

3610 Purchasing Goods and Services

The superintendent shall be the sole purchasing agent for the district.

Purchasing From District Employees

The board shall not purchase equipment or supplies from an employee or board member of the district, nor from a member of a household of an employee, nor from any firm in which an employee or member of his household holds a 10 percent or greater financial interest, unless by bid process, sole source vendor, or board majority by roll call vote.

Purchases Through the District

Board members and employees shall not make any purchase through the district for personal use. The name of the district or school, or an employee's position, shall not be used in such manner that discounts or cost preferences are given to such person. Purchasing equipment and supplies by the district for resale to employees is prohibited.

Emergency Purchases

Emergency purchases may be made without using the quotation or bidding process. Such emergencies may arise as a result of an accident or other unforeseen occurrence which could affect the life, health, welfare or safety of the district's students or employees.

Approved: August 18, 1997

LEGAL REF: MCL [15.321-330](#)