

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

**THURSDAY, JUNE 8, 2017 • 5:00 PM • PUBLIC MEETING
CARDIFF SCHOOL AUDITORIUM
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

- I. ORGANIZATIONAL ITEMS *Exhibit*
- F. Call to order
 - F. Pledge of allegiance
 - F. Roll call
 - Mr. Mark Whitehouse, President
 - Ms. Nancy Orr, Clerk
 - Ms. Siena Randall, Member
 - Mr. Dave Clark, Member
 - Mr. David Ross, Member
 - Ms. Jill Vinson, Superintendent
 - F. Approval of agenda for June 8, 2017
All items are action unless labeled information
 - F. Approve minutes from the regular meeting of May 11, 2017 **A**
- II. HEARING SESSION
- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
 - B. Cardiff Elementary Teachers Association
 - C. ELAC/DELAC
 - D. School Site Council
 - E. Cardiff SEA
 - F. School Reports
 - G. Reports on Workshops/Conference
 - H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants #14-252711 to #14-266352 \$76,415 **B**
 - 3. Payroll Warrants, May, 2017, \$721,351
- B. Enrollment Report as of 06/02/17 **C**
- C. Approval of Single Plan for Student Achievement 2016-17 update **D**
- D. Adopt Resolution Numbers 16-17-14, through 16-17-20 for routine payroll, accounting and financial report signature authorizations to The San Diego County Office of Education **E**
- E. Adopt Resolution 16-17-21 Regarding State Education Protection Account (EPA) Funds For 2016-17 **F**
- F. Approve Independent Contract Agreement between Cardiff School School District and JMD Landscape, Inc. **G**
- G. Removal of items from Consent Calendar
- H. Approval of Consent Calendar

IV. BUSINESS AND FINANCE

- A. Public Hearing to review the proposed Local Control Accountability Plan (LCAP)
- B. Local Control Accountability Plan (LCAP) **(Information)** **H**
- C. Public Hearing to review the proposed 2017-18 budget
- D. First reading, proposed 2017-18 budget **(Information)** **I**
- E. Consider approval of Revised 2017-18 Budget Assumptions **J**

V. GENERAL FUNCTIONS

- A. Declare district personal property obsolete and surplus per Education Code 17546 **K**

V. GENERAL FUNCTIONS continued

- B. Consider approval of Apple Lease for school years 2017-2021 **L**
- C. Delegate to the Superintendent or designee the authority to enter into contracts on behalf of the District, pending Board approval, per BP 3312.
- D. Consider the cancellation of the regular July 13, 2017 meeting

VI. FACILITIES

- A. Bond Implementation Update (**information**)
- B. Approval of Proposals/Agreements/Contracts for Measure GG **M-R**
- C. Approval of Request For Proposals ("RFP") and Prequalification Package for Lease-Leaseback Construction Services for the Measure GG Project and Delegation of Authority to Superintendent/Designee to finalize and issue RFP (**Under separate cover**) **S**

VII. FUTURE AGENDA ITEMS

VIII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with the District's labor negotiator, Jill Vinson, regarding negotiations with the Cardiff Elementary Teachers Association– Government Code Section 54957.6

IX. REPORT FROM CLOSED SESSION (If applicable)

X. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR MINUTES OF MAY 11, 2017

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, May 11, 2017 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Whitehouse called the meeting to order at 5:00 p.m. Trustees and visitors were led in the pledge of allegiance.

Members present: Clark, Orr, Randall, Ross, Whitehouse

Members absent: None

Administrators
present: Vinson, Scheftner, Parker

Visitors: Adam Sweet, SEA
Christina Brady

The agenda for May 11, 2017 was approved as presented.

MOTION: Orr
SECOND: Ross
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The minutes from the regular meeting of April 6, 2017 were approved as written.

MOTION: Clark
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Hearing Session:

- Christina Brady addressed the Board to ask their consideration in bringing transportation back to the District.
- Principal Scheftner reported ELAC/DELAC held their final meeting of the year this afternoon.

Exhibit A

Hearing Session continued:

- Principal Parker reported School Site Council held their final meeting as well. They also approved the Single Plan for Student Achievement.
- Adam Sweet reported the Ice Cream Social was a success. The book exchange is coming up. SEA is in the process of finalizing the spring campaign.
- Janelle Scheftner reported the CAASPP testing is concluding this week. The Student Council is periodically sponsoring music at lunchtime. Ms. Scheftner said the final spirit day is planned for May 25th and the theme is tacky tourist day.
- Julie Parker reported Kindergarten tours were held for the incoming families. Last Friday the Ada Harris Wildcat band performed for the Cardiff students. Next week is Open House. It is also Grandparents Day.
- Superintendent Vinson thanked the Board and Principals for helping with the cake walk at the Ice Cream Social. Staff Appreciation was yesterday. Thank you to Cicciotti's, Rimel's, Pacific Coast Grill, and Ki's for their contributions. Thank you also to Mission Federal Credit Union for their \$500 donation to help underwrite this tradition. Ms. Vinson reported on her attendance to the School District Liaison meeting at the City. The McKinnon and Montgomery projects were discussed. The City is also discussing implications of Proposition 64. Superintendent Vinson reported on feedback received from the recent SEA survey regarding specialty programs. Staff and parent feedback strongly supports class size reduction, P.E., music, technology and an expanded hands-on science program to include more in-depth STEAM, maker, coding, and robotics activities at both campuses. Protected teacher collaboration time is a high priority for staff. Our current specialty programs are planned to continue; however, the 5th and 6th grade Performing Arts minutes are envisioned to be reallocated to an expanded weekly STEAM lab.

The consent calendar was approved as presented.

MOTION: Ross

SECOND: Orr

AYES: Clark, Orr, Randall, Ross, Whitehouse

NOES: 0

ABSENT: 0

The 2017-18 Declaration of Need for Fully Qualified Educators was approved.

MOTION: Randall

SECOND: Clark

AYES: Clark, Orr, Randall, Ross, Whitehouse

NOES: 0

ABSENT: 0

The request from classified employee 260-077 for an unpaid leave of absence through 5/31/17 was deferred to closed session.

The release of temporary teachers effective June 19, 2017 for employees: #600043, #332755, #601016, and #600042 was approved.

MOTION: Randall
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The following certificated job descriptions were approved:

Elementary STEAM Teacher	Elementary P.E. Teacher
Elementary Music Teacher	Elementary Instrumental Music Coordinator
School Psychologist	Director of Special Education

MOTION: Clark
SECOND: Randall
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Randy Peterson, Bond Program Manager, reported that three architect firms were interviewed on May 2nd. A selection has been made and a contract will be brought before the Board for approval in June.

Future agenda items:

1. LCAP public hearing
2. 2017-18 budget public hearing

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:22 p.m. The meeting was reconvened at 6:05 p.m.

The request from employee #260-077 for an unpaid leave of absence through 5/31/17 was denied.

MOTION: Ross
SECOND: Randall
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

There being no other business to come before the Board, the meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Siena Randall, Clerk

Jill Vinson, Superintendent

JUNE 2017 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Amount
INSTRUCTIONAL SUPPLIES										
	5/5/17	DYNAMIC MEASUREMENT GROUP, INC	0100	0000000	0000	3160	4300000	000	Testing Supplies	708.00
1595	5/9/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	78.38
1595	5/9/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	57.65
1601	5/12/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	23.65
1587	5/17/17	SCHOOL SPECIALTY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	24.61
1603	5/17/17	RASIX COMPUTER CENTER, INC.	0100	0000068	1110	1000	4300005	111	Tech Supplies	159.47
1603	5/17/17	RASIX COMPUTER CENTER, INC.	0100	0000068	1110	1000	4300005	111	Tech Supplies	220.89
1593	5/18/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	18.18
1593	5/18/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	27.58
1593	5/18/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	5.74
1600	5/18/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	55.17
1608	5/22/17	THE OFFICE PAL	0100	0000000	0000	2420	4300005	222	Tech Supplies	371.74
1608	5/22/17	THE OFFICE PAL	0100	0000000	0000	2420	4300005	222	Tech Supplies	619.56
1608	5/22/17	THE OFFICE PAL	0100	0000000	0000	2420	4300005	222	Tech Supplies	371.74
1608	5/22/17	THE OFFICE PAL	0100	0000000	0000	2420	4300005	222	Tech Supplies	183.18
1608	5/22/17	THE OFFICE PAL	0100	0000000	0000	2420	4300005	222	Tech Supplies	274.76
1608	5/22/17	THE OFFICE PAL	0100	0000000	0000	2420	4300005	222	Tech Supplies	495.65
1608	5/22/17	THE OFFICE PAL	0100	0000000	0000	2420	4300005	222	Tech Supplies	274.76
1609	5/23/17	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	55.23
1609	5/23/17	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	19.38
1609	5/23/17	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	6.06
1609	5/23/17	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	21.33
1619	5/23/17	CORTEX I.T. LABS PTY LTD	0100	0000068	1110	1000	4300005	111	Software Subscription	279.00
1607	5/23/17	ENCHANTED LEARNING, LLC	0100	0000000	0000	2420	4300005	222	Software Subscription	125.00
	5/26/17	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	3160	4300000	000	Testing Supplies	265.10
	5/26/17	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	4300000	222	Instructional Supplies	169.99
	5/26/17	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300005	111	Tech Support	39.99
	5/31/17	SHEILA FRANK	0100	0000000	1110	1000	4300000	111	Instructional Supplies	98.29

\$ 5,050.08

NON-INSTRUCTIONAL SUPPLIES										
	5/3/17	SHELL	0100	8150000	0000	8110	4300000	000	Automotive Supplies	81.00
1592	5/3/17	SOUTHWEST SCHOOL &	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	42.24
1592	5/3/17	SOUTHWEST SCHOOL &	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	13.93
1592	5/3/17	SOUTHWEST SCHOOL &	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	60.76
1172	5/9/17	HOME DEPOT CREDIT SERVICES	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	249.55
1604	5/12/17	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	371.74
1604	5/12/17	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	599.31
1605	5/17/17	MISSION JANITORIAL & ABRASIVE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	141.58
1605	5/17/17	MISSION JANITORIAL & ABRASIVE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	155.60
1602	5/17/17	SCHOOL HEALTH CORP	0100	0000000	1110	1000	4300000	222	Health Supplies	5.78
1602	5/17/17	SCHOOL HEALTH CORP	0100	0000000	1110	1000	4300000	222	Health Supplies	7.11
1602	5/17/17	SCHOOL HEALTH CORP	0100	0000000	1110	1000	4300000	222	Health Supplies	3.93
1602	5/17/17	SCHOOL HEALTH CORP	0100	0000000	1110	1000	4300000	222	Health Supplies	13.36
1602	5/17/17	SCHOOL HEALTH CORP	0100	0000000	1110	1000	4300000	222	Health Supplies	5.78
1602	5/17/17	SCHOOL HEALTH CORP	0100	0000000	1110	1000	4300000	222	Health Supplies	36.10
1602	5/17/17	SCHOOL HEALTH CORP	0100	0000000	1110	1000	4300000	222	Health Supplies	7.11
1591	5/18/17	SYNCB/AMAZON	0100	0000000	0000	7200	4300000	000	Office Supplies	33.09
1589	5/18/17	SYNCB/AMAZON	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	32.99
1173	5/22/17	SITEONE LANDSCAPE SUPPLY LLC	0100	8150000	0000	8110	4300000	000	Landscape Supplies	27.91
	5/26/17	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Postage	19.60
	5/26/17	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Meeting Supplies	86.39

\$ 1,994.86

4000 (Supplies) Totals: Balance: 275,189 Accumulated Balance: 257,974 Remaining Balance: 17,215.00

UTILITIES										
	5/3/17	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for Month of April	469.74
	5/3/17	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for Month of April	469.74
1283	5/5/17	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for Month of April	1447.26
	5/12/17	AT&T	0100	0000000	0000	7200	5900001	000	Services for Month of May	367.89
	5/12/17	AT&T	0100	0000000	0000	7200	5900001	000	Services for Month of May	34.52
1310	5/22/17	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for Month of April	95.17
1310	5/22/17	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for Month of April	108.16
1310	5/22/17	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for Month of April	224.24
1310	5/22/17	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for Month of April	6926.58
1310	5/22/17	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for Month of April	3427.92

\$ 13,571.22

SERVICES										
1576	5/1/17	MISSION LINEN & UNIFORM	0100	0000000	0000	8200	5600000	000	Services for Month of April	102.64
1576	5/1/17	MISSION LINEN & UNIFORM	0100	0000000	0000	8200	5600000	222	Services for Month of April	45.96
1576	5/1/17	MISSION LINEN & UNIFORM	0100	0000000	0000	8200	5600000	111	Services for Month of April	36.96
1171	5/3/17	CARE-A-VAN TRANSPORT	0100	0000000	5001	3600	5100000	000	Transportation	3709.60
1596	5/3/17	UC REGENTS, UCSD	0100	0000000	1110	1000	5200000	000	Conference - SDAWP	375.00
	5/3/17	PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Service	72.19
	5/3/17	PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Service	110.00
1260	5/3/17	TOSHIBA FINANCIAL SERVICES	0100	0000000	1110	1000	5600000	111	Lease Payment - May	236.86
1260	5/3/17	TOSHIBA FINANCIAL SERVICES	0100	0000000	1110	1000	5600000	222	Lease Payment - May	236.85
	5/3/17	KATIE YARBROUGH	0100	0000085	1110	1000	5800000	111	Music Boosters	340.00
	5/5/17	PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Service	61.42
	5/5/17	PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Service	120.00
	5/5/17	PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Service	61.42
	5/5/17	PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Service	120.00
	5/8/17	JACKIE MUSIL	0100	0000000	1110	1000	5200000	000	Conference - CUE	134.82
	5/8/17	JACKIE MUSIL	0100	0000000	1110	1000	5200000	000	Conference - CUE	486.40
	5/8/17	JACKIE MUSIL	0100	0000000	1110	1000	5200000	000	Conference - CALPADS	167.34
	5/8/17	FRIENDS OF THE CARDIFF BY THE SEA	0100	0000000	0000	7100	5300000	000	Membership Dues	25.00
1287	5/8/17	READY REFRESH BY NESTLE	0100	0000000	0000	8200	5500003	222	Services for Month of April	49.01
1287	5/8/17	READY REFRESH BY NESTLE	0100	0000000	0000	8200	5500003	000	Services for Month of April	49.01
1287	5/8/17	READY REFRESH BY NESTLE	0100	0000000	0000	8200	5500003	111	Services for Month of April	35.55
	5/8/17	JAMES ROMEO	0100	0000085	1110	1000	5800000	111	Music Boosters	480.00
	5/8/17	CATHY SANTONE	0100	0000004	0000	0000	8699000	000	6th Grade Camp overpayment refund	50.00
	5/9/17	APLUS ELECTRONICS	0100	0000003	1110	1000	5600000	000	Repair Service	216.00
	5/9/17	SANTOSHA DEVELOPMENT	0100	0000000	0000	7100	5800000	000	Professional Services	300.00
1398	5/9/17	SHRED-IT USA	0100	0000000	0000	7200	5800000	000	Services for Month of April	102.48
	5/9/17	STATE OF CALIFORNIA	0100	0000000	0000	7200	5800000	000	Fingerprinting Services	32.00
	5/10/17	STEPHEN CASMAR	0100	0000000	1110	1000	5200000	000	Conference - CUE	73.83
	5/10/17	STANDARD ELECTRONICS	0100	8150000	0000	8110	5600000	000	Maintenance Services	95.00
	5/10/17	AUTISM OUTREACH SOUTHERN CALIFORNIA	0100	6500000	5770	3120	5800000	000	Services for Month of March	6468.75
1311	5/10/17	DEPENDABLE NURSING, LLC	0100	6500000	5770	1190	5800000	000	Services for Month of April	2377.25
	5/10/17	ELIZABETH ODENTHAL	0100	6500000	5770	1190	5800000	000	Professional Services	525.00
	5/10/17	JAMES ROMEO	0100	0000085	1110	1000	5800000	111	Music Boosters	360.00
	5/10/17	LEAPS-N-BOUNDS	0100	6500000	5770	1190	5800000	000	Services for Month of April	5532.00
	5/10/17	SAN DIEGO OCCUPATIONAL THERAPY	0100	6500000	5770	1190	5800000	000	Services for Month of April	481.25
	5/12/17	PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Service	60.47
1307	5/12/17	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance Services	3704.40
	5/12/17	WILKINSON HADLEY KING & CO.	0100	0000000	0000	7191	5800000	000	Audit Services	2500.00
1171	5/17/17	CARE-A-VAN TRANSPORT	0100	0000000	5001	3600	5100000	000	Transportation	3709.60
1259	5/17/17	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease Payment - May	634.70
	5/17/17	NVLS PROFESSIONAL SERVICES, LLC	0100	0000000	0000	7200	5800000	000	Professional Services	962.50
	5/22/17	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	0100	0000000	0000	7100	5800005	000	Services for Month of April	383.25
	5/22/17	FAGEN FRIEDMAN & FULFROST, LLP	0100	0000000	0000	7100	5800005	000	Services for Month of April	556.50
	5/23/17	VERIZON WIRELESS	0100	0000000	0000	7200	5900001	000	May Statement	54.52
	5/26/17	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	5200000	000	Conference - GSSS	598.00
	5/26/17	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5800000	000	Credit Card Fees	14.06
1594	5/26/17	TRANE U.S. INC.	0100	8150000	0000	8110	5800000	000	Maintenance Services	2432.13
1171	5/31/17	CARE-A-VAN TRANSPORT	0100	0000000	5001	3600	5100000	000	Transportation	3709.60

5000 (Services) Totals: Balance: 931,175 Accumulated Balance: 882,116 Remaining Balance: 49,059

BOND EXPENSES

CARDIFF SCHOOL DISTRICT

Enrollment Form

June 2, 2017

		CARDIFF		
		BOYS	GIRLS	
K	Bjorstad	<u>10</u>	<u>9</u>	19
K	McNamara	<u>7</u>	<u>9</u>	16
K	Paccione	<u>10</u>	<u>8</u>	18
K	Sallans	<u>10</u>	<u>9</u>	19
K	Stone	<u>10</u>	<u>10</u>	20
				TOT K <u>92</u>
1	Carter	<u>10</u>	<u>9</u>	19
1	Easson	<u>10</u>	<u>9</u>	19
1	Hall	<u>8</u>	<u>10</u>	18
1	Kulb/Stuart	<u>11</u>	<u>8</u>	19
1	Miller	<u>8</u>	<u>10</u>	18
1	Doui/Boyesen	<u>7</u>	<u>5</u>	12
				TOT 1 <u>105</u>
2	Gustafson	<u>13</u>	<u>10</u>	23
2	Kavan	<u>14</u>	<u>10</u>	24
2	Redding	<u>13</u>	<u>10</u>	23
2	Doui/Boyesen	<u>9</u>	<u>7</u>	16
				TOT 2 <u>86</u>
3	Hamilton	<u>8</u>	<u>11</u>	19
3	Payte	<u>8</u>	<u>12</u>	20
3	Doui/Boyesen	<u>7</u>	<u>7</u>	14
				TOT 3 <u>53</u>
Wilson		<u>0</u>	<u>0</u>	TOT <u>0</u>
Subtotal		<u>173</u>	<u>163</u>	
SCHOOL TOTAL			<u>336</u>	
DISTRICT TOTAL			<u>704</u>	

		ADA HARRIS		
		BOYS	GIRLS	
3	Pacet/Paz	<u>9</u>	<u>9</u>	18
3	Switzler	<u>8</u>	<u>9</u>	17
				TOT 3 <u>35</u>
4	Green	<u>11</u>	<u>11</u>	22
4	Herrman	<u>13</u>	<u>9</u>	22
4	Mihaly	<u>8</u>	<u>13</u>	21
4	Price	<u>13</u>	<u>9</u>	22
4	Trees	<u>10</u>	<u>13</u>	23
				TOT 4 <u>110</u>
5	Cataldo	<u>13</u>	<u>9</u>	22
5	d'Entremont	<u>13</u>	<u>10</u>	23
5	Ensberg	<u>11</u>	<u>9</u>	20
5	Murray	<u>12</u>	<u>11</u>	23
5	Yant	<u>8</u>	<u>12</u>	20
				TOT 5 <u>108</u>
6	Brice	<u>13</u>	<u>8</u>	21
6	Jewell	<u>10</u>	<u>12</u>	22
6	Nguyen	<u>9</u>	<u>13</u>	22
6	Rector	<u>12</u>	<u>9</u>	21
6	Therriault	<u>13</u>	<u>9</u>	22
				TOT 6 <u>108</u>
Clune		<u>6</u>	<u>1</u>	TOT <u>7</u>
Subtotal		<u>192</u>	<u>176</u>	
SCHOOL TOTAL			<u>368</u>	



Single Plan for Student Achievement

2016 - 2017 Update

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A. INTRODUCTION

1. DISTRICT DESCRIPTION:

Although the Cardiff community is part of the City of Encinitas, Cardiff School District is maintained as a separate, self-directed entity. It is one of the smallest districts in the county of San Diego. Together, the two district schools, Cardiff Elementary School and Ada Harris Elementary School, have an enrollment of approximately 720 students. The intimate size of the district fosters unique learning opportunities for our students' educational growth. Parent and community support and involvement are vital factors in shaping a positive atmosphere of collaboration.

Recognizing that young elementary school students and older elementary school students have different social, academic and physical needs, the district has separated the schools by grade level. Cardiff Elementary School has students in grades Kindergarten through third. Ada Harris Elementary School has students in third through sixth grade.

The success of the educational approach in the Cardiff School District is evidenced by our students' outstanding performance on the standardized testing required by the State of California.

2. VISION STATEMENT

Our envisioned future articulates our organizational aspirations in the hearts and minds of our students, parents, staff, and community. We actively promote this vision to engage our stakeholders and maintain our focus on what is essential. We envision:

Lifelong Learners | Contributing Citizens | Educational Excellence

3. STRATEGIC PLAN SUMMARY

Guiding Principles

Our *Vision* is supported by *Guiding Principles* that help inform our decisions and actions.

In Cardiff Schools...

- We are a community of learners modeling a culture of reflection and continuous improvement
- Students are recognized as individuals, each contributing to the learning community
- Teachers facilitate engagement and passion for lifelong learning, which fosters an environment where all students learn and grow
- Evidence-based performance and evaluation reflect high quality teaching and learning
- We wisely manage financial and physical resources
- The schools, at the heart of the community, cultivate mutually beneficial relationships with all stakeholders
- All stakeholders take pride in the success of our schools and students

Strategic Pillars

Our *Guiding Principles* are supported by *Four Strategic Pillars* that interdependently help actualize our vision.

Pillar 1: Excellence in Student Learning

Pillar 2: Energized Learning Environment

Pillar 3: Active Parent and Community Engagement

Pillar 4: Efficient and Effective Resource Management

Strategic Pillar #1- Excellence in Student Learning

- Promote initiative, engagement and resilience
- Occurs across all areas of campus and across all subject areas
- Is a continuous, cyclical process involving reflection and feedback
- Require high standards for citizenship locally (Cardiff Way) and globally

Strategic Pillar #2- Energized Learning Environment

- Recruitment, training and support of highly qualified employees
- Cohesive, common core-aligned curriculum focused on 21st century skills
- A blended educational environment in which learning is personalized through computer-adaptive technology and inquiry-based projects
- Focus on the whole child, recognizing and celebrating individual skills, talents and differences
- High quality, innovative instruction informed by meaningful and balanced assessment
- Leveled intervention and enrichment strategies support students to fully realize their potential
-

Strategic Pillar #3- Active Parent and Community Engagement

- Strong schools equal a strong community in a symbiotic relationship
- Establish and support collaborative partnerships
- Involved, active and supportive parent participation
- Open, regular communication between home and school
- Positive messaging to the community

Strategic Pillar #4- Efficient and Effective Resource Management

- Fiscal Stability
 - Smart spending
 - Maximize funding opportunities
 - Conservative and strategic fiscal planning
- Physical Resources
 - Balance with community use
 - Maintain safe and modern infrastructures that are conducive to learning
 - Flexible towards future needs and individual needs
 - Think long term
 - Efficient use of resources
 - Identification of waste and potential improvements
 - Recognize the importance of the safe and efficient multimodal transport to school
- Human Resources
 - Continuous and relevant staff development

-Conditions and benefits that promote a highly motivated and qualified staff

B. DISTRICT DEMOGRAPHICS

Enrollment (as of Oct. 5 of that school year)	Cardiff				Ada Harris			
Year	13-14	14-15	15-16	16-17	13-14	14-15	15-16	16-17
Total Enrollment	366	361	376	337	381	370	354	367
English Language Learners	29	31	26	26	40	32	30	35
GATE Students	0	0	0	0	31	34	21	14
Economically Disadvantaged	39	40	36	37	50	44	47	45

	Year	Asian	Hispanic	Black	Filipino & Pacific Islander	American Indian	White	Two or More	Other	Intentionally Left Blank
Cardiff School	13-14	5	62	0	1	0	273	25	0	0
	14-15	6	77	0	1	0	250	27	0	0
	15-16	2	70	1	0	0	268	35	0	0
	16-17	2	64	1	0	0	240	25	0	5
Ada Harris	13-14	7	66	0	4	0	286	18	0	0
	14-15	7	62	0	2	0	282	17	0	0
	15-16	3	66	0	0	0	264	21	0	0
	16-17	5	68	0	0	0	273	21	0	0

Ethnicity (as of Oct. 5 of that school year)

C. STANDARDS AND ASSESSMENTS

1. SUMMARY OF ASSESSMENTS:

On-going assessment is a critical piece of the instructional program in the Cardiff School District. Assessment results are used to determine student achievement and progress toward mastery of district standards. Assessments are continually reviewed and updated as appropriate and necessary. Assessment results are shared with parents on student report cards and at parent conferences. CAASSP and CELDT results are provided directly to parents. Students who are not meeting district standards are offered additional academic assistance in their area of need. The following are descriptions of some of the formal assessments administered at Cardiff and/or Ada Harris School:

District Writing Sample: A teacher-directed writing sample with a specified prompt for each grade level. It is given twice annually in the Fall and Spring. A copy of the writing sample is kept in the student's cum folder.

Performance-Based Reading Assessment: Also known as a "Running Record," students read a grade-level appropriate book and retell details to demonstrate comprehension. Accuracy Level is scored by a percentage of correctly decoded words; Reading Fluency Level and Comprehension Level are scored on a scale from 1 to 3. This assessment is used in the primary grades.

Standards-Based Math Assessments: Tests that determine student progress relative to District Math Standards given at each trimester.

Standards-Based Reading Assessments: Tests that determine student progress relative to District Language Arts Standards given at each trimester.

California English Language Development Test (CELDT): A standardized test given annually to English Language learners to determine their English language proficiency level. Students are scored at one of five proficiency levels, from Beginning to Advanced. ELD instruction is based on a student's CELDT level.

California Assessment of Student Performance and Progress (CAASPP): A California standards-based test given to all students in grades 3-12 in the areas of English Language Arts and Mathematics

California Standards Test (CST): A state-mandated test in Science given to students in grade 5. Students are scored at one of five proficiency levels, from Far Below Basic to Advanced. This statewide assessment is given annually in May.

PE Assessment: A state-mandated performance-based test given to all fifth graders.

DIBELS: A nationally normed test that measures reading proficiency given to all students three times a year. Students that score below benchmarks are progress monitored with the DIBELS test monthly.

DIBELS Math: A nationally normed test that measures math proficiency given to all students three times a year. Students that score below benchmarks are progress monitored with the DIBELS test monthly.

2. SUMMARY OF CALIFORNIA ASSESSMENT RESULTS:

CAASPP (California Assessment of Student Performance and Progress)

TOTAL STUDENT POPULATION

ENGLISH LANGUAGE ARTS	Spring 2015				Spring 2016			
	3rd	4th	5th	6th	3rd	4th	5th	6th
Number of Students	105	109	86	114	108	108	110	78
Standard Exceeded	41%	52%	30%	33%	34%	45%	50%	37%
Standard Met	24%	24%	29%	46%	22%	26%	28%	40%
Standard Nearly Met	23%	13%	21%	17%	29%	18%	11%	19%
Standard Not Met	12%	11%	20%	4%	15%	11%	11%	4%

TOTAL STUDENT POPULATION

MATH	Spring 2015				Spring 2016			
	3rd	4th	5th	6th	3rd	4th	5th	6th
Number of Students	105	108	86	113	109	108	110	78
Standard Exceeded	41%	31%	33%	44%	40%	32%	52%	36%
Standard Met	37%	38%	22%	24%	36%	34%	23%	31%
Standard Nearly Met	16%	22%	26%	26%	17%	28%	15%	21%
Standard Not Met	6%	8%	20%	5%	7%	6%	10%	13%

HISPANIC OR LATINO STUDENTS

ENGLISH LANGUAGE ARTS	Spring 2015				Spring 2016			
	3rd	4th	5th	6th	3rd	4th	5th	6th
Number of Students	16	16	16	18	24	18	17	14
Standard Exceeded	25%	19%	13%	17%	29%	28%	18%	14%
Standard Met	19%	6%	13%	50%	25%	17%	6%	36%
Standard Nearly Met	25%	25%	31%	28%	25%	28%	29%	43%
Standard Not Met	31%	50%	44%	6%	21%	28%	47%	7%

HISPANIC OR LATINO STUDENTS

MATH	Spring 2015				Spring 2016			
	3rd	4th	5th	6th	3rd	4th	5th	6th
Number of Students	16	16	16	18	24	18	17	14
Standard Exceeded	38%	19%	13%	22%	33%	22%	18%	14%
Standard Met	19%	0%	13%	39%	29%	22%	12%	21%
Standard Nearly Met	19%	56%	31%	22%	25%	33%	24%	21%
Standard Not Met	25%	25%	44%	17%	13%	22%	47%	43%

WHITE STUDENTS

ENGLISH LANGUAGE ARTS	Spring 2015				Spring 2016			
	3rd	4th	5th	6th	3rd	4th	5th	6th
Number of Students	94	96	75	101	76	84	94	55
Standard Exceeded	43%	57%	29%	36%	38%	50%	55%	40%
Standard Met	21%	25%	32%	46%	19%	25%	33%	45%
Standard Nearly Met	24%	10%	23%	16%	31%	17%	8%	11%
Standard Not Met	12%	7%	16%	3%	13%	8%	4%	4%

WHITE STUDENTS

MATH	Spring 2015				Spring 2016			
	3rd	4th	5th	6th	3rd	4th	5th	6th
Number of Students	94	95	75	100	76	84	94	55
Standard Exceeded	40%	35%	32%	47%	42%	36%	57%	40%
Standard Met	37%	40%	24%	23%	37%	35%	26%	33%
Standard Nearly Met	17%	17%	27%	27%	15%	27%	13%	20%
Standard Not Met	5%	7%	17%	3%	5%	2%	3%	7%

ENGLISH LANGUAGE LEARNERS*

ENGLISH LANGUAGE ARTS	Spring 2015	Spring 2016
	Grades 3-6	Grades 3-6
Number of Students	29	30
Standard Exceeded	0%	3%
Standard Met	24%	17%
Standard Nearly Met	31%	43%
Standard Not Met	45%	37%

ENGLISH LANGUAGE LEARNERS*

MATH	Spring 2015	Spring 2017
	Grades 3-6	Grades 3-6
Number of Students	29	30
Standard Exceeded	3%	3%
Standard Met	21%	17%
Standard Nearly Met	41%	40%
Standard Not Met	34%	40%

ECONOMICALLY DISADVANTAGED STUDENTS

ENGLISH LANGUAGE ARTS	Spring 2015				Spring 2016			
	3rd	4th	5th	6th	3rd	4th	5th	6th
Number of Students	11	14	12	11	16	18	16	11
Standard Exceeded	18%	21%	0%	9%	19%	33%	13%	9%
Standard Met	18%	7%	25%	36%	25%	6%	25%	45%
Standard Nearly Met	9%	29%	25%	36%	25%	39%	25%	45%
Standard Not Met	55%	43%	50%	18%	31%	22%	38%	0%

ECONOMICALLY DISADVANTAGED STUDENTS

MATH	Spring 2015				Spring 2016			
	3rd	4th	5th	6th	3rd	4th	5th	6th
Number of Students	11	14	12	11	16	18	16	11
Standard Exceeded	27%	7%	0%	0%	19%	11%	6%	9%
Standard Met	9%	14%	25%	36%	31%	28%	13%	36%
Standard Nearly Met	45%	64%	33%	36%	31%	39%	38%	18%
Standard Not Met	18%	14%	42%	27%	19%	22%	44%	36%

California English Language Development (CELDT) Data: Fall 2015

Grade	California English Language Development Test (CELDT) Results										
	Advanced		Early Advanced		Intermediate		Early Intermediate		Beginning		Number Tested
	#	%	#	%	#	%	#	%	#	%	#
K	0	0	1	16.7	1	16.7	1	16.7	3	50	6
1	2	25	0	0	4	50	2	25	0	0	8
2	2	25	3	37.5	2	25	1	12.5	0	0	8
3	1	11	4	45	3	33	1	11	0	0	9
4	3	25	1	8	3	25	2	17	3	25	12
5	0	0	5	56	4	44	0	0	0	0	9
6	0	0	3	60	2	40	0	0	0	0	5
Total	8		17		19		7		6		57

California English Language Development (CELDT) Data: Fall 2016

Grade	California English Language Development Test (CELDT) Results										
	Advanced		Early Advanced		Intermediate		Early Intermediate		Beginning		Number Tested
	#	%	#	%	#	%	#	%	#	%	#
K	0	0	0	0	2	15.4	6	46.1	5	38.5	13
1	1	14.3	1	14.3	5	71.4	0	0	0	0	7
2	1	12.5	3	37.5	2	25	2	25	0	0	8
3	1	12.5	1	12.5	4	50	0	0	2	25	8
4	1	9	4	36.4	2	18.2	2	18.2	2	18.2	11
5	3	30	3	30	1	10	1	10	2	20	10
6	2	28.6	5	71.4	0	0	0	0	0	0	7
Total	9		17		16		11		11		64

D. IMPROVEMENT PRIORITIES

1. GOALS FOR IMPROVING STUDENT PERFORMANCE

Planned Improvements in Student Performance

The school site council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of instructional support programs. As a result, it has adopted the following goals, related actions, and expenditures to raise the academic performance of student groups not meeting state standards:

DISTRICT GOAL #1: Any increase in student scores on the California Assessment of Student Performance and Progress (CAASPP) in English Language Arts for All Students and increase by 10% for English Learners.				
Student groups and grade levels to participate in this goal: All students grades 3-6		Anticipated annual performance growth for each group: Any increase for All Students and 10% for English Learners		
Means of evaluating progress toward this goal: Student achievement data in instructional support programs (DIBELS, Benchmark Assessments, Interim Assessments)		Group data to be collected to measure academic gains: CAASSP testing data for the 2017-18 school year		
Actions to be Taken to Reach This Goal	Start Date Completion Date	Proposed Expenditures	Estimated Cost	Funding Sources
- Implementation of the following instructional support programs (see appendix for program descriptors): - Learning Lab, RAD - Reading Lab - Classroom Instructional Aides	September-May	Salaries and benefits for instructors	\$349,922	General Fund

DISTRICT GOAL #2: Any increase in student scores on the California Assessment of Student Performance and Progress (CAASPP) in Math for All Students and increase by 10% for English Learners.				
Student groups and grade levels to participate in this goal: All students grades 3-6		Anticipated annual performance growth for each group: Any increase for All Students and 10% for English Learners		
Means of evaluating progress toward this goal: Student achievement data in instructional support programs		Group data to be collected to measure academic gains: CAASSP testing data for the 2017-18 school year		
Actions to be Taken to Reach This Goal	Start Date Completion Date	Proposed Expenditures	Estimated Cost	Funding Sources
- Implementation of the following instructional support programs (see appendix for program descriptors): - Learning Lab - Math Intervention - Classroom Instructional Aides	November-May	Salaries and benefits for instructors	\$349,922	General Fund

2. ACTION PLAN AND RECOMMENDED EXPENDITURES

Support for Planned Improvements in Student Performance

The school site council has analyzed the planned program improvements and supports the following academic programs and related expenditures to raise the academic performance of all student groups:

INSTRUCTIONAL SUPPORT PROGRAMS

RAD PROGRAM: (All students grades 1-3) Small-group, guided process reading instruction at each student's ability level. Instruction takes place within the classroom three days a week for 30 minutes by three trained paraprofessionals and the classroom teacher.

LEARNING LAB: (At-risk students grade K-3 at Cardiff School) Small group reading and math intervention. Instruction is delivered as a pull-out on a regular schedule by a certificated teacher and paraprofessionals under the direction of the certificated teacher.

READING LAB: (At-risk students grades 3-6) Small group intensive reading intervention at the students' instructional reading level. The program consists of daily pull-out for 45 minutes as well as some push-in support. Instruction is delivered by a certificated teacher and by paraprofessionals under the direction of the certificated teacher.

ELD PROGRAM: (English Learner students grade K-6) Small group English language support delivered under the supervision of a credentialed teacher on a pull-out or push-in basis.

INSTRUCTIONAL AIDES: (All Students K-6) Instructional aides provide instructional support to students within the classroom an average of at least 90% of their funded time. They utilize small group participation and individual teaching in the core curriculum areas at the direction of the classroom teacher. Each classroom is currently allocated four hours per week.

E. EQUAL ACCESS / SCHOOL CLIMATE

All students have equitable access to, and the opportunity to participate in and benefit from, high-quality curricular activities. Students and employees are not, on the basis of gender, excluded from participation in, denied the benefits of, or subjected to harassment or other forms of discrimination in any program or activity.

F. GOVERNANCE

The School Site Council will review the Single Plan for Student Achievement and establish new goals annually and, if necessary, make other modifications in the plan to reflect changing needs and priorities. The Single Plan for Student Achievement will be recommended by the Site Council and approved the Board of Trustees.

G. PROGRAMS/BUDGET

Programs Included in this Plan

Check the box for each state and federal categorical program in which the school participates and, if applicable, enter amounts allocated.

State Programs	Allocation
Economic Impact Aid/ English Learner Program <u>Purpose:</u> Develop fluency in English and academic proficiency of English learners	0

Federal Programs under No Child Left Behind (NCLB)	Allocation
Title I, Part A: Targeted Assistance Program <u>Purpose:</u> Help educationally disadvantaged students in eligible schools achieve grade level proficiency	0
X Title II, Part A: Teacher and Principal Training and Recruiting <u>Purpose:</u> Improve and increase the number of highly qualified teachers and principals	\$30,164
Title III, Part A: Language Instruction for Limited-English-Proficient (LEP) Students <u>Purpose:</u> Supplement language instruction to help limited-English-proficient (LEP) students attain English proficiency and meet academic performance standards	0
Title III, Part B: Immigrant <u>Purpose:</u> Support learning environments that promote academic achievement for English-learners.	0

H. ASSURANCES AND SIGNATURES

Recommendations and Assurances

The school site council recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The school site council is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The school site council reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the school plan requiring board approval.
3. The school site council sought and considered all recommendations from the following groups or committees before adopting this plan:

 X English Learner Advisory Committee

4. The school site council reviewed the content requirements for school programs included in this *Single Plan for Student Achievement* and believes all such content requirements have been met.
5. This school plan is based on analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This school plan was adopted by the school site council at a public meeting on:
Attested:

Printed name of school principal

Signature of school principal

Date

Printed name of SSC chairperson

Signature of SSC chairperson

Date

I. SCHOOL SITE COUNCIL MEMBERS

Members of the School Site Council 2016 - 2017

<u>SCHOOL STAFF</u>	<u>PARENTS</u>
<i>Principals:</i> Julie Parker Janelle Scheftner	Keri King David Painter Noelle Smiley
<i>Teachers:</i> Keith Carter Susie Murray	
<i>Support Staff:</i> Tracy Conrey	

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

**ITEM: ADOPT RESOLUTION NUMBERS 16-17-14 THROUGH 16-17-20
FOR ROUTINE PAYROLL, ACCOUNTING AND FINANCIAL REPORT SIGNATURE
AUTHORIZATIONS TO THE SAN DIEGO COUNTY OFFICE OF EDUCATION**

BACKGROUND

Pursuant to various sections of the Education Code, it is necessary that the governing board adopt a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district.

CURRENT CONSIDERATIONS

Attached are seven resolutions:

16-17-14 authorizes Courtney Jasper to receive district mail from SDCOE and Courtney Jasper or Ruth Monahan-Smith to pick up warrants from SDCOE; also allows San Dieguito Union High School District to pick up payroll warrants;

16-17-15 authorizes Courtney Jasper or Ruth Monahan-Smith to sign the Payroll Payment Order;

16-17-16 authorizes SDCOE to release credential held warrants to employees;

16-17-17 authorizes Courtney Jasper or Jill Vinson to sign Commercial Warrants;

16-17-18 authorizes Courtney Jasper or Jill Vinson to authorize reissue of new payroll and commercial warrants;

16-17-19 authorizes Courtney Jasper or Jill Vinson to authorize the temporary transfer of cash between funds;

16-17-20 permits the County Superintendent of Schools to originate intra-budget transfers necessary for the year-end closing;

FINANCIAL IMPLICATIONS

There are no fiscal implications to the budget.

RECOMMENDATION

It is respectfully recommended that the Board adopt resolutions 16-17-14 through 16-17-20

RESOLUTION # 16-17-14
RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

Cardiff School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2017 through June 30, 2018.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (**one person only**) to receive mail from the Accounting/Payroll Sections is Courtney Jasper.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

Courtney Jasper or Ruth Monahan-Smith or designated employee

from San Dieguito Union High School District who is

authorized to pick up payroll for Cardiff School District

- | | mail | hold | consortium | |
|--------------|--------------------------|--------------------------|-------------------------------------|---|
| 3. Check one | ☐ | ☐ | ☒ | Monthly payroll warrants each and every month. |
| Check one | ☐ | ☐ | ☒ | Daily/Hourly payroll warrants each and every month. |

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on June 8, 2017 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

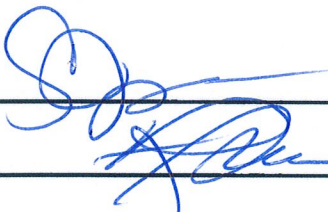
STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)



RESOLUTION # 16-17-15
PAYMENT ORDER RESOLUTION

Cardiff _____ School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective _____ through June 30, _____.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Courtney Jasper _____ or Ruth Monahan-Smith _____.

IT IS FURTHER RESOLVED AND ORDERED that, in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

_____, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on June 8, 2017 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

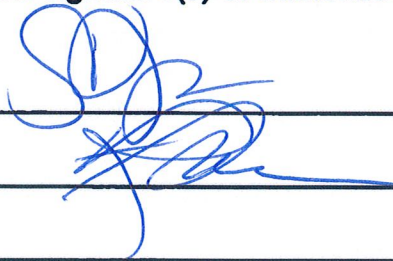
STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501



RESOLUTION # 16-17-16
**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS
DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

Cardiff School District, San Diego County ON MOTION
OF member _____, seconded by member _____
effective July 1, 2107 through June 30, 2018.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on June 8, 2017 by the following vote:
(date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

RESOLUTION # 16-17-17
RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)

Cardiff

School District, San Diego County ON MOTION

OF member _____, seconded by member _____

effective July 1, 2017 through June 30, 2018.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, _____ be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on June 8, 2017 by the following vote: (date)

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

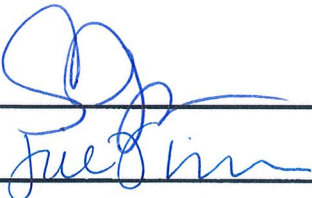
STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

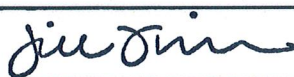
I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)





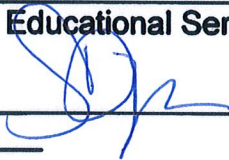
16-17-18 **SCHOOL DISTRICT**
RESOLUTION #XX AUTHORIZING THE REPLACEMENT OF WARRANTS

On a motion of Member _____, seconded by Member _____ the following Resolution is adopted:

WHEREAS, during the course of business, this School District issues payroll and commercial warrants for the payments of goods and services received by the District; and
WHEREAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and
WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

NOW, THEREFORE BE IT RESOLVED by the governing Board of the
Cardiff

School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

	Manual Signature	Facsimile Signature
Superintendent		
Assistant Superintendent, Business Services	_____	_____
Assistant Superintendent, Employer/Employee Relations	_____	_____
Assistant Superintendent, Educational Services	_____	_____
Director of Accounting		_____

PASSED AND ADOPTED by said Governing Board on _____

AYES:

NOES:

ABSENT:

I, _____ Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing Board at a regularly called and conducted meeting held on said date.

Clerk of the Governing Board

**CARDIFF SCHOOL DISTRICT
RESOLUTION NO. 16-17-19**

RESOLUTION TO ESTABLISH TEMPORARY INTERFUND)
TRANSFERS OF SPECIAL OR RESTRICTED FUND MONEYS)

ON MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code section 42603, and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account, and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year,

THEREFORE, BE IT RESOLVED that the Governing Board of the Cardiff School District, in accordance with the provisions of Education Code section 42603 adopts the following authorization for fiscal year 2017-2018 to temporarily transfer funds between the following funds provided that all transfers are approved by the Superintendent or his designee:

General Fund	(01)	Developer's Fees	(25)
Food Services Fund	(13)	Building Fund	(21)
Child Care Services	(63)		
Deferred Maintenance	(14)		

PASSED AND ADOPTED by the Governing Board on _____ 20____, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, _____, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 8th day of June, 2017.

Clerk/Secretary of the Governing Board

CARDIFF SCHOOL DISTRICT
RESOLUTION NO. 16-17-20

Resolution authorizing the transfer of)
2016-17 district budgetary funds between)
 expenditure classifications after June 30, **2017**)

WHEREAS, Education Code §42600(a) provides that the total amount budgeted as the proposed expenditure of the school district for each major classification listed in the approved district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount that may be expended for that classification for the school year; and

WHEREAS, transfers may be made from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Education, when approved by the County Superintendent of Schools and filed with the County Auditor; and

WHEREAS, Education Code §42601(a) allows for such governing board approved transfers after June 30 as a routine element of the year-end close process as necessary to permit the payment of obligations of the district incurred during that school year.

NOW, THEREFORE, BE IT RESOLVED that the Cardiff School District Board of Education authorizes the Superintendent or his designee to make necessary changes to the 2016-17 budget after June 30, 2017.

PASSED AND ADOPTED this 8th day of June 2017, by the Board of Education of the Cardiff School District at Cardiff, California, San Diego County, by the following vote:

AYES: MEMBERS:
NOES: MEMBERS:
ABSENT: MEMBERS:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, _____, Clerk of the Board of Education of the _____ School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said board at a meeting thereof, by the vote therein stated, which original resolution is on file in the office of said board.

Clerk/Secretary of the Governing Board

Cardiff School District

Cardiff-by-the-Sea, California 92007

June 8, 2017

ITEM: **ADOPT RESOLUTION 16-17-21 REGARDING STATE EDUCATION PROTECTION ACCOUNT
(EPA) FUNDS FOR 2016-17**

BACKGROUND

Pursuant to Article XIII, Section 36 of the California, school districts are required to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided that the Governing board makes the spending determinations in an open session of a public meeting. Monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost.

FINANCIAL IMPLICATIONS

The State Constitution guarantees \$200 per P-2 ADA. The amount the district received \$137,790. The income has been previously recognized in the interim reports, so this amount is not considered new money. All of the funds are used for classroom teacher salaries and benefits.

RECOMMENDATION

It is recommended that the board adopt Resolution 16-17-21 regarding state Education Protection Account Funds for 2016-17.

EDUCATION PROTECTION ACCOUNT (EPA)

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, proposition 30 added Article XIII, Section 36 to the California Constitution effective November 17, 2012;

WHEREAS, the provision of Article XIII, Section 36(3) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section e6 (f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36 (f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charger school shall have the sole authority to determine how the monies received from the Education Protection Account are spend in the school or schools within its jurisdiction;

WHEREAS, the Governing Board of the district shall make the spending determination with respect to monies received from the Education Protection Account in open session of a public meeting of the Governing Board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and

charger school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charger schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spend as required by Article XIII, Section 36 and the spending determination on how the money will be spend shall be made in open session of a public meeting of the Governing Board of Cardiff School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the Governing Board of the Cardiff School District has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 8, 2017

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **APPROVE INDEPENDENT CONTRACTOR AGREEMENT
 BETWEEN CARDIFF SCHOOL DISTRICT AND JMD
 LANDSCAPE, INC.**

BACKGROUND

California Government Code Section 53060 authorizes school districts “to contract with...any persons for the furnishing of special services... if such persons are specially trained and experienced and competent to perform the special services required...”

Part of the process of paying an independent contractor requires an agreement signed between the school district and the consultant.

CURRENT CONSIDERATION

JMD Landscape, Inc. will provide landscape maintenance for the district.

FINANCIAL IMPLICATIONS

The amount to be paid to JMD Landscape, Inc. is \$46,675.44. To be paid out of the general fund. This amount is in the 2017-18 budget.

RECOMMENDATION

It is respectfully recommended that the Board approve the Independent Contractor Agreement between Cardiff School District and JMD Landscape, Inc.

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)**

BACKGROUND

With the new California Local Control Funding Formula, the Governing Board shall adopt a District-wide Local Accountability Plan (LCAP) using the template provided by the State Board of Education, which addresses the state priorities specified in Education Code 52060. Additionally, the LCAP shall address any local priorities adopted by the Board. The first LCAP was adopted on June 12, 2014. The LCAP shall be effective for three years and shall be updated on or before July 1 each year.

CURRENT CONSIDERATION

The item is for information purposes.

FINANCIAL IMPLICATIONS

There are no financial implications.

RECOMMENDATION

It is respectfully recommended that the Board President recognize the Superintendent who is available to answer any questions.

Local Control Accountability Plan and Annual Update (LCAP) Template

[Addendum](#): General instructions & regulatory requirements.

[Appendix A](#): Priorities 5 and 6 Rate Calculations

[Appendix B](#): Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#) [Note: this text will be hyperlinked to the LCFF Evaluation Rubric web page when it becomes available.]: Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name	Cardiff School District		
Contact Name and Title	Jill Vinson, Superintendent	Email and Phone	Jill.vinson@cardiffschools.com 760-632-5890

2017-20 Plan Summary

THE STORY

Briefly describe the students and community and how the LEA serves them.

Established in 1913, the Cardiff School District is a small school experience by the sea. Our district consists of two award-winning schools; Cardiff School serves 336 students in grades K-3 and Ada Harris School serves 368 students in grades 3-6. The district demographics include 13% socioeconomically disadvantaged students and 8% English Learners. Cardiff Schools provide a great education in a high-performance district. We are proud to be part of a community with high expectations for education and achievement. We enjoy a supportive and engaged community and active parent involvement. Our schools provide a positive foundation for a lifetime of learning and friendships. At Cardiff Schools, students discover, find their passion, and develop a love of learning.

LCAP HIGHLIGHTS

Identify and briefly summarize the key features of this year's LCAP.

The Cardiff School District will continue our focus on engaged student learning. We believe that each student should be challenged and has the ability to be successful. We will offer opportunities for enrichment and student choice (Goal 1, Action 1e), as well as a comprehensive system of interventions (Goal 1, Action 2a). We also will encourage parent engagement in the learning process (Goal 3, Action 3b)

REVIEW OF PERFORMANCE

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

GREATEST PROGRESS

The Cardiff School District is proud of our achievement in the area of Math, with overall scores in the blue level on the Dashboard. We have provided teachers with in-depth professional development in problem solving and mathematical thinking over the last three years and believe this investment has proven to be successful (Annual Update Goal 1, Action 2).

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the “Red” or “Orange” performance category or where the LEA received a “Not Met” or “Not Met for Two or More Years” rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

GREATEST NEEDS

Our greatest need is in the area of English Learner Progress. English Learners performed in the orange level on the Dashboard. We will focus on improving the delivery of our ELD services (LCAP Goal 1, Action 2b).

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these performance gaps?

PERFORMANCE GAPS

English Learners scored 2 levels below All Students in English Language Arts. English Learners, Socioeconomically Disadvantaged, and Hispanic scored 3 levels below All Students in Math. The district plans on assessing these subgroups in both Math and English Language Arts monthly using DIBELS. Students performing below benchmark will be provided small group instruction through our Learning Labs (LCAP Goal 1, Action 2a).

INCREASED OR IMPROVED SERVICES

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

BUDGET SUMMARY

Complete the table below. LEAs may include additional information or more detail, including graphics.

DESCRIPTION

AMOUNT

Total General Fund Budget Expenditures for LCAP Year

\$9,032,258

Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for LCAP Year

\$784,453

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

Special Education Expenses, Maintenance and Operation Expenses, Administrative and Personnel Costs

\$8,247,805

\$8,130,312

Total Projected LCFF Revenues for LCAP Year

Annual Update

LCAP Year Reviewed: 2016-17

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 1

Ensure excellence in student learning for all students in all subject areas through high quality instruction and technology integration

State and/or Local Priorities Addressed by this goal:

STATE ☐ 1 ☒ 2 ☐ 3 ☒ 4 ☐ 5 ☐ 6 ☒ 7 ☒ 8

COE ☐ 9 ☐ 10

LOCAL _____

ANNUAL MEASURABLE OUTCOMES

EXPECTED

- 1A. Increase from the 2014-15 baseline, the percentage of students that score "standard met" or "standard exceeded" on the California Assessment of Student Performance and Progress (CAASPP) in ELA and Math for all students and across all subgroups
- 1B. Increase the percent of English Learners reclassified as English Proficient from current year
- 1C. Increase the percent of students who make progress toward English Proficiency from current year as measured by CELDT scores
- 1D. Maintain 100% fully credentialed teachers in appropriate assignments
- 1E. All students will have access to Common Core aligned instructional materials in all subjects per Board resolution - Per daily schedule, students will be enrolled in a broad course of study
- 1F. Ensure implementation of State Board adopted standards for all students, including EL's as evidenced by classroom walkthroughs and local assessments including DIBELS Math, and DIBELS Reading.

ACTUAL

- 1A. The percentage of all students scoring "standard met" or "standard exceeded" on the California Assessment of Student Performance and Progress (CAASPP) in ELA decreased from 71% to 70%, English Learner scores decreased from 24% to 20% and Economically Disadvantaged increased from 34% to 42%. In Math, all students increased from 69% to 71%, EL's decreased from 24% to 20% and Economically Disadvantaged increased from 29% to 37%
- 1B. The percent of English Learners reclassified as English Proficient increased from 3% to 17%
- 1C. The percent of students who made progress toward English Proficiency from current year as measured by CELDT scores increased from 35% to 60%
- 1D. 100% fully credentialed teachers were maintained in appropriate assignments
- 1E. All students had access to Common Core aligned instructional materials in all subjects per Board resolution - Per daily schedule, students were enrolled in a broad course of study

1F. State Board adopted standards were implemented for all students, including EL's as evidenced by classroom walkthroughs and local assessments including DIBELS Math, and DIBELS Reading

ACTIONS / SERVICES

Action 1

Actions/Services	PLANNED The district will continue to provide iPads for all students, which include Math software aligned to Common Core standards in Math	ACTUAL The district provided iPads for all students, which included Math software aligned to Common Core standards in Math
	BUDGETED \$92,317 Gen. Fund Unres. Budget Codes 7438, 7439	ESTIMATED ACTUAL \$72,441 Gen. Fund Unres. Budget Codes 7438, 7439
Expenditures		

Action 2

Actions/Services	PLANNED The district will provide all teachers and instructional paraprofessionals with ongoing professional development in the implementation of Common Core standards in Math and ELA	ACTUAL The district provided all teachers with ongoing professional development in the implementation of Common Core standards in Math and ELA through eleven half-day release days with outside consultants. Instructional paraprofessionals received three hours of professional development.
	BUDGETED \$81,205 Gen. Fund Unres. Budget Code 1000, 3000, 5000	ESTIMATED ACTUAL \$71,350 Gen. Fund Unres. Budget Code 1000, 3000, 5000
Expenditures		

Action 3

Actions/Services	PLANNED The district will purchase software aligned with Common Core standards in ELA	ACTUAL The district was unable to identify and purchase suitable software aligned with Common Core standards in ELA and will continue this effort next year.
Expenditures	BUDGETED \$30,000 Gen. Fund Unres. Budget Code 4000	ESTIMATED ACTUAL 0

Action 4

Actions/Services	PLANNED The district will research and evaluate instructional materials aligned with Common Core standards in ELA	ACTUAL The district researched, evaluated, and purchased instructional materials aligned with Common Core standards in ELA
Expenditures	BUDGETED 0	ESTIMATED ACTUAL \$51,498 Gen. Fund Unres. Budget Code 4000

Action 5

Actions/Services	PLANNED Teachers will engage students in relevant, personalized learning experiences that require critical thinking, communication, collaboration, creativity, and promote a passion for learning	ACTUAL Teachers engaged students in relevant, personalized learning experiences that required critical thinking, communication, collaboration, creativity, and promoted a passion for learning through the implementation of STEAM projects in every classroom
Expenditures	BUDGETED 0	ESTIMATED ACTUAL 0

Action

6

Actions/Services

PLANNED

Both school sites will provide additional small group instruction in Common Core Standards in a Learning Lab setting

ACTUAL

Both school sites provided additional small group instruction in Common Core Standards in a Learning Lab setting. 19% of our students qualified for intervention services based on DIBELS scores and groups were flexible throughout the year.

Expenditures

BUDGETED

\$172,392
Gen. Fund Unres.
Budget Code 1000, 3000

ESTIMATED ACTUAL

\$226,403
Gen. Fund Unres.
Budget Code 1000, 3000

Action

7

Actions/Services

PLANNED

The district will provide Bilingual Assistants to both schools to support English Learners and their families

ACTUAL

The district provided Bilingual Assistants to both schools to support English Learners and their families

Expenditures

BUDGETED

\$56,365 Supplemental
Gen. Fund Unres.
Budget Code 3000, 2000

ESTIMATED ACTUAL

\$36,552
Gen. Fund Unres.
Budget Code 3000, 2000

Action

8

Actions/Services

PLANNED

The district will research and evaluate supplemental intervention materials for ELA and Mathematics for students with lower academic achievement and English Learners

ACTUAL

The district researched, evaluated, and purchased supplemental intervention materials for ELA and Mathematics for students with lower academic achievement and English Learners

Expenditures

BUDGETED

0

ESTIMATED ACTUAL

\$1398

Gen. Fund Unres.

Budget Code 4000

Action

9

Actions/Services

PLANNED

The Educational Technology Teacher will provide support for district teachers in integrating technology into classroom instruction

ACTUAL

The Educational Technology Teacher provided bi-weekly support for district teachers in integrating technology into classroom instruction by promoting student created content to demonstrate understanding of content

Expenditures

BUDGETED

\$107,463

Budget Code 1000, 3000

ESTIMATED ACTUAL

\$112,272

Budget Code 1000, 3000

Action

10

Actions/Services

PLANNED

Teachers at each grade level will select a second appropriate collaborative STEM activity to implement in their classrooms

ACTUAL

50% of teachers selected a second appropriate collaborative STEM activity to implement in their classrooms. 50% refined their current STEM project to make it more comprehensive and challenging

Expenditures

BUDGETED

0

ESTIMATED ACTUAL

0

ANALYSIS

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Most actions and services were implemented as described. The district was unable to select a suitable digital solution to support English Language Arts instruction and will continue that effort.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The actions and services were effective as implemented. Especially, the ongoing professional development in the implementation of Common Core standards in Math contributed to high performance for our All Student group.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Action 1: The district only replaced iPads for grades 4-6
Action 2: The district offered three Math PD sessions instead of 6
Action 3: The district did not purchase any new software
Action 4 and 8: The district purchased new Common Core ELA and Supplemental Intervention Instructional Materials
Action 6: Increased percentage of salary charged to GF
Action 7: District Employee was out on long-term leave. Replacement cost was less.
Action 9: Negotiated salary increase

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

The goal will remain the same and we will continue providing intervention services with increased focus on English Learners (Goal 1, Action 2a).

Goal 2

Support the social, emotional and physical well-being of students.

State and/or Local Priorities Addressed by this goal:

STATE ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☒ 6 ☐ 7 ☐ 8
COE ☐ 9 ☐ 10
LOCAL _____

ANNUAL MEASURABLE OUTCOMES

EXPECTED

2A. All annual School Facility overall ratings on the annual FIT Report will be Good or Exemplary
2B. Decrease Suspension and expulsion rates from the current year
2C. Students' sense of emotional and physical safety at school will each show an increase over the previous year's scores on our School Climate Survey
2D. Decrease the percentage of students district-wide whose attendance rate is below 95% from previous year
2E. Decrease chronic absenteeism from the previous year
2F. Increase the percentage of students scoring proficient or higher on the Science CST from the previous year of 70%
2G. Increase the percentage of students scoring in the HFZ in 3 out of 6 areas on the State Physical Fitness Test from previous year

ACTUAL

2A. The overall rating on the Annual FIT Report at Ada Harris School was Good and the overall rating at Cardiff School was Fair.
2B. The district suspension rate remained at .3 and the expulsion rate remained 0.
2C. Based on School Climate Survey results from all students Gr. 4- 6, students' positive sense of emotional safety increased from 76% to 80% and students' positive sense of physical safety increased from 85% to 90%.
2D. The district-wide attendance rate increased slightly from 95.3% to 95.4%
2E. Chronic absenteeism decreased from 9.4% to 7.1%
2F. The percentage of students scoring proficient or higher on the Science CST increased from 70% to 79%
2G. The percentage of students scoring in the HFZ in 6 out of 6 areas on the State Physical Fitness Test increased from 49.4% to 60%

Action

1

Actions/Services

PLANNED

The district will maintain a 20% nurse at each school campus

ACTUAL

The district maintained a 20% nurse at each school campus

Expenditures	BUDGETED \$27,590 Resource 6500 Budget Code 1000, 3000	ESTIMATED ACTUAL \$20,565 Resource 6500 Budget Code 1000, 3000
Action	2	
Actions/Services	PLANNED A climate survey will be administered annually to students, parents, and staff	ACTUAL A climate survey was administered to students, parents, and staff
Expenditures	BUDGETED 0	ESTIMATED ACTUAL 0
Action	3	
Actions/Services	PLANNED Activities promoting a positive school climate will be implemented based on the results of the climate survey	ACTUAL Assemblies focused on character development and an Ability Awareness Fair were implemented to promote a positive school climate
Expenditures	BUDGETED 0	ESTIMATED ACTUAL 0
Action	4	
Actions/Services	PLANNED All visitors to campus and all staff members will wear badges on lanyards that identify them as either visitors or staff members	ACTUAL All visitors to campus and all staff members wear badges on lanyards that identify them as either visitors or staff members
Expenditures	BUDGETED 0	ESTIMATED ACTUAL 0

Action **5**

Actions/Services	PLANNED 100% of students in grades K-6 will participate in a minimum of 200 minutes every 2 weeks of engaging physical education	ACTUAL 100% of students in grades K-6 participate in a minimum of 200 minutes every 2 weeks of engaging physical education as measured by weekly lesson plans
Expenditures	BUDGETED \$69,578 Gen. Fund Unres. Budget Code 1000, 3000	ESTIMATED ACTUAL \$69,763 Gen. Fund Unres. Budget Code 1000, 3000

Action **6**

Actions/Services	PLANNED The District Nutrition Services will offer high quality, nutritious and appealing lunches to students and staff	ACTUAL The District Nutrition Services offered high quality, nutritious and appealing lunches to students and staff. 41% more lunches have been served this year compared to the same period last year.
Expenditures	BUDGETED 0	ESTIMATED ACTUAL 0

ANALYSIS

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

All of the actions and services were implemented as described.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The actions and services effectively achieved the goal of supporting the social, emotional and physical well-being of students. Our suspension rate is in the blue category on the Dashboard and our students' sense of physical and emotional safety both increased.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Action 1: District Employee resigned and replacement entered lower on the salary schedule

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

The community passed a \$22 million GO Bond to address facility needs at Cardiff School, so the FIT report will not be expected to be at Good or Exemplary until construction is completed.

Goal 3

Improve and/or increase parent participation in their child(ren)s learning process

State and/or Local Priorities Addressed by this goal:

STATE ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
COE ☐ 9 ☐ 10
LOCAL _____

ANNUAL MEASURABLE OUTCOMES

EXPECTED

3A. Increase parent participation in school and district activities from previous year as measured by sign-in sheets
3B. Increase the use of technology for parent engagement i.e. Schoology, school/class websites, and social media from previous year using monthly reports and website logs
3C. Increase the percentage of parents that provide input into district priorities through our SEA Budget Survey from previous year as measured by number of responses

ACTUAL

3A. Sign-in sheets were not kept for the previous year, so a baseline was established this year for participation in SEA Meetings.
3B. The percentage of classrooms using technology for parent engagement increased from 38% to 75%
3C. The percentage of parents that provided input into district priorities through our SEA Budget Survey form increased from 23% to 32%

Action

1

Actions/Services

PLANNED

Technology Teacher will provide support for classroom teachers in implementing Schoology or other learning management system to communicate about classroom activities with parents

ACTUAL

Technology Teacher provided support through meetings, one on one assistance, and district professional development for classroom teachers in implementing Schoology for grades 3-6 and SeeSaw for Grades K-2 to communicate classroom activities with parents.

Expenditures

BUDGETED

\$107,463
Gen. Fund Unres.
Budget Code 1000, 3000

ESTIMATED ACTUAL

\$112,272
Gen. Fund Unres.
Budget Code 1000, 3000

Action

2

Actions/Services	PLANNED A District App will be made available to all parents	ACTUAL A District App to facilitate easy access to district information was made available to all parents and was downloaded 276 times (54% of our families).
Expenditures	BUDGETED \$1200 Gen. Fund Unres. Budget Code 5000	ESTIMATED ACTUAL \$0
Action 3		
Actions/Services	PLANNED A survey requesting input from parents about priorities for school programs will be sent to all parents	ACTUAL A survey requesting input from parents about priorities for school programs was sent to all parents with a 32.7% response rate
Expenditures	BUDGETED 0	ESTIMATED ACTUAL 0
Action 4		
Actions/Services	PLANNED Each school will host a Common Core Math and ELA Parent Night	ACTUAL Each school hosted a Common Core Math Parent Night
Expenditures	BUDGETED \$1400 Gen. Fund Unres. Budget Code 5000	ESTIMATED ACTUAL \$1600 Gen. Fund Unres. Budget Code 5000
Action 5		
Actions/Services	PLANNED The district will support the Cardiff SEA in developing and promoting Family Night activities throughout the year	ACTUAL The district supported the development and promotion of a Family Art Night and Ocean Night.

Expenditures

BUDGETED

0

ESTIMATED ACTUAL

0

ANALYSIS

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Most of the actions and services were implemented to achieve the goal. There was limited interest in a Parent Night for English Language Arts and only two Family Nights were planned. We plan on increasing the number of Family Night activities (Goal 3, Action 3A).

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The implemented actions and services were effective in achieving the goal. Schoology was not useful for Grades K-3 to communicate classroom activities with parents, so our technology teacher introduced SeeSaw, which was implemented by 20% of our K-3 teachers. We will continue that implementation (Goal 3, Action 3B).

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Action 1: Negotiated salary increase

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

We will maintain the goal and continue our focus on engaging parents in student learning (Goal 3, Action 3B).

Stakeholder Engagement

LCAP Year

☒ 2017–18 ☐ 2018–19 ☐ 2019–20

INVOLVEMENT PROCESS FOR LCAP AND ANNUAL UPDATE

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

LCAP Survey Link sent to all stakeholders, including parents, certificated and classified staff. Feedback collected (March 14 – April 7)
LCAP Draft sent to all parents, staff, and certificated bargaining unit (CETA). Feedback collected (May 24-June 2)

School Site Council meetings (monthly, 8 total)

District English Language Advisory Committee meetings (monthly, 8 total)

District Parent Advisory (SEA)/Community meetings (monthly, 9 total)

Student Council (monthly, 8 total)

Certificated Staff Meetings (16 total)

Districtwide Staff Meetings (3 total)

Administrative Leadership Meetings – Principals and Superintendent (8 total)

Board Meetings (monthly, 8 total)

Public Hearing will be held June 8, 2017

Board Approval will be June 12, 2017

IMPACT ON LCAP AND ANNUAL UPDATE

How did these consultations impact the LCAP for the upcoming year?

The top themes that emerged from stakeholder input were:

Parents were interested in being more engaged in their student's learning (included in Goal 3, Action 3b). Parents and students want more opportunities for students to be engaged in relevant, personalized learning experiences (included in Goal 1, Action 1e).

Goals, Actions, & Services

Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

☐ New

☐ Modified

☒ Unchanged

Goal 1

Ensure excellence in student learning for all students in all subject areas through high quality instruction and technology integration

State and/or Local Priorities Addressed by this goal:

STATE ☒ 1 ☒ 2 ☐ 3 ☒ 4 ☐ 5 ☐ 6 ☒ 7 ☒ 8

COE ☐ 9 ☐ 10

LOCAL _____

Identified Need

Based on recent data. Our SBAC scores in ELA were below expectations for all students and for student subgroups.

EXPECTED ANNUAL MEASURABLE OUTCOMES

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
1A. Increase student scores on SBAC in ELA and Math for all students and by 10% for English Learner subgroup	1A. The 15-16 percentage of all students that scored "standard met" or "standard exceeded" in ELA was 70% and Math was 71%. EL's scored 20% in ELA and 20% in Math.	1A. All students will score 71% in ELA and 72% in Math. EL's will score 22% in ELA and 22% in Math	Continue increase from previous year for all students and 10% for EL's	Continue increase from previous year for all students and 10% for EL's
1B. Basic Services	1B. 100% fully credentialed teachers in appropriate assignments, all students have access to Common Core aligned instructional materials,	Maintain 100%	Maintain 100%	Maintain 100%

	Ada Harris “Good” or better on the FIT			
1C. Increase the percent of English Learners reclassified as English Proficient from current year	1C. 17% of EL’s were reclassified as English Proficient	From baseline, increase percent of EL’s reclassified by 2%	Continue increase by 2% from previous year	Continue increase by 2% form previous year
1D. Ensure implementation of Common Core State Standards for all students, and ELD for English Learners, as evidenced by classroom walkthroughs and observations	1D. Common Core State Standards are being implemented for 100% of students and ELD for English Learners, in all classrooms	Maintain 100%	Maintain 100%	Maintain 100%
1E. Ensure all students, including unduplicated students and students with exceptional needs, are enrolled in a broad course of study as measured by the number of PE and NGSS participation minutes. Increase the percentage of students scoring in the HFZ in 6 out of 6 areas on the State Physical Fitness Test from previous year	1E. 100% of students participate in 200 minutes of physical education every 10 days. 60% of students scored on the HFZ in 6 out of 6 areas. No baseline for participation in NGSS aligned instruction has been established.	1E. Increase baseline for HFZ results by 2% and establish baseline for participation in NGSS aligned instruction.	1E. Continue 2% increase for HFZ results and increase participation in NGSS aligned instruction to 75%	1E. Continue 2% increase for HFZ results and increase participation in NGSS aligned instruction to 90%
1F. Increase the percent of English Learners who make progress in English Proficiency based on the CELDT	1F. 60% of EL’s increased by one level or more on the CELDT	1F. Increase baseline by 2%	1F. Continue increase by 2%	1F. Continue increase by 2%

PLANNED ACTIONS / SERVICES

Action **1**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☒ All ☒ Students with Disabilities ☐ [Specific Student Group(s)] _____

Location(s)

☒ All schools ☐ Specific Schools: _____ ☐ Specific Grade spans: _____

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☐ English Learners ☐ Foster Youth ☐ Low Income

Scope of Services

☐ LEA-wide ☐ Schoolwide **OR** ☐ Limited to Unduplicated Student Group(s)

Location(s)

☐ All schools ☐ Specific Schools: _____ ☐ Specific Grade spans: _____

ACTIONS/SERVICES

2017-18

☐ New ☒ Modified ☐ Unchanged

Base Program

a. Appropriately credentialed and assigned Certificated and Classified staff providing instruction and support to all students, including ELs.

b. Provide standards aligned materials to all students

c. Professional Development and teacher support in California Standards, Critical Literacy and Math, and technology integration

2018-19

☐ New ☒ Modified ☐ Unchanged

a, b, c – Continue, with emphasis on NGSS

2019-20

☐ New ☒ Modified ☐ Unchanged

a, b, c – Continue, with emphasis on VAPA and Social Studies

d. Provide 1:1 new model iPads for all students grades 4-6 and replace iPad 2 with iPad 4 for all students grades K-3

e. Engage students in relevant, personalized learning experiences that require critical thinking, communication, collaboration, creativity, and promote a passion for learning through the implementation of STEAM projects in every classroom

d. Continue

e. Continue

d. Continue

e. Continue

BUDGETED EXPENDITURES

2017-18

Amount

a, b, c - \$71,350
d, e - \$65,443

Source

Gen. Fund Unres.

Budget
Reference

a, b, c - 1000, 2000, 3000
d, e - 5000

2018-19

Amount

a, b, c -
\$72,000
d, e - \$50,341

Source

Gen. Fund
Unres.

Budget Reference

a, b, c -
1000, 2000,
3000
d, e - 5000

2019-20

Amount

a, b, c - \$72,000
d, e - \$50,341

Source

Gen. Fund Unres.

Budget
Reference

a, b, c - 1000, 2000, 3000
d, e - 5000

Action **2**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☐ All ☐ Students with Disabilities ☐ [Specific Student Group(s)]

Location(s)

☐ All schools ☐ Specific Schools: ☐ Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☒ English Learners ☒ Foster Youth ☒ Low Income

Scope of Services

☐ LEA-wide Student Group(s) ☐ Schoolwide **OR** ☒ Limited to Unduplicated

[Location\(s\)](#)

☒ All schools

☐ Specific Schools: _____

☐ Specific Grade spans: _____

[ACTIONS/SERVICES](#)

2017-18

☐ New ☒ Modified ☐ Unchanged

Supplemental

a. Provide additional small group instruction in Common Core Standards in a Learning Lab setting to students not meeting benchmark on DIBELS Math and ELA

2018-19

☐ New ☐ Modified ☒ Unchanged

Continue

2019-20

☐ New ☒ Modified ☒ Unchanged

Continue

[BUDGETED EXPENDITURES](#)

2017-18

Amount \$349,922

Source Gen. Fund Unres.

Budget Reference 1000, 2000, 3000

2018-19

Amount \$372,573

Source Gen. Fund Unres.

Budget Reference 1000, 2000, 3000

2019-20

Amount \$395,984

Source Gen. Fund Unres.

Budget Reference 1000, 2000, 3000

☐ New

☐ Modified

☒ Unchanged

[Goal 2](#)

Support the social, emotional and physical well-being of students.

[State and/or Local Priorities Addressed by this goal:](#)

STATE ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☒ 6 ☐ 7 ☐ 8

COE ☐ 9 ☐ 10

LOCAL _____

Identified Need

Student emotional and physical safety and support remains a high priority based on stakeholder input

EXPECTED ANNUAL MEASURABLE OUTCOMES

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
2A. Decrease Suspension and expulsion rates from the current year	2A. Suspension rate is .3% and expulsion rate is 0	2B. From baseline, decrease total rate	2B. Continue to decrease total rate from previous year	2B. Continue to decrease total rate from previous year
2B. Students' sense of emotional and physical safety at school will each show an increase over the previous year's scores on our School Climate Survey	2B. 80% of students feel emotionally safe and 91% feel physically safe based on our School Climate Survey	2B. From baseline, increase % of students that feel emotionally and physically safe. Disaggregate data by gender and ethnicity.	2B. Continue to increase % overall and by ethnicity and gender from previous year	2B. Continue to increase % overall and by ethnicity and gender from previous year
2C. Increase the district-wide attendance rate	2C. The district-wide attendance rate is 95.4%	2B. From baseline, increase the attendance rate %. Disaggregate data by ethnicity.	2B. Continue to increase % overall and by ethnicity from previous year	2B. Continue to increase % overall and by ethnicity from previous year
2D. Decrease chronic absenteeism from the previous year	2D. Chronic absenteeism is 7.07%	2B. From baseline, increase % of chronic absenteeism. Disaggregate data by ethnicity.	2B. Continue to decrease % overall and by ethnicity from previous year	2B. Continue to decrease % overall and by ethnicity from previous year

PLANNED ACTIONS / SERVICES

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **1**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☒ All ☒ Students with Disabilities ☐ [Specific Student Group(s)] _____

Location(s)

☒ All schools ☐ Specific Schools: _____ ☐ Specific Grade spans: _____

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☐ English Learners ☐ Foster Youth ☐ Low Income

Scope of Services

☐ LEA-wide Group(s) ☐ Schoolwide **OR** ☐ Limited to Unduplicated Student

Location(s)

☐ All schools ☐ Specific Schools: _____ ☐ Specific Grade spans: _____

ACTIONS/SERVICES

2017-18

2018-19

2019-20

☐ New ☒ Modified ☐ Unchanged

☐ New ☐ Modified ☒ Unchanged

☐ New ☐ Modified ☒ Unchanged

Base Program

a. Provide a 20% nurse at each school campus

b. Administer a School Climate Survey to students, parents, and staff

c. 100% of students in grades K-6 will participate in a minimum of 200 minutes every 2 weeks of engaging physical education

d. The District Nutrition Services will offer high quality, nutritious and appealing lunches to students and staff

Continue Base Program

Continue Base Program

BUDGETED EXPENDITURES

2017-18		2018-19		2019-20	
Amount	a. \$20,565 c. \$109,215 b,d. \$0	Amount	a. \$20,976 c. \$111,399 b,d. \$0	Amount	a. \$21,396 c. \$113,626 b,d. \$0
Source	a. Resource 6500 c. Gen. Fund Unres.	Source	a. Resource 6500 c. Gen. Fund Unres.	Source	a. Resource 6500 c. Gen. Fund Unres.
Budget Reference	c. Budget Code 1000, 3000	Budget Reference	c. Budget Code 1000, 3000	Budget Reference	c. Budget Code 1000, 3000

☐ New☐ Modified☒ Unchanged

Goal 3

Improve and/or increase parent participation in their child(ren)s learning process

State and/or Local Priorities Addressed by this goal:

STATE ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

COE ☐ 9 ☐ 10

LOCAL _____

Identified Need

Active parent engagement emerged as a high priority based on parent input

EXPECTED ANNUAL MEASURABLE OUTCOMES

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
3A. Increase opportunities for parent participation in school, district, and SEA "Family Night" activities from previous year as measured by number of activities offered.	Two Family Nights were offered. (Family Art Night and Ocean Night)	Offer three Family Nights	Offer four Family Nights	Offer five Family Nights
3B. Increase parent engagement by communicating classroom activities with parents through the use of technology	75% of classrooms use technology for parent engagement	85% of classrooms will use technology for parent engagement	100% of classrooms will use technology for parent engagement	Maintain 100%
3C. Increase the percentage of parents	32% of parents provided input into district priorities	Over baseline, increase % of parents that provide input	From previous year, continue to increase % of parents that	From previous year, continue to increase % of parents that

that provide input into district priorities through our SEA Budget Survey form previous year as measured by number of responses			provide input	provide input
3D. Increase the percentage of parents of English Learners, students with exceptional needs, and unduplicated students that participate in Parent Teacher Conferences from previous year as measured by number of attendees	3D. No baseline has been established	3D. Establish a baseline of how many parents of English Learners, students with exceptional needs, and unduplicated students participate in Parent Teacher Conferences	3D. Increase from the baseline to 75%	3D. Increase from previous year to 85%

PLANNED ACTIONS / SERVICES

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **1**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☒ All ☒ Students with Disabilities ☐ [Specific Student Group(s)] _____

Location(s)

☒ All schools ☐ Specific Schools: _____ ☐ Specific Grade spans: _____

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☐ English Learners ☐ Foster Youth ☐ Low Income

Scope of Services

☐ LEA-wide ☐ Schoolwide **OR** ☐ Limited to Unduplicated Student Group(s)

Location(s)

☐ All schools ☐ Specific Schools: _____ ☐ Specific Grade spans: _____

ACTIONS/SERVICES

2017-18

☐ New ☒ Modified ☐ Unchanged

Base Program

a. Technology Teacher will provide support for classroom teachers in implementing Schoology for grades 4-6 and SeeSaw for K-3 to communicate about and share classroom activities with parents

b. A survey requesting input from parents about priorities for school programs will be sent to all parents

c. The district will support the Cardiff SEA in developing and promoting Family Night activities throughout the year

2018-19

☐ New ☐ Modified ☒ Unchanged

Continue Base Program

2019-20

☐ New ☐ Modified ☒ Unchanged

Continue Base Program

BUDGETED EXPENDITURES

2017-18		2018-19		2019-20	
Amount	a. \$129,045	Amount	a. \$131,371	Amount	a. \$133,794
Source	Gen. Fund Unres.	Source	Gen. Fund Unres.	Source	Gen. Fund Unres.
Budget Reference	Budget Code 1000, 3000 (\$121,795) 5000 (\$7250)	Budget Reference	Budget Code 1000, 3000 (\$124,121) 5000 (\$7250)	Budget Reference	Budget Code 1000, 3000 (\$126,494) 5000 (\$7250)

Action 2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

[Students to be Served](#)

☐ All ☐ Students with Disabilities ☐ [Specific Student Group(s)] _____

[Location\(s\)](#)

☐ All schools ☐ Specific Schools: _____ ☐ Specific Grade spans: _____

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

[Students to be Served](#)

☒ English Learners ☐ Foster Youth ☐ Low Income

[Scope of Services](#)

☐ LEA-wide ☐ Schoolwide **OR** ☒ Limited to Unduplicated Student Group(s)

[Location\(s\)](#)

☒ All schools ☐ Specific Schools: _____ ☐ Specific Grade spans: _____

[ACTIONS/SERVICES](#)

2017-18

☐ New ☒ Modified ☐ Unchanged

The district will provide Bilingual Assistants to both schools to support English Learners families in understanding student achievement data, intervention services, and home-to-school connections

2018-19

☐ New ☐ Modified ☒ Unchanged

Maintain

2019-20

☐ New ☐ Modified ☒ Unchanged

Maintain

[BUDGETED EXPENDITURES](#)

2017-18

Amount \$46,163

Source Gen. Fund Unres.

Budget Reference Budget Code 2000, 3000

2018-19

Amount \$47,086

Source Gen. Fund Unres.

Budget Reference Budget Code 2000, 3000

2019-20

Amount \$48,027

Source Gen. Fund Unres.

Budget Reference Budget Code 2000, 3000

Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year

☒ 2017–18 ☐ 2018–19 ☐ 2019–20

Estimated Supplemental and Concentration Grant Funds:

\$146,285

Percentage to Increase or Improve
Services:

2.92 %

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds ([see instructions](#)).

The district has exceeded its requirement to increase or improve services for unduplicated pupils since the District is currently providing services above its target for Supplemental and Concentration Grant funding. However, the District continually monitors the services it provides and improves any deficiencies to the programs that serve its low-income, English learners, and Foster Youth population.

As described in the district's Local Control Accountability Plan, the following specific services and actions are additional services and actions specific for pupils within the unduplicated population:

- For low-income pupils, certificated and para-professional support staff will provide direct instruction to students, professional development, and consultations with classroom teachers. Additional intervention programs will be provided for students who do not make expected progress.
- For English learners, support teachers and staff will provide direct instruction to students, professional development and consultations with classroom teachers. A bilingual assistant at each school site will provide outreach with families, translations and will network within community organizations. Additional intervention programs will be provided for students who do not make expected progress.
- For foster youth, the district will provide individual outreach to families of Foster Youth to coordinate services and will provide intervention programs for pupils that do not make expected progress.

Based on district data, these services and actions are the most effective use of funds to support unduplicated pupils.

Local Control and Accountability Plan and Annual Update Template Instructions

Addendum

The Local Control and Accountability Plan (LCAP) and Annual Update Template documents and communicates local educational agencies' (LEAs) actions and expenditures to support student outcomes and overall performance. The LCAP is a three-year plan, which is reviewed and updated annually, as required. Charter schools may complete the LCAP to align with the term of the charter school's budget, typically one year, which is submitted to the school's authorizer. The LCAP and Annual Update Template must be completed by all LEAs each year.

For school districts, the LCAP must describe, for the school district and each school within the district, goals and specific actions to achieve those goals for all students and each student group identified by the Local Control Funding Formula (LCFF) (ethnic, socioeconomically disadvantaged, English learners, foster youth, pupils with disabilities, and homeless youth), for each of the state priorities and any locally identified priorities.

For county offices of education, the LCAP must describe, for each county office of education-operated school and program, goals and specific actions to achieve those goals for all students and each LCFF student group funded through the county office of education (students attending juvenile court schools, on probation or parole, or expelled under certain conditions) for each of the state priorities and any locally identified priorities. School districts and county offices of education may additionally coordinate and describe in their LCAPs services funded by a school district that are provided to students attending county-operated schools and programs, including special education programs.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in Education Code (EC) sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

Charter schools must describe goals and specific actions to achieve those goals for all students and each LCFF subgroup of students including students with disabilities and homeless youth, for each of the state priorities that apply for the grade levels served or the nature of the program operated by the charter school, and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the EC. Changes in LCAP goals and actions/services for charter schools that result from the annual update process do not necessarily constitute a material revision to the school's charter petition.

For questions related to specific sections of the template, please see instructions below:

Instructions: Linked Table of Contents

[Plan Summary](#)

[Annual Update](#)

[Stakeholder Engagement](#)

[Goals, Actions, and Services](#)

[Planned Actions/Services](#)

[Demonstration of Increased or Improved Services for Unduplicated Students](#)

For additional questions or technical assistance related to completion of the LCAP template, please contact the local county office of education, or the CDE's Local Agency Systems Support Office at: 916-319-0809 or by email at: lcff@cde.ca.gov.

Plan Summary

The LCAP is intended to reflect an LEA's annual goals, actions, services and expenditures within a fixed three-year planning cycle. LEAs must include a plan summary for the LCAP each year.

When developing the LCAP, mark the appropriate LCAP year, and address the prompts provided in these sections. When developing the LCAP in year 2 or year 3, mark the appropriate LCAP year and replace the previous summary information with information relevant to the current year LCAP.

In this section, briefly address the prompts provided. These prompts are not limits. LEAs may include information regarding local program(s), community demographics, and the overall vision of the LEA. LEAs may also attach documents (e.g., the LCFF Evaluation Rubrics data reports) if desired and/or include charts illustrating goals, planned outcomes, actual outcomes, or related planned and actual expenditures.

An LEA may use an alternative format for the plan summary as long as it includes the information specified in each prompt and the budget summary table.

The reference to LCFF Evaluation Rubrics means the evaluation rubrics adopted by the State Board of Education under EC Section 52064.5.

Budget Summary

The LEA must complete the LCAP Budget Summary table as follows:

- **Total LEA General Fund Budget Expenditures for the LCAP Year:** This amount is the LEA's total budgeted General Fund expenditures for the LCAP year. The LCAP year means the fiscal year for which an LCAP is adopted or updated by July 1. The General Fund is the main operating fund of the LEA and accounts for all activities not accounted for in another fund. All activities are reported in the General Fund unless there is a compelling reason to account for an activity in another fund. For further information please refer to the *California School Accounting Manual* (<http://www.cde.ca.gov/fg/ac/sa/>). (Note: For some charter schools that follow governmental fund accounting, this amount is the total budgeted expenditures in the Charter Schools Special Revenue Fund. For charter schools that follow the not-for-profit accounting model, this amount is total budgeted expenses, such as those budgeted in the Charter Schools Enterprise Fund.)
- **Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for the LCAP Year:** This amount is the total of the budgeted expenditures associated with the actions/services included for the LCAP year from all sources of funds, as reflected in the LCAP. To the extent actions/services and/or expenditures are listed in the LCAP under more than one goal, the expenditures should be counted only once.
- **Description of any use(s) of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP:** Briefly describe expenditures included in total General Fund Expenditures that are not included in the total funds budgeted for planned actions/services for the LCAP year. (Note: The total funds budgeted for planned actions/services may include funds other than general fund expenditures.)

- **Total Projected LCFF Revenues for LCAP Year:** This amount is the total amount of LCFF funding the LEA estimates it will receive pursuant to *EC* sections 42238.02 (for school districts and charter schools) and 2574 (for county offices of education), as implemented by *EC* sections 42238.03 and 2575 for the LCAP year respectively.

Annual Update

The planned goals, expected outcomes, actions/services, and budgeted expenditures must be copied verbatim from the previous year's* approved LCAP. Minor typographical errors may be corrected.

* For example, for LCAP year 2017/18 of the 2017/18 – 2019/20 LCAP, review the goals in the 2016/17 LCAP. Moving forward, review the goals from the most recent LCAP year. For example, LCAP year 2020/21 will review goals from the 2019/20 LCAP year, which is the last year of the 2017/18 – 2019/20 LCAP.

Annual Measurable Outcomes

For each goal in the prior year, identify and review the actual measurable outcomes as compared to the expected annual measurable outcomes identified in the prior year for the goal.

Actions/Services

Identify the planned Actions/Services and the budgeted expenditures to implement these actions toward achieving the described goal. Identify the **actual** actions/services implemented to meet the described goal and the estimated actual annual expenditures to implement the actions/services. As applicable, identify any changes to the students or student groups served, or to the planned location of the actions/services provided.

Analysis

Using actual annual measurable outcome data, including data from the LCFF Evaluation Rubrics, analyze whether the planned actions/services were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions/services to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process.
- Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures. Minor variances in expenditures or a dollar-for-dollar accounting is not required.
- Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the data provided in the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

Stakeholder Engagement

Meaningful engagement of parents, students, and other stakeholders, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. *EC* identifies the minimum consultation requirements for school districts and county offices of education as consulting with teachers, principals, administrators, other school personnel, local bargaining units of the school district, parents, and pupils in developing the LCAP. *EC* requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and pupils in developing the LCAP. In addition, *EC* Section 48985 specifies the requirements for the translation of notices, reports, statements, or records sent to a parent or guardian.

The LCAP should be shared with, and LEAs should request input from, school site-level advisory groups, as applicable (e.g., school site councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between school-site and district-level goals and actions. An LEA may incorporate or reference actions described in other plans that are being undertaken to meet specific goals.

Instructions: The stakeholder engagement process is an ongoing, annual process. The requirements for this section are the same for each year of a three-year LCAP. When developing the LCAP, mark the appropriate LCAP year, and describe the stakeholder engagement process used to develop the LCAP and Annual Update. When developing the LCAP in year 2 or year 3, mark the appropriate LCAP year and replace the previous stakeholder narrative(s) and describe the stakeholder engagement process used to develop the current year LCAP and Annual Update.

School districts and county offices of education: Describe the process used to consult with the Parent Advisory Committee, the English Learner Parent Advisory Committee, parents, students, school personnel, the LEA's local bargaining units, and the community to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

Charter schools: Describe the process used to consult with teachers, principals, administrators, other school personnel, parents, and students to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

Describe how the consultation process impacted the development of the LCAP and annual update for the indicated LCAP year, including the goals, actions, services, and expenditures.

Goals, Actions, and Services

LEAs must include a description of the annual goals, for all students and each LCFF identified group of students, to be achieved for each state priority as applicable to type of LEA. An LEA may also include additional local priorities. This section shall also include a description of the specific planned actions an LEA will take to meet the identified goals, and a description of the expenditures required to implement the specific actions.

School districts and county offices of education: The LCAP is a three-year plan, which is reviewed and updated annually, as required.

Charter schools: The number of years addressed in the LCAP may align with the term of the charter schools budget, typically one year, which is submitted to the school's authorizer. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

New, Modified, Unchanged

As part of the LCAP development process, which includes the annual update and stakeholder engagement, indicate if the goal, identified need, related state and/or local priorities, and/or expected annual measurable outcomes for the current LCAP year or future LCAP years are modified or unchanged from the previous year's LCAP; or, specify if the goal is new.

Goal

State the goal. LEAs may number the goals using the "Goal #" box for ease of reference. A goal is a broad statement that describes the desired result to which all actions/services are directed. A goal answers the question: What is the LEA seeking to achieve?

Related State and/or Local Priorities

Identify the state and/or local priorities addressed by the goal by placing a check mark next to the applicable priority or priorities. The LCAP must include goals that address each of the state priorities, as applicable to the type of LEA, and any additional local priorities; however, one goal may address multiple priorities. ([Link to State Priorities](#))

Identified Need

Describe the needs that led to establishing the goal. The identified needs may be based on quantitative or qualitative information, including, but not limited to, results of the annual update process or performance data from the LCFF Evaluation Rubrics, as applicable.

Expected Annual Measurable Outcomes

For each LCAP year, identify the metric(s) or indicator(s) that the LEA will use to track progress toward the expected outcomes. LEAs may identify metrics for specific student groups. Include in the baseline column the most recent data associated with this metric or indicator available at the time of adoption of the LCAP for the first year of the three-year plan. The most recent data associated with a metric or indicator includes data as reported in the annual update of the LCAP year immediately preceding the three-year plan, as applicable. The baseline data shall remain unchanged throughout the three-year LCAP. In the subsequent year columns, identify the progress to be made in each year of the three-year cycle of the LCAP. Consider how expected outcomes in any given year are related to the expected outcomes for subsequent years.

The metrics may be quantitative or qualitative, but at minimum an LEA must use the applicable required metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. For the student engagement priority metrics, as applicable, LEAs must calculate the rates as described in the [LCAP Template Appendix, sections \(a\) through \(d\)](#).

Planned Actions/Services

For each action/service, the LEA must complete either the section “For Actions/Services not contributing to meeting Increased or Improved Services Requirement” or the section “For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement.” The LEA shall not complete both sections for a single action.

For Actions/Services Not Contributing to Meeting the Increased or Improved Services Requirement

Students to be Served

The “Students to be Served” box is to be completed for all actions/services except for those which are included by the LEA as contributing to meeting the requirement to increase or improve services for unduplicated students. Indicate in this box which students will benefit from the actions/services by checking “All”, “Students with Disabilities”, or “Specific Student Group(s)”. If “Specific Student Group(s)” is checked, identify the specific student group(s) as appropriate.

Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate “All Schools”. If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must mark “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

Charter schools operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by selecting “Specific Schools” and identify the site(s) where the actions/services will be provided. For charter schools operating only one site, “All Schools” and “Specific Schools” may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement:

Students to be Served

For any action/service contributing to the LEA’s overall demonstration that it has increased or improved services for unduplicated students above what is provided to all students (see [Demonstration of Increased or Improved Services for Unduplicated Students](#) section, below), the LEA must identify the unduplicated student group(s) being served.

Scope of Service

For each action/service contributing to meeting the increased or improved services requirement, identify scope of service by indicating “LEA-wide”, “Schoolwide”, or “Limited to Unduplicated Student Group(s)”. The LEA must select one of the following three options:

- If the action/service is being funded and provided to upgrade the entire educational program of the LEA, place a check mark next to “LEA-wide.”
- If the action/service is being funded and provided to upgrade the entire educational program of a particular school or schools, place a check mark next to “schoolwide”.
- If the action/service being funded and provided is limited to the unduplicated students identified in “Students to be Served”, place a check mark next to “Limited to Student Groups”.

For charter schools and single-school school districts, “LEA-wide” and “Schoolwide” may be synonymous and, therefore, either would be appropriate. For charter schools operating multiple schools (determined by a unique CDS code) under a single charter, use “LEA-wide” to refer to all schools under the charter and use “Schoolwide” to refer to a single school authorized within the same charter petition. Charter schools operating a single school may use “LEA-wide” or “Schoolwide” provided these terms are used in a consistent manner through the LCAP.

Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate "All Schools". If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must mark "Specific Schools" or "Specific Grade Spans". Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

Charter schools operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by selecting "Specific Schools" and identify the site(s) where the actions/services will be provided. For charter schools operating only one site, "All Schools" and "Specific Schools" may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

Actions/Services

For each LCAP year, identify the actions to be performed and services provided to meet the described goal. Actions and services that are implemented to achieve the identified goal may be grouped together. LEAs may number the action/service using the "Action #" box for ease of reference.

New/Modified/Unchanged:

- Check "New" if the action/service is being added in any of the three years of the LCAP to meet the articulated goal.
- Check "Modified" if the action/service was included to meet an articulated goal and has been changed or modified in any way from the prior year description.
- Check "Unchanged" if the action/service was included to meet an articulated goal and has not been changed or modified in any way from the prior year description.
 - If a planned action/service is anticipated to remain unchanged for the duration of the plan, an LEA may check "Unchanged" and leave the subsequent year columns blank rather than having to copy/paste the action/service into the subsequent year columns. Budgeted expenditures may be treated in the same way as applicable.

Note: The goal from the prior year may or may not be included in the current three-year LCAP. For example, when developing year 1 of the LCAP, the goals articulated in year 3 of the preceding three-year LCAP will be from the prior year.

Charter schools may complete the LCAP to align with the term of the charter school's budget that is submitted to the school's authorizer. Accordingly, a charter school submitting a one-year budget to its authorizer may choose not to complete the year 2 and year 3 portions of the "Goals, Actions, and Services" section of the template. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

Budgeted Expenditures

For each action/service, list and describe budgeted expenditures for each school year to implement these actions, including where those expenditures can be found in the LEA's budget. The LEA must reference all fund sources for each proposed expenditure. Expenditures must be classified using the California School Accounting Manual as required by EC sections 52061, 52067, and 47606.5.

Expenditures that are included more than once in an LCAP must be indicated as a duplicated expenditure and include a reference to the goal and action/service where the expenditure first appears in the LCAP.

If a county superintendent of schools has jurisdiction over a single school district, and chooses to complete a single LCAP, the LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted expenditures are aligned.

Demonstration of Increased or Improved Services for Unduplicated Students

This section must be completed for each LCAP year. When developing the LCAP in year 2 or year 3, copy the "Demonstration of Increased or Improved Services for Unduplicated Students" table and mark the appropriate LCAP year. Using the copy of the table, complete the table as required for the current year LCAP. Retain all prior year tables for this section for each of the three years within the LCAP.

82,690 Estimated Supplemental and Concentration Grant Funds

Identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner students as determined pursuant to *California Code of Regulations*, Title 5 (5 CCR) Section 15496(a)(5).

Percentage to Increase or Improve Services

Identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. This description must address how the action(s)/service(s) limited for one or more unduplicated student group(s), and any schoolwide or districtwide action(s)/service(s) supported by the appropriate description, taken together, result in the required proportional increase or improvement in services for unduplicated pupils.

If the overall increased or improved services include any actions/services being funded and provided on a schoolwide or districtwide basis, identify each action/service and include the required descriptions supporting each action/service as follows.

For those services being provided on an LEA-wide basis:

- For school districts with an unduplicated pupil percentage of 55% or more, and for charter schools and county offices of education: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities.
- For school districts with an unduplicated pupil percentage of less than 55%: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the services are **the most effective use of the funds to** meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience or educational theory.

For school districts only, identify in the description those services being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis:

- For schools with 40% or more enrollment of unduplicated pupils: Describe how these services are **principally directed to** and **effective in** meeting its goals for its unduplicated pupils in the state and any local priorities.
- For school districts expending funds on a schoolwide basis at a school with less than 40% enrollment of unduplicated pupils: Describe how these services are **principally directed to** and how the services are **the most effective use of the funds to** meet its goals for English learners, low income students and foster youth, in the state and any local priorities.

State Priorities

Priority 1: Basic Services addresses the degree to which:

- A. Teachers in the LEA are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- B. Pupils in the school district have sufficient access to the standards-aligned instructional materials; and
- C. School facilities are maintained in good repair.

Priority 2: Implementation of State Standards addresses:

- A. The implementation of state board adopted academic content and performance standards for all students, which are:
 - a. English Language Arts – Common Core State Standards (CCSS) for English Language Arts
 - b. Mathematics – CCSS for Mathematics
 - c. English Language Development (ELD)
 - d. Career Technical Education
 - e. Health Education Content Standards
 - f. History-Social Science
 - g. Model School Library Standards
 - h. Physical Education Model Content Standards
 - i. Next Generation Science Standards
 - j. Visual and Performing Arts
 - k. World Language; and
- B. How the programs and services will enable English learners to access the CCSS and the ELD standards for purposes of gaining academic content knowledge and English language proficiency.

Priority 3: Parental Involvement addresses:

- A. The efforts the school district makes to seek parent input in making decisions for the school district and each individual school site;
- B. How the school district will promote parental participation in programs for unduplicated pupils; and
- C. How the school district will promote parental participation in programs for individuals with exceptional needs.

Priority 4: Pupil Achievement as measured by all of the following, as applicable:

- A. Statewide assessments;
- B. The Academic Performance Index;
- C. The percentage of pupils who have successfully completed courses that satisfy University of California (UC) or California State University (CSU) entrance requirements, or programs of study that align with state board approved career technical educational standards and framework;
- D. The percentage of English learner pupils who make progress toward English proficiency as measured by the California English Language Development Test (CELDT);
- E. The English learner reclassification rate;
- F. The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher; and
- G. The percentage of pupils who participate in, and demonstrate college preparedness pursuant to, the Early Assessment Program, or any subsequent assessment of college preparedness.

Priority 5: Pupil Engagement as measured by all of the following, as applicable:

- A. School attendance rates;
- B. Chronic absenteeism rates;
- C. Middle school dropout rates;
- D. High school dropout rates; and
- E. High school graduation rates;

Priority 6: School Climate as measured by all of the following, as applicable:

- A. Pupil suspension rates;
- B. Pupil expulsion rates; and
- C. Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness.

Priority 7: Course Access addresses the extent to which pupils have access to and are enrolled in:

- A. S broad course of study including courses described under *EC* sections 51210 and 51220(a)-(i), as applicable;
- B. Programs and services developed and provided to unduplicated pupils; and
- C. Programs and services developed and provided to individuals with exceptional needs.

Priority 8: Pupil Outcomes addresses pupil outcomes, if available, for courses described under *EC* sections 51210 and 51220(a)-(i), as applicable.

Priority 9: Coordination of Instruction of Expelled Pupils (COE Only) addresses how the county superintendent of schools will coordinate instruction of expelled pupils.

Priority 10. Coordination of Services for Foster Youth (COE Only) addresses how the county superintendent of schools will coordinate services for foster children, including:

- A. Working with the county child welfare agency to minimize changes in school placement
- B. Providing education-related information to the county child welfare agency to assist in the delivery of services to foster children, including educational status and progress information that is required to be included in court reports;
- C. Responding to requests from the juvenile court for information and working with the juvenile court to ensure the delivery and coordination of necessary educational services; and
- D. Establishing a mechanism for the efficient expeditious transfer of health and education records and the health and education passport.

Local Priorities address:

- A. Local priority goals; and
- B. Methods for measuring progress toward local goals.

APPENDIX A: PRIORITIES 5 AND 6 RATE CALCULATION INSTRUCTIONS

For the purposes of completing the LCAP in reference to the state priorities under *EC* sections 52060 and 52066, as applicable to type of LEA, the following shall apply:

(a) "Chronic absenteeism rate" shall be calculated as follows:

- (1) The number of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30) who are chronically absent where "chronic absentee" means a pupil who is absent 10 percent or more of the schooldays in the school year when the total number of days a pupil is absent is divided by the total number of days the pupil is enrolled and school was actually taught in the total number of days the pupil is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(b) "Middle School dropout rate" shall be calculated as set forth in 5 CCR Section 1039.1.

(c) "High school dropout rate" shall be calculated as follows:

- (1) The number of cohort members who dropout by the end of year 4 in the cohort where "cohort" is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(d) "High school graduation rate" shall be calculated as follows:

- (1) The number of cohort members who earned a regular high school diploma [or earned an adult education high school diploma or passed the California High School Proficiency Exam] by the end of year 4 in the cohort where "cohort" is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(e) "Suspension rate" shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was suspended during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(f) "Expulsion rate" shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was expelled during the academic year (July 1 – June 30).

(2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).

(3) Divide (1) by (2).

NOTE: Authority cited: Sections 42238.07 and 52064, *Education Code*. Reference: Sections 2574, 2575, 42238.01, 42238.02, 42238.03, 42238.07, 47605, 47605.6, 47606.5, 48926, 52052, 52060, 52061, 52062, 52063, 52064, 52066, 52067, 52068, 52069, 52070, 52070.5, and 64001,; 20 U.S.C. Sections 6312 and 6314.

APPENDIX B: GUIDING QUESTIONS

Guiding Questions: Annual Review and Analysis

- 1) How have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
- 2) How have the actions/services addressed the needs of all subgroups of pupils identified pursuant to *EC* Section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
- 3) How have the actions/services addressed the identified needs and goals of specific school sites and were these actions/services effective in achieving the desired outcomes?
- 4) What information (e.g., quantitative and qualitative data/metrics) was examined to review progress toward goals in the annual update?
- 5) What progress has been achieved toward the goal and expected measurable outcome(s)? How effective were the actions and services in making progress toward the goal? What changes to goals, actions, services, and expenditures are being made in the LCAP as a result of the review of progress and assessment of the effectiveness of the actions and services?
- 6) What differences are there between budgeted expenditures and estimated actual annual expenditures? What were the reasons for any differences?

Guiding Questions: Stakeholder Engagement

- 1) How have applicable stakeholders (e.g., parents and pupils, including parents of unduplicated pupils and unduplicated pupils identified in *EC* Section 42238.01; community members; local bargaining units; LEA personnel; county child welfare agencies; county office of education foster youth services programs, court-appointed special advocates, and other foster youth stakeholders; community organizations representing English learners; and others as appropriate) been engaged and involved in developing, reviewing, and supporting implementation of the LCAP?
- 2) How have stakeholders been included in the LEA's process in a timely manner to allow for engagement in the development of the LCAP?
- 3) What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process? How was the information made available?
- 4) What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA's engagement processes?
- 5) What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to *EC* sections 52062, 52068, or 47606.5, as applicable, including engagement with representatives of parents and guardians of pupils identified in *EC* Section 42238.01?
- 6) What specific actions were taken to consult with pupils to meet the requirements 5 *CCR* Section 15495(a)?
- 7) How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

Guiding Questions: Goals, Actions, and Services

- 1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning": Basic Services (Priority 1), the Implementation of State Standards (Priority 2), and Course Access (Priority 7)?
- 2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes": Pupil Achievement (Priority 4), Pupil Outcomes (Priority 8), Coordination of Instruction of Expelled Pupils (Priority 9 – COE Only), and Coordination of Services for Foster Youth (Priority 10 – COE Only)?
- 3) What are the LEA's goal(s) to address state priorities related to parent and pupil "Engagement": Parental Involvement (Priority 3), Pupil Engagement (Priority 5), and School Climate (Priority 6)?
- 4) What are the LEA's goal(s) to address any locally-identified priorities?
- 5) How have the unique needs of individual school sites been evaluated to inform the development of meaningful district and/or individual school site goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
- 6) What are the unique goals for unduplicated pupils as defined in *EC* Section 42238.01 and groups as defined in *EC* Section 52052 that are different from the LEA's goals for all pupils?
- 7) What are the specific expected measurable outcomes associated with each of the goals annually and over the term of the LCAP?
- 8) What information (e.g., quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority?
- 9) What information was considered/reviewed for individual school sites?
- 10) What information was considered/reviewed for subgroups identified in *EC* Section 52052?
- 11) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to *EC* Section 52052, to specific school sites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
- 12) How do these actions/services link to identified goals and expected measurable outcomes?
- 13) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?

Prepared by the California Department of Education, October 2016

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **PUBLIC HEARING ON PROPOSED BUDGET FOR 2017-2018**

BACKGROUND

In accordance with the provisions of Education Code Section 42103, you are hereby notified of the preparation of the proposed 2017-18 budget for the Cardiff School District.

In accordance with the provisions of Education Code Section 42127(a)(2)(B), districts are required to provide a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

The proposed budget is available for review from June 5th to June 8th between the hours of 7:30 AM and 4:00 PM at the Cardiff School District Office located at 1888 Montgomery Avenue, Cardiff CA 92007.

RECOMMENDATION

It is recommended that the opportunity be provided by public comment at this meeting through an announcement by the president as follows:

“Now is the time and place for comments from the public concerning the 2017-18 proposed budget for the Cardiff School District. Are there any comments?”

FINANCIAL IMPLICATIONS

Holding of public hearing carries no fiscal considerations.

ANNUAL BUDGET REPORT:
July 1, 2017 Budget Adoption

Insert "X" in applicable boxes:

☒

This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

☒

If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Public Hearing:

Place: Cardiff School District Office

Date: June 05, 2017

Place: Cardiff Multipurpose Room

Date: June 08, 2017

Time: 05:00 PM

Adoption Date: June 12, 2017

Signed: _____

Clerk/Secretary of the Governing Board
(Original signature required)

Contact person for additional information on the budget reports:

Name: Courtney Jasper

Telephone: 760-632-5890 ext 162

Title: Director of Fiscal Services

E-mail: courtney.jasper@cardiffschools.com

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Budgeted (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected change in LCFF revenue is within the standard for the budget and two subsequent fiscal years.	X	
5	Salaries and Benefits	Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2016-17) annual payment?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, are they lifetime benefits?	X	
		• If yes, do benefits continue beyond age 65?	X	
		• If yes, are benefits funded by pay-as-you-go?		X
S7b	Other Self-insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for:		
		• Certificated? (Section S8A, Line 1)		X
		• Classified? (Section S8B, Line 1)		X
		• Management/supervisor/confidential? (Section S8C, Line 1)		X
S9	Local Control and Accountability Plan (LCAP)	• Did or will the school district's governing board adopt an LCAP or approve an update to the LCAP effective for the budget year?		X
		• Approval date for adoption of the LCAP or approval of an update to the LCAP:	Jun 12, 2017	
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template, Section 3: Actions, Services, and Expenditures?		X

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	

ADDITIONAL FISCAL INDICATORS (continued)			No	Yes
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

**CARDIFF SCHOOL DISTRICT
SUMMARY 2017/18**

		<u>Unrestricted</u>	<u>Restricted</u>	<u>TOTAL</u>
BEGINNING BALANCE		2,600,532	313,765	2,914,297
REVENUES	Revenue Limit/LCFF Sources	8,100,787	29,525	8,130,312
	Federal Revenue	0	199,976	199,976
	State Revenue	393,501	74,621	468,122
	Local Revenue	446,008	267,571	713,579
	TOTAL REVENUE	8,940,296	571,693	9,511,989
EXPENDITURES	Certificated Salaries	4,051,455	496,229	4,547,684
	Classified Salaries	1,162,809	328,087	1,490,896
	STRS & PERS	744,379	123,048	867,427
	H&W and LRCs	674,543	118,067	792,610
	Books/Supplies	205,102	35,500	240,602
	Services	507,866	167,900	675,766
	Equipment	0	0	0
	Tuition - Special Ed Regional		292,568	292,568
	Debt Service - Apple Lease A	50,903	0	50,903
	TOTAL EXPENDITURES	7,397,057	1,561,399	8,958,456
EXCESS/DEFIENCY		1,543,239	(989,706)	553,533
Contribution to Major Maintenance				358,338
Other Contributions				989,706
ENDING BALANCE				2,119,786
RESERVES				
	Revolving Cash			1,500
	Mental Health			49,197
	Educator Effectiveness			65,682
	Prop 39			185,312
NET ENDING BALANCE				1,818,095
				20.3%
EXPENDITURES				8,958,456
20%				1,791,691
25%				2,239,614
STATE MINIMUM RESERVE	<i>(4% of Expenditures)</i>			358,338

			2016-17 Estimated Actuals			2017-18 Budget			
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							% Diff Column C & F
A. REVENUES									
1) LCFF Sources		8010-8099	7,830,479.00	29,525.00	7,860,004.00	8,100,787.00	29,525.00	8,130,312.00	3.4%
2) Federal Revenue		8100-8299	0.00	200,841.00	200,841.00	0.00	199,976.00	199,976.00	-0.4%
3) Other State Revenue		8300-8599	270,110.00	399,228.00	669,338.00	393,501.00	74,621.00	468,122.00	-30.1%
4) Other Local Revenue		8600-8799	455,197.00	267,571.00	722,768.00	446,008.00	267,571.00	713,579.00	-1.3%
5) TOTAL, REVENUES			8,555,786.00	897,165.00	9,452,951.00	8,940,296.00	571,693.00	9,511,989.00	0.6%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	3,826,670.00	466,335.00	4,293,005.00	4,051,455.00	496,229.00	4,547,684.00	5.9%
2) Classified Salaries		2000-2999	1,243,129.00	198,630.00	1,441,759.00	1,162,809.00	328,087.00	1,490,896.00	3.4%
3) Employee Benefits		3000-3999	1,299,854.00	497,397.00	1,797,251.00	1,418,922.00	241,115.00	1,660,037.00	-7.6%
4) Books and Supplies		4000-4999	268,003.75	64,973.00	332,976.75	205,102.00	35,500.00	240,602.00	-27.7%
5) Services and Other Operating Expenditures		5000-5999	667,195.00	201,062.00	868,257.00	507,866.00	167,900.00	675,766.00	-22.2%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	144,143.00	229,081.00	373,224.00	50,903.29	292,568.00	343,471.29	-8.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,448,994.75	1,657,478.00	9,106,472.75	7,397,057.29	1,561,399.00	8,958,456.29	-1.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,106,791.25	(760,313.00)	346,478.25	1,543,238.71	(989,706.00)	553,532.71	59.8%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	9,650.00	0.00	9,650.00	0.00	0.00	0.00	-100.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(761,600.00)	761,600.00	0.00	(989,706.00)	989,706.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(771,250.00)	761,600.00	(9,650.00)	(989,706.00)	989,706.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			335,541.25	1,287.00	336,828.25	553,532.71	0.00	553,532.71	64.3%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	2,264,991.15	312,478.89	2,577,470.04	2,600,532.40	313,765.89	2,914,298.29	13.1%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,264,991.15	312,478.89	2,577,470.04	2,600,532.40	313,765.89	2,914,298.29	13.1%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,264,991.15	312,478.89	2,577,470.04	2,600,532.40	313,765.89	2,914,298.29	13.1%
2) Ending Balance, June 30 (E + F1e)			2,600,532.40	313,765.89	2,914,298.29	3,154,065.11	313,765.89	3,467,831.00	19.0%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	313,765.89	313,765.89	0.00	547,419.89	547,419.89	74.5%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	2,600,532.40	0.00	2,600,532.40	3,154,065.11	(233,654.00)	2,920,411.11	12.3%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
G. ASSETS									
1) Cash									
a) in County Treasury		9110	0.00	0.00	0.00				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Fund		9130	0.00	0.00	0.00				
d) with Fiscal Agent		9135	0.00	0.00	0.00				
e) collections awaiting deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	0.00	0.00				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			0.00	0.00	0.00				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	0.00	0.00	0.00				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	0.00	0.00				
6) TOTAL, LIABILITIES			0.00	0.00	0.00				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30									

			2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
(G9 + H2) - (I6 + J2)			0.00	0.00	0.00				

			2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	386,643.00	0.00	386,643.00	386,643.00	0.00	386,643.00	0.0%
Education Protection Account State Aid - Current Year		8012	137,970.00	0.00	137,970.00	137,790.00	0.00	137,790.00	-0.1%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	52,841.00	0.00	52,841.00	53,254.00	0.00	53,254.00	0.8%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	7,006,198.00	0.00	7,006,198.00	7,292,966.00	0.00	7,292,966.00	4.1%
Unsecured Roll Taxes		8042	249,481.00	0.00	249,481.00	230,134.00	0.00	230,134.00	-7.8%
Prior Years' Taxes		8043	(2,654.00)	0.00	(2,654.00)	0.00	0.00	0.00	-100.0%
Supplemental Taxes		8044	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			7,830,479.00	0.00	7,830,479.00	8,100,787.00	0.00	8,100,787.00	3.5%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	29,525.00	29,525.00	0.00	29,525.00	29,525.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			7,830,479.00	29,525.00	7,860,004.00	8,100,787.00	29,525.00	8,130,312.00	3.4%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	152,075.00	152,075.00	0.00	154,530.00	154,530.00	1.6%
Special Education Discretionary Grants		8182	0.00	19,144.00	19,144.00	0.00	23,229.00	23,229.00	21.3%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		0.00	0.00		0.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290		29,622.00	29,622.00		22,217.00	22,217.00	-25.0%
Title III, Part A, Immigrant Education Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		0.00	0.00		0.00	0.00	0.0%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290		0.00	0.00		0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	200,841.00	200,841.00	0.00	199,976.00	199,976.00	-0.4%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	167,480.00	0.00	167,480.00	19,606.00	0.00	19,606.00	-88.3%
Lottery - Unrestricted and Instructional Materials		8560	102,630.00	31,619.00	134,249.00	105,746.00	33,046.00	138,792.00	3.4%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		0.00	0.00		0.00	0.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive									

			2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	367,609.00	367,609.00	268,149.00	41,575.00	309,724.00	-15.7%
TOTAL, OTHER STATE REVENUE			270,110.00	399,228.00	669,338.00	393,501.00	74,621.00	468,122.00	-30.1%

			2016-17 Estimated Actuals			2017-18 Budget			
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							% Diff Column C & F
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	149,529.00	0.00	149,529.00	162,993.00	0.00	162,993.00	9.0%
Interest		8660	8,250.00	0.00	8,250.00	9,000.00	0.00	9,000.00	9.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF									

			2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
(50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	297,418.00	0.00	297,418.00	274,015.00	0.00	274,015.00	-7.9%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		267,571.00	267,571.00		267,571.00	267,571.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			455,197.00	267,571.00	722,768.00	446,008.00	267,571.00	713,579.00	-1.3%
TOTAL, REVENUES			8,555,786.00	897,165.00	9,452,951.00	8,940,296.00	571,693.00	9,511,989.00	0.6%

			2016-17 Estimated Actuals			2017-18 Budget			
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes	Object Codes							
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	3,404,923.00	349,284.00	3,754,207.00	3,611,010.00	337,997.00	3,949,007.00	5.2%
Certificated Pupil Support Salaries		1200	0.00	117,051.00	117,051.00	0.00	158,232.00	158,232.00	35.2%
Certificated Supervisors' and Administrators' Salaries		1300	421,747.00	0.00	421,747.00	440,445.00	0.00	440,445.00	4.4%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			3,826,670.00	466,335.00	4,293,005.00	4,051,455.00	496,229.00	4,547,684.00	5.9%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	326,741.00	198,630.00	525,371.00	344,198.00	217,847.00	562,045.00	7.0%
Classified Support Salaries		2200	290,715.00	0.00	290,715.00	197,089.00	110,240.00	307,329.00	5.7%
Classified Supervisors' and Administrators' Salaries		2300	108,609.00	0.00	108,609.00	112,158.00	0.00	112,158.00	3.3%
Clerical, Technical and Office Salaries		2400	402,876.00	0.00	402,876.00	408,378.00	0.00	408,378.00	1.4%
Other Classified Salaries		2900	114,188.00	0.00	114,188.00	100,986.00	0.00	100,986.00	-11.6%
TOTAL, CLASSIFIED SALARIES			1,243,129.00	198,630.00	1,441,759.00	1,162,809.00	328,087.00	1,490,896.00	3.4%
EMPLOYEE BENEFITS									
STRS		3101-3102	481,373.00	376,000.00	857,373.00	586,984.00	62,720.00	649,704.00	-24.2%
PERS		3201-3202	171,884.00	34,890.00	206,774.00	157,395.00	60,328.00	217,723.00	5.3%
OASDI/Medicare/Alternative		3301-3302	150,584.00	20,941.00	171,525.00	149,758.00	32,050.00	181,808.00	6.0%
Health and Welfare Benefits		3401-3402	359,360.00	54,397.00	413,757.00	355,552.00	71,255.00	426,807.00	3.2%
Unemployment Insurance		3501-3502	2,536.00	1,342.00	3,878.00	2,604.00	440.00	3,044.00	-21.5%
Workers' Compensation		3601-3602	90,960.00	9,827.00	100,787.00	90,822.00	14,322.00	105,144.00	4.3%
OPEB, Allocated		3701-3702	43,157.00	0.00	43,157.00	45,807.00	0.00	45,807.00	6.1%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	30,000.00	0.00	30,000.00	New
TOTAL, EMPLOYEE BENEFITS			1,299,854.00	497,397.00	1,797,251.00	1,418,922.00	241,115.00	1,660,037.00	-7.6%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	252,003.75	64,973.00	316,976.75	205,102.00	35,500.00	240,602.00	-24.1%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Noncapitalized Equipment		4400	16,000.00	0.00	16,000.00	0.00	0.00	0.00	-100.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			268,003.75	64,973.00	332,976.75	205,102.00	35,500.00	240,602.00	-27.7%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	112,189.00	25,000.00	137,189.00	0.00	0.00	0.00	-100.0%
Travel and Conferences		5200	17,150.00	1,000.00	18,150.00	28,650.00	900.00	29,550.00	62.8%
Dues and Memberships		5300	16,500.00	0.00	16,500.00	11,000.00	0.00	11,000.00	-33.3%
Insurance		5400 - 5450	39,007.00	0.00	39,007.00	39,007.00	0.00	39,007.00	0.0%
Operations and Housekeeping Services		5500	288,723.00	0.00	288,723.00	205,600.00	0.00	205,600.00	-28.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	33,321.00	13,000.00	46,321.00	24,970.00	5,000.00	29,970.00	-35.3%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(60,000.00)	0.00	(60,000.00)	(15,000.00)	0.00	(15,000.00)	-75.0%
Professional/Consulting Services and Operating Expenditures		5800	194,905.00	162,062.00	356,967.00	188,039.00	162,000.00	350,039.00	-1.9%
Communications		5900	25,400.00	0.00	25,400.00	25,600.00	0.00	25,600.00	0.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			667,195.00	201,062.00	868,257.00	507,866.00	167,900.00	675,766.00	-22.2%

			2016-17 Estimated Actuals			2017-18 Budget			
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes	Object Codes							
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	229,081.00	229,081.00	0.00	292,568.00	292,568.00	27.7%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	3,652.00	0.00	3,652.00	0.00	0.00	0.00	-100.0%
Other Debt Service - Principal		7439	140,491.00	0.00	140,491.00	50,903.29	0.00	50,903.29	-63.8%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			144,143.00	229,081.00	373,224.00	50,903.29	292,568.00	343,471.29	-8.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			7,448,994.75	1,657,478.00	9,106,472.75	7,397,057.29	1,561,399.00	8,958,456.29	-1.6%

			2016-17 Estimated Actuals			2017-18 Budget			
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Description	Resource Codes	Object Codes							
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	9,650.00	0.00	9,650.00	0.00	0.00	0.00	-100.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			9,650.00	0.00	9,650.00	0.00	0.00	0.00	-100.0%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(761,600.00)	761,600.00	0.00	(989,706.00)	989,706.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(761,600.00)	761,600.00	0.00	(989,706.00)	989,706.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(771,250.00)	761,600.00	(9,650.00)	(989,706.00)	989,706.00	0.00	-100.0%

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	8,130,312.00	1.79%	8,276,171.00	1.80%	8,424,948.00
2. Federal Revenues	8100-8299	199,976.00	0.00%	199,976.00	0.00%	199,976.00
3. Other State Revenues	8300-8599	468,122.00	0.00%	468,122.00	0.00%	468,122.00
4. Other Local Revenues	8600-8799	713,579.00	-19.90%	571,571.00	0.00%	571,571.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		9,511,989.00	0.04%	9,515,840.00	1.56%	9,664,617.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				4,547,684.00		4,638,638.18
b. Step & Column Adjustment				90,954.18		102,944.72
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	4,547,684.00	2.00%	4,638,638.18	2.22%	4,741,582.90
2. Classified Salaries						
a. Base Salaries				1,490,896.00		1,520,713.18
b. Step & Column Adjustment				29,817.18		30,413.30
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,490,896.00	2.00%	1,520,713.18	2.00%	1,551,126.48
3. Employee Benefits	3000-3999	1,660,037.00	22.22%	2,028,953.00	7.97%	2,190,662.00
4. Books and Supplies	4000-4999	240,602.00	6.19%	255,500.00	0.39%	256,500.00
5. Services and Other Operating Expenditures	5000-5999	675,766.00	6.23%	717,900.00	2.79%	737,900.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	343,471.29	18.76%	407,909.00	0.00%	407,909.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		8,958,456.29	6.82%	9,569,613.36	3.30%	9,885,680.38
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		553,532.71		(53,773.36)		(221,063.38)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		2,914,298.29		3,467,831.00		3,414,057.64
2. Ending Fund Balance (Sum lines C and D1)		3,467,831.00		3,414,057.64		3,192,994.26
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		1,500.00		1,500.00
b. Restricted	9740	547,419.89		547,419.89		547,419.89
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		380,637.00		392,722.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00		380,637.00		392,722.00
2. Unassigned/Unappropriated	9790	2,920,411.11		2,103,863.75		1,858,630.37
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		3,467,831.00		3,414,057.64		3,192,994.26

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		380,637.00		392,722.00
c. Unassigned/Unappropriated	9790	3,154,065.11		3,345,728.93		4,128,930.73
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(233,654.00)		(1,241,865.18)		(2,270,300.36)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		2,920,411.11		2,484,500.75		2,251,352.37
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		32.60%		25.96%		22.77%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		673.47		684.50		685.40
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		8,958,456.29		9,569,613.36		9,885,680.38
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		8,958,456.29		9,569,613.36		9,885,680.38
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		358,338.25		382,784.53		395,427.22
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		66,000.00		66,000.00		66,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		358,338.25		382,784.53		395,427.22
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

CARDIFF SCHOOL DISTRICT 2017-18 ADOPTED BUDGET

Reasons for Assigned and Unassigned Ending Fund Balances Above the State Recommended Minimum Level

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

COMBINED ASSIGNED AND UNASSIGNED FUND BALANCES

Fund	Fund Description	
01	General Fund Expenditures	\$8,958,456
	District Standard Reserve Level	4%
	Total Assigned and Unassigned Fund Balance	\$2,119,786
	Less:Calculated Reserve for Economic Uncertainties	(\$358,338)
	Fund Balance that Requires a Statement of Reasons	\$1,543,239

REASONS FOR ASSIGNED AND UNASSIGNED ENDING FUND BALANCES ABOVE THE STATE RECOMMENDED MINIMUM LEVEL

Fund	Fund Description	Amount	Reason
01	General Fund	\$1,818,095	Approved Budget Assumptions-reserves 20-25% of revenue
TOTAL OF SUBSTANTIATED NEEDS		\$1,818,095	

Description	2016-17 Estimated Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	670.89	670.89	675.73	673.47	673.47	678.71
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)			4.84			5.24
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	670.89	670.89	680.57	673.47	673.47	683.95
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0.00
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	670.89	670.89	680.57	673.47	673.47	683.95
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to EC Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

(☐) Our district is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	\$	_____
Less: Amount of total liabilities reserved in budget:	\$	_____
Estimated accrued but unfunded liabilities:	\$	_____ 0.00

(☒) This school district is self-insured for workers' compensation claims through a JPA, and offers the following information:

(☐) This school district is not self-insured for workers' compensation claims.

Signed _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: _____

For additional information on this certification, please contact:

Name: Courtney JAsper

Title: Director of Fiscal Services

Telephone: 760-632-5890 ext. 162

E-mail: courtney.jasper@cardiffschool.com

Cardiff School District Budget Assumptions 2017-18

Foundational

1. The budget shall reflect the goals of the strategic plan.
2. The employee compensation package is an important aspect of the district's budgetary planning.
3. Provision for the basic education program at all levels shall be the primary consideration.
4. One-time income and ending fund balance shall only be for one-time, non-recurring items.
5. Funding for major maintenance shall be budgeted at ~~2%~~ 4% of General Fund revenues.
6. The district shall reserve sufficient funds in anticipation of upcoming curriculum adoptions.
7. The cafeteria program shall be self-supporting.
8. Estimates for utilities, contracted services, insurance, maintenance contracts and supplies shall be based upon a combination of historical data and industry projections.
9. Budgeted expenditures shall not exceed income unless the expenditures which exceed income are one-time only, and are being made possible by an identifiable revenue source.
10. When a new and previously unbudgeted general fund project or program is recommended, the major competing demands for funding shall be reviewed also.
11. Provisions shall be made to maintain the use, value, and safety of the facilities and equipment through capital improvements and preventative maintenance.
12. The District shall maintain a district reserve that is 20-25% of the annual budgeted revenues.
13. The district will use the tax assessor's recommended increase/decrease for property taxes each year.

Staffing and Enrollment

14. Keeping K-3 class sizes in the low to mid 20's and upper grade class sizes in the mid to upper twenties is a target in Cardiff's budgetary planning.
15. Combination classes in all grade levels will be avoided whenever possible.
(combination classes may be a necessary part of each school's class schedule)

Programs

16. Consideration for professional development at all levels shall be included.
17. It is recognized that specialty programs are funded in partnership with local funding sources.
18. Facilities, Maintenance and Operations expenditures will be considered in three tiers: short term, mid term and long term needs.
19. Consideration of technology support, through staff, services, and equipment, shall be included. Technological support for instruction, learning, communication, and data analysis will be considered in three tiers: short term, mid term and long term needs.

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **DECLARE DISTRICT PERSONAL PROPERTY OBSOLETE AND
SURPLUS PER EDUCATION CODE 17546**

BACKGROUND

In the summer of 2012, the District leased 400 iPad2s from Apple. As of the summer of 2016, the District now owns these iPads. Prior to the leased iPads, the District purchased 30. In addition to having small storage space (16gb), these iPads are no longer able to upgrade to the latest iOS which limits their usage in the classroom.

CURRENT CONSIDERATION

The District is preparing to enter into a lease for new iPads (pending Board approval) and we will no longer need the outdated iPad2s. Diamond Assets is a company that buys iPad2s from school districts at different rates, depending on the condition of the iPad.

The maximum number of iPad2s for this sale would be 430 but the actual number may be lower due to any iPads that are not functional nor repairable.

FINANCIAL IMPLICATIONS

Income will be used to offset the planned technology refresh.

RECOMMENDATION

It is respectfully recommended that the Board declare the aforementioned iPad2 devices as surplus property.

Exhibit K

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **APPROVE LEASE AGREEMENT BETWEEN CARDIFF SCHOOL DISTRICT
AND APPLE, INC.**

BACKGROUND

In a continued effort to ensure innovative learning opportunities for all students, the Cardiff School and the Cardiff SEA partner to provide 1:1 digital access for all students.

CURRENT CONSIDERATION

Apple Inc. provides an opportunity for school districts to lease devices and spread the lease cost over a four-year period with an annual percentage rate of 1.99%. Each year the District and the Cardiff SEA contribute to the annual lease payment.

FINANCIAL IMPLICATIONS

The total cost for a four-year lease is \$197,731.03, or \$50,903.29 annually. The lease payment is included in the 2017-18 budget.

RECOMMENDATION

It is respectfully recommended that the Board approve the four-year lease agreement between Cardiff School District and Apple, Inc.

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **APPROVE CONTRACT AGREEMENT BETWEEN CARDIFF
SCHOOL DISTRICT AND CAMPBELL-ANDERSON &
ASSOCIATES, INC.**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million school facilities improvement bond measure. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

Part of the process of paying a contractor requires an agreement signed between the school district and the contractor.

CURRENT CONSIDERATION

CAMPBELL-ANDERSON & ASSOCIATES, INC. will provide a "Programming Cost Estimate" for the district.

FINANCIAL IMPLICATIONS

The amount to be paid to CAMPBELL-ANDERSON & ASSOCIATES, INC. is \$3,250. This shall be paid out of the general fund.

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract Agreement between Cardiff School District and CAMPBELL-ANDERSON & ASSOCIATES, INC.

Exhibit M

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **APPROVE CONTRACT AGREEMENT BETWEEN CARDIFF
SCHOOL DISTRICT AND CAMPBELL-ANDERSON &
ASSOCIATES, INC.**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million school facilities improvement bond measure. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

Part of the process of paying a contractor requires an agreement signed between the school district and the contractor.

CURRENT CONSIDERATION

CAMPBELL-ANDERSON & ASSOCIATES, INC. will provide a "Schematic and a Design Development Cost Estimate" for the district.

FINANCIAL IMPLICATIONS

The amount to be paid to CAMPBELL-ANDERSON & ASSOCIATES, INC. is \$24,750. This shall be paid out of Fund 21.

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract Agreement between Cardiff School District and CAMPBELL-ANDERSON & ASSOCIATES, INC.

Exhibit N

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **APPROVE CONTRACT AGREEMENT BETWEEN CARDIFF
SCHOOL DISTRICT AND PLACEWORKS**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million school facilities improvement bond measure. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

Part of the process of paying a contractor requires an agreement signed between the school district and the contractor.

CURRENT CONSIDERATION

PLACEWORKS will provide the following services for the district.

- Prepare the California Environmental Quality Act (CEQA) Report
- Prepare the Environmental Site Assessment and Report
- Prepare the Title 5 Environmental Safety Hazards Assessment and Report

FINANCIAL IMPLICATIONS

The amount to be paid to PLACEWORKS is \$110,752. This shall be paid out of Fund 21.

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract Agreement between Cardiff School District and PLACEWORKS

Exhibit O

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **APPROVE CONTRACT AGREEMENT BETWEEN CARDIFF
SCHOOL DISTRICT AND PLACEWORKS**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million school facilities improvement bond measure. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

Part of the process of paying a contractor requires an agreement signed between the school district and the contractor.

CURRENT CONSIDERATION

PLACEWORKS will provide a Traffic Study Analysis for up to 9 intersections near Cardiff School.

FINANCIAL IMPLICATIONS

The amount to be paid to PLACEWORKS is \$1,512. This shall be paid out of the general fund.

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract Agreement between Cardiff School District and PLACEWORKS.

Exhibit P

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **APPROVE CONTRACT AGREEMENT BETWEEN CARDIFF
SCHOOL DISTRICT AND SCHOOL FACILITY CONSULTANTS**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million school facilities improvement bond measure. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

Part of the process of paying a contractor requires an agreement signed between the school district and the contractor.

CURRENT CONSIDERATION

SCHOOL FACILITY CONSULTANTS will determine State funding eligibility, prepare State applications for funding, monitor the State Allocation Board and the Office of Public School Construction, and coordinate with the District, architect, contractor and bond program manager to ensure the district's Measure GG projects move through the State's funding approval process in a timely manner.

FINANCIAL IMPLICATIONS

The amount to be paid to SCHOOL FACILITY CONSULTANTS is a not to exceed (NTE) fee of \$40,000. This shall be paid out of Fund 21.

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract Agreement between Cardiff School District and SCHOOL FACILITY CONSULTANTS.

Exhibit Q

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **APPROVE CONTRACT AGREEMENT BETWEEN CARDIFF
SCHOOL DISTRICT AND STUDIO E ARCHITECTS**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million school facilities improvement bond measure. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

Part of the process of paying a contractor requires an agreement signed between the school district and the contractor.

CURRENT CONSIDERATION

STUDIO E ARCHITECTS will provide architectural design services for the district's Measure GG. Services shall be provided in two components.

Component 1: Conceptual Design

Component 2: Schematic Design through Project Closeout

FINANCIAL IMPLICATIONS

The amount to be paid to STUDIO E ARCHITECTS for Component 1: Conceptual Design is \$40,000. This shall be paid out of Fund 21.

The amount to be paid to STUDIO E ARCHITECTS for Component 2: Schematic Design through Project Closeout shall be determined based on "Scope of Work" determined during Component 1: Conceptual Design. This amount will be presented to the Board for approval at a future meeting.

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract Agreement between Cardiff School District and STUDIO E ARCHITECTS.

Exhibit R

Cardiff School District
Cardiff-By-The-Sea, California 92007

June 8, 2017

ITEM: **ADOPTION AND APPROVAL OF REQUEST FOR PROPOSALS (“RFP”) AND
PREQUALIFICATION PACKAGE FOR LEASE-LEASEBACK
CONSTRUCTION SERVICES FOR THE MEASURE GG PROJECT AND
DELEGATION OF AUTHORITY TO SUPERINTENDENT/DESIGNEE TO
FINALIZE AND ISSUE RFP**

BACKGROUND

In 2016, the governor signed into law Assembly Bill (“AB”) 2316, which took effect on January 1, 2017. While there were some uncertainties regarding certain past Lease-Leaseback (“LLB”) contracts/procurements, AB 2316 largely codified past best practices for LLB solicitation procedures as well as formalized a new statutorily specified procurement process for future LLB agreements. This newly enacted law now provides a clear process and statutory authority for California school districts to efficiently and lawfully procure and utilize the LLB delivery method for construction projects.

Specifically, AB 2316 requires the publishing and posting of a detailed Request for Proposals (“RFP”). The RFP, in addition to other statutory requirements, must set forth the District’s requirements for selection of a LLB entity, including, but not limited to the “best value” evaluation criteria and scoring methodology to be used for establishing the “best value” proposer to whom the LLB contract will be awarded. In addition, pursuant to Education Code section 17406, only prequalified LLB contractors completing a questionnaire consistent with Public Contract Code section 20111.6 may submit responses to the RFP.

In accordance with these requirements District staff and legal counsel have prepared the attached draft RFP, including recommended “best value” evaluation criteria and scoring methodology, as well as a prequalification questionnaire for prospective LLB contractors. District staff now recommends that the governing board adopt and approve the RFP in substantially the draft form now existing and delegate authority to the Superintendent and/or her designee to finalize and issue the RFP.

CURRENT CONSIDERATION

District staff are to work with the Bond Implementation Team to conduct the RFP process and present their recommendations to the Board for approval at a future date.

FINANCIAL IMPLICATIONS

There are no financial implications at this time.

RECOMMENDATION

That the Governing Board Adopt and Approve the RFP and Prequalification Package for LLB Services for the Measure GG Project And Delegate Authority to the Superintendent/Designee to Finalize and Issue the RFP.

Exhibit S