

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
NOVEMBER 26, 2018

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Ed Cashmere, Neil Fuchs, Annie Keebler, Bill Morphy, Randy Russell and Brendon Myers.

GUESTS: Jim Straw, Lisa Phelan, Todd Reed, Kirk Lally, Everett Combs, Ellen Arguinchona, Jody Sweeney, Debbie Morphy, Denny McCrorey, Shane McCrorey, Julie Sowa, Brittney Boyd, Shannon McGowan, Carl Saiyed, Terese Davis, Harley Davis, Cecil Boyd, Melanie DuMars Keely Boyd, Ben DuMars, Michelle Bradshaw, Jason Iltz, Jim Tippet, Summer Teague, Barbara Berg, Joe McCormick, Heidi Poso, Kristal Hansen and Robotics team members.

FLAG SALUTE: Jim Straw led us in the flag salute.

ADDITIONS TO THE AGENDA: No additions were presented.

CONSENT AGENDA:

October 26th, 2018 Board Minutes	
November GF AP - 114116-114117, 114127-114204	\$152,070.05
November ASB AP - 114119-114126, 114249-114253, 114209-114222	\$21,359.35
November CP AP - 114118, 114205-114207	\$30,344.62
November Employee Benefit Trust Fund AP - 114208	\$4,041.02
November Accounts Payable Direct Deposits	\$4,356.05
November Payroll - 114223-114248	\$769,824.11
October's Treasurer's Statement/Budget Status	

Annie Keebler moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

BOARD RECOGNITION: The Robotic Club was recognized by the Board. Barbara Berg shared information about the team. They have 14 students that turned out for the club this year which makes up three teams and only two coaches. More coaches are needed. There are 4 practices left before the competition. The teams have many new members and new coaches. The goal is to be proud of what they've done and have fun. The theme this year is "Into Orbit". Two of the teams presented their problem that they had to come up with as part of the competition and then the solution. A third group demonstrated the robot design part of the competition. Thank you Robotics!

PACE CHARACTER TRAIT: CITIZENSHIP – Positively contributing to society & community and dutifully respecting authority & the law.

CORRESPONDENCE: Dr. Russell presented correspondence from OSPI informing Freeman School District that the US Department of Education has determined the under the Individual with Disabilities Education Act (IDEA) **met requirements** for the 2017-2018 school year compliance. Thank you to Jody Sweeney and her team.

The Board Administrator publication was given to each board member.

REPORTS

BUILDING REPORTS:

Jim Straw, Middle School Principal, reported on the last two late starts. On 10/24 the middle school teachers collaborated with the Freshman teachers and conducted profile meetings. 11/24 was collaboration on two new programs – Newsela & Google Classroom. The first round of observations are

completed. Jim shared that the First Common Sense Media Lesson was the topic for Advisories on 11/5. Resource Officer, Deputy Nye, visited the 7th & 8th grade Science classes with a Cyberbullying presentation. 7th & 8th grade teachers had 29 group conferences focusing on new students and students that could be at risk. The 6th grade had a 94% turnout for their conferences. The Leadership class did a great job, under the direction of Ben Cochran, organizing and serving the Veterans Breakfast. Current enrollment is 222.

Lisa Phelan, Elementary Principal, reported that she has finished her observations and has also been able to observe student teachers. Laurie Flack has been working with 3-5 classroom teachers getting them ready for SBAC interim tests. Lisa attended a WaKIDS training with her kindergarten team on 11/13. WaKIDS is now available up through 3rd grade. Elementary is currently using AIMSWEB, which has a lot of good data. Move to WaKIDS for student data or stay with AIMSWEB? During building professional development, K-2 has been working with ESD 101's SpEd Coordinator on strengthening decision making and evidence based interventions that support and improve student outcomes in literacy for our special need students, as well as all students. 3-5 are working together to look at assessment data, specifically level 2 students. 5th grade teacher, Ann Romey, was awarded the Kids Newspaper and Avista Teacher of the Month honor who was nominated by essay contest winner Dawson Bickler. Enrollment is up 8 students from October totaling 369.

Renee Bailey and Kris Herda were traveling to Seattle to attend a two-day State Principal Training workshop. Dr. Russell reported that the Freeman 15 has started with P-12 giving back. The first week donations will go to the Vanessa Behan Crisis Nursery, week two donations will go to Blessings Under the Bridge and the 3rd week will be a loose change drive benefiting the Spokane Guild School. SBAC makeup tests are completed. Talk continues around the progress safety drills. A consistent message is read to students. Lockdown drills will continue to be conducted orally. Kudos to Kris for his work partnering with STCU and receiving funding sponsorship for facilities upgrades.

DIRECTOR REPORTS:

Jody Sweeney, Special Ed Director/School Psych, shared the Special Team will be working on holiday communication discussing parent learning opportunities and providing assistance. The team is working with Alicia Aldendorf, our new Speech Language Pathologist getting her set up with caseloads and getting the assessments that she requires. OSPI is working on a multi-tiered model to fund special education and Freeman has submitted our district data to help in the process.

Ellen Arguinchona, Nutrition Services Director, shared that the Administrative Review is over with a passing grade. No fiscal action is required with only a few minor corrective action pieces. The nutrition team helped with the Veterans breakfast. As a precaution, all romaine lettuce was discarded. The team is working on cross training in each other's job so filling in when someone is gone will be easier. The staff updated themselves on lockdown procedures with assistance from Jim Straw. Now that the audit is over, more time will be spent focusing on scratch cooking along with Empire Health, training for staff and continuing recipe development.

Kirk Lally, reported that the trees have been cut down on the lower playground and stumps have been removed. There are still a couple of stumps that will need to be taken care of on the spring once they have dried out a bit. Weather permitting, they might bulldoze the practice field but most likely will happen in the spring. The winter equipment is out and running great. The elementary night custodian, JJ Anderson, will be out for surgery the first couple weeks of December. Richard Slover will be subbing for him.

Everett Combs, Mechanic/Assistant Transportation Supervisor, is happy to report that one more bus driver sub has been added. Transportation has been working on their ridership numbers for the fall. The number of riders are down. Transportation funding is based on these numbers. They take an am and pm count for the highest 3 consecutive days and then take an average. They will report numbers for last Spring, this Fall and Winter to determine the dollar amount for this fiscal year. After school sports effect the ridership numbers as activity numbers can't be counted.

Todd Reed, Technology Director, reported that he will be bringing a detailed tech plan to the Board Work Session in December. Chromebooks were used at the high school for SBAC testing with great results.

Katheryn O'Connor is currently testing the Chromebooks in her classroom and then they will travel to an elementary classroom. Feedback so far has been positive. Todd is still replacing equipment that is toast from the power outage a week ago.

SUPERINTENDENT'S REPORT

CURRICULUM, INSTRUCTION AND ASSESSMENT:

Dr. Russell and three of the board members attended the WSSDA Conference the middle of November. The board presented twice – Student Safety & Well Being and a second session in partnership with the Chimacum School District on Effective Governance: Board-Superintendent Relationships and Operating Principles. It was reported to be an awesome conference. Our board was able to spend time with other boards discussing issues that other boards face and comparing. The breakout sessions were great – beneficial, helpful and very educational. This was the 4th year that our board has presented at the conference. The Board and Superintendent were able to meet with the Marysville Board and superintendent.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

Randy, along with other superintendents, will be presenting at the Clear Risk National Safety Summit and Conference a power point "Leading in Crisis...Real-Time".

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

The Freeman 15 Days of Giving is currently in process. This is a great way to connect with the community. Kudos to the kids for their great participation.

FISCAL AND LEGAL ACCOUNTABILITY:

Brendon Myers, Business Manager, presented the board with the ending cash balance report for October. We are currently projected to end the year at 4.41% in the fund balance. Brendon shared that the #1 challenge that will be facing the district will be the adoption of School Employees Benefit (SEB). It will be a huge financial hit to the district.

November 2018 enrollment is currently at 870.86 FTE and 883 headcount. There will be conversation after December enrollment and will be meeting with the FEA.

BOARD COMMENTS: No comments.

VISITORS COMMENTS & CONCERNS: No visitor comments.

NEW BUSINESS

APPROVAL OF STCU FUNDING SPONSORSHIP FOR FACILITIES UPGRADES:

Ed Cashmere moved the Board approve the STCU Sponsorship for Facilities Upgrades, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF RESOLUTION 1-2018/2019:

Annie Keebler moved the Board approve Resolution 1-2018/2019 – Certification of 2019 Excess Property Taxes, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF RESOLUTION 2-2018/2019:

Annie Keebler moved the Board approve Resolution 2-2018/2019 – Transfer from General Fund to Debt Service Fund, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1410 – 1ST READING:

Bill Morphy moved the Board approve Board Policy No. 1410 – Executive or Closed Sessions, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5240 – 1ST READING:

Annie Keebler moved the Board approve Board Policy No. 5240 – Evaluation of Staff, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5280 – 1ST READING:

Ed Cashmere moved the Board approve Board Policy No. 5280 – Separation from Employment, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5281 – 1ST READING:

Annie Keebler moved the Board approve Board Policy No. 5281 – Disciplinary Action and Discharge, as presented. Bill Morphy seconded the motion and it passed unanimously.

BOARD VACANCY INTERVIEWS: Board Chair, Neil Fuchs, thanked the candidates for volunteering their time to interview for the board vacancy. Jason Iltz, Carl Saiyed and Jim Tippet answered several questions asked by the board.

OTHER INFORMATION:

The future board meeting schedule was presented. The next Board Meeting is scheduled for Thursday, December 13th @ 6:00 pm in the K-8 Multi-purpose Room. This will be preceded by a Board Work Session at 2:00 pm in the District Conference Room.

PERSONNEL: Dr. Russell recommended the following personnel action:

Classified: Tawnya Becker – Substitute Bus Driver
 Claire Hulse – Substitute Para-Educator

Extracurricular: Kim Kirkland – Resignation – Ticket Taker

Annie Keebler moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: The board adjourned into Executive Session at 8:05 pm for approximately 60 minutes to discuss qualification of candidate for public appointment. Action will be taken. The board returned from Executive Session at 8:59 pm.

Annie Keebler moved that the board appoint Jim Tippet as our new school board member. Ed Cashmere seconded the motion and it passed unanimously.

ADJOURNMENT: The regular board meeting adjourned at 9:01 pm with no further action.

Recording Secretary

Board Secretary

Board Chair