

# Executive Committee

# MEETING AGENDA



Date: October 25, 2024  
Time: 8:30 – 10:00 a.m.  
Location: LEARN, Room 107/ 44 Hatchetts Hill Road, Old Lyme, CT 06371

*A remote meeting option is provided for those unable to attend in person. The login information can be found at the end of the agenda.*

- 1.** Review November 2024 Board of Directors' Agenda
- 2.** Review Executive Director's Goals (attached)
- 3.** Representative Kathleen McCarty Visit
- 4.** LEARN Updates
- 5.** Regional Multicultural Magnet School (RMMS) Architectural Study
- 6.** Marine Science Magnet High School (MSMHS) Architectural Study
- 7.** Middle School Planning Strategy
- 8.** Hatchetts Hill 2<sup>nd</sup> Floor Renovation Project Status
- 9.** National School Board Association Conference
- 10.** Adjournment

Join Meeting via Zoom

<https://us02web.zoom.us/j/82071624323?pwd=RVxeElub9bcwpDVVPE7WM0U4LGDGQC.1>

Meeting ID: 820 7162 4323  
Passcode: 521615

• +1 929 205 6099 US (New York)

# Board of Directors Regular Business MEETING AGENDA



Date: November 14, 2024  
Time: 9:00 – 11:00 a.m.  
Location: LEARN, Room 107/ 44 Hatchedts Hill Road, Old Lyme, CT 06371

*A remote meeting option is provided for those unable to attend in person. The login information is at the end of this agenda.*

- 1. Call to Order:** Pledge of Allegiance
- 2. Audience and Guests:** Introductions
- 3. Public Comment:**
- 4. Reading and/or Review of Correspondence:**
  - 4.1 TBD
- 5. Superintendents' Perspective:** Connecticut Association of Boards of Education (CABE) Executive Director and General Counsel, Patrice McCarthy, to speak about legislative updates
- 6. Consent Agenda:**
  - 6.1 Approval of the DRAFT Minutes, Regular Business Meeting—October 10, 2024
  - 6.2 Approval of Budget Summary as of October 31, 2024
  - 6.3 Approval of Grant Applications—TBD
- 7. Information from the Executive Director:**
  - 7.1 Hiring—Resignations and new hires, including trend reports
  - 7.2 Distributions — TBD
  - 7.3 Executive Committee Meeting Minutes, Regular Business Meeting—October 25, 2024
  - 7.4 LEARN Building Committee Meeting Minutes—October 25, 2024
  - 7.5 Legislative Updates
  - 7.6 LEARN Agency Updates

**8. Old Business:**

- 8.1** New Policy #4118.51/4218.51, Personnel (Certified/Non-Certified), Series 4000; “*Social Media*”, Final Read

**Postponed from October 10<sup>th</sup> board meeting.**

**Motion to approve New Policy 4118.51/4218.51, Social Media as presented.**

**9. New Business:**

- 9.1** Office of Policy and Management (OPM) Regional Performance Incentive Program Grant

**Motion to approve the Office of Policy and Management Regional Performance Incentive Program Grant Submission**

- 10.** Educational Perspective: The Friendship School (TFS) Magnet Schools Assistance Program (MSAP) Mid-Grant progress report
- 11.** Roundtable Discussion: State involvement and management of Special Services; Cell Phones; Student Suicide; Disengaged Youth; Youth Mental Health Issues; and Educating Students on Social Media.
- 12.** Future Roundtable Topics:
- 13.** Adjournment:

**JOIN ZOOM MEETING**

<https://us02web.zoom.us/j/88179290855?pwd=L8ZTZ1TTOmeH7Xj47dwTVfgnSADbGa.1>

Meeting ID: 881 7929 0855

Passcode: 940741

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# EXECUTIVE DIRECTOR GOALS 2024-2025

## Overview/Summary

Through my role as Executive Director, for the current school year I look to focus my responsibilities on the overall leadership, management, and administration of LEARN, through collaboration with the Board of Directors, administrative team, staff, and external stakeholders. I look to grow LEARN’s visibility and program offerings while further developing and implementing LEARN’s mission, vision, and strategic goals, and ensure the sustainability, growth, and effectiveness of the agency.

| Goal Area One<br>Educational Leadership  | Goal Area Two<br>Operational Management   | Goal Area Three<br>Community/Board Relationships   |
|--|---|--|
| <p><b>To establish and maintain high quality relationships that support the vision of the agency, to innovate, connect, and serve the educational community.</b></p>   | <p><b>To provide the effective facilitation of the day-to-day operations of LEARN to ensure the health, safety, and well-being of all staff and those we serve.</b></p> | <p><b>To promote positive relationships that enable us to establish and lead the vision of LEARN, and to communicate and operationalize that vision in action.</b></p> |
| <p><b>Action Steps</b></p>   | <p><b>Action Steps</b></p>  | <p><b>Action Steps</b></p>   |
| <p>To articulate the grade level shifts that will take place from 2025-2027 in LEARN’s two elementary programs.</p> <p>→ Create a staffing plan for schools to ensure voice and choice for current staff, and aggressively recruit staff for vacant positions.</p> | <p>Complete renovations of the second floor of Hatchetts Hill.</p>  | <p>Work with our local and state leaders to continue to advocate for increased magnet school funding.</p>  |
| <p>Continue to partner with the HILL for Literacy for systemic and systematic change in literacy instruction based on the Science of Reading (<i>leading to district decision on literacy materials</i>).</p>  | <p>Closeout Project 2 for The Ocean Avenue LEARNing Academy.</p>  | <p>Continue to build relationships through my board membership on Eastern Connecticut Chamber of Commerce.</p>   |
| <p>Hyperfocus on LEARN’s dual enrollment program with the goal of growing the program into the middle school.</p>  | <p>Work with Newman/RDG architects to design LEARN’s new early childhood center.</p>  | <p>Chair the Eastern Connecticut Health and Medical Collaborative.</p>   |
| <p>Support the implementation of two Magnet School Assistance Program grants.</p>  | <p>Plan transition of Regional Multicultural Magnet School’s Kindergarten to The Friendship School.</p>   | <p>Lobby for increased financial support for the Early Childhood School</p>  |
| <p>Support LEARN administrators’ growth through the McREL Balanced Leadership 4-day institute.</p>   | <p>Prepare for the new grade 6 to be open at The Regional Multicultural Magnet School for the 2025-2026 School Year.</p>  |  |
| <p>Open two pilot Infant/Toddler classrooms at the Friendship School.</p>  | <p>To update and maintain, district and school-based safety plans through the facilitation of All Hazards School Security and Safety Committee.</p>                     |  |
|  | <p>Build a new Tri Share Program for the Office of Early Education in partnership with Electric Boat.</p>   |  |

