CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

REGULAR MEETING OF THE GOVERNING BOARD
AGENDA

TUESDAY, APRIL 15, 2014 • 5:00 PM • PUBLIC MEETNG
CARDIFF SCHOOL AUDITORIUM
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

I. ORGANIZATIONAL ITEMS *Exhibit*

A. Call to order
B. Pledge of allegiance
C. Roll call
Mr. Mark Whitehouse, President
Ms. Nancy Orr, Clerk
Ms. Gail Coakley, Member
Mr. Dave Clark, Member
Mr. Rick Cassar, Member
Ms. Jill Vinson, Superintendent

D. Approval of agenda for April 15, 2014
All items are action unless labeled information

E. Approve minutes from the regular meeting of March 13, 2014 ***A***

Recognition of retiring Board member

II. HEARING SESSION

A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
B. Cardiff Elementary Teachers Association
C. ELAC/DELAC
D. School Site Council
E. Cardiff SEA
F. School Reports
G. Reports on Workshops/Conference
H. Superintendent's Report

Exhibit

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

A. Approval of Current Business Items:
   1. Purchase Orders
   2. Commercial Warrants #14-001214 to #14-001742 $83,222 ***B***
   3. Payroll Warrants, March, 2014, $494,783

B. Enrollment Report as of 04/03/14 ***C***

C. Removal of items from Consent Calendar

D. Approval of Consent Calendar

IV. BUSINESS AND FINANCE

A. Budget Update ***(Information)***

V. GENERAL FUNCTIONS

A. First reading of 2015-16 and 2016-17 proposed district attendance calendars ***(Information)*** ***D***

B. First reading of 2014-17 Strategic Plan ***(Information)*** ***E***

C. Approve process for filling Governing Board vacancy through November, 2014

D. Discuss timeline for filling vacant Board seat ***F***

E. Approve the application for Board appointment ***G***

F. Consider June 12, 2014 for a Special Board meeting

VI. FUTURE AGENDA ITEMS

VII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

A. Conference with the District's labor negotiator, Jill Vinson, regarding negotiations with the Cardiff Elementary Teachers Association– Government Code Section 54957.6

VIII. REPORT FROM CLOSED SESSION (If applicable)

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR MINUTES OF MARCH 13, 2014

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, March 13, 2014 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Whitehouse called the meeting to order at 5:03 p.m. Trustees and visitors were led in the pledge of allegiance.

Members present: Cassar, Clark, Coakley, Orr, Whitehouse

Members absent: None

Administrators present: Vinson, Parker, Kissell

Visitors: Keith Carter, CETA
Trish d'Entremont, CETA
Siena Randall, SEA
Chuck Matthews
Evan Bollinger

The agenda for March 13, 2014 was approved.

MOTION: Orr
SECOND: Cassar
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

The minutes from the regular meeting of February 13, 2014 were approved as written.

MOTION: Clark
SECOND: Orr
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

Hearing Session:

- County of San Diego, Health and Human Services Agency, North Regions Deputy Director, Chuck Matthews commended and congratulated the district for adopting the Live Well! San Diego Resolution. Evan Bollinger representing Supervisor Dave Roberts' office presented President Whitehouse with a nicely framed version of the resolution.

Hearing Session continued:

- Trish d'Entremont reported the negotiations committee has been busy negotiating. Teachers are planning meet on March 24th in preparation for the negotiations meeting that is scheduled for March 27th.
- The importance of regular school attendance was discussed at the ELAC/DELAC meeting reported Principal Brian Kissell.
- Interventions in place at both schools were discussed at the School Site Council.
- Siena Randall reported the Gala event sold out. To date $115,000 has been raised. SEA is hoping to raise an additional $100,000 from the Gala event. The next event to plan for is the Ice Cream Social.
- Brian Kissell reported sixth graders attended camp. Mr. Kissell received a good report from the camp Principal on our students' behavior during their attendance. They are now getting ready for their reflections report. The third graders will be utilizing the green screen media center to work on their biography reports. The jog-a-thon is next week and the musical showcase is on April 3rd at 6:00 p.m.
- Julie Parker reported Cardiff School had the jog-a-thon already. Teachers are working hard at both schools getting ready for conference week. Students have been going into the computer lab for practice test in preparation for the Smarter Balanced test.
- Dave Clark reported on the Safe Routes to School workshop that was held at Ada Harris School on March 6th.
- Superintendent Vinson informed Trustees that she has a Strategic Plan Committee meeting plan for Monday, March 24. The committee members will represent all constituent groups. The Legislative Action Network (LAN) Committee will be resurrected and the first meeting is scheduled for April 24th. Ms. Vinson met with a representative from the YMCA to discuss schedule and field maintenance for Ada Harris School. Superintendent Vinson discussed the possibility of pursuing a garden idea at Ada Harris if there is staff interest. Scrumptious School Yards has funds available for this project if there is interest. The math committee looked at materials and will meet again to discuss.

The consent calendar was approved as presented.

MOTION: Clark
SECOND: Coakley
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

Sandie Luehrs, Director of Fiscal Services, reported she is going to be attending the May revise workshop in April and hopes to have more information to share. She also reported on PERS and STRS being underfunded.

The budget changes through January 31, 2014 were approved.

MOTION: Orr
SECOND: Coakley
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

The second period interim state report for period ending January 31, 2014 was approved.

MOTION: Orr
SECOND: Clark
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

The Board approved a resolution electing to participate in the State's Alternative Interdistrict Attendance Program for the 2014-15 school year.

MOTION: Coakley
SECOND: Orr
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

The Interdistrict Attendance Agreements for 2014-15 were approved for the following school districts:

Carlsbad Unified	Del Mar Union	Encinitas Union
Escondido Union	Oceanside Unified	Poway Unified
Rancho Santa Fe	San Diego City Schools	San Marcos Unified
Solana Beach	Vista Unified	La Mesa Spring Valley

MOTION: Orr
SECOND: Coakley
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

Trustees voted for the following nine (9) candidates in the 2014 CSBA Delegate Assembly Election, Region 17:

R. Elvia Aguilar (South Bay Union SD)
Barbara Avalos (National SD)
Marissa Bejarano (Chula Vista ESD)
Katie Dexter (Lemon Grove SD)
Barbara Groth (San Dieguito Union HSD)
Adrianne Hakes (Oceanside USD)
Elizabeth Jaka (Vista USD)
Jay Petrek (San Marcos USD)
Richard C. Smith (Bonsall Union SD)

MOTION: Clark
SECOND: Cassar
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

Sandie Luehrs reported the district has received the Proposition 39 funds. She is waiting on the energy audit for more direction.

Revised Board Policy 4128, Shared Teaching Assignments, was approved.

MOTION: Coakley
SECOND: Clark
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

The regular board meeting time for the May 8, 2014 meeting was changed to 3:30 p.m.

Temporary contracted certificated employees #332-755, #327-760, #525-733, 483-804 and #130-706 were released effective June 16, 2014.

MOTION: Orr
SECOND: Clark
AYES: Cassar, Clark, Coakley, Orr, Whitehouse
NOES: 0

Future agenda items:

1. Strategic Plan
2. LCAP

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 6:00 p.m. The meeting was reconvened at 7:15 p.m. President Whitehouse reported no action was taken during the closed session. There being no other business to come before the Board, the meeting was adjourned at 7:16 p.m.

Respectfully submitted,

_____ _____

Nancy Orr, Clerk Jill Vinson, Superintendent

2013-2014 Purchase Order Listing

Date	PO #	Fund	Resc.	Goal	Func.	Object	Loc.	Vendor	Description	Amt Paid
3/5	22	100		1110	1000	4300	222	SOUTHWEST SCH SUPPLY	MARKERS & CONST. PAPER	$141.00
3/19	32	0100		1110	1000	4300	111	USI INC.	LAMINATING FILM	$497.99
3/19	27	0100		1110	1000	4300	222	SCHOOL SPECIALTY	HIGHLIGHTERS & PAINT	$29.13
3/19	27	0100		1110	1000	4300	111	SCHOOL SPECIALTY	CONSTRUCTION PAPER	$130.67
3/19	36	0100		1110	1000	4300	111	SCHOOL SPECIALTY	CONSTRUCTION PAPER	$17.66
3/19	36	0100		1110	1000	4300	222	SCHOOL SPECIALTY	YARD STICKS & PUSH PINS	$59.42
3/19	29	0100		1110	1000	4300	222	SCHOOL HEALTH CORP	NURSING SUPPLIES	$60.80
3/19	15	0100		1110	1000	4300	222	AMAZON.COM	INSTRUCTIONAL MATERIALS	$315.27
3/21		0100		1110	1000	4300	222	CHRISTA STONE	REIMBURSE/TEACHING SUPPLIES	$94.88
3/21		0100		1110	1000	4300	111	LYNNE BRIDGES	REIMBURSE/TEACHING SUPPLIES	$134.90
3/21		0100		1110	1000	4300	111	MARTA REINOSO	REIMBURSE/TEACHING SUPPLIES	$205.47
3/26		0100		1110	1000	4300	222	CHERYL FROKE	REIMBURSE/SIT SPOTS	$85.56
3/21	28	0100		1110	1000	4300	222	HENRY SCHEIN	BANDAGES & PROBE COVERS	$106.40
3/28	26	0100		1110	1000	4300	222	OFFICE DEPOT	CONST. PAPER & BOOK RINGS	$251.74
3/28	40	0100		1110	1000	4300	111	NASCO	DECIMAL FRACTION DOMINOES	$77.81
3/28	42	0100		1110	1000	4300	111	HEINEMANN	CONTEXT FOR LEARNING MATH	$195.89
3/28	37	0100		1110	1000	4300	222	EAI EDUCATION	MATH MANIPULATIVES	$58.40
3/28	41	0100		1110	1000	4300	111	EAI EDUCATION	MATH MANIPULATIVES	$703.64
3/19	19878	0100	6500	5770	1110	4300	000	AMAZON.COM	BOOKS	$98.69
3/5	19514	0100	8150		8110	4300	000	SHELL	GAS FOR TRUCK & EQUIP	$135.94
3/5	17	0100	8150		8110	4300	000	HOME DEPOT	MAINTENANCE SUPPLIES	$651.82
3/5	19442	0100	0000-068	1110	1000	4300-005	222	APLUS ELECTRONICS	MACBOOK REPAIR	$550.00
3/5	16	0100			2420	4300-005	222	GOLDEN STAR TECHNOLOGY	HP OFFICEJET PRO 8600	$141.80
3/19	10	0100			2420	4300-005	111	AMAZON.COM	BLACK INK CARTRIDGES	$51.99
3/25	30	0100			2420	4300-005	111	THE TREE HOUSE INC.	INK FOR PRINTERS	$828.27
3/20	19614	0100	6300	1110	1000	4300-006	111	SARAH POWELL	REIMBURSE/SCIENCE SUPPLIES	$288.59
3/28		0100			2420	4300-008	111	SCHOLASTIC BOOK FAIRS	BOOKS	$4,770.17
3/28	19877	0100			2420	4300-008	111	OLIVER & ANDY'S BOOK CO	LIBRARY BOOKS	$936.44

4000 BALANCE: $649,239 ACCUMULATED BALANCE: $207,185.04 REMAINING BALANCE: $442,053.96

3/26	19454	0100	7240	5001	3600	5100	000	CARE-A-VAN TRANSPORT	SPECIAL ED TRANSPORTATION	$9,800.00
3/12		0100		1110	1000	5200	000	KIM DOUILLARD	REIMBURSE/REGISTER CONF.	$150.00
3/21		0100	0800	1110	1000	5200	000	CUE/MC	CONFERENCE REGISTRATION	$4,160.00
3/26		0100		1110	1000	5200	000	LAURIE SCHRICKER	REIMBURSE/CUE EXPENSES	$288.83
3/26		0100		1110	1000	5200	000	JEFF REDDING	REIMBURSE/CUE EXPENSES	$337.04
3/26		0100		1110	1000	5200	000	CASEY PAYTE	REIMBURSE/CUE EXPENSES	$409.27
3/25		0100		1110	1000	5200	000	BARBARA HALL	REIMBURSE/CONF. EXPENSES	$498.70
3/27		0100		1110	1000	5200	000	DEBORAH HEYER	REIMBURSE/CUE EXPENSES	$341.12
3/28		0100		1110	1000	5200	000	DONNA KULBACKI	REIMBURSE/CUE EXPENSES	$200.00
3/28		0100		1110	1000	5200	000	MARK GRISAFE	REIMBURSE/CUE EXPENSES	$341.12
3/28		0100		1110	1000	5200	000	JANET BRICE	REIMBURSE/CUE EXPENSES	$341.12
3/12		0100			2420	5200	000	ANN RUMP	REIMBURSE/MILEAGE	$23.52
3/12		0100			2420	5200	000	LEIGH JONES	REIMBURSE/REGISTER CONF.	$50.00
3/12		0100			2700	5200	111	HELEN RAMSAY	REIMBURSE/MILEAGE	$58.80
3/26		0100			2700	5200	222	JULIE PARKER	REIMBURSE/CUE EXPENSES	$200.00
3/12		0100			7100	5200	000	LAUREL BRETALL	REIMBURSE/MILEAGE	$36.96

2013-2014 Purchase Order Listing

3/21		0100			7100	5200	000	ORBITZ/MC	HOTEL FOR CONFERENCE	$154.56
3/21		0100			7100	5200	000	SOUTHWEST AIRLINES/MC	AIRFARE FOR CONFERENCE	$248.00
3/21		0100			7100	5200	000	AMA CONFERENCE/MC	CONFERENCE REGISTRATION	$199.00
3/25		0100			7200	5200	000	SANDIE LUEHRS	REIMBURSE/CONF. EXPENSES	$662.61
3/21	20	0100			8200	5500-001	111	SDG&E	SERVICE FOR 2/7-3/11	$5,768.93
3/21	20	0100			8200	5500-001	222	SDG&E	SERVICE FOR 2/7-3/11	$3,030.05
3/5	19513	0100			8200	5500-002	111	EDCO WASTE	SERVICE FOR FEB	$426.64
3/5	19513	0100			8200	5500-002	222	EDCO WASTE	SERVICE FOR FEB	$426.64
3/11	19534	0100			8200	5500-003	111	SAN DIEGUITO WATER	RECYCLED WATER 1/29-2/26	$537.27
3/21	19533	0100			8200	5500-003	111	ARROWHEAD	SERVICE FOR FEB	$26.99
3/21	19533	0100			8200	5500-003	222	ARROWHEAD	SERVICE FOR FEB	$52.75
3/21	19533	0100			8200	5500-003	000	ARROWHEAD	SERVICE FOR FEB	$26.06
3/5	19519	0100			8200	5500-004	111	AMERICAN PEST CONTROL	SERVICE FOR RODENTS	$60.00
3/11	19519	0100			8200	5500-004	222	AMERICAN PEST CONTROL	SERVICE FOR RODENTS	$96.00
3/5	19442	0100	0000-003	1110	1000	5600	000	APLUS ELECTRONICS	I-PAD REPAIRS	$300.00
3/20	19782	0100			7100	5600	000	TOSHIBA FINANCIAL SERV	LEASE PAYMENT	$100.98
3/20	19782	0100			7200	5600	000	TOSHIBA FINANCIAL SERV	LEASE PAYMENT	$100.99
3/25	19540	0100			7200	5600	000	PRUDENTIAL OVERALL	MATS	$13.52
3/26	44	0100	8150		8110	5600	000	FREDRICKS ELECTRIC	INSTALL MOTION SENSORS	$3,511.81
3/25	19540	0100			8200	5600	111	PRUDENTIAL OVERALL	TOWELS AND MOPS	$102.96
3/25	19540	0100			8200	5600	222	PRUDENTIAL OVERALL	TOWELS, MOPS & MATS	$165.84
3/20	19452	0100		1110	1000	5600	111	CANON FINANCIAL SERV.	LEASE PAYMENT	$756.38
3/20	19452	0100		1110	1000	5600	222	CANON FINANCIAL SERV.	LEASE PAYMENT	$754.37
3/5	19716	0100	0000-004	1110	1000	5800	111	ERMAL DANI	REIMBURSE/TRUCK RENTAL	$308.98
3/20	19789	0100	0000-085	1110	1000	5800	111	STEVE BROWN	INSTRUMENTAL MUSIC COACH	$680.00
3/20	19	0100	0000-085	1110	1000	5800	111	CATHERINE GOLD	BAND DIRECTOR	$1,520.00
3/28		0100	3010	1110	1000	5800	111	FRIENDLY COMM OUTREACH	TUTORING SERVICES	$500.00
3/28	19507	0100	6500	5770	1190	5800	000	JOANNE K. DANSSAERT, PT	PHYSICAL THERAPY	$210.00
3/28	19883	0100	6500	5770	1190	5800	000	DEPENDABLE NURSING	SUB NURSE FOR SP ED STUDENT	$1,930.50
3/19	53	0100			7100	5800	000	KEN HARRISON	WRITING OF PROCLAMATION	$50.00
3/25	19702	0100			7100	5800	000	TECHMASTERS, INC.	E-RATE CONSULTING SERVICE	$656.25
3/11	48	0100	8150		8110	5800	000	VAUGHN IRRIGATION	REPLACE PUMP & VALVE	$3,535.00
3/11	47	0100	8150		8110	5800	000	VAUGHN IRRIGATION	REPLACE PRESSURE VALVE	$630.00
3/26	19858	0100	8150		8110	5800	000	WESTERN FIRE PROTECTION	FIRE SPRINKLER INSPECTION	$297.00
3/26		0100	8150		8110	5800	000	RED TRUCK FIRE & SAFETY	KITCHEN & SPRINKLER INSPECT.	$628.43
3/11	31	0100			8200	5800	000	J.M.D. LANDSCAPE	MONTHLY GROUNDSCARE	$3,200.00
3/25		0100			8200	5800	000	SHOWCASE CARPET	CARPET CLEANING	$299.76
3/21		0100			2700	5900-001	111	AT&T	SERVICE THRU 3/4	$125.57
3/21		0100			2700	5900-001	222	AT&T	SERVICE THRU 3/4	$125.57
3/5	19632	0100			7200	5900-001	000	AT&T	OPTIMAN LINES	$1,914.98
3/11	19632	0100			7200	5900-001	000	AT&T	OPTIMAN LINES	$1,106.60
3/21		0100			7200	5900-001	000	AT&T	SERVICE THRU 3/4	$125.57
3/21	19488	0100			7200	5900-002	000	FEDEX	SHIPPING CHARGES	$22.61

5000 BALANCE: $879,848 ACCUMULATED BALANCE: $531,426.43 REMAINING BALANCE: $348,421.57

CARDIFF SCHOOL DISTRICT

Enrollment Form

As of April 3, 2014

CARDIFF

		BOYS	**GIRLS**		
TK	Paccione	2	3	5	
K	Paccione	6	8	14	
K	Bjorstad	8	11	19	
K	Hall	8	11	19	
K	McNamara	8	10	18	
K	Stone	8	10	18	
				TOT K	93
1	Carter	11	10	21	
1	Easson	9	12	21	
1	Froke	10	11	21	
1	Kulbacki	8	13	21	
1	Sallans	10	10	20	
1	Doui/Boy	10	5	15	
				TOT 1	119
2	Gust/Stua	10	10	20	
2	Kavan	12	9	21	
2	Payte	12	11	23	
2	Redding	13	9	22	
2	Doui/Boy	8	6	14	
				TOT 2	100
3	Hamilton	10	11	21	
3	Pacetti/Paz	10	11	21	
3	Doui/Boy	7	7	14	
				TOT 3	56
	SDC	0	0	**TOT**	0
	Boy/Girl Subtotal		180		188
	SCHOOL TOTAL		368		

ADA HARRIS

		BOYS	**GIRLS**		
3	Green	12	9	21	
3	Peery	11	8	19	
3	Switzler	12	10	22	
				TOT 3	62
4	Ford	15	8	23	
4	Jacobson	13	9	22	
4	Trees	13	10	23	
4	Price/d'Entre	11	10	21	
				TOT 4	89
5	Ensberg	14	10	24	
5	Murray	12	12	24	
5	Therriault	14	9	23	
5	Yant	14	10	24	
5	Price/d'Entre	10	13	23	
				TOT 5	118
6	Brice	14	14	28	
6	Heyer	13	14	27	
6	Jewell	14	14	28	
6	Nguyen	14	13	27	
				TOT 6	110
	SDC	1	2	**TOT**	3
	Boy/Girl Subtotal		207		175
	SCHOOL TOTAL		382		

DISTRICT TOTAL 750

CARDIFF SCHOOL DISTRICT
2015-16 PROPOSED DISTRICT ATTENDANCE CALENDAR

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Student Holidays/Recesses
	Aug	17	[18]	[19]	[20]	[21]			8/18-21 Teacher Inservice Days
September	Aug	24	25	26	27	28	4	4	8/25 First day of school
1	Sep	31	1	2	3	4	5	9	
	Sep	**7**	8	9	10	11	4	13	**9/7 Labor Day**
	Sep	14	15	16	17	18	5(18)	18	
October	Sep	21	22	23	24	25	5	23	
2	Oct	28	29	30	1	2	5	28	
	Oct	5	6	7	8	9	5	33	
	Oct	12	13	14	15	16	5(20)	38	
November	Oct	19	20	21	22	23	5	43	
3	Oct	26	27	28	29	30	5	48	
	Nov	2	3	4	5	6	5	53	
	Nov	9	10	**11**	12	13	4(19)	57	**11/11 Veterans Day**
December	Nov	16	17	18	19	20	5	62	
4	Nov	**23**	**24**	**25**	**26**	**27**	0	62	**11/23-27 Fall Break**
	Dec	30	1	2	3	4	5	67	
	Dec	7	8	9	10	11	5(15)	72	
January	Dec	14	15	16	17	18	5	77	
5	Dec	**21**	**22**	**23**	**24**	**25**	0	77	**12/21-1/1/16 Winter Break**
	Jan	**28**	**29**	**30**	**31**	**1**	0	77	
	Jan	4	5	6	7	8	5	82	
	Jan	11	12	13	14	15	5	87	
	Jan	**18**	19	20	21	22	4(19)	91	**1/18 M.L. King Jr. Day**
February	Jan	25	26	27	28	29	5	96	
6	Feb	1	2	3	4	5	5	101	
	Feb	8	19	10	11	12	5	106	**2/15-16 Presidents' Holiday**
	Feb	**15**	**16**	**17**	**18**	**19**	0(15)	106	2/17-19 Family Time/Daycare open
March	Feb	22	23	24	25	26	5	111	
7	Mar	29	1	2	3	4	5	116	
	Mar	7	8	9	10	11	5	121	
	Mar	14	15	16	17	18	5(20)	126	
April	Mar	21	22	23	24	25	5	131	
8	Apr	28	29	30	1	2	5	136	
	Apr	**4**	**5**	**6**	**7**	**8**	0	136	**4/4-8 Spring Break**
	Apr	11	12	13	14	15	5(15)	141	
May	Apr	18	19	20	21	22	5	146	
9	Apr	25	26	27	28	29	5	151	
	May	2	3	4	5	6	5	156	
	May	9	10	11	12	13	5(20)	161	
June	May	16	18	19	20	21	5	166	
10	May	23	24	25	26	27	5	171	
	Jun	**30**	31	1	2	3	4	175	**5/30 Memorial Day**
	Jun	6	7	8	9	**10**	5(19)	180	6/10 Last Student day-Min. day
	Jun	13	14	15	16	17			6th grade Promotion 8:30 a.m.
									6/13 Last day for teachers

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Instructional Calendar 2015-16

August 25, 2015 through June 9, 2016

05-07-13

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local		Student Holidays/Recesses
	Aug	3	4	5	6	7					
	Aug	10	11	12	13	14					
	Aug	17	[18]	[19]	[20]	[21]					8/18-21 Teacher Prep/Inservice Days
	Aug	24	25 >	26	27	28	4	4			8/24 Teacher Non-Work Day
	Aug	31	1	2	3	4	5	9			8/25 First Day of School
1	Sep	**7**	8	9	10	11	4	13	1		9/7 Labor Day
	Sep	14	15	16	17	18	5 (18)	18			
	Sep	21	22	23	24	25	5	23			
	Sep	28	29	30	1	2	5	28			
2	Oct	5	6	7	8	9	5	33			
	Oct	12	13	14	15	16	5 (20)	38			
	Oct	19	20	21	22	23	5	43			
	Oct	26	27 #	28	29	30	5	48			10/27 1st Quarter Ends# (45 days)
3	Nov	2	3	4	5	6	5	53			
	Nov	9	10	**11**	12	13	4 (19)	57	1		11/11 Veterans Day
	Nov	16	17	18	19	20	5	62			
	Nov	**23**	**24**	**25**	**26**	**27**	0	62	1	4	11/23-27 Fall Break
4	Nov	30	1	2	3	4	5	67			
	Dec	7	8	9	10	11	5 (15)	72			12/11 P-1 Cut Off Date
	Dec	14	15	16	17	18	5	77			
	Dec	**21**	**22**	**23**	**24**	**25**	0	77	1	4	12/21-1/1 Winter Recess
5	Dec	**28**	**29**	**30**	**31**	**1**	0	77	1	4	
	Jan	4	5	6	7	8	5	82			
	Jan	11	12	13	14	15	5	87			1/18 M.L. King Jr. Day
	Jan	**18**	19	20	21	22 #	4 (19)	91	1		1/22 1st Semester/Term Ends# (46 days)
	Jan	**25**	**26**	27	28	29	3	94		2	1/25-26 Teacher Prep/Inservice Days
	Feb	1	2	3	4	5	5	99			
6	Feb	8	9	10	11	**12**	4	103	1		2/12 Lincoln Day
	Feb	**15**	16	17	18	19	4 (16)	107	1		2/15 President's Day
	Feb	22	23	24	25	26	5	112			
	Mar	29	1	2	3	4	5	117			
7	Mar	7	8	9	10	11	5	122			
	Mar	14	15	16	17	18	5 (20)	127			3/18 P-2 Cut Off Date
	Mar	21	22	23	24	25	5	132			
	Mar	28	29	30	31	1 #	5	137			4/1 3rd Quarter Ends# (46 days)
8	Apr	**4**	**5**	**6**	**7**	**8**	0	137		5	4/4-8 Spring Recess
	Apr	11	12	13	14	15	5 (15)	142			
	Apr	18	19	20	21	22	5	147			
	Apr	25	26	27	28	29	5	152			
9	May	2	3	4	5	6	5	157			
	May	9	10	11	12	13	5 (20)	162			
	May	16	17	18	19	20	5	167			
	May	23	24	25	26	27	5	172			
10	May	**30**	31	1	2	3	4	176	1		5/30 Memorial Day
	Jun	6	7	8	9 #	10	4 (18)	180			6/9 2nd Semester/Term Ends# (43 days)
	Jun	13	14	15	16	17					
	Jun	20	21	22	23	24					
	Jun	27	28	29	30	1					
	Jul	**4**	5	6	7	8				1	7/4 Independence Day
	Jul	11	12	13	14	15					
	Jul	18	19	20	21	22					
	Jul	25	26	27	28	29					

Bold Holidays/Breaks/Inservice - No School

Quarter/Semester/Term Ending Dates

CARDIFF SCHOOL DISTRICT
2016-17 PROPOSED DISTRICT ATTENDANCE CALENDAR

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Student Holidays/Recesses
	Aug	22	[23]	[24]	[25]	[26]			8/23-26 Teacher Inservice Days
September	Aug	29	30	31	1	2	5	5	8/29 First day of school
1	Sep	**5**	6	7	8	9	4	9	**9/5 Labor Day**
	Sep	12	13	14	15	16	5	14	
	Sep	19	20	21	22	23	5(19)	19	
October	Sep	26	27	28	29	30	5	24	
2	Oct	3	4	5	6	7	5	29	
	Oct	10	11	12	13	14	5	34	
	Oct	17	18	19	20	21	5(20)	39	
November	Oct	24	25	26	27	28	5	44	
3	Oct	31	1	2	3	4	5	49	
	Nov	7	8	9	10	**11**	4	53	**11/11 Veterans Day**
	Nov	14	15	16	17	18	5(19)	58	
December	Nov	**21**	**22**	**23**	**24**	**25**	0	58	**11/21-25 Fall Break**
4	Nov	28	29	30	1	2	5	63	
	Dec	5	6	7	8	9	5	68	
	Dec	12	13	14	15	16	5(15)	73	
January	Dec	**19**	**20**	**21**	**22**	**23**	0	73	
5	Dec	**26**	**27**	**28**	**29**	**30**	0	73	**12/19-1/2/17 Winter Break**
	Jan	**2**	3	4	5	6	4	77	
	Jan	9	10	11	12	13	5	82	
	Jan	**16**	17	18	19	20	4	86	**1/16 M.L. King Jr. Day**
	Jan	23	24	25	26	27	5(19)	91	
February	Jan	30	31	1	2	3	5	96	
6	Feb	6	7	8	9	10	5	101	
	Feb	13	14	15	16	17	5	106	**2/20-21 Presidents' Holiday**
	Feb	**20**	**21**	**22**	**23**	**24**	0(15)	106	2/22-24 Family Time/Daycare open
March	Feb	27	28	1	2	3	5	111	
7	Mar	6	7	8	9	10	5	116	
	Mar	13	14	15	16	17	5	121	
	Mar	20	21	22	23	24	5(20)	126	
April	Mar	27	28	29	30	31	5	131	
8	Apr	3	4	5	6	7	5	136	
	Apr	**10**	**11**	**12**	**13**	**14**	0	136	**4/10-14 Spring Break**
	Apr	17	18	19	20	21	5(15)	141	
May	Apr	24	25	26	27	28	5	146	
9	May	1	2	3	4	5	5	151	
	May	8	9	10	11	12	5	156	
	May	15	16	17	18	19	5(20)	161	
June	May	22	23	24	25	26	5	166	
10	Jun	**29**	30	31	1	2	4	170	
	Jun	5	6	7	8	9	5	175	**5/29 Memorial Day**
	Jun	12	13	14	15	**16**	5(19)	180	6/16 Last Student day-Min. day
	Jun	19	20	21	22	23			6th grade Promotion 8:30 a.m.
									6/19 Last day for teachers

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Instructional Calendar 2016-17

August 30, 2016 through June 16, 2017

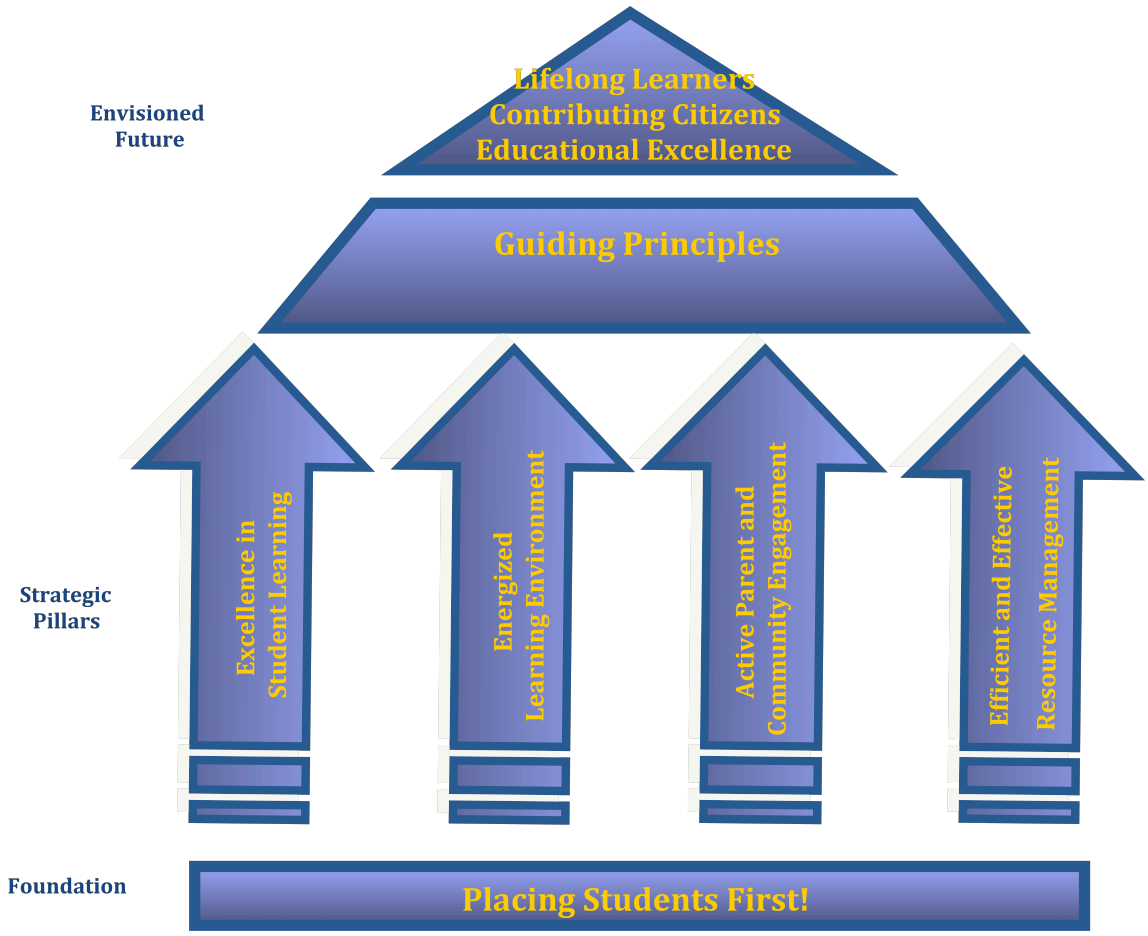
05-21-13

School Month		M	T	W	T	F	Student Days		Cumulative Student Days	Holiday Legal-Local		Student Holidays/Recesses
	Aug	1	2	3	4	5	0					
	Aug	8	9	10	11	12	0					
	Aug	15	16	17	18	19	0					8/23-26 Teacher Prep/Inservice Days
	Aug	22	[23]	[24]	[25]	[26]	0					8/29 Teacher Non-Work Day
	Aug	29	30 >	31	1	2	4		4			8/30 First day of school
1	Sep	**5**	6	7	8	9	4		8	1		9/5 Labor Day
	Sep	12	13	14	15	16	5		13			
	Sep	19	20	21	22	23	5	(18)	18			
	Sep	26	27	28	29	30	5		23			
2	Oct	3	4	5	6	7	5		28			
	Oct	10	11	12	13	14	5		33			
	Oct	17	18	19	20	21	5	(20)	38			
	Oct	24	25	26	27	28	5		43			
3	Oct	31	1 #	2	3	4	5		48			11/1 1st Quarter Ends# (45 days)
	Nov	7	8	9	10	**11**	4		52	1		11/11 Veteran's Day
	Nov	14	15	16	17	18	5	(19)	57			
	Nov	**21**	**22**	**23**	**24**	**25**	0		57	1	4	11/21-25 Fall Break
4	Nov	28	29	30	1	2	5		62			
	Dec	5	6	7	8	9	5		67			
	Dec	12	13	14	15	16	5	(15)	72			12/16 P-1 Cut Off Date
	Dec	**19**	**20**	**21**	**22**	**23**	0		72	1	4	12/19-1/2 Winter Recess
5	Dec	**26**	**27**	**28**	**29**	**30**	0		72	1	4	
	Jan	**2**	3	4	5	6	4		76		1	
	Jan	9	10	11	12	13	5		81			
	Jan	**16**	17	18	19	20	4		85	1		1/16 M.L. King Jr. Day
	Jan	23	24	25	26	27 #	5	(18)	90			1/27 1st Semester/Term Ends# (45 days)
	Jan	**30**	**31**	1	2	3	3		93		2	1/30-31 Teacher Prep/Inservice Days
6	Feb	6	7	8	9	10	5		98			
	Feb	13	14	15	16	**17**	4		102	1		2/17 Lincoln Day
	Feb	**20**	21	22	23	24	4	(16)	106	1		2/20 President's Day
	Feb	27	28	1	2	3	5		111			
7	Mar	6	7	8	9	10	5		116			
	Mar	13	14	15	16	17	5		121			
	Mar	20	21	22	23	24	5	(20)	126			3/24 P-2 cut off date
	Mar	27	28	29	30	31	5		131			
8	Apr	3	4	5	6	7 #	5		136			4/7 3rd Quarter Ends# (46 days)
	Apr	**10**	**11**	**12**	**13**	**14**	0		136		5	4/10-14 Spring Recess
	Apr	17	18	19	20	21	5	(15)	141			
	Apr	24	25	26	27	28	5		146			
9	May	1	2	3	4	5	5		151			
	May	8	9	10	11	12	5		156			
	May	15	16	17	18	19	5	(20)	161			
	May	22	23	24	25	26	5		166			
10	May	**29**	30	31	1	2	4		170	1		5/29 Memorial Day
	Jun	5	6	7	8	9	5		175			
	Jun	12	13	14	15	16 #	5	(19)	180			6/16 2nd Semester/Term Ends# (44 days)
	Jun	19	20	21	22	23						
	Jun	26	27	28	29	30						
	Jul	3	**4**	5	6	7				1		7/4 Independence Day
	Jul	10	11	12	13	14						
	Jul	17	18	19	20	21						
	Jul	24	25	26	27	28						
	Jul	31										

Holidays/Breaks/Inservice - No School

Quarter/Semester/Term Ending Dates

DRAFT
CARDIFF SCHOOL DISTRICT
STRATEGIC PLAN
2014-2017



Overview
Along with Board direction and guidance, our past continues to help inform our plan for future years, as the road to success is always under construction. This strategic planning cycle is based upon a three-year time frame. Our 2014-2017 plan is as follows.

Vision
Our envisioned future articulates our organizational aspirations in the hearts and minds of our students, parents, staff, and community. We actively promote this vision to engage our stakeholders and maintain our focus on what is essential. We envision:

Lifelong Learners | Contributing Citizens | Educational Excellence

Guiding Principles
Our *Vision* is supported by *Guiding Principles* that help inform our decisions and actions.

In Cardiff Schools…

- We are a community of learners modeling a culture of reflection and continuous improvement
- Students are recognized as individuals, each contributing to the learning community
- Teachers facilitate engagement and passion for lifelong learning, which fosters an environment where all students learn and grow
- Evidence-based performance and evaluation reflect high quality teaching and learning
- We wisely manage financial and physical resources
- The schools, at the heart of the community, cultivate mutually beneficial relationships with all stakeholders
- All stakeholders take pride in the success of our schools and students

Strategic Pillars
Our *Guiding Principles* are supported by *Four Strategic Pillars* that interdependently help actualize our vision.

Pillar 1: Excellence in Student Learning
Pillar 2: Energized Learning Environment
Pillar 3: Active Parent and Community Engagement
Pillar 4: Efficient and Effective Resource Management

Strategic Pillar #1- Excellence in Student Learning

- Promote initiative, engagement and resilience
- Occurs across all areas of campus and across all subject areas
- Is a continuous, cyclical process involving reflection and feedback
- Require high standards for citizenship locally (Cardiff Way) and globally

Strategic Pillar #2- Energized Learning Environment

- Recruitment, training and support of highly qualified employees
- Cohesive, common core-aligned curriculum focused on 21st century skills
- A blended educational environment in which learning is personalized through computer-adaptive technology and inquiry-based projects
- Focus on the whole child, recognizing and celebrating individual skills, talents and differences
- High quality, innovative instruction informed by meaningful and balanced assessment
- Leveled intervention and enrichment strategies support students to fully realize their potential

Strategic Pillar #3- Active Parent and Community Engagement

- Strong schools equal a strong community in a symbiotic relationship
- Establish and support collaborative partnerships
- Involved, active and supportive parent participation
- Open, regular communication between home and school
- Positive messaging to the community

Strategic Pillar #4- Efficient and Effective Resource Management

- Fiscal Stability
  - -Smart spending
  - -Maximize funding opportunities
  - -Conservative and strategic fiscal planning
- Physical Resources
  - -Balance with community use
  - -Maintain safe and modern infrastructures that are conducive to learning
  - -Flexible towards future needs and individual needs
  - -Think long term
  - -Efficient use of resources
  - -Identification of waste and potential improvements
  - -Recognize the importance of the safe and efficient multimodal transport to school
- Human Resources
  - -Continuous and relevant staff development
  - -Conditions and benefits that promote a highly motivated and qualified staff

DRAFT

CARDIFF SCHOOL DISTRICT

April 15, 2014

TIMELINE FOR APPOINTMENT OF GOVERNING BOARD MEMBER

April 4, 2014	• District update to staff and parents
April 15, 2014	• Regular Board Meeting: Approve process for filling Governing Board vacancy
April 16, 2009	• News release to media • E-mail news release to Cardiff staff and parents
May 5, 2014	• Deadline for candidates to submit letter of intent and biographical sketch to District Office by 3:00 p.m.
May 8, 20014	• Candidates' packets to Governing Board for review
May 15, 2014	• Special Board Meeting: Candidate Interviews • Standard set of questions for all candidates • Board member selected and administered Oath of Office

The primary election is June 3, 2014. Pursuant to EC section 5091(b), if an election is ordered it must occur at least 130 days after the order. This means January 24th (130 days prior) was the last day for placing the position on the June ballot. Therefore, at this time, our only option is to make a provisional appointment.

Board adopted:

April 15, 2014
Exhibit F

Cardiff School District

Application for Governing Board Appointment*

THIS APPLICATION IS A PUBLIC RECORD

The appointee will hold office until the next governing board member election, which occurs at the next Statewide General Election on November 4, 2014. [EC § 5091(e)]

QUALIFICATIONS:

Applicant must be a registered voter and a resident of the Sample School District. An employee of a school district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. [EC § 35107]

Certification of qualifications on page 5 must be signed by the applicant.

APPLICATION DEADLINE:

This application must be received no later than **May 5, 2014 , at 3:00 p.m.** Applications may be mailed, faxed, or hand-delivered to:

Secretary to the Board/Jill Vinson
Cardiff School District
1888 Montgomery Avenue, Cardiff, CA 92007
Phone: (760) 632-5890
Fax: (760) 942-5831

(Please type or print):

Name _____

Address _____

Telephone No. Home ( ) _____ Business ( ) _____

Years of Residence in the Cardiff School District _____

*This application was approved by the Cardiff School District Board on _____.

SAMPLE

Cardiff School District
Application for Board Appointment

QUALIFICATIONS: **(Stay within space allowed for answers. Do not attach extra pages.)**

1. Describe your educational, work and/or public service background.

2. Why do you wish to serve on the Board? What do you hope to accomplish?

3. What skills, abilities, and experience would you bring to the Board to assist in carrying out its responsibilities?

4. List your involvement in activities that demonstrate your understanding and support for public education, such as membership on committees/organizations, offices held, volunteer work, and community service.

5. List, in order of importance, the major issues confronting public education and, specifically, the Cardiff School District.

6. Explain the mission of the Cardiff School District.

Cardiff School District
Application for Board Appointment

CERTIFICATION OF QUALIFICATIONS:

I understand that this application is a public document and may be requested under provisions of the Public Records Act and/or be available to the public on the Cardiff School District website.

I understand that upon appointment I would be required to file a Conflict of Interest Statement and take an Oath of Office.

I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified under the California Constitution or statutes from holding public office.

I certify that I reside within the Cardiff School District boundaries that I am a registered voter in the Cardiff School District.

I attest the foregoing information is true to the best of my knowledge.

_____ _____

Signature of Applicant Date

Information contained on this application may be subject to verification.

The following is a list of crimes, conviction of which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person "forever disqualified from holding any office in this state."

- *Bribing executive officer (Penal Code § 67)*
- *Officer asking or receiving bribes (Penal Code §§ 68, 88)*
- *Receiving gratuity for appointment to office (Penal Code § 74)*
- *Judicial Officer who has asked for or received emoluments, gratuities, rewards, or the fee of a stenographer (Penal Code § 94)*
- *Giving or offering bribe to Councilman or Supervisor (Penal Code § 165)*
- *Misappropriation of public funds (Penal Code § 424)*
- *Interference with work or discipline of, or giving certain articles to prisoners (Penal Code § 2772)*
- *Interference with or giving certain articles to convicts (Penal Code § 2790)*
- *Officer making contracts in which he or she is interested (Government Code § 1097)*
- *Members of the Legislature convicted of any crime (Government Code § 9055)*
- *Corrupting the voting process (Elections Code § 18501)*
- *Convicted of a felony involving accepting, giving, or offering of any bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, except if a pardon has been granted in accordance with law (Elections Code § 20)*

Please note that in addition to the above restrictions, Government Code § 1126 prohibits any local agency official from engaging "in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed."