

**West Valley Central School Board of Education  
Official Minutes**

**Regular Meeting    October 13, 2020    via in person and ZOOM due to COVID  
restrictions**

Members Present: Niesyty, Ploetz, Davis, Frank, Klahn, Amanda

Absent: Harmony

Others Present: Amodeo, O'Brien, Ward, Gugino, Boberg, Lindsey Drozd, Allison Kloepfer, Ken Frank, Mark Jagord – Springville Journal, Alicia Dix, Alex Fisher, Phil and Tracy Drozd

**I. CALL TO ORDER**

Regular Meeting called to order at 7pm with Ploetz presiding.

**II. PLEDGE OF ALLEGIANCE to the UNITED STATES FLAG**

**III.** Moved by Davis, seconded by Niesyty to **ADOPT** the amended agenda as listed below:

    Additions: Shawna Gugino report, NB item (F)

    Deletions: none

    Changes: none

6 ayes, 0 nays, motion accepted

**IV. Correspondence/BOE information**

    none

**V. PUBLIC COMMENTS**

*The Board of Education invites you, the residents of our school community, to feel comfortable in sharing matters of interest or concern that you might have with us.*

*The Board President will be happy to recognize those of you who wish to speak. Please indicate this on the sign in sheet and you will be called on in order, identify yourself with your name and address.*

*Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. We ask that individual comments be limited to a few minutes in order to accomplish the evening's agenda.*

*We respectfully ask that issues related to specific school district personnel or students be brought to the attention of the Superintendent or Principal privately.*

**none**

**VI. BOARD COMMENTS**

*Within this section of the agenda, the Board of Education or Administration may take the opportunity to comment on matters of interest or concern.*

none

## **VII. PRESENTATIONS**

Mark Ward presented Lindsay Drozd, school nurse with a certificate from the New York State Association of School Nurses for her consist hard work in keeping the school community and community safe. The board recognized her for her dedication. Alicia Dix was presented with a certificate from the Board for achieving her tenure in elementary education. The board would like to start this tradition because they realized the hard work that is involved in achieving tenure and it is a career milestone for teachers.

## **VIII. REPORTS**

A. Interim Superintendent, Mark Ward reported that 5 weeks of in person and remote instruction was successfully completed. Everyone seems to be adapting to the new procedures, social distancing and wearing masks. Students and staff are happy to be back.

He would like to go back to the library conference room starting with the next board meeting, the auditorium is just too big. If we need to use the auditorium due to a larger crowd, we can always use it.

We are offering our students 8 college level courses which are run through JCC, Houghton and Syracuse for our students.

The board of education had a successful and productive retreat on October 10<sup>th</sup> with Rick Timbs. They discussed board responsibilities, strategic plan, capital project and financial analysis. The addition to the agenda is regarding the agreement between district and Mr. Rick Timbs.

Chris Schiumo met with Mark regarding athletics. He would like to reach out to other schools.

Dan is working on improving student and teacher success in areas of ELA and Math diligently. There are processes that we need to accomplish and improve due to being identified as a Target school. CA BOCES team met with Shawna, Dan and himself to discuss implementing NY State modules and coaching teamwork with teachers.

He would like to honor teaching staff for successfully completing all requirements to obtain tenure. Honoring staff members that go outside of their typical work duties.

The room that was designated for the maintenance department in the high school has been converted to a conference room for CSE meetings and other meetings. Where the meetings were held, we could not maintain social distance, so meetings moved to a temporary location to adhere to the state requirements. This will work as the permanent location for special education meetings.

Dan was in contact with the West Valley Volunteer Hose company to coordinate programs/activities for students in grades K-8 to recognize Fire Prevention week. Social distancing and masks will be mandatory.

B. Principal, Daniel Amodeo reported on the in-person model – continuing to work with our remote learners by having them participate in their classroom while live instruction is occurring. This is not an easy task and there have been struggles along the way, this is the best option for our students to get regular and substantive interaction

with their classroom teacher. Many of our remote students have returned to in-person and we are aware of a few more that will be returning this month. We remain vigilant in following our Health and Safety procedures. This includes excluding students from classes with symptoms or sending them home. We continue planning the development of our DCIP (District Comprehensive Improvement Plan) & SCEP (School Comprehensive Education Plan).

C. Business Official, Ann O'Brien reported that the audit committee met on Friday with Ken to review a draft copy of the report. This report is due to be submitted to NYS.

The Cattaraugus County IDA held a hearing on October 6<sup>th</sup> on a proposed solar farm to be located on Felton Hill road in the Town of Machias. In the future the District can expect to receive a PILOT (Payment In Lieu of Tax) on the solar farm. This will most likely take place in 2021 or 2022. She will be working with IDA Director to nail down when we might expect to receive the PILOT and how much it will be for budgeting purposes.

In addition to Supplemental Health Care we have found another company that can provide nursing services for the district in the event we are not able to find a sub nurse.

1. Ken Frank – RA Mercer Company gave the External Audit Report in detail
2. Timothy Ploetz, Representative of the External Audit Committee a recommendation to accept the External audit on behalf of the audit committee.

Moved by Frank, seconded by Niesyty to accept the External Audit as presented by Ken Frank and recommended by Timothy Ploetz, representative of the Audit committee.  
6 ayes, 0 nays, motion accepted

D. Director of Special Education, Shawna Gugino reports on sponsoring flu shot clinic here at school from 11:30am – 3:30 pm.

## **IX. CONSENT AGENDA**

A. Moved by Davis, seconded by Frank to approve the unofficial minutes from the following ZOOM meetings; August 17<sup>th</sup> and August 25<sup>th</sup>, 2020, June Treasurer's report, budget status, revenue status, extra classroom activities, June Warrants, and June, July, August and September budget transfers. 6 ayes, 0 nays, motion accepted

## **X. PERSONNEL**

A. Moved by Klahn, seconded by Frank to acknowledge the following statement by the District:

We are pleased to announce that the New York State Association of School Nurses has recognized Lindsey Drozd for her months of hard work and dedication at the West Valley School District. A co-worker nominated her for the award. They acknowledged her for being an "Everyday Hero" and going above and beyond to keep her students and school community safe. 6 ayes, 0 nays, motion accepted

B. Moved by Niesyty, seconded by Lawrence to approve Ashley Foster as a substitute cleaner, effective September 16<sup>th</sup>. Fingerprint clearance is on file.  
6 ayes, 0 nays, motion accepted

C. Moved by Lawrence, seconded by Frank to grant tenure for Alicia Dix in the Elementary area, effective October 3, 2020, as recommended by the Superintendent.  
6 ayes, 0 nays, motion accepted

D. Moved by Lawrence, seconded by Klahn to approve the following list of advisors for the 2020/2021 school year:

- \*SADD Coordinator - Matthew LaBrake
- \*National Honor Society advisor – Meghan George-Baker
- \*Spanish Club advisor – Kim Lewis
- \*Academic Challenge advisor – Bryan Hansen
- \*Ski club advisor – Gerry Stead
- \*Computer club – Bryan Hansen
- \*K-3 STEAM club advisor – Jody Thiel
- \*Outdoor Recreation & Science Adventure advisor – Dana Lembke
- \*Girls on the Run coordinator – Julie Baren and Alicia Dix
- \*Heart and Sole coordinator – Julie Baren and Antonette Backert
- \*High School Esports coordinator – Pat Connor
- \*Freshman class advisor – Allison Kloepfer
- \*Detention Monitor (Tues and Thurs) – Rachel Mychajluk

6 ayes, 0 nays, motion accepted

E. Moved by Frank, seconded by Niesyty to accept the resignation, with regret, of Kelly Noto from her teacher assistant position, effective October 2, 2020.  
6 ayes, 0 nays, motion accepted

F. Moved by Davis, seconded by Niesyty to approve Katie Clouse as the Professional Partner for Kristen Collura for the 2020/2021 school year, pay is according to the WVCS/WVTA contract - Appendix M. 6 ayes, 0 nays, motion accepted

## **XI. OLD BUSINESS:**

none

## **XII: NEW BUSINESS:**

A. Moved by Lawrence, seconded by Frank to scrap Bus #91, a 2010 (65) passenger International, VIN #4DRBuAAN8AB231730, with approximately 101,000 miles and to surplus #96, a 2016 Dodge Caravan, VIN #2C4RDGBG4GR143919, with approximately 75,000 miles. 6 ayes, 0 nays, motion accepted

B. Moved by Davis, seconded by Niesyty to reschedule the regular board of education meeting from November 10<sup>th</sup> to November 17<sup>th</sup>.  
6 ayes, 0 nays, motion accepted

C. Moved by Niesyty, seconded by Lawrence to approve a facility use request from David Schuman of the West Valley Demonstration Project – Security to use the track from, 10am–11:15am and 1:45pm- 2:30pm on Thursday, October 15, 2020 for their personnel to complete their annual physical fitness test for the protective force. Copy of insurance is on file. 6 ayes, 0 nays, motion accepted

D. Moved by Davis, seconded by Frank to approve the Corrective Action Plan for the External Audit Report for the year ending June 30, 2020. 6 ayes, 0 nays, motion accepted

E. Moved by Lawrence, seconded by Frank to approve the General Terms and Conditions for Educational Institution Services dated September 29,2020 for the 2020/2021 school year and is between Health Source Group and West Valley Central School. 6 ayes, 0 nays, motion accepted

F. Moved by Frank, seconded by Niesyty to accept the proposal between R.G.Timbs, Inc. and West Valley Central School for the creation of a Long-Range Financial Analysis, Fiscal Planning and a Board of Education retreat. 6 ayes, 0 nays, motion accepted

**XIII:** Moved by Davis, seconded by Frank to **ADJOURN** at 7:55pm. 6 ayes, 0 nays, motion accepted

---

District Clerk  
Meeting minutes from transcribed dictation and audio