve an Opaque 1000 Projector #004174 Kalart Victor and popcorn machine #A00389877 as surplus. 7 ayes, 0 nays, motion accepted

G. Moved by Fleischman, Seconded by Frank to approve the WVCS/WVTA contract effective ~~September (type)~~ July 1<sup>st</sup>, 2015 through 2016 school year, 2016/2017 school year and 2017/2018 school year. 7 ayes, 0 nays, motion accepted

H. Moved by Jackson-McCarty, Seconded by Frank to approve the following **RESOLUTION** regarding the Impartial Hearing Officer compensation rates:

**RESOLVED** that the Board of Education of the West Valley Central School District, upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing Officers in accordance with Education Law Section 4404(1) and 8 N.Y.C.R.R. Section 200.1(x), at the following rates for services and expenses:

[1] Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The District does not and will not pay for hearing dates which are adjourned or cancelled, regardless of the reason, when the adjournment or cancellation is on two or more business day's notice.

[2] Certified Impartial Hearing Officers will be reimbursed for reasonable and customary office expenses of photocopying, postage and facsimiles incurred and for travel time to and from the hearing at the rate of forty dollars (\$40) per hour.

[3] Automobile travel shall be reimbursed at the then-current per mile rate which is established from time-to-time for travel by District employees and representatives.

[4] Airline or train travel shall be reimbursed at the actual reasonable costs incurred by the Impartial Hearing Officer.

[5] The District will reimburse Impartial Hearing Officers for the cost of their lodging up to eighty dollars (\$80) per night with receipt submitted or fifty-five dollars (\$55) per night without receipt submitted for hearing dates that fall on consecutive days.

7 ayes, 0 nays, motion accepted

I. Moved by Kazmierczak, Seconded by Cizdziel to approve a facility use form for the Girls Scouts to use the front parking lot on October 31<sup>st</sup> from 5-6pm for their Trunk and Treat activity. 7 ayes, 0 nays, motion accepted

Moved by Frank, Seconded by Fleischman to go into Executive session at 8:20pm for litigation regarding a special education impartial hearing and superintendent evaluation with no business afterwards. 7 ayes, 0 nays, motion accepted

Moved by Frank, Seconded by Kazmierczak to come out of Executive session at 10:10pm. 7 ayes, 0 nays, motion accepted

XII: Moved by Frank, Seconded by Kazmierczak to **ADJOURN** at 10:10pm. 7 ayes, 0 nays, motion accepted

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District Clerk