

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
BOARD OF DIRECTORS  
January 27, 2011

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Brent Fetsch. There was a quorum present.

MEMBERS PRESENT: Brent Fetsch, Chad Goldsmith, Randy Primmer, Diane Woodman, John Zingg, Sergio Hernandez and Jan Davis.

GUESTS: Dan Gordon, Ellen Hawley, Todd Reed, Everett Combs, Raeann Ducar, Todd Reed, John Hays, Katie Youngren, Karly Youngren, and Katie Mae Youngren.

FLAG SALUTE: Raeann Ducar led the audience in the flag salute.

ADDITIONS TO AGENDA: Director Fiscal/Administrative Services Jan Davis added a \$400 ASB check for the winter formal music to the consent agenda.

CONSENT AGENDA:

Approval of Minutes	January 13, 2011
General Fund Vouchers #3926-4025	\$119,781.20
January Payroll	\$571,146.78
ASB Vouchers #4494-4518	\$ 21,830.93
ASB Voucher #4519	\$400.00
CPF Vouchers #1045-1053	\$905,348.31
Treasurer's Statement	

Mr. Primmer moved the Board approve the consent agenda with the addition of the ASB payment as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

GUESTS: Freeman Bus Driver Katie Youngren presented her book "Itty Bitty School Bus Kitty" about the feral kitten adopted and bottle-fed by bus drivers. The book has evolved into the creation of Freeman Press, her publishing company, and interviews with the Spokesman-Review and local television stations. She plans additional children's books in the series.

APPROVE AP BIOLOGY TRIP – May 15-17, 2011: AP Biology Teacher John Hays asked for approval for the annual trip to the Olympic Peninsula May 15-17 to study various biological zones. Mr. Zingg moved the Board approve the trip as presented. Mr. Goldsmith seconded the motion, and it passed unanimously.

CORRESPONDENCE: Mr. Hernandez gave the Board a list of NEWS (Network for Excellence in Washington Schools) members which lists both the District and the Freeman Education Association.

## REPORTS

WRITTEN BUILDING REPORTS: The Board was given written building reports.

DEPARTMENT REPORTS: Assistant Transportation Supervisor Everett Combs reported driver Cathy Lee did an excellent job in minimizing damage and calming students during a recent collision with an out-of-control car. Damage to the bus is approximately \$6,000, and the other driver was cited for going too fast for conditions. He is beginning a class to train substitutes as two regular drivers are out for medical reasons. The recent surprise State Patrol inspection went well. All buses passed, he stated.

Technology Director Todd Reed reported everything is working well in spite of the recent power outage. He is working on updating the library Proquest Search used for student research. MSP (Measurement of Student Progress) test software in science, math and reading is being loaded onto the network. Mr. Fetsch asked whether the District uses Sharepoint software, and the Board discussed using it for collaboration on documents and replacing potential Board packets.

Nutrition Services Supervisor Raeann Ducar gave the Board samples of small sandwiches that K-3 students enjoy. She reported on the new federal meal plan which focuses on increasing fruits and vegetables, whole grains, and decreasing sodium in student meals. Freeman receives approximately \$20,000 in federal commodities each year. Ms. Ducar reported she is teaching a weekly nutrition class as part of the elementary physical education “play 60” series. The high school foods and nutrition class will conduct a poster contest.

CONSTRUCTION UPDATE: CSG Representative Dan Gordon reported the recent commissioning process indicates the high school HVAC equipment is producing good economy by using less outside air. A change order credit is being created for the high school entry lobby concrete floor.

The transportation cooperative building has been delayed until May due to weather conditions. In the meantime the contractor will bill only on materials that have been ordered and received. The elementary project is proceeding nicely, with exterior walls, roofing, and mechanical units underway. Mr. Primmer asked about lighting in the new parking lot. Mr. Hernandez stated that unfortunately, the lighting comes through the new transportation cooperative building which is delayed.

BUDGET: Jan Davis reported proposed cuts for both the current fiscal year and the following budget year are being closely monitored as the Legislature completes their work. Auditors will be in the district February 3 or February 7. Mr. Goldsmith and Mrs.

Woodman volunteered to attend entrance and exit conferences. Mrs. Davis reported the district's fiscal system is undergoing a major software conversion to Skyward, and financial reports will look different in March.

SUPERINTENDENT'S REPORT: Mr. Hernandez reported a list of portables, elementary fixtures and equipment will be brought to the next meeting to be declared as surplus. "There is not a huge market for the portables, and they are extremely expensive to move," he stated. The architects are reviewing design options for the present district office. Mr. Hernandez will update staff regarding the state budget situation and implications for Freeman at tomorrow's meeting. The \$212,000 in cuts will mean larger class sizes, some reassignments and some personnel cuts.

VISITORS' COMMENTS AND CONCERNS: None

### UNFINISHED BUSINESS

APPROVE SECOND READING OF REVISED BOARD POLICY #3207 – PROHIBITION OF HARASSMENT, INTIMIDATION AND BULLYING: Mr. Fetsch read the first and last sentences of Policy 3207 for second reading. He pointed out the revision made on the second page at the last meeting "The superintendent will *act as* compliance officer." Mr. Zingg moved the Board adopt the policy for final reading. Mr. Goldsmith seconded the motion, and it passed unanimously.

APPROVE SECOND READING OF REVISED BOARD POLICY #4215 – USE OF TOBACCO AND NICOTINE SUBSTANCES: Mr. Fetsch read the first and last sentences of Policy 4215 for second reading. Mr. Goldsmith moved the Board adopt the policy for final reading. Mr. Zingg seconded the motion, and it passed unanimously.

### NEW BUSINESS

PERSONNEL: Mr. Hernandez recommended the following personnel action:

Extracurricular: Hire - HS JV Softball – Kelsey Raines  
HS Asst Football – Jon Dresback

Mr. Goldsmith moved the Board approve personnel action as presented. Mr. Zingg seconded the motion, and it passed unanimously.

Mr. Fetsch read a letter from Mr. Hernandez requesting that his contract not be renewed for 2011-2012. "We are deeply grateful for Sergio's service here," Mr. Fetsch stated. Mr. Primmer moved the Board accept his request. Mrs. Woodman seconded the motion, and it passed unanimously. Staff will be notified tomorrow, and the Board will send a letter to the community. Mr. Fetsch stated the Board will interview two search firms on February 3 at 5:30 p.m.

Mr. Fetsch requested the Board's approval to authorize the Board chair to negotiate up to a 90-day fee for service contract with Mr. Hernandez effective July 1 to see out the final phase of the construction. The contract would be paid from construction funds, and would allow for an easier transition for the new superintendent. Mrs. Woodman requested time to review the request and asked that it be moved to the February 3 meeting.

ADJOURNMENT: The meeting adjourned at 7:08 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair