



**English Learner Advisory Committee (ELAC)
Comité Asesor de Estudiantes de Inglés (ELAC)
(Martin Murphy)**

**AGENDA
Date/Fecha 9/16/24**

<u>Agenda Items/Elementos de la agenda</u>	<u>Person Responsible/</u>
Informational Meeting and Meeting #1/ Welcome/Opening	Persona responsable <i>Community Liaison and Assistant Principal</i>
1.0 Bienvenida / Apertura	
3.0 New Business/Nuevo Negocio	
3.1 Purpose of ELAC - explanation and review of Legal Requirements (box below)	<i>Assistant Principal/Directora Community Liaison/Enlace Comunitario</i>
3.1 Propósito de ELAC: explicación y revisión de los requisitos legales	
3.2 Form Membership - only EL parents may vote to elect members (refer to sign-in sheet)	<i>Assistant Principal/Directora Community Liaison/Enlace Comunitario</i>
3.2 Formulario de membresía: solo los padres EL pueden votar para elegir miembros (consulte la hoja de registro)	
3.3 Training- Parliamentary Procedures and Officer Responsibilities./	<i>Assistant Principal/Directora Community Liaison/Enlace Comunitario</i>
3.3 Capacitación: procedimientos parlamentarios y responsabilidades de los funcionarios	
3.4 Review ELAC Elections and Ballots	<i>Assistant Principal/Directora Community Liaison/Enlace Comunitario</i>
3.4 Revisión ELAC Elecciones y Votos	
3.5 Review ELAC Meeting Calendar	<i>Assistant Principal/Directora Community Liaison/Enlace Comunitario</i>
3.5 Revisar calendario de reuniones ELAC	
3.6 Provide information on regular school attendance	<i>Assistant Principal/Directora Community Liaison/Enlace Comunitario</i>
3.6 Ofrecer información sobre la asistencia regular a la escuela	
3.7 Review Parent Engagement Policy	<i>Assistant Principal/Directora Community Liaison/Enlace Comunitario</i>
3.7 Revisar la póliza de involucramiento de padres	
Upcoming Events/Announcements/	
4.0 Próximos eventos / Anuncios	<i>Principal/Directora</i>
5.0 Public Comment/Comentario Públicos	<i>Group/Grupo</i>
6.0 Adjournment/Aplazamiento	<i>Chairperson/Presidenta</i>

Date Covered	Legal Requirement to be covered at this meeting
	Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5)
	Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b])
	The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001 [a])
	The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5)
	The ELAC has assisted in the development of the school's: 1) Needs Assessment,
	2) Language Census (R-30LC Report)
	and 3) Efforts to make parents aware of the importance of regular school attendance. (EC 62002.5, 52176[c])
	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])
	The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR 11308[b])