TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
October 30, 2024

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/wjPkMDcMo54

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Ms. Fleming	Mrs. Jardinella	Mrs. Munoz
Mrs. Niang	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

VI. PRESENTATION

- Spring 2024 NJSLA Student Results- M. Verderamo

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School	Old Turnpike School	
Month/Year	Oct. 2024	Oct. 2024	Oct. 2024
Date	10/21/2024 9:17 AM	10/15 1:13 PM	10/22

Drill Description	Fire Drill	Fire Drill	Lockdown
Duration/ Time of Drill	2 minutes	4 minutes	4 minutes
Weather Conditions	Sunny and warm	chilly	sunny
Conductor of Drill	L. Moore	D. Krowl, D. Bracuti, M. Verderamo	D. Krowl, M. Verderamo, Tewksbury Township P.D.
Notification Method	walkie talkies	walkies	walkies and PA system

Motion to approve the following:

1. Approve the October 9, 2024 HIB report from the Superintendent.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____ Mrs. Wygera____Ms. Stein____

IX. MINUTES

Motion to approve the following minutes:

- September 10, 2024 Committee of the Whole Meeting
- September 10, 2024 Executive Session
- September 24, 2024 Regular Board Meeting

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____ Mrs. Wygera____Ms. Stein____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- 2025-2026 School Calendar
- HIB Information for Parents and Students

1. Approve the Nursing Services Plan for the 2024-2025 school year.

Motion: _____ 2nd _____
Discussion
Roll Call:

Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

B. Policy
Discussion

C. Finance
Discussion

- Demographic Study

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period September 25, 2024 through October 30, 2024 for a total amount of $1,622,301.23.

2. Acceptance and Approval of Board Secretary's Report for the month of September, 2024.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of September, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of September, 2024.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of September, 2024, in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Sheila Donovan	1/10/25	$75.00	-0-	The Nuts and Bolts of HIB Law - Morris Union Jointure Commission, New Providence, NJ, Virtual
Katherine Royer	02/19/25-02/21/25	$149.00	-0-	National Association of School Psychologists 2025 Annual Convention, Virtual
Susan Moyer	01/14/25	$90.00	Mileage = $24.44	Developing Language in the Pre-K Classroom - Morris Union Jointure Commission, New Providence, NJ
Sara Femiano	Flexible - self study option	$249.99	-0-	Powerful Strategies to Create Transformative Change for Stressed, Anxious and Depressed Youth, Virtual
Sara Femiano	11/4/24	$60.00	-0-	School Laws and Students Rights, Rutgers School of Social Work, Virtual
Amy Allen	11/15/24	$225.00	Mileage = $34.78	Writing Instruction for Students with Significant Writing Difficulty - The College of New Jersey, Ewing, NJ
Katherine Royer	12/13/24	$125.00	Mileage = $35.25	New Jersey Association of School Psychologists Winter Conference, Union, NJ

*Mileage will be reimbursed according to board policy.

8. Approve the following grant from the Tewksbury Education Foundation.

Requestor/Contact	School/Grade	Description	Amount of Grant/Donation
Yahna Fiscarelli	OTS Gr. 5	Wonders of the Universe two day science residency plus evening telescope night program for families presented by John Miller of the Pearl Observatory.	$2,800.00

9. Approve the following grant from the Tewksbury Township PTA.

Requestor/Contact	School/Grade	Description	Amount of Grant/Donation
Nicole Kinzel	TES Gr. 3&4	Sensory items for resource room classroom.	$598.75

10. Approve the following fundraiser for the 2024-2025 school year:

Fundraiser	Date	Description	Advisor
Giving Tree	Nov.-Dec. 2024	TES and OTS students donate gifts to children in need	Dee Krowl

11. Approve the proposal from Statistical Forecasting LLC to perform demographic services for the North Hunterdon-Voorhees Regional High School District at a cost of $1,200.00.

12. Approve the contract between Tewksbury Township Schools and Kelly Canzone LCSW LLC, to provide Student Risk Assessment services for the district during the 2024-2025 school year at a fee of $200 per evaluation.

13. Approve to void the following outstanding checks:

General Operating Account		
Date	Check Number	Amount
March 27, 2024	18861	$12.69
March 27, 2024	19015	$100.00
April 24, 2024	19057	$135.49
May 22, 2024	19120	$39.20
Payroll Account		
April 30, 2024	59871	$216.80
OTS Student Activity Account		
April 30, 2024	3268	$101.25

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

D. Technology
Discussion

E. Facilities
Discussion

Motion to approve the following:

1. Approve the Comprehensive Maintenance Plan (CMP) and Form M-1 (Annual Maintenance Budget Amount Worksheet) for the 2025-2026 school year for submission to the County Office.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

F. Transportation
Discussion

G. Communication
Discussion

H. Other
Discussion

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

I. Personnel
Discussion

Motion to approve the following:

1. Approve the following honoraria positions for the 2024-2025 school year:

Name	Position	Stipend
Kaycie Sconda	Spirit Squad Aide (as needed)	$40/hour
Dee Krowl	Spirit Squad Aide (as needed) - shared position	$40/hour
Daria Bracuti	Spirit Squad Aide (as needed) - shared position	$40/hour

Daria Bracuti	Basketball Scorekeeper/student supervision at games (as needed) - shared position	$40/hour
Deana Timpanaro	Basketball Scorekeeper/student supervision at games (as needed) - shared position	$40/hour
Scott Steinman	Basketball Scorekeeper/student supervision at games (as needed) - shared position	$40/hour
Heather Olla	Alternate Basketball Scorekeeper/student supervision at games (as needed)	$40/hour
Chris Mortenson	Ski Club Chaperone (up to 8 hours/trip)	$40/hour
Yahna Fiscarelli	Ski Club Chaperone (up to 8 hours/trip)	$40/hour
Scott Steinman	Ski Club Chaperone - driver (up to 7 hours/trip)	$40/hour
Sara Femiano	Alternate Ski Club Chaperone (up to 8 hours/trip)	$40/hour
Eileen Callahan	Attend and assist with evening parent-teacher conferences at TES (up to 5 hours)	staff member's hourly rate
Dee Krowl	Attend and assist with evening parent-teacher conferences at OTS (up to 5 hours)	staff member's hourly rate

2. Accept, with regret, the letter of resignation from Robert Goodwin, TES Special Education Paraprofessional, effective November 15, 2024.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____ Mrs. Wygera____Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public

if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____