CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

REGULAR MEETING OF THE GOVERNING BOARD
AGENDA

THURSDAY, NOVEMBER 10, 2011 • 5:30 PM • PUBLIC MEETNG
CARDIFF SCHOOL AUDITORIUM
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

I. ORGANIZATIONAL ITEMS *Exhibit*

A. Call to order
B. Pledge of allegiance
C. Roll call
Ms. Gail Coakley, President
Mr. Andy Brown, III, Clerk
Ms. Nancy Orr, Member
Mr. Dave Clark, Member
Mr. Mark Whitehouse, Member
Ms. Jill Vinson, Superintendent

D. Approval of agenda for November 10, 2011
All items are action unless labeled information

E. Approve minutes from the regular meeting of October 6, 2011 ***A***

II. HEARING SESSION

A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
B. Cardiff Elementary Teachers Association
C. ELAC/DELAC
D. School Site Council
E. Cardiff SEA
F. School Reports
G. Reports on Workshops/Conference
H. Superintendent's Report

Exhibit

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

A. Approval of Current Business Items:
   1. Purchase Orders
   2. Commercial Warrants #12-959537 to #12-973928 $113,350 ***B***
   3. Payroll Warrants, October, 2011, $467,497

B. Enrollment report as of 11/04/11 ***C***

C. Consider approval of Memorandum of Understanding between Cardiff School District and Vista Unified School District ***D***

D. Removal of items from Consent Calendar

E. Approval of Consent Calendar

IV. BUSINESS AND FINANCE

A. Budget Update ***(Information)***

V. GENERAL FUNCTIONS

A. Consider approval of 2012-13 and 2013-14 school year calendars ***E***

B. Consider approval of revision to the Facility Fee Schedule ***F***

C. Approve Reimbursement Agreement Between The San Diego County Superintendent Of Schools and Cardiff School District to Fund Excess Costs for Educationally Related Mental Health Services (ERMHS) ***G***

D. Approve revised Board Policy and Administrative Regulation, 5117(a), Interdistrict Attendance ***H***

E. First reading of Board Policy and Administrative Regulation, 5118, Attendance of Non-Residents/Interdistrict Attendance Transfers into the District ***(Information)*** ***I***

VI. FUTURE AGENDA ITEMS

VII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

A. Public Employment Evaluation - Position: Superintendent

VIII. REPORT FROM CLOSED SESSION (If applicable)

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California

MINUTES
REGULAR MEETING OF OCTOBER 6, 2011

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, October 6, 2011 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Coakley called the meeting to order at 5:32 p.m. and led Trustees and visitors in the pledge of allegiance. Trustee Orr arrived twenty minutes late.

Members present: Brown III, Coakley, Orr, Whitehouse

Members absent: Clark

Administrators present: Vinson, Parker, Kissell

Visitors: Trish d'Entremont, CETA
Meghan Laurs, SEA

The agenda for October 6, 2011 was approved as presented.

MOTION: Brown
SECOND: Whitehouse
CARRIED: 3:0

The minutes from the regular meeting of September 7, 2011 were approved as written.

MOTION: Brown
SECOND: Whitehouse
CARRIED: 3:0

Hearing Session:

- Trish d'Entremont reported teachers met to discuss the different calendar options. There was no consensus on which calendar option was preferred.
- ELAC/DELAC met last week. The election of officers had to be postponed until the next meeting.
- The School Site Council will meet on October 18th.
- Meghan Laurs reported the Halloween Carnival plans are the priority right now. There is a change in time from 3-6 p.m. The hope is that having it during daylight hours might prevent some of the discipline issues. Barbara Billimoria will be

promoting the eScrip program. Her plans include doing an instructional video to be included on the website that instructs individuals on signing up for eScript. The magazine drive raised $16,000, about the same as last year. The membership directory is almost ready to go to print. Hudson Printing in Carlsbad will be doing the printing. Preliminary plans are in the works for the Gala. An auction chairperson is still needed.

- Brian Kissell reported the after school-choir had their first practice. The first walk, ride and roll to school took place yesterday. There was more participation this year compared to last year.
- Julie Parker reported that Back To School Night took place. The assembly on Friday will include a Cardiff parent who is a Marine Corps pilot who will be presenting Cardiff School with a US flag dedicated to Cardiff students that was flown at Camp Leatherneck in Afghanistan.
- Trustee Whitehouse reported that he, Trustee Clark, and Superintendent Vinson attended a CSBA meeting at SDCOE. The topic included revamping CSBA to serve more needs and strengthen legislative advocacy.
- Superintendent Vinson reported last Wednesday's professional growth was a writing workshop led by some of our own teachers. There was a nice turn out of new parents for Kindernight. Many new members attended the SEA meeting last night. Jack Hill will be leading the Strike Up the Band program this year.

The consent calendar was approved as presented.

MOTION: Brown
SECOND: Whitehouse
CARRIED: 3:2

The public hearing to determine sufficiency of instructional materials was opened at 5:57 p.m. There being no public comment, the public hearing was closed at 5:58 p.m.

Resolution 11-12-02, Determining Sufficiency of Instructional Materials, was adopted.

MOTION: Brown
SECOND: Whitehouse
CARRIED: 3:0

Superintendent Vinson presented handouts of three different calendar options for the 2012-13 and 2013-14 school years. Option #1 is more aligned with the San Dieguito Union High School District calendar; Option #2 is a modified version that resembles what Encinitas Union has adopted; Option #3 has school starting school earlier in the summer and ending at the same time as San Dieguito. Ms. Vinson will submit it to the different constituent groups for feedback and bring results to the Board.

The revised Administrative Regulation 1250, Community Relations, Visitors/Outsiders was approved.

MOTION: Brown
SECOND: Orr
CARRIED: 4:0

Future agenda items:

1. Transitional Kindergarten
2. First reading 2012-13 calendar

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 6:01 p.m. The meeting was reconvened at 6:30 p.m. President Coakley reported that no action was taken during the closed session. There being no other business to come before the Board, the meeting was adjourned at 6:31 p.m.

Respectfully submitted,

_____ _____

Andy Brown, III, Clerk Jill Vinson, Superintendent

2011-2012 Purchase Order Listing

Date	PO #	Fund	Resc.	Goal	Func.	Object	Loc.	Vendor	Description	Amt Paid
10/17	17986	3	0800	1110	1000	4100	111	HOUGHTON MIFFLIN	MATH BKS & PRACTICE BKS	$2,942.71
9/26	18206	3	0000-085	1110	1000	4300	111	ENCINITAS SCH OF MUSIC	MUSIC BOOKS	$213.10
9/29	18135	3		1110	1000	4300	111	ALL THE KING'S FLAGS	FLAGS & SUPPLIES	$172.23
9/29	18054	3		1110	1000	4300	111	CANNON SPORTS, INC.	BASKETBALLS	$109.47
9/29	18153	3	0000-066	1110	1000	4300	222	FITNESS FINDERS	REWARDS	$1,076.21
9/29	18001	3		1110	1000	4300	222	NAT'L GEOGRAPHIC	MAGAZINE SUBSCRIPTIONS	$286.77
9/29	18132	3		1110	1000	4300	111	SOUTHWEST SCH SUPPLY	CHIPBOARD	$269.53
9/29	18158	3		1110	1000	4300	222	SOUTHWEST SCH SUPPLY	DESK PAD & GLUE STICKS	$118.14
9/29	18140	3		1110	1000	4300	222	SCHOOL SPECIALTY	HANGING FILE FOLDERS	$16.51
9/29	18149	3		1110	1000	4300	222	SPORTIME	PLAYGROUND BALLS	$103.44
9/29	18040	3		1110	1000	4300	222	CULVER-NEWLIN	ACTIVITY TABLE	$89.09
10/10	18251	3		1110	1000	4300	222	JULIE PARKER	REIMBURSE/BOOKS	$120.00
10/10	18253	3		1110	1000	4300	222	CYNTHIA JORSTAD	REIMBURSE/AREA RUGS	$137.36
10/13	18161	3		1110	1000	4300	222	OFFICE DEPOT	GLUE, PENCIL BOXES	$57.01
10/13	18265	3		1110	1000	4300	111	MELINDA TREES	REIMBURSE/TEACHING SUPPLIES	$421.50
10/20	18169	3	0800	1110	1000	4300	111	EDUCATIONAL INNOVATIONS	GATE TEACHING SUPPLIES	$366.86
10/20	18174	3		1110	1000	4300	222	ELGIN SCHOOL SUPPLY	DRY ERASE MARKERS	$113.89
10/20	18052	3	0000-066	1110	1000	4300	222	DIGITAL NETWORKS GROUP	INSTALL PROJECTION SYSTEMS	$1,916.58
10/20	18280	3	0000-085	1110	1000	4300	111	JACK HILL	REIMBURSE/MUSIC SCORE	$74.95
10/20	18279	3	0000-085	1110	1000	4300	111	ENCINITAS SCH OF MUSIC	MUSIC BOOKS	$57.51
10/20	18278	3	0000-085	1110	1000	4300	111	ENCINITAS SCH OF MUSIC	MUSIC BOOKS & REEDS	$469.32
10/24	18288	3		1110	1000	4300	111	SCHOLASTIC INC.	READ180 BOOKS	$900.12
10/27	18231	3		1110	1000	4300	222	OFFICE DEPOT	BINDERS	$76.18
10/31	18238	3		1110	1000	4300	222	SUPPLY MASTER	SHEET PROTECTORS	$59.43
10/31	18037	3		1110	1000	4300	222	SOUTHWEST SCH SUPPLY	EASEL BRUSHES	$10.34
10/31	18234	3	0800	1110	1000	4300	111	PITSCO EDUCATION	STRAW ROCKETS PKG. & TE	$259.23
10/31	18198	3		1110	1000	4300	222	ELGIN SCHOOL SUPPLY	ELECTRIC PENCIL SHARPENERS	$110.71
10/31	18086	3		1110	1000	4300	111	CLASSROOM DIRECT	AM/FM PORTABLE CD PLAYER	$22.89
10/10	18179	3			2420	4300	222	APPLE, INC.	iMAC	$2,076.00
10/31	18218	3			2420	4300	111	SEHI COMPUTER PRODUCTS	INK FOR PRINTERS	$383.16
10/24	18259	3			2700	4300	111	RADIO SHACK/MC	EMERGENCY PHONE & RADIO	$46.31
10/24	18259	3			2700	4300	222	RADIO SHACK/MC	EMERGENCY PHONE & RADIO	$46.31
10/31	18184	3			3160	4300	000	EDUCATIONAL DATA SYSTEM	CELDT PRE-ID LABELS	$257.75
9/26	18126	3			7100	4300	000	MISSION FED/MC	SUPERINTENDENT EXPENSES	$439.99
10/10	17974	3			7100	4300	000	JILL VINSON	REIMBURSE/HARD DRIVE	$76.11
10/10	18179	3			7100	4300	000	APPLE, INC.	WIRELESS MOUSE & CHARGER	$105.60
10/13	18262	3			7100	4300	000	SAN DIEGUITO TROPHY	PLAQUE FOR RETIREE	$36.10
10/13	18072	3			7100	4300	000	ENCINITAS ROTARY CLUB	MEALS	$62.00
10/13	18161	3			7100	4300	000	OFFICE DEPOT	ELECTRIC PENCIL SHARPENER	$21.94
10/24	18126	3			7100	4300	000	MISSION FED/MC	SUPERINTENDENT EXPENSES	$20.61
10/24	18259	3			7100	4300	000	RADIO SHACK/MC	EMERGENCY PHONE & RADIO	$46.31
10/27	18302	3			7100	4300	000	MARTHA BAILEY	REIMBURSE/OFFICE SUPPLIES	$19.35
10/27	18300	3			7200	4300	000	ATEL COMMUNICATIONS	PHONE & HANDSETS W/CORDS	$285.86
9/26	18123	3			8200	4300	000	HANSON AGGREGATES/MC	PLAYGROUND SAND	$3,250.71
9/29	18156	3			8200	4300	000	WAXIE	CUSTODIAL SUPPLIES	$2,446.60
9/29	18173	3			8200	4300	000	WAXIE	CUSTODIAL SUPPLIES	$6,310.68
10/10	18199	3			8200	4300	000	RCP BLOCK & BRICK	(32) 8" KEYSTONE CAPS	$176.62

2011-2012 Purchase Order Listing

10/13	18172	3			8200	4300	000	MISSION JANITORIAL	CUSTODIAL SUPPLIES	$137.41
10/13	18068	3			8200	4300	000	HYDRO-SCAPE	LANDSCAPE SUPPLIES	$1,248.30
10/20	18156	3			8200	4300	000	WAXIE	SOFT SCRUB	$34.01
10/20	18173	3			8200	4300	000	WAXIE	(3) 3X5 NOMAD CARPETS	$200.71
10/27	18245	3			8200	4300	000	RCP BLOCK & BRICK	DECOMPOSED GRANITE	$33.35
10/27	18068	3			8200	4300	000	HYDRO-SCAPE	LANDSCAPE SUPPLIES	$2,526.78
10/27	18217	6	6300	1110	1000	4300	111	ACADEMIC SUPPLIER	PRINTER CARTRIDGES	$348.91
10/31	18218	6	6300	1110	1000	4300	111	SEHI COMPUTER PRODUCTS	INK FOR PRINTERS	$1,142.87
9/26	18114	6	3313	5770	1110	4300	000	TOYS R US/MC	GAMES	$84.19
9/26	18104	6	3313	5770	1110	4300	000	AMAZON.COM	PELTOR JR. EARMUFFS	$68.20
10/10	18179	6	6500	5770	1110	4300	000	APPLE, INC.	(5) iPAD 2	$3,113.36
10/13	18185	6	3313	5770	1110	4300	000	READ NATURALLY	MASTERS W/AUDIO CDs	$654.50
10/13	18177	6	3313	5770	1110	4300	000	PRO-ED	INSTRUCTIONAL MATERIALS	$605.00
10/13	18190	6	3313	5770	1110	4300	000	NORTHERN SPEECH SERV.	SPECIAL ED TESTING MATERIALS	$208.87
10/13	18121	6	3313	5770	1110	4300	000	NAT'L GEOGRAPHIC	MAGAZINE SUBSCRIPTION	$43.45
10/17	18180	6	3313	5770	1110	4300	000	HOUGHTON MIFFLIN	INSTRUCTIONAL MATERIALS	$110.99
10/20	18193	6	6500	5770	1110	4300	000	WESTERN PSYCH. SERVICES	SPECIAL ED TESTING MATERIALS	$117.34
10/20	18186	6	3313	5770	1110	4300	000	THE SCHOOL BOX	INSTRUCTIONAL MATERIALS	$160.86
10/20	18188	6	3313	5770	1110	4300	000	MCGRAW-HILL	READING MASTERY WKBKS & TE	$1,615.66
10/20	18194	6	6500	5770	1110	4300	000	CHILDSWORK/CHILDSPLAY	SPECIAL ED TEACHING SUPPLIES	$171.38
10/24	18216	6	6500	5770	1110	4300	000	AMAZON.COM	LEGO COMMUNITY FIGURE SET	$48.33
10/24	18244	6	6500	5770	1110	4300	111	ACHIEVEMENT PRODUCTS/MC	BLUE BRIGHT LINES PAPER	$34.27
10/31	18241	6	6500	5770	1110	4300	111	CHILDTHERAPYTOYS.COM	SPECIAL ED PLAY THERAPY TOYS	$321.75
10/13	18155	6	6500	5770	1120	4300	222	OFFICE DEPOT	ACADEMIC DESK CALENDAR	$9.08
10/20	18192	6	3310	5770	1190	4300	222	ACADEMIC THERAPY PUB.	SPECIAL ED TESTING MATERIALS	$165.94
10/31	18247	6	3310	5770	1190	4300	222	SUPER DUPER PUBLICATIONS	SPECIAL ED TEACHING SUPPLIES	$59.90
10/31	18237	6	3310	5770	1190	4300	222	NCS PEARSON INC.	SPECIAL ED TESTING MATERIALS	$398.14
10/31	18236	6	3310	5770	1190	4300	222	LINGUISYSTEMS	AUTISM & PDD PHOTO CARDS	$89.95
10/31	18239	6	3310	5770	1190	4300	222	ABILITATIONS	HI-WRITE PAPER & COLORING PAD	$31.57
9/29	18067	6	8150		8110	4300	000	ARCO	GASOLINE FOR TRUCKS	$139.35
9/29	18130	6	8150		8110	4300	000	FRAZEE PAINT	PAINT & DROPCLOTHS	$232.40
10/10	18048	6	8150		8110	4300	000	HOME DEPOT	CUSTODIAL SUPPLIES	$1,796.70
10/13	18146	6	8150		8110	4300	222	LEE'S LOCK & SAFE	KEYS	$113.25
10/27	18307	6	8150		8110	4300	000	PACIFIC PLUMBING	REPAIR KIT, VALVE & AERATOR	$418.67
10/27	18227	6	8150		8110	4300	000	CED, INC.	COMPACT FLOURESCENT LAMPS	$809.76
10/27	18067	6	8150		8110	4300	000	ARCO	GASOLINE FOR TRUCKS	$214.36
10/27	18293	6	8150		8110	4300	000	PEP BOYS	TRUCK MAINTENANCE SUPPLIES	$38.39
9/26	18157	3	0000-068	1110	1000	4300-005	111	AMAZON.COM	D-LINK WIRELESS ROUTER	$132.50
10/10	18179	3	0000-068	1110	1000	4300-005	222	APPLE, INC.	iMAC	$747.84
10/13	17636	3	0000-068	1110	1000	4300-005	222	EDUCATIONCITY.COM	MATH & LANG ARTS GR 3-5	$600.00
10/27	18229	3	0000-068	1110	1000	4300-005	111	OFFICE DEPOT	TECH SUPPLIES	$91.31
9/29	18187	6	6300	1110	1000	4300-006	111	AMY SHIREMAN	REIMBURSE/SCIENCE SUPPLIES	$136.08
10/10	18251	6	6300	1110	1000	4300-006	222	JULIE PARKER	REIMBURSE/SCIENCE SUPPLIES	$173.73
10/17	18187	6	6300	1110	1000	4300-006	111	AMY SHIREMAN	REIMBURSE/SCIENCE SUPPLIES	$181.42
10/27	18187	6	6300	1110	1000	4300-006	111	AMY SHIREMAN	REIMBURSE/SCIENCE SUPPLIES	$102.98
9/29	18133	3	0000-068	1110	1000	4300-012	000	SOUTHWEST SCH SUPPLY	SUPPLIES FOR ART DOCENTS	$133.13
9/29	18140	3	0000-068	1110	1000	4300-012	000	SCHOOL SPECIALTY	SUPPLIES FOR ART DOCENTS	$36.85

4000 BALANCE: $281,848 ACCUMULATED BALANCE: $137,396.34 REMAINING BALANCE: $144,451.66

2011-2012 Purchase Order Listing

9/26	17972	6	7240	5001	3600	5100	000	CARE-A-VAN TRANSPORT	SPECIAL ED TRANSPORTATION	$3,418.00
10/13	17972	6	7240	5001	3600	5100	000	CARE-A-VAN TRANSPORT	SPECIAL ED TRANSPORTATION	$8,520.00
9/14	18165	3	0800	1110	1000	5200	111	UC REGENTS	WORKSHOP REGISTRATION	$75.00
10/31	18292	3			2700	5200	111	SD CO SUPT OF SCHOOLS	TRAINING REGISTRATION	$2,000.00
9/29	18170	3			7100	5200	000	ACSA	CONFERENCE REGISTRATION	$1,185.00
10/13	18166	3			7100	5200	000	SSDA	CONFERENCE REGISTRATION	$530.00
10/24	18271	3			7100	5200	000	SOUTHWEST AIRLINES/MC	AIRFARE FOR CONFERENCE	$346.80
10/24	18126	3			7100	5200	000	MISSION FED/MC	CONFERENCE EXPENSES	$95.62
10/24	18273	3			7100	5200	000	DOUBLETREE BERKELEY/MC	HOTEL FOR CONFERENCE	$333.96
10/24	18281	3			7200	5200	000	SOUTHWEST AIRLINES/MC	AIRFARE FOR CONFERENCE	$79.70
10/27	18228	3			7200	5200	000	CASBO	ACADEMY REGISTRATION	$700.00
10/31	18189	6	6500	5770	3120	5200	000	FAGEN FRIEDMAN	LEGAL SERVICES	$285.00
10/10	18240	6	6500	5770	3120	5300	000	CEC	SPECIAL ED MEMBERSHIP DUES	$243.00
10/24	18107	3			8200	5500-001	111	SDG&E	SERVICE 9/9-10/10	$7,139.64
10/24	18107	3			8200	5500-001	222	SDG&E	SERVICE 9/9-10/10	$3,134.31
10/10	18071	3			8200	5500-002	111	EDCO WASTE	SERVICE FOR SEPT	$426.64
10/10	18071	3			8200	5500-002	222	EDCO WASTE	SERVICE FOR SEPT	$426.64
9/26	18211	3			8200	5500-003	000	ENCINITAS FINANCE DEPT	ANNUAL SEWER SERVICE CHGS	$1,162.98
9/26	18211	3			8200	5500-003	111	ENCINITAS FINANCE DEPT	ANNUAL SEWER SERVICE CHGS	$4,146.30
9/26	18211	3			8200	5500-003	222	ENCINITAS FINANCE DEPT	ANNUAL SEWER SERVICE CHGS	$4,082.13
10/17	18095	3			8200	5500-003	111	ARROWHEAD	SERVICE FOR SEPT	$26.93
10/17	18095	3			8200	5500-003	222	ARROWHEAD	SERVICE FOR SEPT	$52.63
10/17	18095	3			8200	5500-003	000	ARROWHEAD	SERVICE FOR SEPT	$26.00
10/24	18106	3			8200	5500-003	111	SAN DIEGUITO WATER	RECYCLED WATER 8/30-9/29	$1,551.42
10/24	18105	3			8200	5500-003	111	SAN DIEGUITO WATER	SERVICE 8/1-10/3	$521.20
10/24	18105	3			8200	5500-003	222	SAN DIEGUITO WATER	SERVICE 7/25-9/26	$5,278.04
10/24	18105	3			8200	5500-003	000	SAN DIEGUITO WATER	SERVICE 8/1-10/3	$187.65
10/10	18124	3			8200	5500-004	111	AMERICAN PEST CONTROL	SERVICE FOR RODENTS	$60.00
10/10	18124	3			8200	5500-004	222	AMERICAN PEST CONTROL	SERVICE FOR RODENTS	$120.00
10/24	18124	3			8200	5500-004	222	AMERICAN PEST CONTROL	SERVICE FOR RODENTS	$120.00
10/24	18124	3			8200	5500-004	111	AMERICAN PEST CONTROL	SERVICE FOR RODENTS	$60.00
9/29	18221	3	0000-085	1110	1000	5600	111	MICHAEL CARNAHAN	REPAIR INSTRUMENTS	$290.00
10/13	17997	3		1110	1000	5600	111	OCE	LEASE PAYMENT	$754.62
10/13	17997	3		1110	1000	5600	222	OCE	LEASE PAYMENT	$752.62
10/24	18289	3		1110	1000	5600	111	OCE	OVERAGE CHARGES	$109.86
10/24	18289	3		1110	1000	5600	222	OCE	OVERAGE CHARGES	$37.85
10/24	18074	3			2700	5600	111	PITNEY BOWES	LEASE PAYMENT	$52.80
10/24	18074	3			2700	5600	222	PITNEY BOWES	LEASE PAYMENT	$52.80
10/17	18005	3			7100	5600	000	OCE	MAINTENANCE AGREEMENT	$79.00
10/17	18094	3			7200	5600	000	PRUDENTIAL OVERALL	MATS	$16.05
10/17	18005	3			7200	5600	000	OCE	MAINTENANCE AGREEMENT	$79.00
10/24	18074	3			7200	5600	000	PITNEY BOWES	LEASE PAYMENT	$52.80
10/17	18094	3			8200	5600	111	PRUDENTIAL OVERALL	TOWELS & MOPS	$155.66
10/17	18094	3			8200	5600	222	PRUDENTIAL OVERALL	TOWELS, MOPS & MATS	$187.78
9/29	18213	6	8150		8110	5600	000	FIREHAWK FIRE & SAFETY	INSPECT FIRE SUPPRESS SYST.	$164.95
10/24	18290	6	8150		8110	5600	000	VAUGHN IRRIGATION SERV	REPAIR BACK FLOW & PUMP	$1,303.27
9/29	18224	3	0000-085	1110	1000	5800	111	ALBERTO CABRERA III	INSTRUMENTAL COACHING	$120.00
9/29	18223	3	0000-085	1110	1000	5800	111	STEVE BROWN	INSTRUMENTAL COACHING	$220.00
9/29	18225	3	0000-085	1110	1000	5800	111	JACK HILL	BAND DIRECTOR	$400.00

2011-2012 Purchase Order Listing

10/27	18306	3	0000-085	1110	1000	5800	111	SARAH BROWN	INSTRUMENTAL COACHING	$40.00
10/27	18224	3	0000-085	1110	1000	5800	111	ALBERTO CABRERA III	INSTRUMENTAL COACHING	$240.00
10/27	18304	3	0000-085	1110	1000	5800	111	THE WINDSMITH	REPAIR INSTRUMENTS	$501.62
10/27	18303	3	0000-085	1110	1000	5800	111	OCEANSIDE MUSIC SUPPLY	REPAIR INSTRUMENTS	$104.35
9/29	18159	3			2420	5800	000	GOOGLE, INC.	EMAIL ARCHIVING	$1,515.50
10/17	18011	3			2700	5800	111	RSF SECURITY SYSTEMS	CENTRAL STATION MONITORING	$210.00
10/17	18011	3			2700	5800	222	RSF SECURITY SYSTEMS	CENTRAL STATION MONITORING	$210.00
10/24	18263	3			7100	5800	000	CRAIG'S LIST/MC	POSTING POSITION	$25.00
10/31	18314	3			7100	5800	000	CITY OF ENCINITAS	HOLIDAY PARADE PARTICIPATION	$100.00
10/27	18091	3			7200	5800	000	CINTAS DOCUMENT MGMT	SHREDDING SERVICE	$102.48
10/31	18315	3			7200	5800	000	SELECTRONIC	TYPEWRITER REPAIR	$118.12
9/30	18017	3			8200	5800	000	RIGOBERTO MARTINEZ	GROUNDSCARE FOR SEPT	$4,167.00
10/10	18250	3			8200	5800	000	RIGOBERTO MARTINEZ	PLANTING ON HILLSIDES	$250.00
10/27	18017	3			8200	5800	000	RIGOBERTO MARTINEZ	GROUNDSCARE FOR OCT	$4,167.00
9/29	18220	6	6500	5770	1190	5800	000	LEAPS-N-BOUNDS	OCCUPATIONAL THERAPY	$300.00
10/20	18112	6	6500	5770	1190	5800	000	JOANNE K. DANSSAERT	PHYSICAL THERAPY	$420.00
10/27	18220	6	6500	5770	1190	5800	000	LEAPS-N-BOUNDS	OCCUPATIONAL THERAPY	$2,500.00
9/26	18208	6	7230		3600	5800	000	TONY RICO	SPECIAL ED TRANSPORTATION	$260.49
10/13	18010	6	7230		3600	5800	000	SHERRY BENDER	SPECIAL ED TRANSPORTATION	$512.82
9/29	18226	6	8150		8110	5800	000	WESTERN FIRE PROTECTION	FIRE SPRINKLER INSPECTION	$297.00
10/10	18249	6	8150		8110	5800	000	FIREHAWK FIRE & SAFETY	SERVICE FIRE EXTINGUISHERS	$752.85
10/13	18266	6	8150		8110	5800	000	AFFORDABLE DRAIN SERV.	DRAIN CLEANING	$88.00
10/20	18276	6	8150		8110	5800	000	JACKSON & BLANC	ANNUAL SERVICE + REPAIR	$2,628.00
10/20	18277	6	8150		8110	5800	000	JACKSON & BLANC	REPAIR A/C UNITS AT AH	$565.88
10/31	18313	6	8150		8110	5800	000	JACKSON & BLANC	REPAIR A/C UNIT IN RM. 8 AT AH	$334.00
10/27	18308	3			7100	5800-005	000	FAGEN FRIEDMAN	LEGAL SERVICES	$787.00
9/29	18150	3			2700	5900-001	111	AT&T	SERVICE FOR 8/4 TO 9/3	$157.98
9/29	18150	3			2700	5900-001	222	AT&T	SERVICE FOR 8/4 TO 9/3	$157.98
9/29	18212	3			2700	5900-001	222	ATEL COMMUNICATIONS	NEW PHONES/PROGRAM EXT.	$488.64
10/27	18150	3			2700	5900-001	111	AT&T	SERVICE 9/4-10/3	$119.83
10/27	18150	3			2700	5900-001	222	AT&T	SERVICE 9/4-10/3	$119.83
10/27	18301	3			2700	5900-001	222	ATEL COMMUNICATIONS	REPAIR EXT. 156	$191.25
9/29	18150	3			7200	5900-001	000	AT&T	SERVICE FOR 8/4 TO 9/3	$157.99
10/27	18150	3			7200	5900-001	000	AT&T	SERVICE 9/4-10/3	$119.82
10/17	18275	3			2700	5900-002	222	UPS	SHIPPING CHARGES	$10.11

5000 BALANCE: $676,856 ACCUMULATED BALANCE: $163,677.84 REMAINING BALANCE: $513,178.16

CARDIFF SCHOOL DISTRICT

Enrollment Form

As of November 4, 2011

CARDIFF

		BOYS	**GIRLS**		
K	Bjorstad	11	10	21	
K	Hall	12	9	21	
K	McNamara	10	10	20	
K	Paccione	13	9	22	
K	Stone	13	9	22	
K	Reese	0	0	0	
				TOT K	106
1	Carter	12	10	22	
1	Easson	12	10	22	
1	Froke	11	10	21	
1	Kulbacki	12	10	22	
1	Sallans	14	8	22	
1	Doui/Boye	8	8	16	
1	Reese	0	0	0	
				TOT 1	125
2	Gust/Stua	13	9	22	
2	Kavan	14	8	22	
2	Payte	13	9	22	
2	Redding	12	10	22	
2	Doui/Boye	8	7	15	
2	Reese	0	0	0	
				TOT 2	103
3	Hamilton	11	12	23	
3	Pacetti/Paz	13	10	23	
3	Doui/Boye	4	6	10	
				TOT 3	56
	Boy/Girl Subtotal	216			174
	SCHOOL TOTAL	390			

ADA HARRIS

		BOYS	**GIRLS**		
3	Peery	12	9	21	
3	Hellmann	11	12	23	
3	Switzler	10	11	21	
3	Steel	1	0	1	
				TOT 3	66
4	d'Entremont	15	13	28	
4	Jacobson	14	11	25	
4	Murray, J.	15	13	28	
4	Trees	13	17	30	
4	Steel	0	1	1	
				TOT 4	112
5	Ensberg	14	10	24	
5	Murray, S	13	12	25	
5	Price	13	11	24	
5	Yant	13	11	24	
5	Steel	1	0	1	
				TOT 5	98
6	Brice	14	13	27	
6	Heyer	15	14	29	
6	Jewell	13	12	25	
6	Layman	15	12	27	
6	Steel	1	0	1	
				TOT 6	109
	Boy/Girl Subtotal	203			182
	SCHOOL TOTAL	385			

DISTRICT TOTAL 775

Cardiff School District
Cardiff-by-the-Sea, California 92007

November 10, 2011

ITEM: **APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN CARDIFF SCHOOL DISTRICT AND VISTA UNIFIED SCHOOL DISTRICT**

BACKGROUND

California Government Code Section 53060 authorizes school districts "to contract with … any persons or agencies for the furnishing of special services…if such persons or agencies specially trained and experienced and competent to perform the special services required…"

CURRENT CONSIDERATION

Special education students' EIPs mandate special services. The District does not employ an autism specialist; therefore, we are transporting a student to an appropriate regional class in the Vista Unified School District. The student requires a one-to-one instructional assistant as mandated in his IEP.

FINANCIAL IMPLICATIONS

The total cost for the 2011-12 school year is $33,616.80

RECOMMENDATION

It is respectfully recommended that the Board approved the Memorandum of Understanding between the Cardiff School District and the Vista Unified School District.

DRAFT

CARDIFF SCHOOL DISTRICT
PROPOSED 2012-13 DISTRICT ATTENDANCE CALENDAR #1

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Student Holidays/Recesses
	Aug	20	[21]	[22]	[23]	[24]			8/21-24 Teacher Inservice Days
1	Aug	27	28	29	30	31	4	4	8/28 First day of school
	Sep	**3**	4	5	6	7	4	8	9/3 Labor Day
	Sep	10	11	12	13	14	5	13	
	Sep	17	18	19	20	21	5(18)	18	
2	Sep	24	25	26	27	28	5	23	
	Oct	1	2	3	4	5	5	28	
	Oct	8	9	10	11	12	5	33	
	Oct	15	16	17	18	19	5(20)	38	
3	Oct	22	23	24	25	26	5	43	
	Nov	29	30	31	1	2	5	48	
	Nov	5	6	7	8	9	5	53	11/12 Veterans Day
	Nov	**12**	13	14	15	16	4(19)	57	
4	Nov	19	20	21	22	23	0	57	11/19-23 Fall Break
	Nov	26	27	28	29	30	5	62	
	Dec	3	4	5	6	7	5	67	
	Dec	10	11	12	13	14	5(15)	72	
5	Dec	17	18	19	20	21	5	77	
	Dec	**24**	**25**	**26**	**27**	**28**	0	77	12/24-1/4/13 Winter Break
	Jan	**31**	**1**	**2**	**3**	**4**	0	77	
	Jan	7	8	9	10	11	5	82	
	Jan	14	15	16	17	18	5	87	
	Jan	**21**	22	23	24	25	4(19)	91	1/21 M.L. King Jr. Day
6	Jan	28	29	30	31	1	5	96	
	Feb	4	5	6	7	8	5	101	
	Feb	11	12	13	14	15	5	106	2/18-19 Presidents' Holiday
	Feb	**18**	**19**	20	21	22	0(15)	106	2/20-22 Family Time/Daycare open
7	Feb	25	26	27	28	1	5	111	
	Mar	4	5	6	7	8	5	116	
	Mar	11	12	13	14	15	5	121	
	Mar	18	19	20	21	22	5(20)	126	
8	Mar	25	26	27	28	29	5	131	
	Apr	1	2	3	4	5	5	136	
	Apr	8	9	10	11	12	0	136	4/8-12 Spring Break
	Apr	15	16	17	18	19	5(15)	141	
9	Apr	22	23	24	25	26	5	146	
	May	29	30	1	2	3	5	151	
	May	6	7	8	9	10	5	156	
	May	13	14	15	16	17	5(20)	161	
10	May	20	21	22	23	24	5	166	
	May	**27**	28	29	30	31	4	170	5/27 Memorial Day
	Jun	3	4	5	6	7	5	175	6/14 Last Student day-Min. day
	Jun	10	11	12	13	**14**	5(19)	180	6th grade Promotion 8:30 a.m.
	Jun	17	18	19	20	21			6/17 Last day for teachers

DRAFT

CARDIFF SCHOOL DISTRICT
PROPOSED 2013-14 DISTRICT ATTENDANCE CALENDAR #1

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Student Holidays/Recesses
	Aug	19	[20]	[21]	[22]	[23]			8/20-23 Teacher Inservice Days
1	Aug	26	27	28	29	30	4	4	8/27 First day of school
	Sep	**2**	3	4	5	6	4	8	9/2 Labor Day
	Sep	9	10	11	12	13	5	13	
	Sep	16	17	18	19	20	5(18)	18	
2	Sep	23	24	25	26	27	5	23	
	Oct	30	1	2	3	4	5	28	
	Oct	7	8	9	10	11	5	33	
	Oct	14	15	16	17	18	5(20)	38	
3	Oct	21	22	23	24	25	5	43	
	Oct	28	29	30	31	1	5	48	
	Nov	4	5	6	7	8	5	53	11/11 Veterans Day
	Nov	**11**	12	13	14	15	4(19)	57	
4	Nov	18	19	20	21	22	5	62	
	Nov	25	26	27	28	29	0	62	11/25-29 Fall Break
	Dec	2	3	4	5	6	5	67	
	Dec	9	10	11	12	13	5(15)	72	
5	Dec	16	17	18	19	20	5	77	
	Dec	**23**	**24**	**25**	**26**	**27**	0	77	12/23-1/3/14 Winter Break
	Jan	**30**	**31**	**1**	**2**	**3**	0	77	
	Jan	6	7	8	9	10	5	82	
	Jan	13	14	15	16	17	5	87	
	Jan	**20**	21	22	23	24	4(19)	91	1/20 M.L. King Jr. Day
6	Jan	27	28	29	30	31	5	96	
	Feb	3	4	5	6	7	5	101	
	Feb	10	11	12	13	14	5	106	2/17-18 Presidents' Holiday
	Feb	**17**	**18**	19	20	21	0(15)	106	2/19-21 Family Time/Daycare open
7	Feb	24	25	26	27	28	5	111	
	Mar	3	4	5	6	7	5	116	
	Mar	10	11	12	13	14	5	121	
	Mar	17	18	19	20	21	5(20)	126	
8	Mar	24	25	26	27	28	5	131	
	Apr	31	1	2	3	4	5	136	
	Apr	7	8	9	10	11	0	136	4/7-11 Spring Break
	Apr	14	15	16	17	18	5(15)	141	
9	Apr	21	22	23	24	25	5	146	
	May	28	29	30	1	2	5	151	
	May	5	6	7	8	9	5	156	
	May	12	13	14	15	16	5(20)	161	
10	May	19	20	21	22	23	5	166	
	May	**26**	27	28	29	30	4	170	5/26 Memorial Day
	Jun	2	3	4	5	6	5	175	6/13 Last Student day-Min. day
	Jun	9	10	11	12	**13**	5(19)	180	6th grade Promotion 8:30 a.m.
	Jun	16	17	18	19	20			6/16 Last day for teachers

DRAFT

CARDIFF SCHOOL DISTRICT
PROPOSED 2012-13 DISTRICT ATTENDANCE CALENDAR #2

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Student Holidays/Recesses
	Aug			1	2	3			
	Aug	6	7	8	9	10			
1	Aug	13	[14]	[15]	[16]	[17]			8/14-17 Teacher Inservice Days
	Aug	20	**21**	22	23	24	4	4	8/21 First day of school
	Aug	27	28	29	30	31	5	9	
	Sep	**3**	4	5	6	7	4	13	9/3 Labor Day
	Sep	10	11	12	13	14	5(18)	18	
2	Sep	17	18	19	20	21	5	23	
	Sep	24	25	26	27	28	5	28	
	Oct	**1**	**2**	**3**	**4**	**5**	0	28	10/1-5 Fall Break
	Oct	8	9	10	11	12	5(15)	33	Daycare will be open
3	Oct	15	16	17	18	19	5	38	
	Oct	22	23	24	25	26	5	43	
	Oct	29	30	31	1	2	5	48	
	Nov	5	6	7	8	9	5(20)	53	11/12 Veterans Day
4	Nov	**12**	13	14	15	16	4	57	
	Nov	**19**	**20**	**21**	**22**	**23**	0	57	11/19-23 Thanksgiving Break
	Nov	26	27	28	29	30	5	62	
	Dec	3	4	5	6	7	5	67	
	Dec	10	11	12	13	14	5(19)	72	
5	Dec	17	18	19	20	21	5	77	
	Dec	**24**	**25**	**26**	**27**	**28**	0	77	12/24-1/4/13 Winter Break
	Jan	**31**	**1**	**2**	**3**	**4**	0	77	
	Jan	7	8	9	10	11	5	82	
	Jan	14	15	16	17	18	5	87	
	Jan	**21**	22	23	24	25	4(19)	91	1/21 M.L. King Jr. Day
6	Jan	28	29	30	31	1	5	96	
	Feb	4	5	6	7	8	5	101	
	Feb	11	12	13	14	15	5	106	2/18-19 Presidents' Holiday
	Feb	**18**	**19**	20	21	22	0(15)	106	2/20-22 Family Time/Daycare open
7	Feb	25	26	27	28	1	5	111	
	Mar	4	5	6	7	8	5	116	
	Mar	11	12	13	14	15	5	121	
	Mar	18	19	20	21	22	5(20)	126	
8	Mar	25	26	27	28	29	5	131	
	Apr	1	2	3	4	5	5	136	
	Apr	**8**	**9**	**10**	**11**	**12**	0	136	4/8-19 Spring Break
	Apr	**15**	**16**	**17**	**18**	**19**	0	136	Daycare will be open both weeks
	Apr	22	23	24	25	26	5(15)	141	
9	May	29	30	1	2	3	5	146	
	May	6	7	8	9	10	5	151	
	May	13	14	15	16	17	5	156	
	May	20	21	22	23	24	5(20)	161	
10	May	**27**	28	29	30	31	4	165	5/27 Memorial Day
	Jun	3	4	5	6	7	5	170	6/21 Last Student day-Min. day
	Jun	10	11	12	13	14	5	175	6th grade Promotion 8:30 a.m.
	Jun	17	18	19	20	**21**	5(19)	180	6/24 Last day for teachers

DRAFT

CARDIFF SCHOOL DISTRICT
PROPOSED 2013-14 DISTRICT ATTENDANCE CALENDAR #2

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Student Holidays/Recesses
	Aug			31	1	2			
	Aug	5	6	7	8	9			
1	Aug	12	[13]	[14]	[15]	[16]			8/13-16 Teacher Inservice Days
	Aug	19	**20**	21	22	23	4	4	8/20 First day of school
	Aug	26	27	28	29	30	5	9	
	Sep	**2**	3	4	5	6	4	13	9/2 Labor Day
	Sep	9	10	11	12	13	5(18)	18	
2	Sep	16	17	18	19	20	5	23	
	Sep	23	24	25	26	27	5	28	
	Oct	**30**	**1**	**2**	**3**	**4**	0	28	10/30 11/4 Fall Break
	Oct	7	8	9	10	11	5(15)	33	Daycare will be open
3	Oct	14	15	16	17	18	5	38	
	Oct	21	22	23	24	25	5	43	
	Oct	28	29	30	31	1	5	48	
	Nov	4	5	6	7	8	5(20)	53	
4	Nov	**11**	12	13	14	15	4	57	11/11 Veterans Day
	Nov	18	19	20	21	22	0	57	
	Nov	**25**	**26**	**27**	**28**	**29**	5	62	11/25-29 Thanksgiving Break
	Dec	2	3	4	5	6	5	67	
	Dec	9	10	11	12	13	5(19)	72	
5	Dec	16	17	18	19	20	5	77	
	Dec	**23**	**24**	**25**	**26**	**27**	0	77	12/23-1/3/14 Winter Break
	Jan	**30**	**31**	**1**	**2**	**3**	0	77	
	Jan	6	7	8	9	10	5	82	
	Jan	13	14	15	16	17	5	87	
	Jan	**20**	21	22	23	24	4(19)	91	1/20 M.L. King Jr. Day
6	Jan	27	28	29	30	31	5	96	
	Feb	3	4	5	6	7	5	101	
	Feb	10	11	12	13	14	5	106	2/17-18 Presidents' Holiday
	Feb	**17**	**18**	19	20	21	0(15)	106	2/19-21 Family Time/Daycare open
7	Feb	24	25	26	27	28	5	111	
	Mar	3	4	5	6	7	5	116	
	Mar	10	11	12	13	14	5	121	
	Mar	17	18	19	20	21	5(20)	126	
8	Mar	24	25	26	27	28	5	131	
	Apr	31	1	2	3	4	5	136	
	Apr	**7**	**8**	**9**	**10**	**11**	0	136	4/7-18 Spring Break
	Apr	**14**	**15**	**16**	**17**	**18**	0	136	Daycare will be open both weeks
	Apr	21	22	23	24	25	5(15)	141	
9	May	28	29	30	1	2	5	146	
	May	5	6	7	8	9	5	151	
	May	12	13	14	15	16	5	156	
	May	29	20	21	22	23	5(20)	161	
10	May	**26**	27	28	29	30	4	165	5/26 Memorial Day
	Jun	2	3	4	5	6	5	170	6/20 Last Student day-Min. day
	Jun	9	10	11	12	13	5	175	6th grade Promotion 8:30 a.m.
	Jun	16	17	18	19	**20**	5(19)	180	6/23 Last day for teachers

DRAFT

CARDIFF SCHOOL DISTRICT
PROPOSED 2012-13 DISTRICT ATTENDANCE CALENDAR #3

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Student Holidays/Recesses
	Aug			1	2	3			
	Aug	6	[7]	[8]	[9]	[10]			8/7-10 Teacher Inservice Days
1	Aug	13	**14**	15	16	17	4	4	8/14 First day of school
	Aug	20	21	22	23	24	5	9	
	Aug	27	28	29	30	31	5	14	
	Sep	**3**	4	5	6	7	4(18)	18	9/3 Labor Day
	Sep	10	11	12	13	14	5	23	
2	Sep	17	18	19	20	21	5	28	
	Sep	**24**	**25**	**26**	**27**	**28**	0	28	9/24 - 10/5 Fall Break
	Oct	**1**	**2**	**3**	**4**	**5**	0	28	Daycare will be open both weeks
	Oct	8	9	10	11	12	5(15)	33	
3	Oct	15	16	17	18	19	5	38	
	Oct	22	23	24	25	26	5	43	
	Oct	29	30	31	1	2	5	48	
	Nov	5	6	7	8	9	5(20)	53	11/12 Veterans Day
4	Nov	**12**	13	14	15	16	4	57	
	Nov	**19**	**20**	**21**	**22**	**23**	0	57	11/19-23 Thanksgiving Break
	Nov	26	27	28	29	30	5	62	
	Dec	3	4	5	6	7	5	67	
	Dec	10	11	12	13	14	5(19)	72	
5	Dec	17	18	19	20	21	5	77	
	Dec	**24**	**25**	**26**	**27**	**28**	0	77	12/24-1/4/13 Winter Break
	Jan	**31**	**1**	**2**	**3**	**4**	0	77	
	Jan	7	8	9	10	11	5	82	
	Jan	14	15	16	17	18	5	87	
	Jan	**21**	22	23	24	25	4(19)	91	1/21 M.L. King Jr. Day
6	Jan	28	29	30	31	1	5	96	
	Feb	4	5	6	7	8	5	101	
	Feb	11	12	13	14	15	5	106	2/18-19 Presidents' Holiday
	Feb	**18**	**19**	20	21	22	0(15)	106	2/20-22 Family Time/Daycare open
7	Feb	25	26	27	28	1	5	111	
	Mar	4	5	6	7	8	5	116	
	Mar	11	12	13	14	15	5	121	
	Mar	18	19	20	21	22	5(20)	126	
8	Mar	25	26	27	28	29	5	131	
	Apr	1	2	3	4	5	5	136	
	Apr	**8**	**9**	**10**	**11**	**12**	0	136	4/8-12 Spring Break
	Apr	15	16	17	18	19	5	141	Daycare will be open
	Apr	22	23	24	25	26	5(20)	146	
9	May	29	30	1	2	3	5	151	
	May	6	7	8	9	10	5	156	
	May	13	14	15	16	17	5	161	
	May	20	21	22	23	24	5(20)	166	
10	May	**27**	28	29	30	31	4	170	5/27 Memorial Day
	Jun	3	4	5	6	7	5	175	6/14 Last Student day-Min. day
	Jun	10	11	12	13	**14**	5(14)	180	6th grade Promotion 8:30 a.m.
	Jun	17	18	19	20	21			6/17 Last day for teachers

DRAFT

CARDIFF SCHOOL DISTRICT
PROPOSED 2013-14 DISTRICT ATTENDANCE CALENDAR #3

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Student Holidays/Recesses
	Aug			31	1	2			
	Aug	5	[6]	[7]	[8]	[9]			8/6-9 Teacher Inservice Days
1	Aug	12	**13**	14	15	16	4	4	8/13 First day of school
	Aug	19	20	21	22	23	5	9	
	Aug	26	27	28	29	30	5	14	
	Sep	**2**	3	4	5	6	4(18)	18	9/2 Labor Day
	Sep	9	10	11	12	13	5	23	
2	Sep	16	17	18	19	20	5	28	
	Sep	**23**	**24**	**25**	**26**	**27**	0	28	9/23 - 10/4 Fall Break
	Oct	**30**	**1**	**2**	**3**	**4**	0	28	Daycare will be open both weeks
	Oct	7	8	9	10	11	5(15)	33	
3	Oct	14	15	16	17	18	5	38	
	Oct	21	22	23	24	25	5	43	
	Oct	28	29	30	31	1	5	48	
	Nov	4	5	6	7	8	5(20)	53	
4	Nov	**11**	12	13	14	15	4	57	11/11 Veterans Day
	Nov	18	19	20	21	22	0	57	
	Nov	**25**	**26**	**27**	**28**	**29**	5	62	11/25-29 Thanksgiving Break
	Dec	2	3	4	5	6	5	67	
	Dec	9	10	11	12	13	5(19)	72	
5	Dec	16	17	18	19	20	5	77	
	Dec	**23**	**24**	**25**	**26**	**27**	0	77	12/23-1/3/14 Winter Break
	Jan	**30**	**31**	**1**	**2**	**3**	0	77	
	Jan	6	7	8	9	10	5	82	
	Jan	13	14	15	16	17	5	87	
	Jan	**20**	21	22	23	24	4(19)	91	1/20 M.L. King Jr. Day
6	Jan	27	28	29	30	31	5	96	
	Feb	3	4	5	6	7	5	101	
	Feb	10	11	12	13	14	5	106	2/17-18 Presidents' Holiday
	Feb	**17**	**18**	19	20	21	0(15)	106	2/19-21 Family Time/Daycare open
7	Feb	24	25	26	27	28	5	111	
	Mar	3	4	5	6	7	5	116	
	Mar	10	11	12	13	14	5	121	
	Mar	17	18	19	20	21	5(20)	126	
8	Mar	24	25	26	27	28	5	131	
	Apr	31	1	2	3	4	5	136	
	Apr	**7**	**8**	**9**	**10**	**11**	0	136	4/7-11 Spring Break
	Apr	14	15	16	17	18	5	141	Daycare will be open
	Apr	21	22	23	24	25	5(20)	146	
9	May	28	29	30	1	2	5	151	
	May	5	6	7	8	9	5	156	
	May	12	13	14	15	16	5	161	
	May	29	20	21	22	23	5(20)	166	
10	May	**26**	27	28	29	30	4	170	5/26 Memorial Day
	Jun	2	3	4	5	6	5	175	6/13 Last Student day-Min. day
	Jun	9	10	11	12	**13**	5(14)	180	6th grade Promotion 8:30 a.m.
	Jun	16	17	18	19	20			6/16 Last day for teachers

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Instructional Calendar 2012-13

August 28, 2012 through June 14, 2013

Board Approved 6-18-09

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
	Jul	23	24	25	26	27				
	Jul	30	31	1	2	3				
	Aug	6	7	8	9	10				
	Aug	13	14	15	16	17				
	Aug	20	[21]	[22]	[23]	[24]				8/21-24 Teacher Prep/Inservice Days
1	Aug	27	28 >	29	30	31	4	4		8/27 Teacher Non-Work Day
	Sep	**3**	4	5	6	7	4	8	1	8/28 First day of school
	Sep	10	11	12	13	14	5	13		9/3 Labor Day
	Sep	**17**	18	19	20	21	4 (17)	17	1	9/17 Certificated Non-Work Day
2	Sep	24	25	26	27	28	5	22		
	Oct	1	2	3	4	5	5	27		
	Oct	8	9	10	11	12	5	32		
	Oct	15	16	17	18	19	5 (20)	37		
3	Oct	22	23	24	25	26	5	42		
	Oct	29	30	31 #	1	2	5	47		10/31 1st Quarter Ends# (45 days)
	Nov	5	6	7	8	9	5	52		
	Nov	**12**	13	14	15	16	4 (19)	56	1	11/12 Veterans' Day
4	Nov	**19**	**20**	**21**	**22**	**23**	0	56	1 4	11/19-23 Fall Break
	Nov	26	27	28	29	30	5	61		
	Dec	3	4	5	6	7	5	66		
	Dec	10	11	12	13	14	5 (15)	71		12/14 P-1 cut off date
5	Dec	17	18	19	20	21	5	76		
	Dec	**24**	**25**	**26**	**27**	**28**	0	76	1 4	12/24-1/4 Winter Recess
	Jan	**31**	**1**	**2**	**3**	**4**	0	76	1 4	
	Jan	7	8	9	10	11	5	81		
	Jan	14	15	16	17	18	5	86		1/21 M.L. King Jr. Day
	Jan	**21**	22	23	24	25 #	4 (19)	90	1	1/25 1st Semester/Term Ends# (45 days)
6	Jan	**28**	**29**	30	31	1	3	93		1/28-29 Teacher Prep/Inservice Days
	Feb	4	5	6	7	8	5	98		
	Feb	11	12	13	14	**15**	4	102	1	2/15 Lincoln Day
	Feb	**18**	19	20	21	22	4 (16)	106	1	2/18 Washington Day
7	Feb	25	26	27	28	1	5	111		
	Mar	4	5	6	7	8	5	116		
	Mar	11	12	13	14	15	5	121		
	Mar	18	19	20	21	22	5 (20)	126		3/22 P-2 cut off date
8	Mar	25	26	27	28	29	5	131		
	Apr	1	2	3	4	5 #	5	136		4/5 3rd Quarter Ends# (46 days)
	Apr	**8**	**9**	**10**	**11**	**12**	0	136	5	4/8-12 Spring Recess
	Apr	15	16	17	18	19	5 (15)	141		
9	Apr	22	23	24	25	26	5	146		
	Apr	29	30	1	2	3	5	151		
	May	6	7	8	9	10	5	156		
	May	13	14	15	16	17	5 (20)	161		
10	May	20	21	22	23	24	5	166		
	May	**27**	28	29	30	31	4	170	1	5/27 Memorial Day
	Jun	3	4	5	6	7	5	175		
	Jun	10	11	12	13	14 #	5 (19)	180		6/14 2nd Semester/Term Ends# (44 days)
	Jun	17	18	19	20	21	5	5		
	Jun	24	25	26	27	28	5	10		
	Jul	1	2	3	**4**	5	4	14	1	7/4 Independence Day
	Jul	8	9	10	11	12	5	19		
	Jul	15	16	17	18	19	5	24		
	Jul	22	23	24	25	26	5	29		
	Jul	29	30	31	1	2	5	34		

Bold = Holidays / Breaks / Inservice - No School

Quarter/Semester/Term Ending Dates

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

DRAFT Instructional Calendar 2013-14

August 27, 2013 through June 13, 2014

Board Approved 06-16-11

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
	Jul	29	30	31	1	2				
	Aug	5	6	7	8	9				
	Aug	12	13	14	15	16				
	Aug	19	[20]	[21]	[22]	[23]				8/20-23 Teacher Prep/Inservice Days
1	Aug	26	27 >	28	29	30	4	4		8/26 Teacher Non-Work Day
	Sep	**2**	3	4	5	6	4	8	1	8/27 First day of school
	Sep	9	10	11	12	13	5	13		9/2 Labor Day
	Sep	16	17	18	19	20	5 (18)	18		
2	Sep	23	24	25	26	27	5	23		
	Sep	30	1	2	3	4	5	28		
	Oct	7	8	9	10	11	5	33		
	Oct	14	15	16	17	18	5 (20)	38		
3	Oct	21	22	23	24	25	5	43		
	Oct	28	29 #	30	31	1	5	48		10/29 1st Quarter Ends# (45 days)
	Nov	4	5	6	7	**8**	4	52	1	11/8 Certificated Non-Work Day (no students)
	Nov	**11**	12	13	14	15	4 (18)	56	1	11/11 Veterans' Day
4	Nov	18	19	20	21	22	5	61		
	Nov	**25**	**26**	**27**	**28**	**29**	0	61	1 4	11/25-29 Fall Break
	Dec	2	3	4	5	6	5	66		
	Dec	9	10	11	12	13	5 (15)	71		12/13 P-1 cut off date
5	Dec	16	17	18	19	20	5	76		
	Dec	**23**	**24**	**25**	**26**	**27**	0	76	1 4	12/23-1/3 Winter Recess
	Dec	**30**	**31**	**1**	**2**	**3**	0	76	1 4	
	Jan	6	7	8	9	10	5	81		
	Jan	13	14	15	16	17	5	86		1/20 M.L. King Jr. Day
	Jan	**20**	21	22	23	24 #	4 (19)	90	1	1/24 1st Semester/Term Ends# (45 days)
6	Jan	**27**	**28**	29	30	31	3	93		1/27-28 Teacher Prep/Inservice Days
	Feb	3	4	5	6	7	5	98		
	Feb	10	11	12	13	**14**	4	102	1	2/14 Lincoln Day
	Feb	**17**	18	19	20	21	4 (16)	106	1	2/17 Washington Day
7	Feb	24	25	26	27	28	5	111		
	Mar	3	4	5	6	7	5	116		
	Mar	10	11	12	13	14	5	121		
	Mar	17	18	19	20	21	5 (20)	126		3/21 P-2 cut off date
8	Mar	24	25	26	27	28	5	131		
	Mar	31	1	2	3	4 #	5	136		4/4 3rd Quarter Ends# (46 days)
	Apr	**7**	**8**	**9**	**10**	**11**	0	136	5	4/7-11 Spring Recess
	Apr	14	15	16	17	18	5 (15)	141		
9	Apr	21	22	23	24	25	5	146		
	Apr	28	29	30	1	2	5	151		
	May	5	6	7	8	9	5	156		
	May	12	13	14	15	16	5 (20)	161		
10	May	19	20	21	22	23	5	166		
	May	**26**	27	28	29	30	4	170	1	5/26 Memorial Day
	Jun	2	3	4	5	6	5	175		
	Jun	9	10	11	12	13 #	5 (19)	180		6/13 2nd Semester/Term Ends (44 days)
	Jun	16	17	18	19	20	5			
	Jun	23	24	25	26	27	5			
	Jul	30	1	2	3	**4**	4		1	7/4 Independence Day
	Jul	7	8	9	10	11	5			
	Jul	14	15	16	17	18	5			
	Jul	21	22	23	24	25	5			
	Jul	28	29	30	31	1	5			

[ ] Holidays/Breaks/Inservice - No School

Quarter/Semester/Term Ending Dates

Encinitas Union School District

School Calendar 2012-13

Month	M	T	W	T	F	Student Days	Teacher Days	Holidays / Descriptions
July	2	3	4	5	6	0	0	7/4 Holiday
	9	10	11	12	13	0	0	
	16	17	18	19	20	0	0	
	23	24	25	26	27	0	0	
Aug	30	31	1	2	3	0	0	
	6	7	8	9	10	0	0	
	13	14	15	16	17	0	2	8/16-17 Prep Days (non-student days)
	20	21	22	23	24	4	5	8/20 First Student Day
	27	28	29	30	31	5	5	8/24 Staff Development Day (non-student day)
Sept	3	4	5	6	7	4	4	9/3 Labor Day
	10	11	12	13	14	5	5	9/10-14 Conferences
	17	18	19	20	21	5	5	
	24	25	26	27	28	5	5	
Oct	1	2	3	4	5	5	5	
	8	9	10	11	12	5	5	
	15	16	17	18	19	5	5	
	22	23	24	25	26	0	1	10/22-11/2 Fall Break
Nov	29	30	31	1	2	0	0	10/22 Flex Prep Day (non-student day)
	5	6	7	8	9	5	5	
	12	13	14	15	16	4	4	11/12 Veteran's Day
	19	20	21	22	23	2	2	11/21-23 Thanksgiving Break
	26	27	28	29	30	5	5	
Dec	3	4	5	6	7	5	5	
	10	11	12	13	14	5	5	
	17	18	19	20	21	4	5	12/21 Flex Prep Day (non-student day)
	24	25	26	27	28	0	0	
Jan	31	1	2	3	4	0	0	12/24-1/4 Winter Break
	7	8	9	10	11	5	5	
	14	15	16	17	18	5	5	
	21	22	23	24	25	4	4	1/21 M.L. King Jr. Day
Feb	28	29	30	31	1	5	5	
	4	5	6	7	8	5	5	
	11	12	13	14	15	4	4	2/15 Lincoln Day
	18	19	20	21	22	4	4	2/18 Washington Day
Mar	25	26	27	28	1	5	5	
	4	5	6	7	8	5	5	
	11	12	13	14	15	5	5	
	18	19	20	21	22	5	5	
	25	26	27	28	29	5	5	3/25-29 Conferences
Apr	1	2	3	4	5	0	0	4/1-12 Spring Break
	8	9	10	11	12	0	0	
	15	16	17	18	19	5	5	
	22	23	24	25	26	5	5	
May	29	30	1	2	3	5	5	
	6	7	8	9	10	5	5	
	13	14	15	16	17	5	5	
	20	21	22	23	24	5	5	
	27	28	29	30	31	4	4	5/27 Memorial Day
June	3	4	5	6	7	5	5	
	10	11	12	13	14	5	5	
	17	18	19	20	21	5	5	6/21 Last Student Day
	24	25	26	27	28	0	1	6/24 Flex Prep Day (non-student day)
						179	185	

Holidays/Breaks/Inservices - No School

Board Approved: April 26, 2011

CARDIFF SCHOOL DISTRICT

USE OF FACILITIES FEE SCHEDULE

FACILITY		**FIRST HOUR FEE**
Auditorium	Regular Weekdays (excludes kitchen use)	$50.00
Auditorium	Sat., Sun., Holidays (excludes kitchen use)	$75.00
Kitchen at Ada Harris	Regular Weekdays (Hourly rate only, does not include costs for required district supervision of kitchen and appliances, or custodial services.)	$30.00*
Kitchen at Ada Harris	Sat., Sun., Holidays (Hourly rate only, does not include costs for required district supervision of kitchen and appliances, or custodial services.)	$45.00*

* Use of Kitchen requires food service employee supervision at a cost of $42.00 per hour, and also the services of a Custodial employee charged at $42.00 per hour.

Classrooms	Regular Weekdays	$40.00
Classrooms	Sat., Sun., Holidays	$50.00
Blacktop/Lunch Tables		$15.00 p/hr
***Field**		$15.00 p/hr

PLEASE NOTE: **Organized youth sports leagues are still required to make arrangements with the City of Encinitas.**

Facility Use Fees cover the first hour of occupancy. Additional hours (for any facility) are charged at the following rates:

Regular Weekdays	$25.00/hour
Sat., Sun., Holidays	$30.00/ hour

Fee example: Saturday rental of kitchen:

1st hour (facility fee)	$45.00
2nd hour (facility fee)	$30.00
3rd hour (facility fee)	$30.00
4th hour (facility fee)	$30.00
District supervision/tutorial	$42.00 X 4 = $168.00
Custodial charges	$42.00 X 4 = $168.00
Total cost for 4 hours	**$471.00**

Fee schedule approved: 12/8/82
Revised schedule approved: 12/7/89
Revised schedule approved: 11/18/93
Revised schedule approved: 03/25/09

Cardiff School District
Cardiff-By-The-Sea, California 92007

November 10, 2011

ITEM: **APPROVE REIMBURSEMENT AGREEMENT BETWEEN THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS AND CARDIFF SCHOOL DISTRICT TO FUND EXCESS COSTS FOR EDUCATIONALLY RELATED MENTAL HEALTH SERVICES (ERMHS) PURSUANT TO AB100/SB 70 FOR CARDIFF SCHOOL DISTRICT STUDENTS WHO REQUIRE THESE SERVICES OUTLINED ON THEIR INDIVIDUAL EDUCATION PROGRAM (IEP)**

BACKGROUND

In June 2011, the California Legislature through Assembly Bill 100 ("AB 100") and Senate Bill 87 ("SB 87," also known as the 2011-2012 Budget Act) appropriated $98.586 million to county governments to provide handicapped and disabled students, seriously emotionally disturbed students, and students in out-of-state mental health services facilities with educationally related mental health services (ERMHS). Additionally, the Legislature, through SB 87, authorized a county mental health agencies and local education agencies to enter into a memorandum of understanding for the provision and transition of ERMHS during the 2011-2012 fiscal year in order for a local education agency to access AB 100 funds. It is with the two goals of (1) San Diego County LEA's accessing AB 100 funds, and (2) San Diego County LEA's accessing the ability to participate in County Mental Health Agency's full scope Medi-Cal reimbursement process that each of the 42 school districts in San Diego County are being asked to approve a Reimbursement Agreement to fund the excess costs associated with the provision of therapeutic ERMHS services from July 1, 2011 to June 30, 2012, through an auditor transfer of funds at the San Diego County Office of Education for its commitment for mental health services purchased from the County Health and Human Services Department.

CURRENT CONSIDERATION

That the Reimbursement Agreement be approved.

FINANCIAL IMPLICATIONS

Potential $0 inclusive of therapeutic ERMHS services

RECOMMENDATION

It is respectfully recommended that the Board approve the Reimbursement Agreement between Cardiff School District and the San Diego County Superintendent of Schools.

EXHIBIT G

REIMBURSEMENT AGREEMENT BETWEEN
CARDIFF ELEMENTARY SCHOOL DISTRICT AND
THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS

This Reimbursement Agreement ("Agreement") is made and entered into between the Cardiff Elementary School District ("School District") and the San Diego County Superintendent of Schools ("SDCOE"), together with School District the "Parties."

WHEREAS, in previous fiscal years Government Code sections 7570 *et seq.* (also known as "AB 3632") shifted the state's obligation to counties and their county mental health agencies to provide an array of educationally-related mental health services ("ERMHS"), required by students with disabilities as determined by an individualized education program ("IEP") team;

WHEREAS, in previous fiscal years the State Legislature, in the Budget Act, provided federal Individuals with Disabilities Education Act ("IDEA") local assistance funding for the provision of ERMHS that are provided to students with disabilities as determined by an IEP team pursuant to AB 3632 by transmitting the funds to county offices of education;

WHEREAS, in previous fiscal years the Budget Act required each county office of education and county mental health agency to enter into a Memorandum of Understanding for the purpose of transferring these federal IDEA funds, subject to the fulfillment of the grant's terms and conditions, to the county mental health agency for ERMHS as set forth in AB 3632 that were provided to students with disabilities as determined by an IEP team;

WHEREAS, in previous fiscal years the state has also provided General Fund support directly to the counties to provide an array of ERMHS to students with disabilities pursuant to an IEP;

WHEREAS, on October 8, 2010, the Governor of the State of California vetoed all state funding for ERMHS provided pursuant to AB 3632 and unilaterally declared the mandate on county mental health agencies to provide these services suspended;

WHEREAS, the Governor's authority to suspend the mandate on county mental health agencies to provide AB 3632 services was disputed, but a California Court of Appeal held that the Governor's action, in vetoing funds that were appropriated for the AB 3632 mandate, effectively relieved county departments of mental health of their responsibility of providing services under AB 3632. The effect of the Governor's veto resulted in a zero appropriation of funds, which relieved these agencies from the duty to implement the AB 3632 mandate and provide mental health services;

WHEREAS, the Legislature through Assembly Bill 100 ("AB 100") and Senate Bill 87 ("SB 87," also known as the 2011–2012 Budget Act) appropriated $98.586 million payable from the Mental Health Services Act Fund (Proposition 63) to counties to provide handicapped and disabled students, seriously emotionally disturbed students, and students in out-of-state mental health services facilities with ERMHS;

WHEREAS, the Legislature through SB 87 appropriated $1.229 billion from the Federal Trust Fund ("IDEA funds") for special education programs for eligible students with special needs; of which $69 million has been made available to, and will be allocated by, the Superintendent of

Public Instruction to special education local plan areas ("SELPAs") for the purpose of providing ERMHS, including out-of-home residential services for emotionally disturbed students;

WHEREAS, the Legislature through Assembly Bill 114 ("AB 114") shifted the responsibility for providing ERMHS from county offices of mental health to local school districts, by amending and repealing various provisions in the Education, Government, Family and Welfare and Institutions Codes, thereby repealing AB 3632;

WHEREAS, as a result of AB 114, the Local Interagency Agreement among Health and Human Services Agency San Diego County, Public School Districts in San Diego County, and Superintendent of School San Diego County Office of Education dated December 2006 ("Interagency Agreement"), is no longer valid;

WHEREAS, the Legislature, through SB 87, authorizes a county mental health agency and local educational agency to enter into a memorandum of understanding or contract to address interagency service responsibilities for the provision and transition of ERMHS indentified on a student's individualized education plan during the 2011-2012 fiscal year in order for a local education agency to access AB 100 funds; and if a memorandum of understanding or contract is entered into, then a copy of same shall be provided by the local educational agency to the California Department of Education ("CDE");

WHEREAS, SDCOE entered into a memorandum of understanding (which is sometimes referred to herein as the "Additional Cost MOU") with the County of San Diego Health and Human Services Agency Behavioral Health Division ("CMH") to: (1) facilitate the access to AB 100 funds which shall be used exclusively for the purpose of providing ERMHS (as more fully described in the Additional Cost MOU) for which expenses have been or will be incurred in fiscal years 2011-2012; and (2) to ensure the continuity of the provision of ERMHS to students with disabilities who are the responsibility of the 42 San Diego County school districts ("School Districts") and are entitled to receive such services as part of their IEPs; and

WHEREAS, the Parties have collaborated and enter into this Agreement for the purpose of: (1) facilitating and ensuring the continuity of the provision of ERMHS to students with disabilities who are the responsibility of the School District who receive such services as part of their IEPs; and (2) providing access to AB 100 funds.

NOW, THEREFORE, it is agreed as follows:

1. **Provision of ERMHS.**

   a. Pursuant to the Additional Cost MOU, CMH agreed to provide ERMHS from July 1, 2011 through and including June 30, 2012. ERMHS for eligible students are limited to the following: IEP meeting attendance and participation, assessments, individual therapy, group therapy, collateral services, case management (which includes but is not limited to CMH locating residential treatment facilities on behalf of a School District, and conducting site visits), intensive day treatment, day rehabilitation, and mental health services in residential placements as more fully described in "Attachment A." CMH agreed to provide the ERMHS, and cooperate with SDCOE and the School Districts in

doing so, pursuant to the IDEA, the California Education Code, and other applicable laws and regulations, which include but are not limited to:

i. Complying with all legally mandated deadlines and timelines, including but not limited to, assessments and IEP team meetings (e.g., CMH is obligated to complete a mental health assessment within 60 days of the School District receiving a signed assessment plan);

ii. IEP meeting attendance; and

iii. IEP team participation. The CMH representative will be an equal member of the IEP team, but his/her recommendation shall not be binding on the School District members of the team.

b. Pursuant to the Additional Cost MOU, CMH also agreed to utilize funding from Medi-Cal, Early and Periodic Screening, Diagnosis and Treatment ("EPSDT") and AB 100 funds, consistent with applicable laws. Such funding and/or reimbursements received by CMH, including AB 100 funds, for ERMHS will offset any amount SDCOE is required to fund under the Additional Cost MOU ("Offset").

2. **Use of AB 100 Funds for ERMHS Until These Funds Are Exhausted.**

a. Pursuant to the Additional Cost MOU, CMH agreed to apply its portion of the AB 100 funds (which is estimated to be $6,090,900.00) towards the ERMHS it provides to the students of the School Districts and/or served by SDCOE between July 1, 2011 and up to and including June 30, 2012, or until the AB 100 funds are exhausted, whichever of these events occur first. The Parties to the Additional Cost MOU agreed that to the extent the ERMHS described in paragraph 1.a. include medication management, this service will be paid entirely with AB 100 funds or to the extent a student is Medi-Cal eligible, then Medi-Cal funds will be used consistent with applicable laws.

b. Pursuant to the Additional Cost MOU, CMH recognized that it is SDCOE and the School District's position that they are not obligated to reimburse CMH for any medication management services and that SDCOE and the School District have not waived their right to claim that local education agencies are not responsible for funding this type of service, consistent with applicable laws. CMH further agreed to provide a report to SDCOE and the School Districts as to when it projects the AB 100 funds will be exhausted, which is expected to be distributed by CMH to the Parties of this Agreement on or about March 1, 2012.

3. **Reimbursement for ERMHS Once AB 100 Funds Are Exhausted.**

a. SDCOE, on behalf of the School District and through the Additional Cost MOU, agreed to reimburse CMH for the provision of ERMHS, subject to the ERMHS' definition and limitations as described in paragraph 1.a. and "Attachment A" which is an exhaustive list, that exceed the amount of AB 100 funds allocated and distributed to CMH, less the Offset. The estimated "Additional Cost" for the

School District ranges from $0 to $5,000, as described in "Attachment B." This amount shall be referred to as the "School District's Additional Cost."

b. SDCOE shall process an auditor's transfer to charge the School District for its portion of the Additional Cost paid to CMH by SDCOE (the School District's Additional Cost) pursuant to paragraph 3.a. above, for ERMHS rendered by CMH to students residing within the School District's jurisdiction or for which they would otherwise have a responsibility for providing special education and related services under the IDEA and related state law upon receiving the accounting of expenditures provided by CMH to SDCOE and the School District pursuant to the Additional Cost MOU. The School District must verify the School District's Additional Cost within 20 days of receipt of the aforementioned accounting of expenditures at which time SDCOE will process the auditor's transfer for those charges. As explained below, CMH will provide SDCOE and School Districts with an accounting of expenditures incurred pursuant to the Additional Cost MOU two times for the fiscal year.

   i. The first accounting of expenditures will cover the period of July 1, 2011 through December 31, 2011, and will be provided on or before March 1, 2012. The second accounting of expenditures will cover the period of January 1, 2012 through June 30, 2012, and will be provided on or before August 15, 2012.

   ii. The accounting records will include for each student the following data: the school district of residence, as provided most recently in writing by the School District; the Service Function Code ("SFC") for the ERMHS; the units of service; and the cost per unit. The student's name, date of birth, provider name, date of service, unit/minutes/mode, estimated cost per unit, and SFC must be provided in sufficient detail to enable SDCOE and the School District to establish a link between the services claimed and the individual student's IEP. Pursuant to the terms of the Additional Cost MOU, CMH will also provide SDCOE and the School District with invoices that reconcile with the figures on the accounting records, at the same time the accounting of expenditures is provided to SDCOE as described above.

c. If the School District's Additional Cost exceeds the range described in paragraph 3.a. above and "Attachment B" due to projected Medi-cal units not being realized for students already verified by the SDCOE and School District pursuant to paragraphs 2.a. and 3.b. above, pursuant to the terms of the Additional Cost MOU, CMH will notify SDCOE and the School Districts in writing via a single invoice and report (itemized by each School District and SDCOE) as early as December 31, 2013, but by no later than June 30, 2015.

   i. Said notice must be received by close of business on 5:00 p.m. on June 30, 2015. In the event the documentation is received after 5:00 p.m. on June 30, 2015, SDCOE and/or the School District will have no obligation to reimburse CMH for any Additional Costs in excess of $6.5 million.

ii. Upon receiving the invoice and report from CMH, and subject to verification by SDCOE and the School District, SDCOE will process an auditor's transfer to charge the School District for its costs for the Additional Cost that exceeds $6.5 million. The School District shall reimburse SDCOE for that amount within 20 days of the School District's verification of the auditor's transfer.

iii. Therefore, consistent with the Additional Cost MOU, SDCOE and the School District shall not be responsible for any Additional Cost that exceed $6.5 million for a student not previously verified by SDCOE and the School District pursuant to paragraphs 2.a. and 3.b. above.

4. **Miscellaneous.**

a. **Effective Date.** This Agreement shall not be effective unless and until both of the Parties execute this Agreement and their respective Governing Boards approve or ratify this Agreement. Pursuant to the Additional Cost MOU, this should occur by November 18, 2011.

b. **Notification.** Within 10 (ten) business days of this Agreement becoming effective as described in the paragraph 4.a. above, both the School District and SDCOE shall submit a copy of this Agreement and Additional Cost MOU to CDE, or the School District may request its SELPA to do so on its behalf.

c. **Indemnification.** SDCOE and the School District shall each defend, hold harmless and indemnify the other party, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of facilities, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its service hereunder, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the indemnifying party, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

This indemnity provision shall survive the term of this Agreement and is in addition to any other rights or remedies that SDCOE or the School District may have under law and/or this Agreement.

d. **Integration.** This Agreement represents the entire understanding of SDCOE and the School District as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

e. **Laws and Venue.** This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California, unless otherwise specifically provided for under California law.

f. **Third Party Rights.** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than SDCOE, the School District and CMH.

g. **Severability.** The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid, or illegal.

h. **Term.** Except as otherwise provided for herein, this Agreement shall cover the period of July 1, 2011 through and including June 30, 2012. This Agreement shall terminate as of the close of business on June 30, 2012. Prior to February 17, 2012, the School District will notify SDCOE in writing whether or not it intends to utilize CMH as a provider of ERMHS for its eligible students during the 2012-2013 fiscal year consistent with paragraph 17 of the Additional Cost MOU.

i. **Execution by Facsimile or in Counterparts.** This Agreement may be signed in counterparts and the signatures may appear on separate signature pages. A copy or an original, with all signatures attached, shall be deemed a fully executed Agreement. A facsimile version of any party's signature shall be deemed an original signature.

j. **Cooperation.** The Parties agree to cooperate fully in the execution of any and all additional documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms of this Agreement.

k. **Amendments.** The terms of the Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both Parties.

l. **Dispute Resolution.** Disagreements concerning the meaning, requirements, or performance of this Agreement shall first be brought to the attention of the other party in writing in an attempt to resolve the dispute at the lowest level. Any remaining disputes or disagreements may be resolved: (1) as voluntarily agreed to by the Parties, (2) by equitable remedies, or (3) by other legal means.

m. **Execution.** The signatories of this Agreement or their designee shall be responsible for assuring the terms of this Agreement are implemented.

n. Neither party shall be deemed to be in default of the terms of this Agreement if either party is prevented from performing the terms of this Agreement by causes beyond its control, including without being limited to: acts of God; any laws and/or regulations of state or federal government; or any catastrophe resulting from flood, fire, explosion, or other causes beyond the control of the defaulting

party. If any of the stated contingencies occur, the party delayed by *force majeure* shall immediately give the other party written notice of the cause for delay. The party delayed by *force majeure* shall use reasonable diligence to correct the cause of the delay, if correctable, and if the condition that caused the delay is corrected, the party delayed shall immediately give the other party written notice thereof and shall resume performance of the terms of this Agreement.

Neither party shall be liable for any excess costs if the failure to perform the Agreement arises from any of the contingencies listed above.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed by such Parties acting by their representatives being thereunto duly authorized.
This Agreement is entered into this ____ day of _____ 2011 by and between the undersigned parties.

CARDIFF ELEMENTARY SCHOOL DISTRICT

_____
By (Authorized Signature)

_____
Name (Type or Print)

_____
Title

_____
Date

SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS

_____
By (Authorized Signature)

Lora L. Duzyk
Name (Type or Print)

Assistant Superintendent for Business Services on behalf of Randolph E. Ward, County Superintendent, San Diego County Office of Education
Title

10-17-11
Date

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Attachment A- MENTAL HEALTH SERVICE CODES

Anasazi ID	Anasazi Description	Mode	Service Function
9	Assessment Psychosoc Interactive	15	30
10	Assessment - Psychosocial	15	30
11	Medication Evaluation	15	60
13	Plan Development	15	30
14	Eval of Records for Assessment	15	30
15	External Report Preparation	15	40
20	Med Services Comprehensive	15	60
22	Meds - Pharmacological Mgmt	15	60
23	Med Check MD Brief	15	60
30	Psychotherapy-Individual	15	40
31	Psychotherapy - Group	15	50
32	Psychotherapy - Family	15	50
33	Collateral	15	10
38	Psychotherapy Interactive-Ind	15	40
39	Psychotherapy Interactive-Grp	15	50
40	Collateral Group	15	50
50	Case Management / Brokerage	15	01
60	Other Support non-billable		
95	**Day Treatment**		
	Day Intensive Half	10	84
	Day Intensive Full	10	85
	Day Rehab Half	10	91
	Day Rehab Full	10	96

Attachment B
Contracted Services for Educationally Related Mental Health Services (ERMHS)
Fiscal Year 2011-12

SELPA/Districts	ERMHS Estimated Range of Additional Costs * Low		High
East County SELPA			
Alpine	6,284	-	7,541
Cajon Valley	141,513	-	169,816
Dehesa	485	-	582
Grossmont	726,270	-	871,524
Jamul	8,891	-	10,669
La Mesa	161,943	-	194,332
Lakeside	64,565	-	77,478
Lemon Grove	24,582	-	29,498
Mountain Empire	14,967	-	17,960
Santee	76,601	-	91,921
Total East County SELPA	**1,226,101**	**-**	**1,471,321**
North Coastal SELPA			
Bonsall	2,445	-	2,934
Cardiff	0	-	0
Carlsbad	188,103	-	225,724
Del Mar	6,904	-	8,285
Encinitas	45,700	-	54,840
Fallbrook Union	11,706	-	14,047
Fallbrook High	32,724	-	39,269
Oceanside	272,896	-	327,475
Rancho Santa Fe	502	-	602
San Dieguito	312,457	-	374,948
San Marcos	187,811	-	225,373
Solana Beach	9,422	-	11,306
Vallecitos	0	-	0
Vista	418,760	-	502,512
Total North Coastal SELPA	**1,489,430**	**-**	**1,787,315**
North Inland SELPA			
Borrego Springs	1,378	-	1,654
Escondido Union	75,781	-	90,937
Escondido High	67,180	-	80,616
Julian Union	2,124	-	2,549
Julian High	787	-	944
Ramona	126,541	-	151,849
San Pasqual	3,949	-	4,739
Spencer Valley	0	-	0
Valley Center-Pauma	19,629	-	23,555
Warner	3,087	-	3,704
Total North Inland SELPA	**300,456**	**-**	**360,547**
South County SELPA			
Chula Vista	161,946	-	194,335
Coronado	7,841	-	9,409
National	39,821	-	47,785
San Ysidro	5,997	-	7,196
South Bay	16,921	-	20,305
Sweetwater	397,003	-	476,404
Total South County SELPA	**629,529**	**-**	**755,434**
Poway Unified	**502,851**	**-**	**603,421**
San Diego Unified	**2,261,225**	**-**	**2,713,470**
San Diego COE	**1,025**	**-**	**1,230**
Total Costs	**6,410,617**	**-**	**7,692,738**

* A range of estimated costs (net of Medi-Cal reimbursement offset and AB 100 funds offset) is provided for each district for 2011-12 ERMHS services. The low range is based on projected net costs for 2010-11. The high range includes a 20% inflator for fee increases and/or changes in offsets. If the district did not have any costs in 2010-11, the 2011-12 cost would be $0. In all cases, the district must consider separately any new/additional students and/or services above the 2010-11 served. For districts with no costs reflected above, a range of $0 to $5,000 has been entered in the Reimbursement Agreement. **This does not include room and board costs.**

INTERDISTRICT ATTENDANCE

The Board of Trustees recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons. The Board desires to communicate with parents/guardians and students regarding the educational programs and services that are available.

Students residing outside the boundaries of the District may, in limited circumstances, be permitted to attend schools in the District through either of the following processes: (1) the District of Choice Program or (2) approval of an Interdistrict Attendance Agreement/ Permit. Each of these interdistrict attendance methods is governed by different laws and procedures, as described in this policy and its related administrative regulation (AR 5117).

(*cf. 5145.6 – Parent Notification*)

District of Choice Program

The Board elects to participate in the state's alternative interdistrict attendance (District of Choice) program. (Education Code 48300 *et seq*.) The Superintendent or designee shall establish an alternative attendance selection process which ensures that students are admitted to district schools through a random, unbiased procedure which prohibits evaluation of a student's academic or athletic performance. The Board shall annually determine the number of interdistrict transfer students the district will accept through the alternative attendance (District of Choice) program for the following school year, the grade levels and programs that will be able to accept these additional students.

Interdistrict Attendance Agreements

As a separate process from the District of Choice program described above, a student's parent/guardian may seek an interdistrict transfer based on an Interdistrict Transfer Agreement and Permit. (Education Code 46600 *et seq*.) The District will accept interdistrict transfers based on Interdistrict Transfer Agreements only in limited circumstances. The District shall not accept transfer requests pursuant to an Interdistrict Attendance Agreement except (1) in situations of extreme need, (2) for children of certain employees of the District, as specified by administrative regulation AR 5117, and (3) for students who move out of the District on or after April 1, for the limited purpose of allowing the student to complete that school year in the District. ***Parents/guardians of a student attending a school in another district on the Open Enrollment List shall be subject to the transfer application process.***

Legal Reference:
EDUCATION CODE
46600-46611 Interdistrict attendance agreements
48204 Residency requirements for school attendance
48300-48209 Student attendance alternatives / Districts of Choice
48915 Expulsion; particular circumstances
48915.1 Expelled individuals; enrollment in another district
48918 Rules governing expulsion procedures
48980 Notice at beginning of term
52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils
48350 – 48361 Open Enrollment Act

Policy adopted: 01/16/08 **CARDIFF SCHOOL DISTRICT**
Revised: Cardiff-By-The-Sea, California

INTERDISTRICT ATTENDANCE

Students residing outside the boundaries of the District may, in limited circumstances, be permitted to transfer to a school in the District through one of the following processes: (1) the state's alternative interdistrict attendance (District of Choice) program or (2) approval of an Interdistrict Attendance Agreement/ Permit. ~~or (3) the Open Enrollment Act.~~ Each of these interdistrict transfer processes is separate and distinct, and is governed by different sets of laws and procedures as described below.

District of Choice Program

The Board of Trustees may accept interdistrict transfers under the state's alternative interdistrict attendance (District of Choice) program. (Education Code 48300 *et seq.*) On an annual basis, by resolution, the Board will establish the number of transfers to be accepted at each grade level for the next school year, and direct the Superintendent or designee to review and approve transfer applications consistent with this regulation. First priority will be given to students already enrolled in District schools through the District of Choice program. Second priority will be given to siblings of students already enrolled in District schools. A lottery will be used for available spaces after the above priorities have been addressed.

Applications for transfers under the District of Choice program shall be submitted by parents/guardians by January 1 prior to the school year for which the transfer is being sought, unless that deadline is waived by both the District and the district of residence. The District shall, no later than May 15, inform parents/guardians whether their transfer requests have been approved.

The Superintendent or designee's decisions regarding District of Choice transfers shall be deemed final and are not subject to appeal to the Board of Trustees or to the County Board of Education. Parent/guardians of students who are not accepted under the District of Choice program may seek a transfer under the Interdistrict Transfer Agreement process described below.

Interdistrict Transfer Agreements and Permits

As a separate method for accepting interdistrict transfers, the Board of Trustees may enter into Interdistrict Transfer Agreements with other school districts to provide for the transfer of students between the districts, subject to the terms and conditions established by such districts. (Education Code 46600 *et seq*.)

The Board had determined that transfers approved under this method will be limited to three specific circumstances: (1) in situations of extreme need, (2) for children of certain District employees, as described below, and (3) for students who move out of the District after April 1, for the limited purpose of allowing the student to complete the school year in the District.

Students

1. Extreme Need. The District may approve an Interdistrict Transfer Permit application on the basis of extreme need. The following are reasons a student may be provided an Interdistrict Transfer Permit, but only if the Superintendent or designee determines that circumstances constitute extreme need:

a. To meet a child's special mental or physical health needs, as certified by a physician, school psychologist or other appropriate school personnel.

b. When the student is temporarily displaced and will be living out of the District less than one school year.

c. When recommended by the School Attendance Review Board or by county child welfare, probation or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.

d. To provide a change in school environment for reasons of academic or personal and social adjustment. These cases must have sufficient verification by the school authorities of both the District and the district of residence.

e. When the student is a victim of a violent crime that occurred while on school grounds. The student is only eligible if there are no other schools within the district of residence where the student may be transferred.

2. District Employees. Regardless of whether there is an extreme need, the District may also approve Interdistrict Transfer Permits for the following:

a. Children of all District certificated employees who are afforded interdistrict transfer rights in the collective bargaining agreement.

b. Children of District classified employees with contracts providing for at least 30 hours per week.

3. Moves Outside District. Regardless of whether there is an extreme need, the District may also approve Interdistrict Transfer Permits for children whose parents/guardians have moved out of the District on or after April 1, for the limited purpose of completing that school year in the District.

Limitations, Procedures and Appeals

An Interdistrict Transfer Permit shall be valid only for the limited period of time specified on the permit, and may be revoked by the District because of excessive truancy or continual disruption of the educational program.

Students

A parent/guardian seeking an Interdistrict Transfer Permit for their child shall submit a completed application to the District for review by the Superintendent's designee. If the Superintendent's designee denies the request, the parent/guardian may appeal that decision to the Superintendent within five (5) days, who shall review the appeal and render a decision. The Superintendent's decision shall be deemed the final decision of the District. The Board expressly delegates to the Superintendent the authority to make the final decision on behalf of the Board with respect to Interdistrict Transfer Permit requests.

The parent/guardian of a student who is denied an Interdistrict Transfer Permit shall receive timely notice, in accordance with Education Code 46601, regarding the process of appeal to the County Board of Education. Appeals shall be filed with the County Board of Education by the parent/guardian within 30 calendar days of being denied an Interdistrict Transfer Permit by the District. Failure to appeal within the required time, or failure to exhaust appeals within the District, is good cause for denial of an appeal by the County Board of Education.

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion.

(*cf. 5119 – Students Expelled from Other Districts*)

Students BP 5118

ATTENDANCE OF NON-RESIDENTS/INTERDISTRICT ATTENDANCE

The Board of Trustees recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons.

In order to provide priority enrollment opportunities for pupils residing in the school district, the District will complete resident pupil enrollment prior to considering interdistrict transfer applications. Therefore, the Board hereby waives the January 1 deadline in Education Code 48354 for all applications for transfer from nonresident parents/guardians of children attending a school on the Open Enrollment List in another district. Transfer applications shall be submitted between March 1st and June 30th of the preceding school year for which the transfer is requested. The deadline does not apply if the parent or guardian is enlisted in the military and was relocated by the military within 90 days prior to submitting the application.

The District will select applications through an unbiased process. The District may consider the capacity of a program, class, grade level, school building, staffing levels or adverse financial impact in making its decision to accept or reject transfer applications. The District will not consider the pupil's physical condition, English proficiency, family income, race, gender, sexual orientation, or religion. Furthermore, the academic achievement of a pupil requesting a transfer under the Open Enrollment Act from a school ranked in decile 1 on the API determined by the California Department of Education will not be considered.

Pursuant to Education Code Sections 48350-48361 the Board has adopted the following standards for approval and rejection of transfer applications submitted by Parents/guardians of a student attending a school in another district on the Open Enrollment List. The Superintendent or designee shall apply these standards in accordance with Board policy and administrative regulation and shall ensure that the standards are applied uniformly and consistently.

As applicable, the Superintendent or designee may deny a transfer application under any of the following circumstances:

1. Upon a determination that approval of the transfer application would negatively impact the capacity of a program, class, grade level, or school building, including:

    a. The class or grade level exceeding the district's limits pursuant to the state Class Size Reduction Program

    b. The site, classroom, or program exceeding the maximum student to teacher ratio specified in the district's collective bargaining agreement

    c. The site or classroom exceeding the physical capacity of the facility pursuant to the district's facility master plan or other facility planning document

d. The class or grade level exceeding capacity pursuant items #a - #c above in subsequent years as the student advances to other grade levels in the district

2. Upon a determination that approval of the transfer application would have an adverse financial impact on the district, including:

   a. The hiring of additional certificated or classified staff

   b. The operation of additional classrooms or instructional facilities

   c. Expenses incurred by the district that would not be covered by the apportionment of funds received from the state resulting in a reduction of the resources available to resident students

The District is currently in a Basic Aid funding status. Notwithstanding Section 48359.5 of the California Education Code, admittance of interdistrict transfers has adverse fiscal and programmatic effects on the instructional program as inadequate funding is provided by the state for this purpose. Until which time the District is no longer in this funding status, the District will not accept any new interdistrict attendance permits except as provided below.

Students who are in good standing in attendance, behavior and scholarship who are currently enrolled on interdistrict attendance permits may continue to attend school within the District for the school year in which the permit has been granted. Students' standing (attendance, behavior and scholarship) will be periodically reviewed. In addition, as per the bargaining agreement, employees of the Cardiff School District may apply for interdistrict attendance permits for their students.

The administrative regulation that corresponds to this policy will apply only to students in good standing and currently enrolled under an interdistrict attendance permit or student of employees of the District, as long as the District is in a Basic Aid funding status.

The interdistrict attendance permit shall be valid for the school year and renewed annually and shall stipulate terms and conditions under which interdistrict attendance shall be permitted, denied or revoked. Pupils who are admitted under the Open Enrollment Act do not need to reapply for enrollment regardless of whether the student's school of residence remains on the open enrollment list. Transportation shall not be provided for pupils attending on an interdistrict attendance agreement.

LEGAL REFERENCES

EDUCATION CODE

46600-46611	Interdistrict Attendance Agreements
48204	Residency Requirements for school Attendance
48300-48315	Student Attendance Alternatives
48350-48361	Open Enrollment Act
48915	Expulsion: Particular Circumstances
48915.1	Expelled Individuals: Enrolled in Another District
48918	Rules Governing Expulsion Procedures
48980	Notice at Beginning of Term
52317	Admission of Persons Including Non-residents to Attendance Area: Workers' Compensation for Pupils

GOVERNMENT CODE

6250-6270	Public Records Act

ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen 198(2001)
87 Ops.Cal.Atty.Gen 132(2004)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th1275

Policy adopted:

CARDIFF SCHOOL DISTRICT
Cardiff-by-the-Sea, California

ATTENDANCE OF NON-RESIDENTS / INTERDISTRICT ATTENDANCE TRANSFERS INTO THE DISTRICT

The administrative regulations that correspond to this policy will apply only to students requesting a transfer to the District.

GENERAL INFORMATION

1. Students who are residents of another district may request a transfer to the District. The Board of Trustees retains the authority to grant or deny a request for an interdistrict attendance permit to the District pursuant to the process and procedures outlined in this regulation. In the absence of an approved interdistrict attendance permit, students are expected to attend the school in the school district in which they reside.

2. The enrollment of pupils from other districts is not mandatory. In determining acceptance of interdistrict transfer requests, the District will consider a number of factors including space availability, program availability, state funding model, attendance, citizenship, satisfactory scholarship and any other factors deemed appropriate. Academic performance is not a factor in determining admittance of a pupil requesting transfer from a school ranked in decile 1 on the API determined by the California Department of Education.

3. Students admitted under the Open Enrollment Act do not need to reapply, regardless of whether the student's school of residence remains on the open enrollment list.

4. All communication shall be in writing using appropriate forms.

5. The Superintendent or designee may request any information needed to verify the validity of the request from the student, parent/guardian, including information from other District personnel, and/or school personnel from the student's school of residence and last school of attendance. If other public or private service agencies or professionals are involved, the Superintendent or designee may consult with such agencies or individuals for additional information.

6. Students shall remain enrolled in their current school of attendance until the transfer request process is complete.

7. Except as provided in the Open Enrollment Act, an interdistrict attendance permit, whether into or out of the District, is valid for one school year only and must be renewed annually. It is furthermore valid only while the conditions stated in the application are

maintained; and will be continued in force only as long as the pupil's attendance, citizenship and scholarship are satisfactory to the school of attendance.

VOLUNTARY WITHDRAWAL

If a student voluntarily leaves the school or the District to which an interdistrict attendance permit has been granted, the Superintendent or designee shall void the permit.

TRANSFERS OUT OF THE DISTRICT

When a student transfers out of the District, a brief statement will be attached to his/her permanent record showing which basic proficiencies, if any, have been assessed and satisfactorily met according to the standards of this District. This statement will be appended to any permanent record sent to another school in or outside California.

Students transferring or withdrawing from the District shall return all school books and materials and settle any unpaid fines on or before their last day of attendance

Policy adopted:

CARDIFF SCHOOL DISTRICT
Cardiff-By-The-Sea, California