

Bylaws of the Board

Board Meeting Agenda Descriptions for Closed Session Items

The Board of Education meeting agenda shall include the required description of a closed session item, as applicable. See examples below:

Personnel Matters

PUBLIC EMPLOYEE APPOINTMENT - Government Code 54957

Title: *(Specify position to be filled)*

PUBLIC EMPLOYMENT - Government Code 54957

Title: *(Specify position to be filled)*

PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Government Code 54957

Title: *(Specify title of employee being evaluated)*

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE - Government Code 54957

(Due to employee privacy rights, no additional information may be provided.)

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE - Government Code 54957

(Due to employee privacy rights, no additional information may be provided.)

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN - Government Code 54957.10

(No additional information may be provided.)

Negotiations/Collective Bargaining

CONFERENCE WITH LABOR NEGOTIATORS - Government Code 54957.6

District-Designated Representatives: *(Specify names of representatives attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session.)*

Employee Organization: *(Specify name of employee organization with which negotiations are being held.)*

or

Unrepresented Employee(s): *(Specify position of unrepresented employee(s) who are the subject of the negotiations.)*

Matters Related to Students

STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION - Education Code 35146

Tracking/Identification Number: *(Due to student privacy rights, no additional information may be provided. The District may use other means to identify the student for record-keeping purposes.)*

STUDENT EXPULSION - Education Code 48912

Tracking/Identification Number: *(Due to student privacy rights, no additional information may be provided. The District may use other means to identify the student for record-keeping purposes.)*

STUDENT GRADE CHANGE APPEAL - Education Code 49070

Tracking/Identification Number: *(Due to student privacy rights, no additional information may be provided. The District may use other means to identify the student for record-keeping purposes.)*

CONFIDENTIAL STUDENT MATTER

Action Under Consideration: *(If the Board is considering a confidential student matter other than those listed above, specify type of action.)*

Tracking/Identification Number: *(Due to student privacy rights, no additional information may be provided. The District may use other means to identify the student for record-keeping purposes.)*

Security Matters

THREAT TO PUBLIC SERVICES OR FACILITIES - Government Code 54957

Consultation with: *(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)*

DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN - Education Code 32281

Consultation with: *(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)*

Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Government Code 54956.8

Property: *(Specify street address or, if no street address, the parcel number or other unique reference of the real property under negotiation.)*

District Negotiator: *(Specify names of negotiators attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session.)*

Party with Whom District is Negotiating: *(Specify name of party, not agent.)*

Under Negotiation: *(Specify whether instruction to negotiator will concern price, terms of payment, or both.)*

Anticipated Litigation/Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3)

Existing Facts and Circumstances: *(If applicable)*

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION - Initiation of litigation pursuant to Government Code 54956.9(d)(4)

Existing Facts and Circumstances: *(If applicable)*

Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Government Code 54956.9(d)(1)

Name of Case: *(Specify by reference to claimant's name, names of parties, or case or claim numbers; or report case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations.)*

Tort, Public, or Workers' Compensation Liability

LIABILITY CLAIMS - Government Code 54956.95

Name of Claimant(s): *(Specify name, except when the claimant is a victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.)*

Name of Agency Against Which Claim is Made: *(If applicable, specify name)*

Joint Powers Authority Issues

INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT - Government Code 54956.96

Name of JPA: *(Specify name of JPA)*

Discussion will concern: *(Specify closed session description used by the JPA.)*

Name of District Representative on JPA board: *(Specify name of representative)*

Review of Audit from State Auditor's Office

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE - Government Code 54956.75
(No additional information is required.)

Review of Assessment Instruments

REVIEW OF STUDENT ASSESSMENT INSTRUMENT - Education Code 60617

(Reference resolution in which Board agreed to accept the terms or conditions established by rules and regulations of the State Board of Education.)

Legal Reference:

EDUCATION CODE

- 35145 Public meetings
- 35146 Closed sessions regarding suspensions
- 44929.21 Notice of reelection decision; Districts with ADA of 250 or more
- 48912 Governing board suspension
- 48918 Rules governing expulsion procedures
- 49070 Challenging student records
- 60617 Meetings of governing board

GOVERNMENT CODE

- 3540-3549.3 Educational Employment Relations Act
- 54950-54963 The Ralph M. Brown Act

UNITED STATES CODE, TITLE 20

- 1232g Family Educational Rights and Privacy Act (FERPA) of 1974

Approved: 9-24

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California