

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
DECEMBER 13, 2018

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Ed Cashmere, Neil Fuchs, Bill Morphy, Jim Tippet, Randy Russell and Brendon Myers.

GUESTS: Jim Straw, Lisa Phelan, Renee Bailey, Todd Reed, Kirk Lally, Ellen Arguinchona, Jody Sweeney, Char Trejbal, Debbie Morphy, Nate Garner, Dani Boyd, Tracy Edwards, Randy Primmer, Travis Campbell and Debra Zingg.

FLAG SALUTE: Jim Tippet led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated personnel report was presented.

CONSENT AGENDA:

November 26th, 2018 Board Minutes

Mid-Month AP - 114277 -114288

\$23,654.85

General Fund AP - not to exceed

\$200,000.00

Capital Projects Fund AP - not to exceed

\$50,000.00

ASB Fund AP - not to exceed

\$50,000.00

Benefit Trust Fund AP - not to exceed

\$40,000.00

December Payroll - not to exceed

\$800,000.00

Ed Cashmere moved the Board approve the consent agenda as presented. Bill Morphy seconded the motion and it passed unanimously.

OATH OF OFFICE:

The Oath of Office was administered to Jim Tippet:

I, Jim Tippet, do hereby solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Washington and will faithfully discharge the duties of Director of Freeman School District No. 358, Spokane County, State of Washington, to the best of my ability.

BOARD REORGANIZATION:

Mr. Fuchs called for nomination for Chairperson. Ed Cashmere nominated Neil Fuchs as Chairperson. Bill Morphy seconded the nomination and it passed unanimously.

Mr. Fuchs called for nomination for Vice-Chair. Neil Fuchs nominated Ed Cashmere as Vice-Chair. Bill Morphy seconded the nomination and it passed unanimously.

Mr. Fuchs called for nomination for WIAA Representative. Ed Cashmere nominated Bill Morphy as WIAA Representative. Jim Tippet seconded the nomination and it passed unanimously.

Mr. Fuchs called for nomination for Legislative Representative. At this time, the Legislative Representative has been bypassed. It will be revisited at a later date.

BOARD RECOGNITION: The Freeman School Board and Superintendent, Dr. Randy Russell, shared their appreciation to some of our past board members: John Zingg (represented by Debra Zingg), Randy Primmer, Chad Goldsmith (not able to attend) and Travis Campbell, for their dedication and service to Freeman and its students. Thank you.

PACE CHARACTER TRAIT: CARING – Showing a genuine concern for the welfare of others and being a kind supportive helper.

CORRESPONDENCE: Dr. Russell presented correspondence from the Tides Foundation informing Freeman School District that the Jubilation Foundation Fund has recommended giving the band a \$9,910 grant to purchase instruments and equipment. Thank you to James Jydstrup and Laurie Benson for their time and efforts towards this grant.

Board & Administrator monthly publication was shared with each board member.

REPORTS

BUILDING REPORTS:

Lisa Phelan, Elementary Principal and Tracy Edwards, Principal Intern, reported on the Wednesday late start professional development. The teachers broke into P-2 and 3-5 teams. They walked through assessment data: WaKIDS (which will be revisited in January) and Data Wise. 5th grade teacher, Ann Romey, was selected as Avista-Teacher of the Month and was featured in Kids Newspaper. She was nominated by essay contest winner Dawson Bickler. Elementary enrollment is at 370; up one from last month. Craft night, sponsored by the PTSG, was well attended.

Renee Bailey, High School Principal, reported the staff is working on interventions for students with non-passing test scores. A Math boot camp before the next rounds of testing. Teachers were diving into discipline laws and PBIS during the late start professional development. The high school is spreading the word to the families letting them know how great their kids are. The Community Blood Drive was a success. Enrollment is at 304; up one from last month. Renee is looking to secure some additional CTE money for supplies and instruction.

Renee Bailey reported for Kris Herda, HS Assistant Principal and Athletic Director. The topic at the coaches meeting was FinalForms. This is a program to track and log all paperwork, fees, inventory, attendance, etc. Concussion baseline testing is completed for all winter HS sports. A check from STCU should be arriving soon. Kris is working on a proposal with Adidas to provide savings on uniforms and incentives. More to information to follow in January.

Jim Straw, Middle School Principal and Dani Boyd, Principal Intern, reported on a Universal Design for Learning (UDL) project that is being implemented. This learning design supports all learning differences and engages students. The teachers are learning how to implement the framework for the project. PSAT data was shared. The MS Leadership class partnered with the HS for the Freeman 15 Days of Giving. The competition assembly and dance will be Wednesday, December 19th. The 5-12 band concert was Dec. 10th followed by the 5-12 choir concert Dec. 12th. Enrollment is at 221. Down 1 student from last month.

DIRECTOR REPORTS:

Jody Sweeney, Special Ed Director/School Psych, is working with her staff on the sprint to the holiday break.

Char Trejbal reported for Everett Combs, Mechanic/Asst. Transportation Supervisor, that work continues on the emergency procedures handbook. Final updates will be completed after the table top exercise scheduled for February 26th.

Char Trejbal, Transportation Supervisor, reported that the transportation department made it through the first inclement weather late start for the year. 9 out of the 15 routes were altered to accommodate the icy roads so busses could get students to school safely. The roads were driven at noon and all was good for the afternoon routes. The Washington State Patrol arrived at Transportation on Tuesday for their surprise inspection. 5 buses were inspected and passed with flying colors.

Ellen Arguinchona, Nutrition Services Director, reported that one of the interns from last year is continuing the sports nutrition work with the fall and winter athletes stressing the importance of nutrition for performance. A new intern will be joining Ellen in January. Her department is working on cross training, substitute procedures and will be trying new scratch recipes. A reminder to staff, coaches and clubs regarding kitchen procedures was sent out. Ellen is planning on applying for some equipment grants to

help with the scratch cooking. The USDA is releasing new restriction guidelines starting 2019-2020 school year.

Kirk Lally, Grounds/Maintenance Director, reported the lower playground is on hold till spring due to the weather. His department is gearing up for Christmas Break and will be working on floors and changing filters, etc.

Todd Reed, Technology Director, shared his detailed report during the Board Work Session. Todd will manually fire up all the lock down functions over Christmas break.

SUPERINTENDENT'S REPORT

Dr. Russell shared the 2018/2019 School Board and Superintendent expectations that will be used as a spring board for the upcoming year. Mid-year evaluations will continue the cycle of improvement across the system. The Board Policy is followed for evaluations throughout the system.

CURRICULUM, INSTRUCTION AND ASSESSMENT:

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

Nice changes have been made with more work to do in technology. We will continue to look at what we are doing around school and public safety. The kinks have seemed to work themselves out.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

The mid-year report is almost done. When completed, it will be sent out to the board.

FISCAL AND LEGAL ACCOUNTABILITY:

Enrollment is solid. We are confident that we will be able to meet the FEA Memo of Understanding (MOU) for the second semester increase in pay.

Ending cash balance and enrollment data were presented.

BOARD COMMENTS: Jim Tippet was welcomed by the board.

VISITORS COMMENTS & CONCERNS: Randy Primmer, past board member, thanked the board for the recognition. Randy shared how important it is to keep traditions and also how important the community is to the school.

OLD BUSINESS

APPROVAL OF BOARD POLICY NO. 1410 – 2ND READING:

Ed Cashmere moved the Board approve Board Policy No. 1410 – Executive or Closed Sessions, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5240 – 2ND READING:

Ed Cashmere moved the Board approve Board Policy No. 5240 – Evaluation of Staff, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5280 – 2ND READING:

Bill Morphy moved the Board approve Board Policy No. 5280 – Separation from Employment, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5281 – 2ND READING:

Jim Tippet moved the Board approve Board Policy No. 5281 – Disciplinary Action and Discharge, as presented. Bill Morphy seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF BOARD POLICY NO. 2170 – 1ST READING:

Ed Cashmere moved the Board approve Board Policy No. 2170 – Career and Technical Education, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 2255 – 1ST READING:

Jim Tippet moved the Board approve Board Policy No. 2255 – Alternative Learning Experiences Courses, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2336 – 1ST READING:

Bill Morphy moved the Board approve Board Policy No. 2336 – Required Observances (Veterans Day, Constitution Day, Temperance and Good Citizenship Day, and Disability History Month), as presented. Jim Tippet seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 2413 – 1ST READING:

Bill Morphy moved the Board approve Board Policy No. 2413 – Equivalency Credit for Career and Technical Education Courses, as presented. Ed Cashmere seconded the motion and it passed unanimously.

OTHER INFORMATION:

The future board meeting schedule was presented. The next Board Meeting is scheduled for Thursday, January 10th @ 11:00 am in the Middle School. Then the Board will meet with the high school students at 1:30 pm in a closed session. Tuesday, January 29, 2019, will be a regular meeting at 6:00 pm in the K-8 MPR.

PERSONNEL: Dr. Russell recommended the following personnel action addendum:

Classified: Erin Campbell – Para Educator/Library Coordinator

Extracurricular: Sydney Sather – HS Girls Additional Assistant Basketball Coach
Kyler Barnes – Middle School Math is Cool Coach

Ed Cashmere moved the Board approve the personnel action as presented. Bill Morphy seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: No Executive Session.

ADJOURNMENT: The regular board meeting adjourned at 7:35 pm with no further action.

Recording Secretary

Board Secretary

Board Chair