

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
October 25, 2023

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Board Chair Bill Morphy. There was a quorum present.

MEMBERS PRESENT: Bill Morphy, Danielle Santman, Annie Keebler, Dave Teague, Randy Russell and Alan Steinolfson were present. Nate Talbott was excused.

GUESTS: Lisa Phelan, Jim Straw, Jeff Smith, Mike Allen, Jody Sweeney, Todd Reed, Kirk Lally, Everett Combs, Kent Bevers, Debbie Morphy.

FLAG SALUTE: Bill Morphy led us in the flag salute.

CONSENT AGENDA:

September 27th, 2023 Board Minutes	
Quarter 3 Comp Tax (General & ASB Funds)	\$ 978.73
Credit Card (BMO) Payment General Fund	\$ 13,903.82
Credit Card (BMO) Payment ASB Fund	\$ 4,363.98
October General Fund AP	\$ 137,946.32
October Capital Projects Fund Payments	\$ 18,225.56
October General Fund ACH Payments	\$ 3,053.60
October Capital Projects Fund ACH Payments	\$ 1,518.93
October ASB Fund AP	\$ 24,729.19
October Payroll	\$1,039,205.42
November Credit Card Payments, not to exceed	\$ 30,000.00
November CPF mid-month payments, not to exceed	\$ 190,000.00
September County Treasurer Report	
September Budget Status Report	

Annie Keebler moved the Board approve the consent agenda as presented. Danielle Santman seconded the motion and it passed unanimously.

BOARD RECOGNITION:

- NATIONAL SCHOOL PRINCIPALS' MONTH - October
 - Recognizing and honoring our principals for their tireless efforts in shaping the future of our students. Principals set the academic tone for our schools, and it is their vision, dedication and determination that provide the mobilizing force for achieving student success. Thank you for everything you do for your students, staff and community. Each and every day, we celebrate you!
- SCHOOL BUS SAFETY WEEK - October 16-23, 2023
 - School bus transportation plays a critical role in the education of our nation's students, and is the direct link between a neighborhood and the classroom. National School Bus Safety Week serves as a reminder for students, parents, teachers, and the community to keep school bus safety in the forefront.

PAGE CHARACTER TRAIT:

RESPONSIBILITY – Being accountable, the pursuit of excellence, and the exercise of self-control

CORRESPONDENCE:

- OSPI – Notification awarding the grant for the red gym repairs

BUILDING REPORTS:

Lisa Phelan, Elementary Principal, reports:

Overview

- The Freeman elementary is committed to a great year. The staff and students will focus on implementing the new student growth goal language (SGG), collaboration, and communication with our parents.

Areas of Focus

- During the week of October 23 – 27, the elementary team met for profile meetings. During each meeting the team reviews AimswebPLUS scores, SBAC, and shared the School Date Net (SDS) platform.
- Teacher PD – The teams worked on Student Growth Goals, Walk to Math schedules, and prepped for parent/teacher conferences that are next week.
- PTSG Hoe Down is this Friday!

Enrollment

TK-30, K-53, 1-51, 2-65, 3-54, 4-54, 5-68 = 375 (+2) Total

Jim Straw, Middle School Principal, reports:Overview

- During the 2023/2024 school year, FMS staff and students are working toward our “Best Year Ever”.
- Focuses will be on the execution of the 2025 Strategic Plan, enhancing the use of Advisory time and professional development on the new student growth goal language (SGG) to support growth.

Areas of Focus

- The Scottie Dash was a success! We have delivered the drawing incentives and are currently organizing the Movie Day and Bowling Trip. One hundred and forty-eight students qualified for the movie and forty-nine for bowling.
- Our 8th graders explored career options at the Unlock Your Future Industry Fair hosted at the HUB on October 4th.
- WSU School of Medicine Partnership- full 7th Grade w/ Plummer, 8th Grade has 20 students and begins next week. Case studies our 8th grade students will be participating in include- Marijuana, Vaping, Zoonotic and Diabetes.
- Beginning Educator Support Team (BEST) through ESD- two teachers qualify as 2nd year participants. Emily Nelson- mentor is Amy Heinen and Ashley Doneen- mentor is Tracy Edwards.

Enrollment

6-63 (-1), 7-66, 8-69 = 198 (-1) Total

Jeff Smith, High School Principal, reports:Overview

- Preparing the 2023-24 school year:
- FHS is assessing and working to improve! Specifically, we will continue to improve our collaborative work as a team while focusing on building mission, vision, values, and assessment in an effort to implement the 2025 Strategic Plan and Washington State’s new student growth goal language to support student and teacher growth.

Areas of Focus

- FHS Homecoming was a great success - over \$200 raised for Community Cancer Fund.
- SkillsUSA had 2 participants finish in the top 10 at largest competition; FBLA had 50 attend Fall conference; Conservation Club has had 25 participate in hiking, biking, and conducting Hwy 27 clean up.
- FSD CTE webpage
- PSAT is tomorrow: 32 testers
- 40 Students went to National College Fair
- Nearing mid-point for Staff Observations - new SGG prompting excellent learning
- Blood Drive Nov. 21
- Knowledge Bowl starts next week

Enrollment

9-81, 10-75, 11-83, 12-65 (+1) = 304 (+1) Total

Chad Ripke, Dean of Students/HS Athletic Director, reported by Jeff Smith:Overview

- Fall sports – post season is here.
 - Volleyball, which won the league title, is in post season and hosted a game Thursday night winning against Newport. Volleyball will also host on Saturday for the final 2 games of the district tournament. Championship game at 1 pm, followed by #3 team playing #4 team at 3 pm.
 - Soccer finished 2nd in league and will host a 2nd round soccer game vs Deer Park or Newport on Saturday at 5:00 pm. Thursday, Nov 1, Freeman will host the final 2 games of the district soccer tournament; team #3 plays team #4 at 5 pm, followed by the championship game at 7 pm.

- XC has their district meet this Friday in Chewelah; top 2 teams advance to state and top 14 individuals advance to state.
- Friday is footballs Senior Night at 7 pm against Medical Lake. Little guys flag football teams will be playing at halftime.
- Cheer has done a great job through the course of fall sports.

Areas of Focus

- Dinner/Athletic Auction – February 3rd at the CDA Casino – watch for flyers coming out soon
- Fall coaching evaluations after fall sports are over

Enrollment

Football-60, Cross Country-22, Soccer-21, Volleyball-32, Cheer-16

Mike Allen, K-8 TOSA/MS Athletic Director's reports:

Overview

- Work to improve programs and support our student athletes.
- Participate in partnership with the Greater Spokane County League.

Area of Focus

- Football, softball and XC all finished with successful seasons.
- FMS football had great final games at FHS. Very positive feedback from Westwood MS
- Early winter sport season games start in a couple weeks.

Enrollment

Volleyball - 37

Wrestling - 24

DEPARTMENT REPORTS:

Todd Reed, Technology Director, reported:

Areas of Focus

- Two presentations were given to the staff on the October 9th PD day regarding ChatGPT in hopes of equipping them with a baseline on how to use the tool to maximize the benefits in their daily work.
- Closely collaborated with Heidi Youseph on technology needs for PSAT testing. Additionally worked with Chris Marks and Heidi Youseph on technological needs for the Healthy Youth Survey and the SBIRT student wellness screening.
- Successfully implemented the Salto Door Access Control System. Currently leveraging an electronic lock on the technology door, but will expand to Kent Smith Field entrance gate and additional electronic padlocks will be added to gates as needed to bolster our access control to better safeguard our assets and accommodate the needs for entry control.

Everett Combs, Transportation Supervisor, reported:

Areas of Focus

- In an effort to reduce some of the traffic on Jackson Road in the morning, we are having the buses enter the campus through the lower access road off of Highway 27 behind the bus garage. A successful two-day test was conducted and the flow on Jackson Road was much better. One bus will still have to enter Jackson as it delivers some students to the back of the high school. This will be the new traffic flow going forward.
- Finishing up all the fall ridership reports that will be submitted to OSPI.
- Highest three-day ridership for Fall:
 - September 6th – 880 students
 - September 7th – 813 students
 - September 8th – 848 students
- September Mileage:
 - To/From – 16,712 miles
 - Athletics – 2,319 miles
 - Field Trips – 382 miles
 - Activity Routes – 613 miles
 - Total – 20,026 miles

Kent Bevers, Nutrition Services Director, reported:

Areas of Focus

- Fiscal: Nutrition Services nearly broke even financially for SY 2022-23:
 - Revenue: 272,236.55

- ❖ Supply Chain Assistance funds contributed \$24,288.80 to revenue.
- Expenses: 275,907.35
- Shortfall of \$3670.80
- Scottie Break
 - FMS breakfast participation has doubled over last year
 - FHS breakfast participation is still strong
- Oct 31 Themed Meal
 - Bat Nuggets
 - Homemade rolls
 - Halloween-themed eraser giveaway for students who take the bat nuggets
- Catering
 - Lisa Frazier
 - In-House (Freeman events only with no outside participants)
 - Three options available - Per person price covers all costs
 - ❖ Tier 1: \$4.95 per person
 - ❖ Tier 2: \$6.50 per person
 - ❖ Tier 3: \$8.50 per person

Kirk Lally, Director of Maintenance and Grounds, reported:

Areas of Focus

- Irrigation system has been blown out and winterized.
- Snow equipment is ready for winter.
- Sand has been delivered for winter weather.
- Custodial is running smoothly; still needing subs.

Safety

- Nothing to report at this time.

Jody Sweeney, SpEd Director/School Psych, reported:

Overview

- School Psychologist:
 - Initial evaluations and reevaluations within FSD – academic, cognitive, social/emotional, developmental, health, and adaptive assessments within a legal timeline.
- Special Ed Director:
 - Focused on Special Education processes, legal and team expectations.
 - Communication and collaboration with Admin/Leadership Team and Special Ed Team.
 - ELL and Highly Capable work within the district.

Areas of Focus

- School Psychologist:
 - Conducting a number of initial evaluations throughout the district to determine eligibility as well as to provide recommendations.
 - Collaboration with Josie Moore.
 - Attending profile meetings at FES this week to prepare for conferences.
- Special Ed Director:
 - Collaboration with all buildings and departments.
 - AIMS project through OSPI and UW Bothell, focused on MTSS leadership. Concentration on FMS for MTSS work – Aimsweb and behavior work.

Enrollment:

106 at the beginning of the year; 8 initial evaluations in process, and two 3-year-olds entering.

SUPERINTENDENT’S REPORT:

Curriculum, Instruction and Assessment:

School Safety, Culture, and Environment:

- Facilities Update
 - The entrance gate to Kent Smith Field is the only item left of the Turf Field Upgrade Project To-Do-List.

- FHS Red Gym – Lydig Construction is working on the red gym. So far so good on the project. Admin will be meeting with Lydig every Monday regarding the progress of the repairs. January 15th, 2024 is the projected finish time.
- Freeman promotes a safe and caring environment for all. A seed was planted in Transportation that grew into a potential option for traffic flow before and after school. Pros and cons were discussed and options were looked at regarding traffic flow during drop off and pick up times. The team came up with a solution.
- You will see some fencing and gate changes around the district. This is to ensure the safety and wellbeing of our kids and staff.

Partnering with Parents and School/Community:

- February 2024 Levy Discussion – The board will make a decision in November as to the dollar rate that they will be asking for on the Levy. Replacement Levy will be the recommendation. Reminders to register to vote will be at many upcoming functions; conferences, athletic events, etc. Patrons will be able to use a QR code to register. Encourage every staff member and parents to vote.
- The board reviewed Policy No. 2005 – School Improvement Plans. The principals will be using the four areas of the Strategic Plan for their end of the year report.

Fiscal and Legal Accountability:

- October enrollment graphs were shared with the board.
- Cash flow is on track. The first payment on the LGO bond comes due in December
- The board reviewed a 10-year look of choice percentages.

BOARD COMMENTS: No board comments.

VISITORS COMMENTS & CONCERNS: No visitor comments.

UNFINISHED BUSINESS

- WIAA Classification and Enrollment Numbers Discussion
 - The board was presented with an analysis of FTE numbers for WIAA classification
 - Many factors will come into play before any decision is made regarding the possibility of reclassification.
 - The board was informed of all different scenarios that could come into play.
 - Freeman’s decision will be determined by what is in the best interest of Freeman students.

NEW BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2190 – 1ST READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 2190 – Highly Capable Programs, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2230 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 2230 – Transition to Kindergarten Program (NEW), as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3225 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 3225 – School-Based Threat Assessment, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6530 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 6530 – Insurance, as presented. Dave Teague seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The next regularly scheduled board meeting will be Wednesday, November 29th at 6:00 pm in the K-8 MPR. There will be a board work session prior to the regular meeting at 5:00 pm.
- A board work session is scheduled at 2:00 pm on December 13th followed by the regular board meeting at 5:00 pm.

PERSONNEL ACTION:

Certified: Jack Wiley – Substitute Teacher
Taylor Backstrom – Substitute Teacher
Matt Orlob – Substitute Teacher
Jordan Lang – Emergency Substitute Teacher – Pending OSPI Approval

Classified: Raelyn Davis – Retirement (End of School Year) - Secretary
Rebecca Sanborn – Substitute Para Educator/Secretary
Rachel Burgess – Substitute Para Educator

Extracurricular: Chelsie Day – 7th Grade Head Volleyball Coach
Isaac Swillie – 7th Grade Assistant Volleyball Coach
Alicia Thompson – Resignation - MS Assistant Volleyball Coach
Jackson Clark – HS Boys JV Basketball Coach – Pending OSPI Approval

Annie Keebler moved the Board approve the personnel action as presented. Danielle Santman seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 7:58 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair