

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
November 29, 2022

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Bill Morphy. There was a quorum present.

MEMBERS PRESENT: Bill Morphy, Annie Keebler, Danielle Santman, Dave Teague, Nate Talbott, Randy Russell and Alan Steinolfson were present.

GUESTS: Debbie Morphy, Lisa Phelan, Jim Straw, Jeff Smith, Chad Ripke, Todd Reed, Jody Sweeney, and Mike Allen.

FLAG SALUTE: Bill Morphy led us in the flag salute.

CONSENT AGENDA:

October 27th, 2022 Board Minutes	
November General Fund Mid-Month AP	\$ 25,824.51
November ASB Fund Mid-Month AP	\$ 3,896.49
November General Fund AP	\$115,161.36
November General Fund ACH Payments	\$ 9,931.46
November ASB Fund AP	\$ 63,694.24
November ASB Fund ACH Payments	\$ 200.89
November Capital Projects Fund Payments	\$ 33,946.95
November Payroll	\$898,648.05
October County Treasurer Report	

Annie Keebler moved the Board approve the consent agenda as presented. Danielle Santman seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT:

CITIZENSHIP – Positively contributing to society & community and dutifully respecting authority & the law.

CORRESPONDENCE:

Veteran's Day Program Letters of Appreciation:

- Mark Richard
- Duane Dust

BUILDING REPORTS:

Lisa Phelan, Elementary Principal, reports:

Overview

- PACE assemblies scheduled for December 16th; 8:20 3rd-5th, 8:45 K-2nd
- PTSG Family Craft Night is Friday, Dec. 2nd
- First round of staff observations and post-observation meetings are finishing
- Mr. Straw, Mrs. Kadzejs and Mrs. Phelan took 34 students bowling Nov. 29th for their reward of bringing in \$200 or more for the Scottie Dash fundraiser.
- Conferences were well attended. For those who couldn't attend, other accommodations were made. Curriculum that was made available during conferences was well visited.
- Elementary students participated in the district food drive.

Areas of Focus

- ELA implementation remains the focus. The building PD time will be spent working together to align the grammar to the modules in grades 1-5 and ITK-K data notebooks

Enrollment

ITK-35, K-50, 1-66, 2-50, 3-54, 4-64, 5-60 = 379 Total

Jim Straw, Middle School Principal, reports:Overview

- During the 2022/2023 school year, FMS staff and students will be operating in an updated learning environment. Nearing completion of the HVAC Project.

Areas of Focus

- Conducted 56 out of 61 scheduled conferences
- Curriculum Night connected to the evening conferences has a great turnout
- The Veterans' Day Assembly was a great program honoring all Veterans
- WUS College of Medicine completed the Diabetes case study. They will return in January to start a Zoonotic (veterinary science) study.
- The FSD Food Drive benefitted the North Palouse Food Bank and Fill the Gap program.
- Eleven FMS students have signed up to be Big Buddies to students in Mrs. Yandt's classroom.
- Scottie Dash rewards: 16 middle school students watched Top Gun-Maverick and eight went bowling with Mrs. Phelan, Mrs. Kadzejs and Mr. Straw.

Enrollment

- 6-69, 7-67, 8-83 = 219 Total

Jeff Smith, High School Principal, reports:Overview

- FHS is moving forward! We will continue to improve our collaborative work as a team while focusing on Mission, Vision and Values.

Areas of Focus

- Conferences: 71 individual and 16 group conferences
- Blood Drive date rescheduled for Dec. 8th
- Veterans' Day assembly: Several Veterans personally shared their gratitude for the excellent program honoring our Veterans.
- ASB is prepping for the 10 Days of Giving
- ASB offering movie nights and watch parties
- New Activities: SkillsUSA Welding competition at Deer Park, FBLA working with the Spokane Chiefs, College Fair, OSHA/First Aid in the classrooms, Trap Team, Knowledge Bowl Team, and Bowling Club
- Conferences with teachers about next year's class schedules are underway.

Enrollment

9-73(+1), 10-83(-2), 11-63, 12-75(+1) = 294 Total

Chad Ripke, Dean of Students/HS Athletic Director, reports:Overview

- Fall sports have wrapped up. It was a very successful fall.
 - Volleyball – League Champs, top 12 at state
 - Soccer made it to State, top 16
 - Football made it to the Semi-final game this past weekend, top 4
 - XC – 3 runners made it to State; Maris Vernon 34th, Lily Jones 11th and Barrett Poulsen 4th. Barrett will run this weekend in the Champs Regional Race in California.

Areas of Focus

- A Freeman Athletics Dinner/Auction Fundraiser was held October 22nd at the Coeur d'Alene Casino. Over 250 people attended the event. It was a great night for raising money for the athletic department thanks to the committee of Kristal Hayek, Cindy Schneider, Lesley Lochmiller and Jill Morphy. Just under \$65,000 was raised. Now looking at the needs and wants of the programs to help coaches and athletes.
- Winter sports competitions are kicking off this week.
- In the process of building spring sports schedules.

Enrollment

Boys Basketball-24, Girls Basketball-19, Wrestling-19, Cheer-8

Mike Allen, K-8 TOSA/MS Athletic Director, reports:Overview

- Successful early winter sport season
 - Wrestling – All League Tournament at Freeman Dec 7th
 - Volleyball – 7th Varsity 2-2, 8th Varsity 4-0

Area of Focus

- Finalizing MS basketball coaching staffs: 3 positions to fill before winter break

Enrollment

Current Final Forms numbers: Volleyball-61, Wrestling-13

DEPARTMENT REPORTS:**Todd Reed, Technology Director, reported:**Areas of Focus

- Continually working with staff/students on meeting their technology needs.
- Upgraded PRTC & District Office to new equipment (computers/monitors) from summer projects
- Working with Ednetics to install/configure new district wireless ordered from summer tech levy
- Implemented Zendesk workorder system for easier accountability and tracking of support request for staff and students.

Jody Sweeney, SpEd Director/School Psych, reported:Overview

- School Psychologist:
 - Initial evaluations and continuing reevaluations
 - Collaboration with counseling team
 - Parent communication, evaluation meetings and IEP meetings
- Special Ed Director:
 - ITK collaboration and training
 - Team processes and training
 - Collaboration with Admin & Directors
 - Team mentorship and communication

Areas of Focus

- School Psychologist:
 - Focus on mental health
 - Evaluations and reevaluations and associated parent meetings and IEPs
 - Testing, report writing, parent & team meetings regarding results, eligibility and IEP
 - Collaboration with counseling team
 - Collaboration with students outside agency teams
 - Assistive technology
- Special Ed Director:
 - Hiring a new full-time para in Mrs. Yandt's room and a new part-time para for lunch supervision.
 - Primary SpEd team meetings and secondary team meetings
 - Team building
 - School Psychologist/Para Educator recruitment
 - ITK collaboration and training
 - Caseload management

Enrollment

122 students within Special Education and 15 active referrals

Char, Everett and Kirk are home readying for the snow coming in tomorrow.

Char Trejbal, Transportation Supervisor, report presented by Dr. Russell:

- Substitute bus driver currently in training. Hopefully, ready to drive in January.
- Our new bus has arrived in Pasco, WA, where district options will be installed. Then WSP will do an inspection before delivery to Freeman. Expected to arrive in January.
- Still looking for more drivers.

Kirk Lally, Director of Maintenance and Grounds, reported by Dr. Russell:**1. Grow collaboration & ownership –**

- Winter equipment is up and working
- Heat is working 24/7

7. Elevate learning opportunities and success for all students –

- Custodial is making things work as we are a custodian short in the MS
- Thank you to bus drivers for helping custodial staff without a MS custodian

- Needed: new MS custodian and custodial substitutes

Everett Combs, Assistant Transportation Supervisor/Mechanic, reported by Dr. Russell:

- No safety concerns at this time.
- Todd and Kirk worked with AM Hardware on securing some door safety issues at the ITK classrooms.

SUPERINTENDENT'S REPORT:

- Kudos to Todd for working on a 20-year look back of the Freeman SD. This power point will be married with a FAQ document.
- Super impressed with what is happening in the classrooms. Students are doing a heavy level of engagement for learning. There are clear expectations of what teaching and learning looks like. Thank you, principals.

Learn Successful Change Management Strategies:

Grow Collaboration and Ownership:

- Our ending cash balance is in a great place.
- Enrollment is steady.
- Alan has finalized the F196 – year end budget. Thanks, Alan for a great job with our finances.

Re-imagine Equitable Learning Systems:

Communicate Well in Crisis:

Empathy, Self-Care and Team Building:

- We will be adding two additional areas of support to the Freeman School District
 - ESD #101 has received a grant for a mental health counselor. We will be partnering with ESD 101 for counseling support for students grades 8-12. We will have 1.2 mental health counseling for the remainder of this year.
 - Care Solace – a mental health counseling consigner. This program will support students, staff and families to help navigate insurance needs. We will be piloting this program. A press release will be shared with details.

Engage Students, Staff and Community:

- 2025 Strategic Plan
 - A plan has been laid out
 - Finalize areas now and at the end of the school year
 - Dec. 8th – 60-65 minute update to be presented to the board from collected data
 - Get Leadership Team input
 - Erich Bolz will dive into data with staff in February
 - We are ahead of schedule with the Freeman 2025
 - When rolling out the Strategic Plan there will be 1 goal around each of 4 categories/pillars of the plan. This will help with goal setting next year.
 - There will be one major area of focus connected to each pillar
- Facilities Update
 - Dec. 1st – Meet with Project Review Committee (PRC)
 - ❖ Freeman will state their case for a design build process to the committee within a 20-minute time limit
 - ❖ The committee will ask questions, debate for 10 minutes, and then come back with a decision the same day
 - ❖ The PRC will be presented with a Power Point Presentation
 - The board will be presented with everything that has been done so far for the project. All is in place if approved. The Board will be ready to make a decision at the Dec. 8th board meeting – In favor of stadium project: lights, bleachers, storage and turf.
 - If approved, we would lock down who would want to partner with us and the design build team by the end of January.

Elevate Learning Opportunities and Success for All Students:

BOARD COMMENTS: No comments.

VISITORS COMMENTS & CONCERNS: No visitors comments.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE NO. 6970 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 6970 – Naming Schools, Facilities and Teams, and Use of School Mascots, Images, or Logos, as presented. Danielle Santman seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 2140 – 1ST READING

Danielle Santman moved the Board approve Board Policy and Procedure No. 2140 – Comprehensive School Counseling Program, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3411 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 3411 (NEW) – Accommodating Students with Seizure Disorders or Epilepsy, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6225 – 1ST READING

Annie Keebler moved the Board approve Board Policy No. 6225 (NEW) – Use of Electronic Signature, as presented. Danielle Santman seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The next regular board meeting is scheduled for December 8th at 6:00 pm in the K-8 MPR preceded by a 2:00 pm board work session.
 - Topics: Strategic Plan and Stadium Project
- The following board meeting will be January 26th at 11:00 am at Freeman High School.

PERSONNEL ACTION:

Certified: Jessica McWilliams – Substitute Teacher
 Anne Marie Ophus – Substitute Teacher
 Christina Wilson – Substitute Teacher
 Chayce Lysek – Long Term Sub – K-8 Counselor (Jan-June) – Pending OSPI Approval

Classified: AmyJo Wright – Para Educator
 Kennedy Conrad – Aftercare Supervision (Current Student Teacher)
 Jenessa Stamper – Substitute Para-Educator
 Lori Hills – Para-Educator – 10:30-1:30 Lunch Supervision
 Sydney Sather – Substitute Para-Educator
 Richard Plumbo – Substitute Bus Driver – Pending OSPI Approval and Passing of Driving Test

Extracurricular: Quinlan Hopkins – Boys' HS "C" Squad Basketball Coach – Pending OSPI Approval

Annie Keebler moved the Board approve the personnel action as presented. Dave Tegue seconded the motion, and it passed unanimously.

ADJOURNMENT: The board meeting adjourned at 7:06 pm with no further action.

Recording Secretary

Board Secretary

Board Chair