

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
OCTOBER 26, 2018

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 12:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Neil Fuchs, Annie Keebler, Ed Cashmere, Randy Russell, and Brendon Myers.

GUESTS: Debbie Morphy, Kris Herda, Todd Reed, Kirk Lally, Everett Combs, Char Trejbal, Ellen Arguinchona, Jody Sweeney.

FLAG SALUTE: Todd Reed led us in the flag salute.

ADDITIONS TO THE AGENDA: A revised personnel report was presented along with the addition of Perkins Grant Plan Proposal.

CONSENT AGENDA:

September 26th, 2018 Board Minutes

October GF AP - 113954-113957, 113959-114037, 114081-114092 \$190,145.42

October ASB AP - 113944-113953, 113958, 114041-114055 \$27,185.22

October CP AP - 114038-114040 \$82,695.38

October Employee Benefit Trust Fund AP - 114056-114057 \$16,485.24

October Accounts Payable Direct Deposits \$3,401.54

October Payroll -113943, 114058-114080 \$777,404.13

September's Treasurer's Statement/Budget Status

Ed Cashmere moved the Board approve the consent agenda as presented. Annie Keebler seconded the motion and it passed unanimously.

PACE CHARACTER TRAIT: RESPONSIBILITY – Being accountable, the pursuit of excellence, and the exercise of self-control.

CORRESPONDENCE: Dr. Russell shared the program from the Middle School football team game at Roos Field that took place a couple of weeks ago.

We have also received the third letter and resume for the vacant board member opening.

REPORTS

DIRECTOR REPORTS:

Jody Sweeney, School Psychologist and Special Ed Director, shared that her team is communicating progress to teachers and parents regarding IEP goals and conferences. Freeman and Liberty teams attended a Threat Assessment training with John VanDreal that was presented by Leon Covington from ESD 101, October 24th. Right Response Crisis Intervention Advanced Training will be presented to selected staff members on October 29th & 30th. Jody, along with Susan Ruby, presented at the Washington State School Psych Conference in October on crisis response within schools.

Char Trejbal, Transportation Supervisor, reported that she is using our substitute drivers a lot. Char currently has one more sub to test and one more in training. The Transportation Department has conducted all of their bus evacuations. The drivers are starting a positive bus behavior program. Bracelets can be earned by following good behavior on the bus. Char is working with Ellen A. on a Halloween treat from drivers. Candy/treats are not allowed to be handed out by the bus drivers. The students will be given a certificate or sticker that can be redeemed for an ice cream sandwich at lunch. A coloring contest, sponsored by Safe Fleet, will start next month. The theme is "Be Kind". Winners at the Freeman level will go on to the Safe Fleet competition. Sport trips are down right now.

Kirk Lally, Grounds & Maintenance Supervisor, reported that his department is getting his winter equipment out and ready to go. The sprinkler systems have been blown out. Kirk walked the football field with Mark from AM Landshaper and made a plan for what needs to be done in the spring.

Everett Combs, Mechanic and Asst. Transportation Supervisor, shared information from the Safety Meeting with the Spokane County Sheriff's Office regarding an Emergency Response Manual. The goal is to get everyone on the same page in regards to lock downs, shelters in place, etc. Frontier Behavioral Health would also be involved with this process.

Todd Reed, Technology Director, shared Chromebooks information. He has received a shipment of 30 Chromebooks with a cart. Todd will be getting these around to different classrooms to try. Todd worked with the Tech Director at Central Valley who has knowledge and experience with Chromebooks to get the new devices set up for the classroom. After a trial period, a decision will be made this summer on whether to go to Chromebooks or PC in the classrooms. The final stage of our summer safety & security project is to get all staff user codes set up in the alarm panels.

Ellen Arguinchona, Nutrition Services Director, had a box top competition between the elementary classrooms. Whichever class brought in the most box tops would win a field trip to the kitchen. The 4th grade was the big winner. Ellen is working on establishing guidelines when groups are using the kitchens or borrowing equipment. She is also making phone calls and sending letters to negative account balance households and trying to manage that process. An OSPI audit, which happens every three years, is coming up Nov. 13 – 15, so she is getting prepared for that.

Kris Herda, Assistant Principal, presented a CTE power point for Renee Bailey, CTE Director. It outlined successes in the CTE program, CTE numbers and classes, the 5-year program cycle and the focus of the program. The Perkins Grant Plan would be to spend the monies on a Photoshop program for publishing courses and technology within CTE courses. Renee is asking for board approval for the CTE Program Proposal and the Perkins Grant Plan Proposal under new business.

Kris also presented a facilities plan for updating FSD athletics by focusing on outdoor facilities improvements. Most of it revolved around scoreboard replacement and acquiring sponsorships.

SUPERINTENDENT'S REPORT:

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell shared the results of the CEE survey that was conducted last spring. We will be gathering results from a 3-year time frame. This survey connects to our strategic plan. The survey includes the 9 Characteristics of High Performing Schools. There has been positive feedback from the parents. The third year of the survey will be again this spring. We will continue to work on our Freeman 2020 Strategic Plan – which includes four big pieces to the puzzle. We will be sure the improvement pieces fit inside this puzzle.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

An update to the School Emergency Response to Violence (SERV) Grant was shared. There are two types of assistance under the SERV grant – Immediate Services and Extended Services grants. We were granted the Immediate Service grant that helped pay for expenses after the incident. We are currently in the process of applying for the Extended SERV grant. This will help pay for the additional SRO.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

FISCAL AND LEGAL ACCOUNTABILITY:

Brendon Myers presented the board with the ending cash balance report for October. We are currently projected to end the year at 3.24 % in the fund balance.

BOARD COMMENTS: Annie Keebler reported that the Distribution committee met to discuss the process of moving the donated money out of the United Way. The committee will be meeting with the four families to share the plan. Then they will send out a letter to the community sharing the plan for the next 3 years.

VISITORS COMMENTS & CONCERNS: No visitors were in attendance.

NEW BUSINESS

APPROVAL OF 2020 STRATEGIC PLAN:

This is to approve the 3rd year for a CEE survey to compute, review, analyze and to put together a report card with a compilation of all the results.

Annie Keebler moved the Board approve the 2020 Strategic Plan, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF CTE PROGRAM PROPOSAL:

Annie Keebler moved the Board approve the CTE Program Proposal, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF PERKINS GRANT PLAN PROPOSAL:

Ed Cashmere moved the Board approve the Perkins Grant Plan Proposal, as presented. Annie Keebler seconded the motion and it passed unanimously

OTHER INFORMATION:

The future board meeting schedule was presented. The next Board Meeting is scheduled for Monday, November 26th @ 6:00 pm (previously November 29th) in the K-8 Multi-purpose Room.

Freeman Position 3 school board opening interviews will be Monday November 26th, 2018 at the scheduled board meeting.

The board work session is scheduled for December 13th before the regularly scheduled meeting.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Crystal Cochran – Substitute Teacher
 Ted Alteneder – Substitute Teacher
 Alicia Aldendorf – Speech Language Pathologist

Extracurricular: Bill Depell – HS Boys Assistant Basketball Coach
 Peggy Wells – MS 7th Grade Assistant Volleyball Coach
 Isabelle Ebert – HS Ticket Taker

Annie Keebler moved the Board approve the personnel action as presented. Ed Cashmere seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: The board adjourned into Executive Session for approximately 45 minutes to discuss the performance of a public school employee. The board returned from Executive Session at 1:47 pm.

ADJOURNMENT: The regular board meeting adjourned at 1:48 pm with no further action.

Recording Secretary

Board Secretary

Board Chair