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**MILITARY LEAVE**

The district shall grant military leave as provided by law to each staff member who is a member of a United States Military Reserve Unit or a member of the Washington National Guard for a period not to exceed fifteen days during each calendar year, provided such reservist has been called to active duty or active duty training. Such military leave of absence shall be in addition to any vacation or sick leave to which the staff member may be entitled and shall not result in any loss of rating, privileges, or pay. During the period of military leave, the staff member shall receive his/her normal pay from the district.

Employees whose school district employment is interrupted by up to five years of active duty military service are entitled to re-employment by the district following their discharge. The superintendent shall adopt procedures to implement these re-employment rights consistent with state and federal law.

**Military Leave - Spouse**

The district shall allow an employee who is the spouse of a military member of the U.S. Armed Forces, National Guard, or Reserves to take up to fifteen (15) days leave during a period of military conflict when: (1) the military spouse is on leave from a deployment; or (2) prior to deployment once the military spouse receives official notification of an impending call or order to active duty. The employee must work an average of twenty hours or more each week for the district.

The employee is entitled to fifteen days of leave for each deployment. The employee must provide the district notice of intent to take leave within five business days of the call to active duty or notice of leave from deployment.

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Cross Reference:	Board Policy 5404 Family Leave
Legal References:	
RCW 38.40.060	Military leaves for public employees
AGO 6181.00 - 61-62 No.81	Public employment--State and Municipal employees-- Military leave--Reserve meetings
38 USC 2021 - 2024	Uniformed Services Employment and Re-Employment Rights Act
Management Resources:	
Policy News, April 2009	Military Leave
Policy News, February 2009	Military Leave
Policy News, June 2001	State Updates Military Leave Rights

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