

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
September 27, 2023

**MEETING CALLED TO ORDER:** The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Board Chair Bill Morphy. There was a quorum present.

**MEMBERS PRESENT:** Bill Morphy, Danielle Santman, Annie Keebler, Dave Teague, Randy Russell and Alan Steinolfson were present. Nate Talbott was excused.

**GUESTS:** Lisa Phelan, Jim Straw, Jeff Smith, Chad Ripke, Mike Allen, Jody Sweeney, Todd Reed, Kirk Lally, Everett Combs, Kent Bevers, Debbie Morphy, Lane Mathews, Kelsie Hollen, Josie Moore, Ryan Boyce, Isaac Swillie, DeeAnna Rothrock, Jennifer Griffith, Lisa Frazier & Natalie Stark.

**FLAG SALUTE:** Jim Straw led us in the flag salute.

**CONSENT AGENDA:**

August 24th, 2023 Board Minutes	
Credit Card (BMO) Payment General Fund	\$11,501.50
Credit Card (BMO) Payment Cap Project Fund	\$940.42
Credit Card (BMO) Payment ASB Fund	\$8,378.02
September General Fund AP	\$480,460.40
September Capital Projects Fund Payments	\$142,570.69
September General Fund ACH Payments	\$5,616.60
September ASB Fund ACH Payments	\$2,000.00
September ASB Fund AP	\$24,829.28
September Payroll	\$983,309.42
October Credit Card Payments, not to exceed	\$30,000.00
October CPF mid-month payments, not to exceed	\$190,000.00
August County Treasurer Report	
August Budget Status Report	

Annie Keebler moved the Board approve the consent agenda as presented. Dave Teague seconded the motion and it passed unanimously.

**PACE CHARACTER TRAIT:**

*RESPECT – Recognizing, considering and properly honoring the worth of one’s self and others*

**BOARD RECOGNITION:**

- Recognition of New Staff
  - New staff in attendance were introduced by building principals and department directors.
- ASB Reports
  - Lane Mathews – High School ASB President
    - ❖ ASB is working with the Leadership class to continue to provide experiences for the HS students – Making the most of the year for all students.
    - ❖ Over a truck load of donated items were delivered to the VFW for the Medical Lake fire community.
    - ❖ Homecoming theme this year is movies: Rango, Avengers, Barbie, Top Gun, Freeman.
    - ❖ This week funds are being raised for the Community Cancer Fund.
    - ❖ Continue to work on promoting events.
  - Kelsie Hollen – Elementary ASB President
    - ❖ TK-8 ASB fundraising event - Scottie Dash – Sept. 29<sup>th</sup> on the football field
    - ❖ Projects for the year: install drinking fountain with filtered bottle filler in MS gym, expand the swing set at the elementary, and partner with the district on goal posts in the Dawg Bowl.
    - ❖ Planned activities for the year: MS lunchtime volleyball tournaments, Elementary bingo activities, MS dances, and homecoming spirit week.
- Above and Beyond Award – Todd Reed

- 2024 Levy Information/Timeline – Cory Plager, D. A. Davidson
  - School Board levy and tax update
  - Levy and bond overview
  - Dr. Russell reviewed the timeline leading up to the levy

**CORRESPONDENCE:** Dr. Russell shared an original art piece from one of our students depicting the new turf field with one of our beautiful sunsets center stage. Thank you, Levi.

### **BUILDING REPORTS:**

#### **Jeff Smith, High School Principal, reports:**

##### Overview

- Preparing the 2023-24 school year:
- FHS is assessing and working to improve! Specifically, we will continue to improve our collaborative work as a team while focusing on building mission, vision, values, and assessment in an effort to implement the 2025 Strategic Plan and Washington State's new student growth goal language to support student and teacher growth.

##### Areas of Focus

- FHS was well represented at SE Spokane County Fair - SkillsUSA rebuilt booths; SkillsUSA and FFA washed Rockford Fire truck; Band and cheer marched; FFA earned 1st place, SkillsUSA 2nd
- Addy Bowen is KHQ STEM student of month for September
- Our first SBIRT (School-Based Screening, Intervention & Referral to Treatment) is this Thursday.
- ASB opened with a great All-District Assembly outside; busy planning HOCO events (October 14)
- FHS/FMS PLCs are determining common language, rubrics, assessments per content area

##### Enrollment

9th = 81 (-1), 10th = 75 (+1), 11th = 83 (+3), 12th = 64 (-2). Total: 303

#### **Jim Straw, Middle School Principal, reports:**

##### Overview

- During the 2023/2024 school year, FMS staff and students are working toward our "Best Year Ever".
- Focuses will be on the execution of the 2025 Strategic Plan, enhancing the use of Advisory time and professional development on the new student growth goal language (SGG) to support growth.

##### Areas of Focus

- Scottie Break/Advisory continues to be a positive part of our day! Our committee will meet in the middle of October to reflect on our plan and make any necessary adjustments.
- The Scottie Dash will be held on Friday, 9/29 from 11:45-2:30 pm. Sponsorships and pledges have been coming in and we are looking forward to a great day on the track!
- Skyward Parent Night was held on Tuesday, 9/12. Participation was low and we are evaluating how to improve.
- Professional Learning Communities are continuing our vertical work with staff from grades 6-12. Focusing on questions 2-4 (assessment, intervention and enrichment).

##### Enrollment

- 6-64 (-2), 7-66 (-4), 8-69 (+1) = 199 (-5) Total

#### **Lisa Phelan, Elementary Principal, reports:**

##### Overview

- The Freeman elementary is committed to a great year. The staff and students will focus on implementing the new student growth goal language (SGG), collaboration, and communication with our parents.

##### Areas of Focus

- Building PD-SGG review and time to build 23-24 student growth goals with their team, Science in the classroom, and eVAL.
- The 4th grade took their annual field trip to Rockford to visit and learn about the businesses and attend the fair.
- Scottie Dash, all staff and all school photos will be this Friday.

##### Enrollment

TK-29, K-53, 1-51, 2-64, 3-54, 4-54, 5-68 = 373 Total

**Chad Ripke, Dean of Students/HS Athletic Director, reports:**

Overview

- Fall sports – all teams performing well. Football ranked 13<sup>th</sup> in RPI, volleyball 11<sup>th</sup>, soccer 15<sup>th</sup>. Cross country is performing well at their invites.

Areas of Focus

- Dinner/Athletic Auction – February 3<sup>rd</sup> at the CDA Casino
- Coordinating basketball season with Mr. Allen and the possibility of the Red Gym at the High School being unavailable
- Spring sport schedules
- Co-Op with CVSD for gymnastics
- Working with Joe Richer, District 7 Director, and our facilities usage form so we can host post season events on our campus.
- Hiring coaches: JV boys' basketball and V & JV softball

Enrollment

Football-60, Cross Country-22, Soccer-21, Volleyball-32, Cheer-16

**Mike Allen, K-8 TOSA/MS Athletic Director's reports:**

Overview

- Work to improve programs and support our student athletes.
- Participate in partnership with the Greater Spokane County League.

Area of Focus

- Fall sports season in full swing
- Football (9/27) – 8<sup>th</sup> won 30-24, 7<sup>th</sup> tough loss 13-7
- Softball (9/25) – 8<sup>th</sup> won 18-10, 7<sup>th</sup> tough first loss
- Cross country preparing to run at The Battle for the 509 (9/30)

Enrollment

Football – 39

Softball – 29

Cross Country – 23

**DEPARTMENT REPORTS:**

**Kent Bevers, Nutrition Services Director, reported:**

Areas of Focus

- Introductions
  - DeeAnna Rothrock, new hire, Nutritionist 3
  - Natalie Stark, WSU Dietetic Intern
    - ❖ Natalie & I are working on applying for a Farm to School Grant
    - ❖ Will keep you posted on the progress
- Scottie Break
  - A la carte sales YTD: \$1093.00
  - K8 Breakfast up by 100%
    - ❖ Average daily last year: 40
    - ❖ Average daily YTD: 80
  - 9-12 Breakfast count YTD: 512
    - ❖ Average daily YTD: 30
- Application reminder letter mailed out
  - Eligibility extension expires Oct 13 for previous year applications

**Kirk Lally, Director of Maintenance and Grounds, reported:**

Areas of Focus

- Working with Mike and Chad for athletics
- Sprinkler blow out the middle of next month
- Custodial continues with normal daily duties
- HSB inspected all boilers and pressure vessels

Safety

- Everett and I attended a SRHD self-inspection workshop

### **Everett Combs, Transportation Supervisor, reported:**

#### Areas of Focus

- Attended a workshop on upcoming ridership reporting for the year.
- Hopefully, our two new buses will be built next week to be delivered in November.
- Everett riding with the drivers during the morning routes.
- Working with Mead Transportation Dept. to contract the heavier maintenance on busses instead of the dealership.
- Ridership for August averaged around 700 students for am/pm. Activity routes averaged 54 students.

### **Todd Reed, Technology Director, reported:**

#### Areas of Focus

- Remarkably successful start to the 2023 school year, with both students and staff.
- Effective distribution of Chromebooks to students in grades 6 through 12, marking a significant step in enhancing digital learning resources and accessibility across the district. This aims to empower students with the tools they need for a seamless and equitable educational experience.
  - Chromebook Checked Out: 247 = FHS, 200 = FMS
  - 199 = Assurance Opt In

Successfully installed and configured new Audio Processor/DSP and power distribution for the High School Blue Gym sound system.

### **Jody Sweeney, SpEd Director/School Psych, reported:**

#### Overview

- School Psychologist:
  - Working with Josie Moore to delineate roles and duties.
  - Initial evaluations and reevaluations within FSD – academic, cognitive, social/emotional, developmental, health, and adaptive assessments with a legal timeline.
- Special Ed Director:
  - Focused on Special Education processes, legal and team expectations.
  - Communication and collaboration with Admin/Leadership Team and Special Ed Team.
  - ELL and Highly Capable work within the district.

#### Areas of Focus

- School Psychologist:
  - Evaluations, attendance at Student Assistance Team meetings, consultation on interventions, and attendance at 504 meetings
  - Involvement with counseling team and screenings with Chris Marks
- Special Ed Director:
  - Team norms, trainings, ELL/Highly Capable program development, screenings, and collaboration meetings.
  - Recently accepted to the AIMS project through OSPI and UW Bothell, focused on MTSS leadership. Will be traveling 1 time a month to participate with leaders and national and Washington experts on MTSS.

#### Enrollment:

106 at the beginning of the year with 8 initial evaluations and two 3-year-olds entering.

### **SUPERINTENDENT'S REPORT:**

School is off to a great start. Thanks to all for a seamless start of the year.

OAC has invited the Board/Leadership Team to dinner to celebrate the completion of 4 years of on-going projects.

#### Curriculum, Instruction and Assessment:

#### School Safety, Culture, and Environment:

- There are only a couple of punch list items left on the Turf Field Upgrade Project

- FHS Red Gym – There are two major issues with the high school Red Gym - the gym floor was not protected during construction and there was water damage so when they replaced the floor, they did not address the damage under the floor. We are in the process of acquiring a grant from OSPI for repairs. Due to the time involved (3-4 months), the gym may not be repaired in time for the winter sports season.

Partnering with Parents and School/Community:

The board reviewed the four Focus Areas of the Freeman 2025 Strategic Plan.

Fiscal and Legal Accountability:

The year is starting off with a 6.1% cash flow.

**BOARD COMMENTS:** Danielle attended the General Assembly via zoom.

**VISITORS COMMENTS & CONCERNS:** No visitor comments.

**UNFINISHED BUSINESS**

APPROVAL OF BOARD POLICY & PROCEDURE NO. 3230 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 3230 – Searches of Students and Student Privacy, as presented. Danielle Santman seconded the motion and it passed unanimously.

**NEW BUSINESS**

REVIEW BOARD PROTOCOL

Board Policy No 1005 – Key Functions of the Board

REVIEW FSD BOARD-SUPERINTENDENT EXPECTATIONS AND GOALS 2023-2024

Annie Keebler moved the Board approve the Board/Superintendent Expectations and Goals for 2023-2024, as presented. Dave Teague seconded the motion and it passed unanimously.

2023/2024 LEGISLATIVE CHANGES AFFECTING FHS

REVIEW POLICY NO. 2410 – High School Graduation Requirements

APPROVAL OF FREEMAN CTE 4-YEAR PLAN

Annie Keebler moved the Board approve the bus purchase proposal for a 2024/2025 delivery, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF THE GYMNASTICS COOPERATIVE REQUEST

Annie Keebler moved the Board approve the Gymnastics Cooperative Request, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF RESOLUTION 1-2023-2024

Annie Keebler moved the Board approve Resolution 1-2023-2024 – Declaration of Emergency and Waiver, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF RESOLUTION 2-2023-2024

Annie Keebler moved the Board approve Resolution 1-2023-2024 – Letter Requesting Emergency Repair Pool Funds, as presented. Danielle Santman seconded the motion and it passed unanimously.

**OTHER INFORMATION:**

- The next regularly scheduled board meeting will be Wednesday, October 25<sup>th</sup> at 6:00 pm at the Latah Creek Golf Course.

**PERSONNEL ACTION:**

Certified: John Bruno – Teaching Out of Endorsement – Lifetime Fitness Class (.02)  
Ryan Boyce – Substitute Teacher  
Edward Papke – Substitute Teacher – Pending OSPI Certificate Approval  
Stephen McCarthy – Substitute Teacher

Sierra McGarity – Substitute Teacher  
Cricket Glanville – Substitute Teacher

Classified: Kristine Kendrick – Resignation – Nutrition Services  
Isaac Swillie – Para Educator  
Josh Robins – Para Educator  
DeeAnna Rothrock – Nutritionist III

Extracurricular: Bill DePell – Resignation - HS JV Boys Basketball Coach  
Landen Grant – 7<sup>th</sup> Grade Head Football Coach  
Bill Brebner – 7<sup>th</sup> Grade Assistant Football Coach – Pending OSPI Approval  
Nicki Seehorn – 7<sup>th</sup> Grade Head Softball Coach  
Josh Robins – 8<sup>th</sup> Grade Assistant Football Coach

Annie Keebler moved the Board approve the personnel action as presented. Danielle Santman seconded the motion, and it passed unanimously.

**ADJOURNMENT:** The board meeting adjourned at 8:27 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair