

OFFICIAL MINUTES

Regular Meeting

October 3, 2016

library conference room

Members Present: Frank, Kowalski, Cizdziel, Fleischman, Ploetz

Absent: Kazmierczak, Jackson-McCarty

Others Present: Amodeo, Lawton, O'Brien, Boberg, Kathy Vacanti, John Seltzer, Amy Butler, Michelle Pfeffer, Jackie Mumbach, Michelle Enser, Lesley Durandetto, Diane Westfall, Patrick Connor, Mary Lou Forster, Bob Conrad, Kevin Murray, Susan Munson, Polly McCauley, Gus Werchowski, Max Borsuk-Springville Journal, Ken Frank, Jim Boberg, Alicia Castro, Patti and Nick Kowalski, Tom Seltzer, Shawna Gugino, Leanna and EmmaLea Erlandson

I. CALL TO ORDER

Regular Meeting called to order at 7:06pm with Kowalski presiding.

II. PLEDGE OF ALLEGIANCE to the UNITED STATES FLAG

III. ADOPT AGENDA

Additions: within consent agenda motion add 2015/2016 budget transfers

Deletions: none

Changes: Bob Conrad will be the representative for the audit committee

5 ayes, 0 nays, motion accepted

IV. Correspondence/BOE information

none

V. PUBLIC COMMENTS

The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us.

The Board President will be happy to recognize those of you who wish to speak. Please indicate this on the sign in sheet and you will be called on in order, identify yourself with your name and address.

Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. We ask that individual comments be limited to a few minutes in order to accomplish the evening's agenda.

We respectfully ask that issues related to specific school district personnel or students be brought to the attention of the Superintendent or Principal privately.

no public comments

VI. PRESENTATIONS

none

VII. REPORTS

A. Superintendent, Eric Lawton reports that on the agenda is the emergency management plan for both the district, which is a public document and the Building, which should be kept confidential. There is a need to briefly go into executive session to review the plan and address any questions. After executive there is a motion on the agenda to approve both plans and once that is done the plans will be sent to the State Education Department.

The NYSCOSS conference in Saratoga was very good. Many of the ideas that were shared were appropriate for our district. He shared a new program with Dan and Matt and will be scheduling a presentation for the seniors on The Bigs, which is a book about everything you need to know to be successful in life. The author did a presentation at the conference. He provides one book for each student and a presentation for \$8 per student. There was another presentation by Michael Horning Jr. about a superintendent evaluation that is web based and easy for the board and the superintendent to use. He is going to review the costs to see if it would be worthwhile. It would be BOCES aid able. It is based on Pre-set goals.

At the WNYRIC advisory council meeting, we addressed the timeline for transition to computer based testing. They finally have a date of implementation, which will be the 2019-20 school year.

The following questions were asked by a community member:

**Does the district have policies on Drug usage?*

read Policy 6150-Alcohol, Drugs and other substances (School Personnel)

read Policy 6151-Drug Free Workplace-guarantees that the workplace is free from controlled substances

**Does the district have a Pre hire drug study for staff?*

The district uses the Teach system and does a fingerprinting background check of each employee and volunteer in the school system. Further, the Teach system notifies the district of any arrest of an employee as soon as they are aware.

**How does the district reprimand students for drug usage in school?*

Usage in school results in a suspension up to five days and could result in a superintendents hearing.

**Shouldn't staff be held accountable?*

Yes, and we are bound to follow the law in relation to employee rights and 3020-A procedures.

**Oath of Office to hold position?*

Each Board member and employee of the district takes an oath.

**Will this situation be sent to the State?*

Every situation which is considered a violation of part 83 of the regulations must be reported to the New York State Department of Education. Which did happen in the case in question.

**Another question was brought to my attention about random drug testing?*

We are not permitted to perform random drug testing on our employees, with the exception of bus drivers unless we negotiate that into the collective bargaining agreement.

B. Principal, Daniel Amodeo reported that there are 52 elementary students signed up for Mentoring. We offered up to 2 days per week and most of our students have signed up for two days. Mrs. Hess and Mrs. Kazmierczak are continuing to secure mentors for the students. The number of students in Mentoring may decrease as our other opportunities get started. We will also continue with our Chess Club, Coding Club, Science Club, and looking to add an Elementary Art club later in the year.

Lego League material have arrived. Mrs. Roy and Ms. Pfeffer will be providing information to students and parents regarding Lego League and we will begin forming our teams. Students will work over the next month and a half to get ready for the competition at Houghton College on Saturday, November 19th.

Odyssey of the Mind materials have arrived and will be sending home information for students in grades K-8th regarding the program. Depending on the number of teams we may need to seek an additional coach.

Approximately 55 students and student-athletes attended the homecoming Pep Assembly at ECS.

The class of 2017 has submitted a request to institute some privileges they would like as seniors They would like to eat outside on the picnic benches. We have accommodated this request. The others are as follows and would like to receive input on their requests:

- *allowance to arrive late to school or have an early dismissal under certain circumstances. Athletics, work schedules, etc.

- *without competing with the cafeteria, be able to have food items available to the senior class, i.e., donuts, bagels, pizza, etc.

- *assigned parking spots for seniors who drive daily

- *senior lounge

The board stated that their requests are not any different than what was asked for years ago. Supervision would be needed for a senior lounge and this could possibly work during lunch or study hall. Not sure how arriving late to school would work when gym or lab class is first period - maybe early dismissal would be easier. Assigned parking spots could work-have a map with name of student on it. Board of education would like Dan to continue looking into and report back to them.

C. Business Official, Ann O'Brien reported that the audit committee met last week to go over the External Audit report. Budget transfers are on the agenda for board approval.

1. Ken Frank – RA Mercer Company gave the External Audit Report. The district received an unqualified opinion on the report noting that the financial statements present fairly, in all material respects, the financial position of the district.

2. ~~Mike Frascella~~ Bob Conrad representative of the External Audit Committee stated that he recommends the board to accept the external audit and the report.

Moved by Frank, seconded by Fleischman the acceptance of the External Audit as presented by Ken Frank and recommended by ~~Mike Frascella~~ Bob Conrad representative of the Audit committee. 5 ayes, 0 nays, motion accepted

VIII. CONSENT AGENDA

A. Moved by Cizdziel, seconded by Fleischman to approve the unofficial minutes from the September 8, 2016 special meeting and September 12, 2016 regular meeting with the following amendment: under Personnel item (E) change Amy Butler as the teacher mentor for Rebecca Adamchick to be the professional partner for Rebecca Adamchick and the 2015-2016 budget transfers. 5 ayes, 0 nays, motion accepted

IV. PERSONNEL

A. Moved by Frank, seconded by Kowalski to approve the resignation of John Janora from the position of Junior class advisor, effective September 30, 2016. 5 ayes, 0 nays, motion accepted

B. Moved by Cizdziel, seconded by Frank to approve Patrick Connor as the Junior class advisor, effective October 4, 2016, for the 2016/2017 school year, stipend according to the WVCS/WVTA contract. 5 ayes, 0 nays, motion accepted

C. Moved by Ploetz, seconded by Frank to accept the resignation of Kelly Pirson, with regret, from her position as the fourth grade teacher, effective October 7, 2016. 5 ayes, 0 nays, motion accepted

D. Moved by Ploetz, seconded by Frank to appoint Alicia Castro, who holds a Professional New York State Teaching Certificate permitting her to teach in the Childhood Education (Grades 1-6) certification area is hereby conditionally appointed to the position of 1.0 FTE Elementary teacher in the Elementary tenure area for a probationary period of four (4) years, to commence on October 4, 2016 and to end on October 3, 2020. Eligibility for tenure at the end of the probationary period is dependent on Alicia Castro receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the Teachers' Collective Bargaining Agreement. 5 ayes, 0 nays, motion accepted

E. Moved by Cizdziel, seconded by Frank to appoint Kelly Noto as a co advisor for the Freshman class during the 2016/2017 school year. The stipend, according to the WVCS/WVCS contract, for this position will be shared equally between Kathy Vacanti and Kelly Noto. 5 ayes, 0 nays, motion accepted

F. Moved by Frank, seconded by Fleischman to approve Donna Gerlach and Brenna Green as a substitute cleaner for the 2016/2017 school year. 5 ayes, 0 nays, motion accepted

G. Moved by Frank, seconded by Cizdziel approve Ashley Schulze as a substitute monitor and substitute cleaner for the 2016/2017 school year. 5 ayes, 0 nays, motion accepted

H. Moved by Fleischman, seconded by Cizdziel to approve Kathy Vacanti and Patricia Rinko as grant coordinators/writers for the 2016/2017 school year. 5 ayes, 0 nays, motion accepted

I. Moved by Fleischman, seconded by Kowalski to approve the agreement between Superintendent and Building administrator. During the discussion part of the motion, Brad Frank stated that he would like to table this motion until later in the agenda, so the board can discuss in executive session. Eric Lawton states that this is a personnel item and the board agreed.

X. **OLD BUSINESS:**

none

XI: **NEW BUSINESS:**

A. Moved by Frank, seconded by Fleischman to approve the CSE recommendations. 5 ayes, 0 nays, motion accepted

B. Moved by Frank, seconded by Fleischman to approve the 2016/17 Organizational Chart. 5 ayes, 0 nays, motion accepted

Moved by Frank, seconded by Cizdziel to go into Executive session at 8:02pm for public safety and personnel. 5 ayes, 0 nays, motion accepted

Moved by Frank, seconded by Cizdziel to come out of Executive session at 8:18pm. 5 ayes, 0 nays, motion accepted

C. Moved by Ploetz, seconded by Frank to approve the West Valley Central School District Emergency Management Plan and Building Level Emergency Management Plan, effective September 2016. 5 ayes, 0 nays, motion accepted

XII: Moved by Frank, seconded by Fleischman to **ADJOURN** at 8:21pm. 5 ayes, 0 nays, motion accepted

District Clerk