

**Citizen Oversight Committee – Measures O & L
San Mateo Union High School District
Meeting Minutes**

Meeting Date: May 16, 2024
Place: District Office, 650 N. Delaware Street, San Mateo
Time: 5:30 pm
Prepared by: Jasmine Andrade, Facilities Specialist

Citizen Oversight Committee members in attendance:

Simon Mazzola (SM) Erica Lyons (EL)
Wanda Horton (WH) Sherry Haber (SH)
Mike Kennedy (MK)

SMUHSD Staff and Board of Trustees members in attendance:

Yancy Hawkins, Associate Superintendent, Chief Business Officer (YH)
Jose Quintana, Capital Facilities Manager (JQ)
Teri Chavez, SMUHSD Board Trustee (TC)
Jasmine Andrade, Facilities Specialist (JA)

Members not in attendance:

Neal Kaufman (NK)
Mike Loy (ML)

NOTES:

Meeting was called to order at 5:47 P.M.

1. Introductions were made.
2. No Public Comments were made.
3. The Committee members reviewed minutes from the previous meeting and no changes were noted. SM motions to approve, EL motions, and SH seconds the motion. Motion passes 5-0
4. JQ presented a Measure L Construction and Planning Presentation which was also presented to the Board of Trustees at the May 9, 2024 Board meeting. The presentation outlined projects in construction, starting construction summer of 2024, in design, and a Measure L financial summary.
5. The Committee majority noted that Wednesdays are generally good days to meet. YH confirmed the Committee is to meet four times in a school year, twice in September to include a tour, end of December or early January following the completion of the annual audit, end of January for the annual report, and finally at the end of April or May for Summer planning. Proposed dates are to be sent out.

f. Adjournment - Meeting adjourned at 7:26 pm

END OF MEETING MINUTES