

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
October 27, 2022

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Bill Morphy. There was a quorum present.

MEMBERS PRESENT: Bill Morphy, Annie Keebler, Dave Teague, Nate Talbott, Randy Russell and Alan Steinolfson were present. Danielle Santman was excused.

GUESTS: Debbie Morphy, Kent Bevers, Todd Reed, Kirk Lally, Jody Sweeney, Char Trejbal, Everett Combs, Lisa Phelan, and E.J. Cole.

FLAG SALUTE: Bill Morphy led us in the flag salute.

CONSENT AGENDA:

Approval of October 12th, 2022 Board Minutes

October General Fund Mid-Month AP	\$ 26,237.63
October ASB Fund Mid-Month AP	\$ 3,106.73
October General Fund AP	\$391,707.43
October General Fund ACH Payments	\$ 11,596.47
October ASB Fund AP	\$ 8,644.91
October ASB Fund ACH Payments	\$ 198.17
October Capital Projects Fund Payments	\$107,913.98
October Payroll	\$980,290.61
Qtr. 3 Comp Tax (Sales & Use Tax) - ASB Fund	\$ 567.70

Cash Flow

September County Treasurer Report

Annie Keebler moved the Board approve the consent agenda as presented. Dave Teague seconded the motion and it passed unanimously.

BOARD RECOGNITION:

NATIONAL PRINCIPAL MONTH – Recognizing the essential role that principals play in making a school great! Your leadership matters every...single...day. Thank you for everything you do for your students, staff, and community. Each and every day, we celebrate you! You are truly superstars. Thank you Lisa Phelan, Jim Straw, and Jeff Smith.

PACE CHARACTER TRAIT:

RESPONSIBILITY – Being accountable, the pursuit of excellence, and the exercise of self-control.

CORRESPONDENCE:

- No correspondence.

DEPARTMENT REPORTS:

Jody Sweeney, SpEd Director/School Psych, reported:

Overview

- School Psychologist:
 - Initial evaluations and continuing reevaluations
 - Collaboration with counseling team
 - Parent communication, evaluation meetings and IEP meetings
- Special Ed Director:
 - ITK collaboration and training
 - Team processes and training
 - Collaboration with Admin & Directors
 - Team mentorship and communication

Areas of Focus

- School Psychologist:
 - Collaboration with counseling team

- Profile meetings
- Conferences and collaboration with SpEd
- Evaluations and reevaluations and associated parent meetings and IEPs
- Testing, report writing, parent & team meetings regarding results, eligibility and IEP
- Collaboration with bus drivers
- Special Ed Director:
 - Para shortage
 - School Psychologist/Para Educator recruitment
 - ITK collaboration and training
 - Caseload management
 - Budget planning
 - Para training
 - Parent meetings

Enrollment

122 students within Special Education

Char Trejbal, Transportation Supervisor, reported:

- Sarah Scott is officially a new school bus driver for Freeman
- Notified that our new bus is built and will be driven from North Caroline to Schetky NW in Pasco, WA, where district options will be installed. Then WSP will do an inspection before delivery to Freeman.
- The fall ridership report is completed
- Still looking for drivers

Kent Bevers, Nutrition Services Director, reported:

- A. Allocation of federal funds to help compensate for chain supply issues and higher prices:
 - a. \$20,000 – pool of funds shared by districts in Washington State
 - b. USDA has announced a second and third round of funding for school meal programs later this school year
 - c. Additional funding to be released at the end of January
- B. September 2022 claims reimbursement down about 50% as compared to Sept 2021
 - a. Sept 2021: About \$30,000
 - b. Sept 2022: Just under \$15,000
- C. Sampling events
 - a. FMS: Oct 25
 - b. FHS: Nov 2
- D. Bat shaped Chicken Nuggets FES/FMS Oct 31
- E. 12th Man Nachos lunch theme on Nov 7
 - a. Natalie Hayes, Dietetic Intern project
- F. Implemented Grab & Go lunches for FMS students
- G. Started bringing back A la carte drinks at FHS

Kirk Lally, Director of Maintenance and Grounds, reported:

1. **Grow collaboration & ownership –**
 - Sprinkler blowout was October 26th
 - Still working on the well pump communication issue after the irrigation season
 - Installed new wall pads in the middle school gym
 - Getting ready for the season change that's coming
7. **Elevate learning opportunities and success for all students –**
 - Custodial is making things work as we are a custodian short in the MS
 - Thank you to bus drivers for helping custodial staff without a MS custodian
 - Needed: new MS custodian and custodial substitutes

Everett Combs, Assistant Transportation Supervisor/Mechanic, reported:

- Everett shared minutes from the Safety Committee Meeting on October 11th
 - Safety and health inspection reports were reviewed
 - Accident reports were evaluated
 - Evaluated the Accident and Illness Prevention Program
 - Building reports were presented

Todd Reed, Technology Director, reported:

Areas of Focus

- Continually working with staff/students on meeting their technology needs.
- Joe Branon, Technology Support Specialist, started October 3rd
- Deployed 10 Microsoft Surface laptops to the SpEd department for distribution (Digital Equity Grant)
- Configured/setup 40 iPads ready for assistive technology purposes (Digital Equity Grant)
- Implemented & trained secretaries on new workflow to create work order tickets for damaged, non-damaged, and repaired Chrome Books for better accountability and tracking.

SUPERINTENDENT’S REPORT:

- Kudos to the staff & team for a great two month of school
- 2022/2023 Choice Percentages Update

Learn Successful Change Management Strategies:

- Possibility of signing bonus/finder’s fee for transportation
- Looking to streamline our internal hiring process

Grow Collaboration and Ownership:

- Alan is working on fiscal year end
- Ending cash balance at month end is at 8%
- Enrollment is up

Re-imagine Equitable Learning Systems:

Communicate Well in Crisis:

Empathy, Self-Care and Team Building:

Engage Students, Staff and Community:

- 2025 Strategic Plan
 - Raw data was collected – 363 responses
 - Focus groups are meeting
 - Nov. 7th - Erich Bolz (CEE) facilitating a parent listening session on zoom
 - Dec. 8th – 60-65 minute update to be presented to the board from collected data
- Facilities Update
 - Dr. Russell shared information regarding a stadium project upgrade to the high school ASB
 - A slide show was presented showing the old & new campus projects
 - Student voice is important
 - Where we were & where we are now – an important part of history
 - Surveying is done; Research in progress
 - Nov 1st – 3 turf companies presented to a team
 - Dec. 1st – Meet with Project Review Committee (PRC)
 - Board be ready to make a decision at the Dec. 8th board meeting – In favor of stadium project: lights, bleachers & storage
- Dept. of Ecology – We have a contact that will be taking a campus tour and working with us on our water right

Elevate Learning Opportunities and Success for All Students:

BOARD COMMENTS: No comments.

VISITORS COMMENTS & CONCERNS: No comments.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY NO. 1815 (NEW) – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 1815 – Ethical Conduct for School Directors, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1822 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 1822 – Training and Professional Development for Board Members, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1825 (NEW) – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 1825 – Addressing School Director Violations, as presented. Dave Teague seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 6970 – 1ST READING

Annie Keebler moved the Board approve Board Policy and Procedure No. 6970 – Naming Schools, Facilities and Teams, and Use of School Mascots, Images, or Logos as presented. Dave Teague seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The next regular board meeting is scheduled for Tuesday, November 29th at 6:00 pm.
- December 8th board meeting at 6:00 pm in the K-8 MPR preceded by a 2:00 pm board work session.
 - Topics: Strategic Plan and Facilities Update

PERSONNEL ACTION:

Certified: Kylen Monasmith – Emergency Substitute Teacher (current student teacher)
 Hayden Dougherty – Emergency Substitute Teacher (current student teacher)

Extracurricular: Jessica Robb – 7th Grade Head Volleyball Coach
 Alicia Thompson – MS Assistant Volleyball Coach

Annie Keebler moved the Board approve the personnel action as presented. Dave Teague seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 6:51 pm with no further action.

Recording Secretary

Board Secretary

Board Chair