



OCEAN VIEW SCHOOL DISTRICT  
17200 Pinehurst Lane  
Huntington Beach, CA 92647

**Board of Trustees' Meeting  
September 24, 2024; 6:00 p.m.**

 APPROVED

## MEETING MINUTES

**Closed Session: 5:30 p.m.  
Open Session: 6:00 p.m.**

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### **Voting Members**

Jack Souders, President  
Patricia Singer, Vice President  
Gina Clayton-Tarvin, Clerk  
Morgan Westmoreland, Trustee  
Norm Westwell, Trustee

### **Administration**

Julianne Hoefler, Ph.D., Interim Superintendent  
Keith Farrow, Assistant Superintendent, Administrative Services  
Scott Jensen, Ed.D., Interim Assistant Superintendent/Executive Director, Human Resources  
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

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#### **A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Jack Souders at 5:30 p.m.

#### **B. Roll Call**

Members present: Gina Clayton-Tarvin, Jack Souders, Morgan Westmoreland, Norm Westwell

Member absent: Patricia Singer

#### **C. Agenda Adoption- Regular Board of Trustees' Meeting of September 24, 2024**

Clerk Clayton-Tarvin requested that Agenda Item M.3 (Purchase Orders) be pulled from the Consent Calendar for individual consideration.

Motion by Gina Clayton-Tarvin, seconded by Norm Westwell, and carried by the following roll call vote to approve the Agenda, moving Agenda Item M.3 (Purchase Orders) to before O.1 (New Business) for individual consideration:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Absent  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**D. Closed Session**

Clerk Clayton-Tarvin read aloud the items listed under Closed Session. President Souders advised of an erratum regarding the Closed Session items.

1. Government Code Section 54957.6: Conference with Labor Negotiators: Agency designated representative: Jack Souders, President, Board of Trustees; Unrepresented employee: Interim Assistant Superintendent/ Executive Director of Human Resources
2. Government Code Section 54956.9(d)(1): Conference with Legal Counsel - Existing Litigation - OAH Case Number 2024060375
3. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Anticipated Litigation: One Case
4. Government Code Section 54956.8: Conference with Real Property Negotiators - Property: 4.4 acre parcel of land located at corner of Warner Avenue and Nichols Lane, commonly referred to as the "Wintersburg Property"; Agency Negotiator: Julianne Hoefer, Ph.D., Interim Superintendent; Negotiating Parties: Ocean View School District of Orange County; Republic Services, Inc.; Under Negotiation: Instruction and authority provided to Negotiators will concern valuation, purchase, and assignment issues pertaining to disposition of said parcel pursuant to Agreement Between Landowners.

There being no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:33 p.m.

**E. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

**F. Pledge of Allegiance**

President Souders led the Pledge of Allegiance.

**G. Introductions: None.****H. Minutes****1. Regular Board of Trustees' Meeting Minutes, September 10, 2024**

Approve as submitted.

Motion made by: Norm Westwell

Motion seconded by: Gina Clayton-Tarvin

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Absent

Jack Souders - Yes

Morgan Westmoreland - Abstain

Norm Westwell - Yes

## 2. **Special Board of Trustees' Meeting Minutes, September 11, 2024**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Absent

Jack Souders - Yes

Morgan Westmoreland - Abstain

Norm Westwell - Yes

### I. **Time Certain**

#### 1. **6:05 p.m. Hope View Elementary School: Bulletin Board Presentation**

Christy Luckey, Principal, Hope View School, alongside Transitional Kindergarten (TK) teacher Ms. Audie Kuns, shared how the school is enhancing family engagement strategies, inspired by professional development from Family Engagement Expert Ron Mirr. Family engagement events have been highly successful, with activities that help parents understand their child's development and learning needs. Hope View also embraced the challenge of conducting home visits to strengthen connections. These efforts foster deeper partnerships between families and the school, contributing to the students' academic, social, and emotional success.

#### 2. **6:15 p.m. Positive Behavioral Interventions and Supports (PBIS) Recognition**

Tim Biland, Coordinator, Student Services, shared information about the Positive Behavioral Interventions and Supports (PBIS) Program, which prioritizes students' emotional and behavioral growth, while fostering increased engagement and reducing behavioral challenges. The following schools were recognized for earning PBIS Awards for the 2023-24 school year:

Gold Level: College View, Star View

Silver Level: Circle View, Golden View, Hope View, Lake View, Marine View, Mesa View, Oak View, Vista View, Westmont

Bronze Level: Harbour View, Village View

### J. **Public Comment**

Keri Gorsage, community member and candidate for the Ocean View School District Board of Trustees, shared insights about her family's connection with local schools, noting her children are District alumni and her husband has nearly 30 years of teaching experience at Westminster High School. With almost 30 years in education herself, she is committed to creating safe learning environments for students. Her platform includes supporting students, teachers, and families; advocating for student success; promoting professional development; listening to all voices; and ensuring transparency and fiscal responsibility. As a recipient of endorsements from the California School Employees' Association and the Ocean View Teachers' Association, she looks forward to working together for the future of all students.

## **K. Communications**

### **1. Written Communications to the Board**

President Souders advised that the following correspondence had been received:

1. Comment from Hilarie Kelly, dated September 24, 2024, regarding Overnight Field Trips;
2. Comment from Keeley Pratt, dated September 24, 2024, regarding Overnight Field Trips;
3. Comment from Jeannie Connors, dated September 24, 2024, regarding Overnight Field Trips.

Copies of the above correspondence have been provided to the Board members and are available for public review at the District Office.

### **2. Board/Committee Reports: None.**

### **3. Personnel Commissioner Report (Three Minutes)**

Bob Ewing, Chair, Personnel Commission, shared how the Commission operates in a Merit System District. He explained how the three commissioners are selected to serve: one from the Board of Trustees; one from the CSEA Chapter 375 Union; and a third selected by mutual agreement of the other two Commissioners.

He announced the recent nomination of Dan Gooch as the third Commissioner, who has served on the Commission since 1999. A public hearing on his appointment will take place at the next Personnel Commission Meeting on October 17, 2024, and he encouraged everyone to attend.

### **4. Trustees' Communications (Three Minutes per Board Member)**

Trustee Westmoreland addressed her absence at the last two meetings, noting she started a new position as a nurse educator at a biotech company, which has involved extensive training. She expressed her eagerness to return to visiting school sites, and was pleased that the school year started off successfully. She concurred with the Board's direction during the recent Special Board Meeting regarding Golden View School.

Trustee Westwell stated that with Spring View Middle School officially closed, the City should be notified to remove all yellow school signs, no parking signs, and yellow curb painting in the area, allowing residents to park and use the space similar to what other neighborhoods enjoy.

Clerk Clayton-Tarvin expressed her support for candidate Keri Gorsage, highlighting her union endorsements as a testament to her dedication and quality of work in the community, especially as the former President of the Parent/Teacher/Student Association at Marine View. She highlighted the difference between Ms. Gorsage's campaign and those of the other candidates and their negative signs. She mentioned receiving hate mail with false accusations, noting that the involvement of candidates David Clifford and Keith

Jorgensen in spreading misinformation is unacceptable, and has announced her intent to file a complaint with the FPPC, as these actions violate California law. She reiterated her support of our educators and students, and urged the public to reject this dishonorable behavior.

President Souders expressed gratitude to the PBIS schools for their hard work and dedication to addressing students' emotional needs, which is vitally important, especially for middle school students. He noted it is reassuring to know there are systems in place to help students navigate these challenges.

## **5. Superintendent's Communications**

Dr. Hoefler commented on her visits to all 13 schools in the District, which allowed her to see students actively engaged in dynamic standard-based instruction. Along with Assistant Superintendent Farrow and Executive Director Jim Choate, she attended a Golden View staff meeting on Wednesday to discuss how best to address the challenges of the school's HVAC system. Facilities staff are currently evaluating the HVAC equipment on the roof of the school and are conducting walk-throughs as part of the planning phase for replacing the HVAC system per Board direction.

Dr. Sabba Quidwa, from Design Schools, provided an insightful and an introductory session on Artificial Intelligence (AI) for our Cabinet and Leadership Team. AI will be the subject of a future presentation to the Board of Trustees.

Congratulations to Julie St. Cyr, Communications/Public Information Officer, for winning the August social media contest hosted by the Orange County Inland Empire Chapter of California School Public Relations Association. Her award-winning mascot video showcased the efforts of our staff in preparing the schools for students' return, and highlighted Ms. St. Cyr's creativity and the talented District employees who volunteered to be the mascots.

Congratulations to Golden View School for their entry, *Environmental Innovation is Golden*, in the California School Boards Association (CSBA) Golden Bell Awards Program. On September 13, Golden View hosted a validation visit in which an Orange County school board member learned about how the farm is integrated into the curriculum. We eagerly await the official award notification from CSBA.

Special thanks to the Huntington Beach Assistance League, a philanthropic organization that has long supported our District's teachers. This year, 48 Ocean View educators will receive more than \$28,000.00 in grants to enhance instructional programs across the District.

## **6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes)**

See Agenda Item P. "Any Other Public Comments to the Board of Trustees."



**7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)**

Elizabeth Carr, President, CSEA, commented on her attendance at the summer CSEA Annual Conference in San Jose, along with colleagues from Ocean View School District. The event focused on CSEA policies and resolution discussions, political successes, and approval of the statewide annual budget, among other items. At the first Chapter meeting of the school year, CSEA Chapter 375 voted to endorse Gina Clayton-Tarvin and Keri Gorsage for the two open School Board seats. Finally, she emphasized how vital the classified employees are to the success of students and the smooth operation of all schools by creating a supportive learning environment for every student.

Rebecca Broussard and Jennifer Paulino, Co-Presidents, OVTA, welcomed Dr. Hoefer to her new position as Interim Superintendent. They commented on the decade-long tradition of a strong and mutually supported partnership between District Administration, OVTA, and CSEA. They reiterated OVTA's endorsement of candidates Keri Gorsage and Gina Clayton-Tarvin, and thanked the many volunteers who welcomed parents at Back-to-School Nights and informed them of the teachers' choice for the District's Board of Trustees. They expressed appreciation to District administrators for attending many Back-to-School Nights, noting their presence at these events makes a positive difference. Finally, they urged everyone to take part in the November election, regardless of their voting choices.

**L. Reports:** None.

**M. Consent Calendar**

**1. Administrative Services: Gifts to the District**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Absent

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**2. Administrative Services: Payroll Check Registers from August 11, 2024, through September 10, 2024**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Absent  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**3. Administrative Services: Purchase Orders for all Funds from August 29, 2024, through September 12, 2024**

This Agenda Item was previously pulled from the Consent Calendar for individual consideration.

Motion by Norm Westwell and seconded by Morgan Westmoreland to approve as submitted.

Clerk Clayton-Tarvin advised she will be abstaining from voting on this matter as she has a conflict of interest due to sharing a property line with Mesa View Middle School.

Vote on motion to approve:

Gina Clayton-Tarvin - Abstain  
Patricia Singer - Absent  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**4. Administrative Services: School District Check Registers from August 27, 2024, through September 12, 2024**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin  
Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Absent  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**5. Administrative Services: Renewal of Microsoft License and Software Support Through Piggyback Award to Kings County School District Award of Software Contract to Softchoice Corporation (Renewal)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin  
Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Absent  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**6. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Absent  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**7. Human Resources: Certificated Employee Personnel Activity List - August 14, 2024, through September 10, 2024**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Absent  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes

**8. Human Resources: Classified Employee Personnel Activity List - August 14, 2024, through September 10, 2024**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Patricia Singer - Absent  
Jack Souders - Yes  
Morgan Westmoreland - Yes  
Norm Westwell - Yes



**N. Old Business:** None.

**O. New Business**

**1. Board of Trustees: Contract for Employment between Ocean View School District of Orange County and Dr. Scott Jensen (Action)**

Clerk Clayton-Tarvin read aloud the following information prior to the motion to approve:

Pursuant to Government Code Section 54953, subdivision (c)(3), the Board provides this oral summary of the salary and/or fringe benefit increase recommendation for the following local agency executive:

- For the position of Interim Assistant Superintendent/Executive Director, Human Resources, the term of the employment contract between the District and Dr. Scott Jensen, is September 11, 2024, through and until a full-time Superintendent is employed and Dr. Julianne Hoefer is released from said assignment as Interim Superintendent.
- The salary to be paid to the Interim Assistant Superintendent/Executive Director, Human Resources is \$194,457.00, effective September 11, 2024.
- The Interim Assistant Superintendent/Executive Director, Human Resources, will also be entitled to the following other forms of compensation, stipends, benefits, and reimbursements as set forth in the contract:
  - \$2,000.00 doctoral stipend;
  - \$500.00 per month automobile allowance;
  - Reimbursement for actual and necessary business expenses;
  - 22 days of annual vacation with pay, subject to carryover with a cap at 22 days;
  - 1 day per month of sick leave;
  - Payment of annual membership dues for the Association of California School Administrators; and
  - All other fringe benefits provided to District certificated management personnel, such as health and welfare benefits.

Motion by Gina Clayton-Tarvin, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve the Contract of Employment between Ocean View School District of Orange County and Dr. Scott Jensen:

Gina Clayton-Tarvin - Yes  
 Patricia Singer - Absent  
 Jack Souders - Yes  
 Morgan Westmoreland - Yes  
 Norm Westwell - Yes

**2. Superintendent's Office: Golden View School Heating, Ventilation, and Air Conditioning (HVAC) Update (Information)**

Dr. Hoefer delivered a presentation outlining the District's recommendation for students to remain at Golden View during the 2024-25 school year. Provisions will be made to ensure the comfort and safety of students and staff until the

Heating, Ventilation, and Air Conditioning (HVAC) system is replaced during the summer of 2025. This recommendation was based on a community feedback survey and staff preferences.

The Board concurred with the District's recommendation to keep students on campus for the 2024-25 school year.

**3. Superintendent's Office: Proposed Additions/Revisions to Board Policy/Administrative Regulations Series 6000: Instruction: Board Policy and Administrative Regulation 6158: Independent Study (First Reading/Information)**

Received for information. There were no revisions made by the Trustees.

**4. Administrative Services: Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Grace Lutheran Church and School (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Absent

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**5. Overnight Field Trips District Subsidy (Action)**

Motion by Morgan Westmoreland and seconded by Gina Clayton-Tarvin to approve.

Dr. Alice Lee, Assistant Superintendent, Educational Services, presented the District's subsidy recommendation for overnight field trips. For field trips located within Orange County, the District would provide free transportation to and from the destination, along with a \$50.00 per pupil allocation; for trips outside of Orange County, a \$50.00 per pupil allocation would still be provided.

Discussion ensued regarding staff's recommendation and other options available, such as transportation within a certain radius, and the possibility of formalizing the Board's decision in a Board Policy/Administrative Regulation.

Substitute motion by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to postpone consideration of this item to the next Board of Trustees' Meeting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Absent

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

Based on Board discussion, staff will return with additional options for consideration at the October 8, 2024, Board Meeting.

**6. Human Resources: Memorandums of Understanding for Early Learning Educator, Early Learning Associate Educator, Early Learning Instructional Assistant, and Early Learning Instructional Assistant Bilingual (Action)**

Approve as submitted with erratum.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes

Patricia Singer - Absent

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

**P. Any Other Public Comments to the Board of Trustees**

Bobby Guillen, PTA/O/SA/SO Roundtable President, noted he is the current PTO President for Golden View School, where his son has attended since 2018. He mentioned he has served on various committees and work groups in the District for the past 8 years and is pleased to represent the Presidents' Roundtable.

Mr. Guillen gave an overview of the first Roundtable Meeting of the school year, and thanked Clerk Clayton-Tarvin, Executive Cabinet, and other District staff for attending. Highlights of the meeting included information on the District's Volunteer Policy; compliance with District policies regarding fundraisers, vendors, etc.; and how social media can be used to promote the schools and their events. Finally, the Presidents shared the events happening at their schools, including welcome back breakfasts, restaurant fundraiser nights, and skate nights.

**Q. Future Agenda Items (As Requested by Board Members)**

President Souders:

-Civics

-Artificial Intelligence

-Cell Phone Policy

Trustee Westmoreland:

-Drop-off and pick-up area at all school sites

**R. Board of Trustees' Roundtable**

Trustee Westmoreland congratulated all of the PBIS school winners. She thanked Keri Gorsage for speaking tonight and sharing her platform with the public, noting she would be supporting Ms. Gorsage's candidacy in the upcoming election.

Trustee Westwell expressed his appreciation to the Board of Trustees and Executive Cabinet for the sympathy flowers and kind words he received during the recent passing of his father.

Clerk Clayton-Tarvin attended the 10th Anniversary Partnership for the Second Harvest Food's Bank Mobile School Pantry Program at Oak View School, and was pleased to represent the District in supporting this program. Along with Keri Gorsage, she attended Back-to-School Night at Hope View School and enjoyed visiting classrooms and speaking with teachers and parents. She commented on her election campaigning, including Meet and Greet events, where she shares the great things happening at Ocean View School District and the District's history, dating back to 1874. She congratulated the PBIS schools honored tonight for achieving bronze, silver, and gold level awards. CSEA Chapter 375 and OVTA have now both endorsed her reelection campaign, and she asked for voter support once again so that she can continue to serve our children as a member of the Board of Trustees.

President Souders thanked all candidates who have spoken at the Board Meetings and announced their candidacy, and mentioned that Dr. Hoefer would be happy to meet with any candidate to answer questions regarding District policies and other related matters. He expressed heartfelt sympathy to Trustee Westwell on the recent loss of his father.

**S. Closed Session (if needed):** None.

**T. Reconvene in Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

Time: 8:02 p.m.

Motion made by: Morgan Westmoreland

Motion seconded by: Gina Clayton-Tarvin

Voting:


Gina Clayton-Tarvin - Yes


Patricia Singer - Absent

Jack Souders - Yes

Morgan Westmoreland - Yes

Norm Westwell - Yes

  
\_\_\_\_\_  
Julianne Hoefer, Ph.D., Interim Superintendent

  
\_\_\_\_\_  
Gina Clayton-Tarvin, Clerk

\_\_\_\_\_  
Date

October 8, 2024