

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

**THURSDAY, APRIL 6, 2017 • 5:00 PM • PUBLIC MEETNG
CARDIFF SCHOOL AUDITORIUM
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

- I. ORGANIZATIONAL ITEMS *Exhibit*
- A. Call to order
 - B. Pledge of allegiance
 - C. Roll call
 - Mr. Mark Whitehouse, President
 - Ms. Siena Randall, Clerk
 - Ms. Nancy Orr, Member
 - Mr. Dave Clark, Member
 - Mr. David Ross, Member
 - Ms. Jill Vinson, Superintendent
 - D. Approval of agenda for April 6, 2017
All items are action unless labeled information
 - E. Approve minutes from the regular meeting of March 9, 2017 **A**
- II. HEARING SESSION
- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
 - B. Cardiff Elementary Teachers Association
 - C. ELAC/DELAC
 - D. School Site Council
 - E. Cardiff SEA
 - F. School Reports
 - G. ICOC Report
 - H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants #14-227254 to #14-240449 \$138,558 **B**
 - 3. Payroll Warrants, March, 2017, \$662,303
- B. Enrollment report as of 03/31/17 **C**
- C. Personnel report **D**
- D. Removal of items from Consent Calendar
- E. Approval of Consent Calendar

IV. GENERAL FUNCTIONS

- A. Review Strategic Plan update for 2017-2020 **E**
- B. CA School Dashboard **(Information)**
- C. Approve revised BP 7215, Independent Citizens Oversight Committee Bylaws **F**

V. FACILITIES

- A. Bond Implementation Update **(Information)**

VI. FUTURE AGENDA ITEMS

VII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with the District's labor negotiator, Jill Vinson, regarding negotiations with the Cardiff Elementary Teachers Association– Government Code Section 54957.6

VIII. REPORT FROM CLOSED SESSION (If applicable)

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR MINUTES OF MARCH 9, 2017

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, March 9, 2017 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Whitehouse called the meeting to order at 5:05 p.m. Trustees and visitors were led in the pledge of allegiance.

Members present: Clark, Orr, Randall, Ross, Whitehouse

Members absent: None

Administrators
present: Vinson, Scheftner

Visitors: Adam Sweet, SEA

The agenda for March 9, 2017 was approved as presented.

MOTION: Randall
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The minutes from the regular meeting of February 6, 2017 were approved as written.

MOTION: Orr
SECOND: Randall
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Hearing Session:

- Adam Sweet reported SEA is coordinating with the room reps to provide treats for teachers during parent conference week. Family Art Night is on April 6th. Tickets are still available for the Gala.
- Janelle Scheftner reported Ada Harris will be having Colonial Days tomorrow. Oak Crest will also be presenting to prepare sixth graders for their transition to middle school. Principal Scheftner said both schools will be having an awards assembly and spirit day on March 17th. The Ability Awareness Fair is scheduled for Friday, March 24th.

Hearing Session continued:

- Nancy Orr reported on the School District Liaison Meeting. The meetings are being changed from Monday afternoons to Wednesday mornings. Superintendent Vinson raised the reclaimed water issue.
- Superintendent Vinson reported interviews for a sixth grade teacher opening were held today. She also invited Trustees to The History of Cardiff Play that Christa Stone's class will be performing tomorrow at 9:00 a.m.

The consent calendar was approved as presented.

MOTION: Orr
SECOND: Randall
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The budget changes through January 31, 2017 were approved.

MOTION: Ross
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The certification of second period interim state report for period ending January 31, 2017 was approved.

MOTION: Clark
SECOND: Randall
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The ratification of the Collective Bargaining Agreement between Cardiff Elementary Teachers' Association (CETA) and Cardiff School District was approved.

MOTION: Randall
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The AB 1200 document for certificated and classified employees was approved.

MOTION: Clark
SECOND: Randall
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The approval of a 3.5% increase in compensation for current Classified, Confidential, and Classified Management employees was approved.

MOTION: Orr
SECOND: Ross
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The approval of a 3.5% increase in compensation for the following current Certificated Management employees: Principals, Director of Special Education/School Psychologist was approved.

MOTION: Randall
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The Interdistrict Attendance Agreements of 2017-18 school year with the following school districts were approved:

Carlsbad Unified	Del Mar Union	Rancho Santa Fe
Encinitas Union	Escondido Union	Vista Unified
San Marcos Unified	Oceanside Unified	Poway Unified
La Mesa Spring Valley	San Diego City Schools	Solana Beach

MOTION: Randall
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The E-Rate Internal Connections-Core Network contract was approved.

MOTION: Orr
SECOND: Randall
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT:

Trustees voted for the following three (4) candidates in the 2017 CSBA Delegate Assembly Election, Region 17:

Tamara Otero (Cajon Valley Union SD)
Dawn Perfect (Ramona USD)
Beth Hergesheimer (San Dieguito Union High SD)
Barbara Ryan (Santee SD)

MOTION: Randall
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Randy Peterson reported he has been meeting with teachers and District staff. He has been gathering information on the educational programs. He informed the Board that he's also been documenting existing areas.

The Board reviewed project delivery method options for the Measure GG bond program. The Board provided direction to the Superintendent and Bond Program Manager to pursue a Lease-Leaseback as the preferred project delivery method. In addition, the Board delegated authority to the Superintendent and Bond Program Manager to finalize and publish RFQ/RFP(s) for an architect and for a general contractor.

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 6:15 p.m. The meeting was reconvened at 7:05 p.m. President Whitehouse reported that no action was taken during the closed session. There being no other business to come before the Board, the meeting was adjourned at 7:06 p.m.

Respectfully submitted,

Siena Randall, Clerk

Jill Vinson, Superintendent

APRIL 2017 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Inv Amount
Instructional Services										
	3/2/17	MELINDA TREES	0100	0000000	1110	1000	4300000	111	Instructional Supplies	60.22
1514	3/7/17	ERIC ARMIN INC.	0100	0000000	1110	1000	4300000	222	Instructional Supplies	15.95
1510	3/10/17	US GAMES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	77.05
1525	3/22/17	SYNCB/AMAZON	0100	6500000	5770	3120	4300000	000	SPED Instructional Supplies	125.02
1525	3/22/17	SYNCB/AMAZON	0100	6500000	5770	3120	4300000	000	SPED Instructional Supplies	62.82
1525	3/22/17	SYNCB/AMAZON	0100	6500000	5770	3120	4300000	000	SPED Instructional Supplies	49.44
1525	3/22/17	SYNCB/AMAZON	0100	6500000	5770	3120	4300000	000	SPED Instructional Supplies	50.62
1525	3/22/17	SYNCB/AMAZON	0100	6500000	5770	3120	4300000	000	SPED Instructional Supplies	12.71
1525	3/22/17	SYNCB/AMAZON	0100	6500000	5770	3120	4300000	000	SPED Instructional Supplies	37.89
1534	3/22/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	116.83
1535	3/22/17	SYNCB/AMAZON	0100	0000066	1110	1000	4300000	222	Instructional Supplies	22.53
1544	3/22/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	86.10
1549	3/22/17	THE MARKERBOARD PEOPLE	0100	0000000	1110	1000	4300000	222	Instructional Supplies	54.05
1516	3/22/17	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	111	Tech Supplies	108.28
1516	3/22/17	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	111	Tech Supplies	10.81
1516	3/22/17	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	111	Tech Supplies	5.07
1533	3/22/17	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	222	Tech Supplies	162.18
1533	3/22/17	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	222	Tech Supplies	133.86
1517	3/22/17	SYNCB/AMAZON	0100	6300000	1110	1000	4300006	111	Instructional Supplies	43.28
1543	3/22/17	SYNCB/AMAZON	0100	0000000	0000	2420	4300008	222	Library Supplies	271.90
1553	3/24/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	21.33
1552	3/24/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	116.95
1554	3/24/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	23.65
1553	3/24/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	37.84
1553	3/24/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	96.72
1553	3/24/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	57.65
1556	3/24/17	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Tech Supplies	284.46
1556	3/24/17	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Tech Supplies	284.46
1556	3/24/17	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Tech Supplies	159.47
1556	3/24/17	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Tech Supplies	113.14
1556	3/24/17	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Tech Supplies	323.25
1562	3/28/17	FITNESS FINDERS	0100	0000066	1110	1000	4300000	222	Instructional Supplies	73.95
1562	3/28/17	FITNESS FINDERS	0100	0000066	1110	1000	4300000	222	Instructional Supplies	73.95
1550	3/28/17	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	105.96

\$ 3,279.39

Non-Instructinal Supplies										
1515	3/2/17	APPLE INC.	0100	0000000	0000	2420	4300005	111	Office Supplies	199.99
1172	3/7/17	HOME DEPOT CREDIT SERVICES	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	27.45
1527	3/7/17	NATIONAL BUSINESS FURNITURE	0100	0000000	0000	7200	4300000	000	Office Supplies	325.00
1527	3/7/17	NATIONAL BUSINESS FURNITURE	0100	0000000	0000	7200	4300000	000	Office Supplies	1179.86
	3/7/17	SHELL	0100	8150000	0000	8110	4300000	000	Automotive Supplies	215.19
1521	3/14/17	PEP BOYS	0100	0000000	0000	8200	4300000	000	Automotive Supplies	46.77
1521	3/14/17	PEP BOYS	0100	0000000	0000	8200	4300000	000	Automotive Supplies	75.06
	3/17/17	LEE'S LOCK & SAFE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	5.25
1519	3/22/17	SYNCB/AMAZON	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	27.07
1524	3/22/17	SYNCB/AMAZON	0100	0000000	0000	7200	4300000	000	Office Supplies	19.13
1524	3/22/17	SYNCB/AMAZON	0100	0000000	0000	7200	4300000	000	Office Supplies	23.74
1529	3/22/17	SYNCB/AMAZON	0100	0000000	0000	7200	4300000	000	Office Supplies	29.15
1557	3/24/17	APPLE INC.	0100	0000000	0000	7100	4300000	000	Office Supplies	85.12
1557	3/24/17	APPLE INC.	0100	0000000	0000	7100	4300000	000	Office Supplies	119.00
1207	3/24/17	GRAINGER	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	45.34
1558	3/28/17	OFFICE DEPOT	0100	0000000	0000	7200	4300000	000	Office Supplies	15.07
1558	3/28/17	OFFICE DEPOT	0100	0000000	0000	7200	4300000	000	Office Supplies	5.74
1558	3/28/17	OFFICE DEPOT	0100	0000000	0000	7200	4300000	000	Office Supplies	12.01
1558	3/28/17	OFFICE DEPOT	0100	0000000	0000	7200	4300000	000	Office Supplies	68.93
1559	3/28/17	SHERWIN WILLIAMS	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	258.33
1557	3/28/17	APPLE INC.	0100	0000000	0000	2420	4300005	000	Office Supplies	1604.40
1557	3/28/17	APPLE INC.	0100	0000000	0000	2420	4300005	000	Office Supplies	6.00

\$ 4,393.60

4000 (Supplies) Totals: Balance: 275,189 Accumulated Balance: 234,292 Remaining Balance: 40,897

Utilities										
1285	3/7/17	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for January	469.74
1285	3/7/17	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for January	469.74
1283	3/7/17	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for February	80.70
	3/7/17	AT&T	0100	0000000	0000	7200	5900001	000	Service for February	1942.91

	3/15/17 AT&T	0100	0000000	0000	7200	5900001	000	Service for February	371.32
	3/15/17 AT&T	0100	0000000	0000	7200	5900001	000	Service for February	33.80
1310	3/17/17 SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for February	183.08
1310	3/17/17 SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for February	13.18
1310	3/17/17 SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for February	3325.27
1310	3/22/17 SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for February	449.49
1310	3/22/17 SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for February	5818.78

\$ 13,158.01

Services

1528	3/1/17 J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance Services	7168.80
	3/2/17 AUTISM OUTREACH SOUTHERN CALIFORNIA	0100	6500000	5770	3120	5800000	000	Services for December	2475.00
	3/2/17 AUTISM OUTREACH SOUTHERN CALIFORNIA	0100	6500000	5770	3120	5800000	000	Services for February	3281.25
	3/2/17 DEL MAR UNION SCHOOL DISTRICT	0100	0000000	0000	7200	5800000	000	Substitute Consortium	2180.00
1311	3/2/17 DEPENDABLE NURSING, LLC	0100	6500000	5770	1190	5800000	000	Services for January	4652.75
	3/3/17 ELIZABETH ODENTHAL	0100	6500000	5770	1190	5800000	000	Professional Services	700.00
	3/3/17 SAN DIEGO OCCUPATIONAL THERAPY	0100	6500000	5770	1190	5800000	000	Services for February	525.00
1171	3/7/17 CARE-A-VAN TRANSPORT	0100	0000000	5001	3600	5100000	000	Transportaion	3338.64
1287	3/7/17 READY REFRESH BY NESTLE	0100	0000000	0000	8200	5500003	222	Services for February	98.02
1287	3/7/17 READY REFRESH BY NESTLE	0100	0000000	0000	8200	5500003	111	Services for February	35.55
1260	3/7/17 TOSHIBA FINANCIAL SERVICES	0100	0000000	1110	1000	5600000	222	Lease PaymentMarch	236.86
1260	3/7/17 TOSHIBA FINANCIAL SERVICES	0100	0000000	1110	1000	5600000	111	Lease PaymentMarch	236.85
	3/7/17 ATEL COMMUNICATIONS INC.	0100	0000000	0000	7200	5800000	000	Maintenance Services	255.00
	3/7/17 JAMES ROMEO	0100	0000085	1110	1000	5800000	111	Music Boosters	320.00
	3/7/17 LEAPS-N-BOUNDS	0100	6500000	5770	1190	5800000	000	Services for January	6010.00
	3/7/17 RED TRUCK FIRE & SAFETY CO.	0100	8150000	0000	8110	5800000	000	Maintenance Services	598.00
	3/7/17 RED TRUCK FIRE & SAFETY CO.	0100	8150000	0000	8110	5800000	000	Maintenance Services	437.99
1253	3/7/17 RANCHO SANTA FE	0100	0000000	0000	2700	4300000	111	Services for February	195.00
1253	3/7/17 RANCHO SANTA FE	0100	0000000	0000	2700	4300000	222	Services for February	195.00
1413	3/10/17 CASBO	0100	0000000	0000	7200	5200000	000	Conference - CASBO/CBO Symposium	1000.00
	3/10/17 PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Services	367.03
	3/10/17 PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Services	153.44
1341	3/10/17 PRUDENTIAL OVERALL SUPPLY	0100	0000000	0000	8200	5600000	111	Services for February	100.00
1341	3/10/17 PRUDENTIAL OVERALL SUPPLY	0100	0000000	0000	8200	5600000	000	Services for February	12.10
1341	3/10/17 PRUDENTIAL OVERALL SUPPLY	0100	0000000	0000	8200	5600000	222	Services for February	134.82
1311	3/10/17 DEPENDABLE NURSING, LLC	0100	6500000	5770	1190	5800000	000	Services for February	3468.75
	3/10/17 HARRIS SCHOOL SOLUTIONS	0100	0000000	0000	7200	5800000	000	Merchant fees for February	112.50
1398	3/10/17 SHRED-IT USA	0100	0000000	0000	7200	5800000	000	Services for February	102.48
	3/10/17 T.L. SHIELD & ASSOCIATES, INC.	0100	8150000	0000	8110	5800000	000	Services for February	158.00
1531	3/14/17 SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	1110	1000	5200000	000	Conference - ELPAC	200.00
1259	3/14/17 TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease PaymentMarch	201.50
	3/14/17 WESTERN FIRE PROTECTION, INC.	0100	8150000	0000	8110	5800000	000	Maintenance Services	297.00
	3/15/17 PC REPAIR CENTER	0100	0000003	1110	1000	5600000	000	Repair Services	118.72
	3/15/17 AUTISM OUTREACH SOUTHERN CALIFORNIA	0100	6500000	5770	3120	5800000	000	Services for January	2475.00
	3/17/17 DEBORAH HEYER	0100	0000000	1110	1000	5200000	000	Conference - Apple TOSA	234.88
	3/17/17 AUTISM OUTREACH SOUTHERN CALIFORNIA	0100	6500000	5770	3120	5800000	000	Services for January	4718.75
1537	3/17/17 DUDE SOLUTIONS	0100	0000068	1110	1000	4300005	222	Annual Contract	340.40
1537	3/17/17 DUDE SOLUTIONS	0100	0000068	1110	1000	4300005	222	Annual Contract	279.49
1171	3/22/17 CARE-A-VAN TRANSPORT	0100	0000000	5001	3600	5100000	000	Transportaion	3709.60
1307	3/22/17 J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance Services	3704.40
1564	3/22/17 J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance Services	463.13
1564	3/22/17 J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance Services	486.94
	3/22/17 BEST BEST & KRIEGER LLP	0100	0000000	0000	7100	5800005	000	Service for February	3989.15
1486	3/24/17 SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	0000	7200	5200000	000	Conference - FRISK Training	140.00
	3/24/17 STEPHEN CASMAR	0100	0000000	1110	1000	5200000	000	Conference - CUE	200.00
	3/24/17 ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	0100	0000000	0000	7100	5800005	000	Service for February	128.63
	3/24/17 FAGEN FRIEDMAN & FULFROST, LLP	0100	0000000	0000	7100	5800005	000	Services for February	132.50
	3/24/17 VERIZON WIRELESS	0100	0000000	0000	7200	5900001	000	March Statement	54.46
1253	3/24/17 RANCHO SANTA FE	0100	0000000	0000	2700	4300000	111	Services for April - June	210.00
1253	3/24/17 RANCHO SANTA FE	0100	0000000	0000	2700	4300000	222	Services for April - June	210.00
	3/27/17 CITY TREASURER	0100	0000000	0000	2700	5800000	222	Services for 17/18 school year	50.00
	3/28/17 MARGIT BOYESSEN	0100	0000000	1110	1000	5200000	000	Conference - CUE	71.00
1251	3/28/17 AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	60.00
1251	3/28/17 AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Maintenance Services	96.00
	3/30/17 URBAN FUTURES	0100	0000000	0000	7100	5800000	000	Professional Services	33000.00

\$ 94,120.38

5000 (Service) Totals: Balance: 931,175 Accumulated Balance: 765,311 Remaining Balance: 165,864

CARDIFF SCHOOL DISTRICT

Enrollment Form

March 31, 2017

		CARDIFF		
		BOYS	GIRLS	
K	Bjorstad	<u>10</u>	<u>9</u>	19
K	McNamara	<u>7</u>	<u>9</u>	16
K	Paccione	<u>10</u>	<u>8</u>	18
K	Sallans	<u>10</u>	<u>9</u>	19
K	Stone	<u>10</u>	<u>10</u>	20
				TOT K <u>92</u>
1	Carter	<u>10</u>	<u>9</u>	19
1	Easson	<u>10</u>	<u>9</u>	19
1	Hall	<u>8</u>	<u>10</u>	18
1	Kulb/Stuart	<u>11</u>	<u>8</u>	19
1	Miller	<u>9</u>	<u>10</u>	19
1	Doui/Boyesen	<u>7</u>	<u>5</u>	12
				TOT 1 <u>106</u>
2	Gustafson	<u>13</u>	<u>10</u>	23
2	Kavan	<u>13</u>	<u>10</u>	23
2	Redding	<u>13</u>	<u>10</u>	23
2	Doui/Boyesen	<u>9</u>	<u>7</u>	16
				TOT 2 <u>85</u>
3	Hamilton	<u>8</u>	<u>11</u>	19
3	Payte	<u>8</u>	<u>12</u>	20
3	Doui/Boyesen	<u>7</u>	<u>7</u>	14
				TOT 3 <u>53</u>
Wilson		<u>0</u>	<u>0</u>	TOT <u>0</u>
Subtotal		<u>173</u>	<u>163</u>	
SCHOOL TOTAL			<u>336</u>	
DISTRICT TOTAL			<u>704</u>	

		ADA HARRIS		
		BOYS	GIRLS	
3	Pacet/Paz	<u>9</u>	<u>9</u>	18
3	Switzler	<u>8</u>	<u>9</u>	17
				TOT 3 <u>35</u>
4	Green	<u>11</u>	<u>11</u>	22
4	Herrman	<u>13</u>	<u>9</u>	22
4	Mihaly	<u>8</u>	<u>13</u>	21
4	Price	<u>13</u>	<u>9</u>	22
4	Trees	<u>10</u>	<u>13</u>	23
				TOT 4 <u>110</u>
5	Cataldo	<u>13</u>	<u>9</u>	22
5	d'Entremont	<u>13</u>	<u>10</u>	23
5	Ensberg	<u>11</u>	<u>9</u>	20
5	Murray	<u>12</u>	<u>11</u>	23
5	Yant	<u>8</u>	<u>12</u>	20
				TOT 5 <u>108</u>
6	Brice	<u>13</u>	<u>8</u>	21
6	Jewell	<u>10</u>	<u>12</u>	22
6	Nguyen	<u>9</u>	<u>13</u>	22
6	Rector	<u>12</u>	<u>9</u>	21
6	Therriault	<u>13</u>	<u>9</u>	22
				TOT 6 <u>109</u>
Clune		<u>6</u>	<u>1</u>	TOT <u>7</u>
Subtotal		<u>192</u>	<u>176</u>	
SCHOOL TOTAL			<u>368</u>	

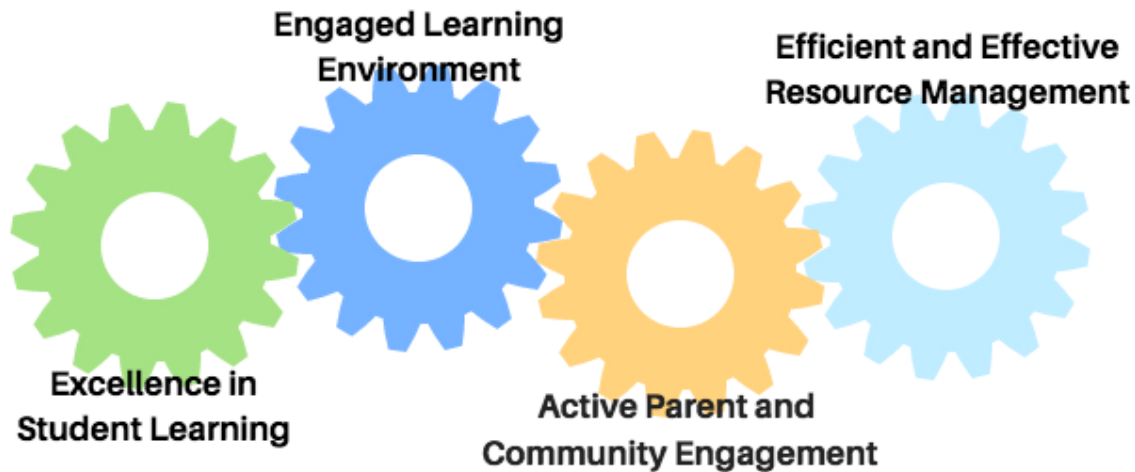
CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, CA 92007

April 6, 2017

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Rosa Penaloza	Food Service Worker	03/13/17 (PT, Range 6, Step 1)
John Tiersma	Teacher	08/22/17 (1.0 FTE)

Exhibit D

CARDIFF SCHOOL DISTRICT STRATEGIC PLAN 2017-2020



Vision

Our vision articulates the District's aspirations for our students, parents, staff, and community. We actively promote this vision to engage our stakeholders in the ever changing landscape of teaching and learning while continuing our focus on what is essential. We envision:

Lifelong Learners | Contributing Citizens | Educational Excellence

Core Values

In Cardiff Schools, our *Vision* is driven by these *Core Values* that inform our decisions and actions:

- We are a community of learners, modeling a culture of reflection and continuous improvement.
- Students are recognized as individuals, each contributing to the learning community.
- Teachers facilitate engagement and passion for lifelong learning, which fosters an environment where all students learn and grow.
- Evidence-based performance and evaluation reflect high quality teaching and learning.
- We wisely manage financial and physical resources.
- The schools, at the heart of the community, cultivate mutually beneficial relationships with all stakeholders.
- All stakeholders take pride in the success of our schools and students.

Strategic Themes

Our *Core Values* are demonstrated through these four interlocking *Strategic Themes*:



Excellence in Student Learning

- Advances critical thinking within all curricular areas
- Promotes initiative, engagement and resilience
- Occurs across all areas of campus and across all subject areas
- Involves reflection and feedback in a continuous, cyclical process
- Integrates high standards for personal and global citizenship



Engaged Learning Environment

- High quality, innovative instruction informed by meaningful assessments and effective pedagogy
- Relevant and engaging, common core aligned instructional resources integrating essential 21st century skills
- Student-centered learning spaces where digital tools empower personal growth and personalize learning experiences for all students
- Evolving classroom mindset that recognizes students' potential, passions and strengths and provides time to explore and cultivate them in a connected world



Active Parent and Community Engagement

- Strong schools and a strong community in a symbiotic relationship
- Establish and maintain collaborative partnerships
- Involved, active and supportive parent participation
- Open, ongoing communication between home and school
- Positive messaging to the community



Efficient and Effective Resource Management

- Fiscal stability focused on smart budgeting, maximized funding opportunities, and conservative, strategic fiscal planning
- Physical resources which maintain safe and modern infrastructures, are conducive to learning, are balanced with community use, are long-term and flexible toward future needs
- Efficient use of physical resources that considers identification of waste and potential improvements
- The importance of safe, efficient, multimodal transport to school
- Human resources support conditions and benefits that promote a highly motivated and qualified staff
- Opportunities for ongoing, relevant, quality professional development
- Recruitment, training and support of highly effective staff members

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS

Measure GG was approved by at least 55% of the voters of the Cardiff School District pursuant to the provisions of the Strict Accountability in Local School Construction Bonds Act of 2000, codified as Section 15264 and following of the Education Code. The Act requires the Board of Trustees (the “Board”) to appoint a Citizens Oversight Committee (the “Committee”) after the successful bond election.

Legal authority for formation and duties of the Committee is found in Section 15264 and 15278 to 15282 of the Education Code. The purpose of this Board Policy is to direct the formation and actions of the Committee by reference to the statutory requirements. Where the statutory direction is insufficiently specific, the Board has furnished its interpretation and guidance. In addition, the Board sets forth below its expectations, suggestions, and desires for the operations of the Committee.

ESTABLISHMENT

The Board is required to appoint members to an Independent Citizens Oversight Committee as a result of the passage of Measure GG at the election conducted on November 8, 2016.

PURPOSE**STATUTORY PURPOSES**

The Committee is charged by statute with the following purposes:

1. To promptly alert the public to any waste or improper expenditure of school construction bond money.
2. To inform the public concerning the expenditure of bond revenues.
3. Ensuring that bond revenues are expended only for the purposes described in the Constitution; that is, for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities.
4. Ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

ROLE OF COMMITTEE VIS-À-VIS BOARD

1. As the legally-elected representative of the voters, the Board, on the advice of the Superintendent, must make all decisions relating to how bond funds are spent, how bond projects are configured, the cost, priority and timeline for completion of the various bond projects, and all other matters necessary in connection with the District's building program. The Board values the Committee's input on these matters as an advisory body.
2. The Committee will need to refer to the text of Measure GG and the Bond Project List contained therein, but the Committee's interpretations of Measure GG are not binding on the Board.

LIMITATIONS ON ACTIVITIES

To ensure that the Committee is independent from the very decisions and activities upon which it will be monitoring and reporting, the Board hereby sets forth the following limitations on the actions and activities of the Oversight Committee (although the Oversight Committee may review documents relating to such activities):

1. The Committee has no authority to participate in the District's Bond issuance process or Bond sale, or to make decisions regarding the terms, timing or structure of the Bond issuance;
2. The Committee does not have the authority, once the Bonds are issued and sold, to determine how the Bond funds shall be expended;
3. The Committee members do not have the authority to solicit, select or participate in the negotiation or bid process for contractors or consultants for Bond financed projects (however, Oversight Committee members may be invited to witness bid openings, Board approval of contracts or similar actions for Bond financed projects);
4. The Committee members do not have the authority to control, comment upon and have no power of approval over or upon design, architectural or engineering considerations or matters relating to facilities funded or constructed with bond proceeds;
5. The Committee, and its members, may enter upon, tour, and inspect, District job sites, project boundaries and construction projects only with the express permission of the District's Superintendent (for reasons which include, but are not limited to, campus security, public safety, interference with contractors and liability matters) (the foregoing limitation does not prevent or preclude Oversight Committee members from viewing District construction works or projects from an off-campus or public access location); and

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

6. The Oversight Committee, and its members, may not contact District consultants or contractors without the prior permission of the Superintendent.

MEMBERS

MINIMUM SIZE

The Committee shall always be comprised of at least 7 members.

REQUIRED MEMBERS

Pursuant to statute, the Board shall appoint to the Committee the following members:

1. One member active in a business organization representing the business community located with the District.
2. One member active in a senior citizens organization.
3. One member active in a bona fide taxpayers organization.
4. One member who is the parent or guardian of a child enrolled in the District.
5. One member who is the parent or guardian of a child enrolled in the District and who is active in a parent-teacher organization, such as the Cardiff SEA or school site council.
6. Two other members, selected from the public at large.

BOARD PROCEDURES FOR APPOINTMENT OF COMMITTEE

1. Appointment
 - a. Persons interested in serving as members of the Committee shall submit a written application to the Superintendent, specifying such information as the Superintendent shall reasonably require. Such information shall include, at a minimum:
 - i. the specific position or positions listed in Section III.B, above, for which the applicant qualifies
 - ii. such information as may be necessary to verify that the applicant meets that qualification requirement.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

- b. The Board shall determine from among the qualifying applications the persons to appoint to the committee, specifying how the requirements of Section III.B are met, or as many of those requirements as possible given the applications submitted.
- c. Applicants shall be approved or rejected by a majority vote of the Board. If rejected, the Board shall direct the Superintendent to seek additional qualified applicants, including a new application procedure if appropriate.

2. Failure to Appoint

- a. The Board will make a good faith effort to appoint the Committee and fill vacancies to ensure that the Committee is fully constituted and functioning. No vacancy, at initial appointment or otherwise, will prevent the Committee from meeting and conducting its business.
 - b. In the event that the Superintendent does not receive acceptable applications from the public to fill all of the positions specified in ~~Section III.A~~, above, or if at any time there is a vacant position on the Committee, the Superintendent shall cause a notice of the vacancy to be posted in a conspicuous public place (e.g., where regular public notices of the Board are posted), specifying the eligibility requirement for the vacant position and that a written application must be submitted to the Superintendent, and that such notice shall remain posted until the vacancy is filled. The Superintendent, in his/her discretion, may advertise the vacant position in a newspaper reasonably expected to be circulated among interested persons, and may contact organizations to request nomination of interested persons to fill the positions that required active membership in such organization.
3. The Board may determine to appoint members of the Committee from time to time, in addition to the seven positions specified in ~~Section III.A~~, above, and without regard to the membership requirements so specified.

ADDITIONAL ELIGIBILITY RESTRICTIONS

The following persons are not eligible to serve on the Committee:

- 1. Any employee of the District.
- 2. Any official of the District.
For purposes of this limitation, the Board finds that any elected or appointed member of the Board is an “official of the district” within the meaning of Section 15282(b). The Board finds that no member of any other citizen committee of the District appointed by the Board to serve without pay is an “official of the district” within the meaning of Section 15282(b).

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

3. Any vendor, contractor or consultant of the District.
The Board finds that no person is a vendor, contractor or consultant of the District prohibited from serving on the Committee within the meaning of Section 15282(b) unless such person, or any company of which such person is an owner or part owner, agrees or has agreed to perform services or furnish goods or supplies to the District under any agreement or contract that has been fully performed. Prior contractual relationships with the District do not disqualify a person from serving on the Committee.

TERM

1. Each of the members specified by statute is appointed for a term of two years.
2. No member shall be appointed to more than three consecutive two-year terms.
3. Any additional members appointed pursuant to the Board's reserved prerogative under the Board Procedures for Appointment of Committee section, above, may be appointed to a term of less than two years, as the Board shall specify, but shall not be appointed to a term any longer than two years.
4. Any additional members appointed pursuant to the Board's reserved prerogative under the Board Procedures for Appointment of Committee section, shall serve no more than three consecutive terms.
5. Any member appointed to meet any of the criteria of categories 1 – 5 described in Required Members section, above, shall serve only so long as such member continues to fulfill the requirement of the position which appointed.
6. Notwithstanding the two-year term required by statute, the term of any member shall terminate upon:
 - a. death of the member
 - b. written resignation of the member
 - c. disability or illness of the member, upon a finding by the Board that the member is unable to effectively continue to serve on the Committee
 - d. the sale or provision of any goods or services to the District, or entry into any contract with the District for such sale or provision, whether or not related to the bond program, such that the member becomes a "vendor, contractor, or consultant" within the meaning of the Additional Eligibility Restrictions section, above

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

- e. the employment, appointment or election of such member to a position with the District, such that the member becomes an “employee of the District” or an “official of the District” within the meaning of the Additional Eligibility Restrictions section 1 and 2, respectively
 - f. failure of the member to participate in two consecutive ~~the~~ meetings without a valid excuse ~~and activities~~ of the Committee, upon a finding by the Board that the member is unable or unlikely to effectively continue to serve on the Committee.
7. The Board requests that Committee members keep the informed regarding the status of other members, so that the Board can take appropriate action to replace or reappoint Committee members in a timely manner.
 8. The term of any member appointed to succeed a member whose term has been terminated pursuant to the Term section, shall be two years, or such lesser time as remains in the term of the departing member, as the Board shall determine.
 9. In order to provide for consistency and continuity in the Committee’s operations and deliberations, and to establish a Committee whose entire membership does not turn over every two years, the Board may request the resignation of one or more, but fewer than all, members after one year, in order to reappoint such member, or any other person meeting the requirements for the seat that has been vacated by such resignation, to a two-year term.

COMPENSATION

Members serve without compensation.

AUTHORIZED ACTIVITIES

In furtherance of its purposes, the Committee is authorized by statute to engage in the following activities:

1. Receiving and reviewing copies of the annual, independent performance audit required by the Constitution, which shall be submitted to the Committee by March 31 of each year.
2. Receiving and reviewing copies of the annual, independent financial audit required by the Constitution, which shall be submitted to the Committee by March 31 of each year.
3. Inspection school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 Article XIII A of the California Constitution.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

4. Receiving and reviewing copies of any major maintenance proposals or plans developed by the District, including any reports required to be given to the Legislature by Section 17584.1 regarding mandatory annual maintenance set aside.
5. Reviewing efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to, all of the following:
 - a. Mechanisms designated to reduce the costs of professional fees.
 - b. Mechanisms designed to reduce to costs of site preparation.
 - c. Recommendations regarding the joint use of core facilities.
 - d. Mechanisms designed to reduce costs by incorporating efficiencies in school site design.
 - e. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

MEETINGS

INITIAL ORGANIZATION/OFFICERS

In order that the Committee serve effectively and fulfill the purposes for which it is established, the Board recommends to the Committee that the Committee shall organize and conduct meetings as follows:

1. Initial Meeting. At the initial meeting of the Committee, the Superintendent or a person designated by the Superintendent should open the meeting and facilitate the selection by the Committee members of a presiding officer. Thereafter, selection of a presiding officer and any other officers of the Committee should be by whatever means the Committee determines.
2. President. The Committee should designate a member as presiding officer or president to preside over meetings of the Committee. The President shall serve as the spokesperson to the media.
3. Representative. The Committee should designate a member or members to represent the Committee at public meetings of the Board and make reports thereto on a regular basis as the Committee shall determine or as the Board may request.
4. Secretary. The Committee should designate a member as secretary to keep accurate minutes of the Committee's meetings and actions, in order to fulfill the legal requirement that such minutes and documents and reports be entered into the public record.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

REPORTS/MEETINGS

1. Reports. The Committee shall issue regular reports on the results of its activities. A report shall be issued at least once a year.
2. Annual Meeting of the Committee. The Committee is required to conduct at least one annual meeting, the purpose of which is to receive the reports and documents required to be provided to the Committee by the Board, and to approve a report of the Committee.
3. Other Meetings of the Committee. The Board recommends that the Committee meet as often as necessary, at least quarterly, in order to effectively perform its duties.
4. The Board will reserve a place on the regular Board agenda to address by a representative of the Committee. The Committee is not expected or required to make a report at each regular Board meeting.

NOTICE OF MEETINGS/MINUTES

1. The Committee's minutes are governed by the Ralph M. Brown Act, commencing at Section 54950 of the Government Code.
 - a. All Committee proceedings shall be open to the public.
 - b. Notice to the public of any meeting of the Committee shall be provided in the same manner as the proceedings of the Board.
2. Minutes of the proceedings of the Committee and all documents received and reports issued by the Committee are a matter of public record.
3. The District shall maintain and make available to the Committee and Internet website for publication of proceedings of the Committee.
4. All documents received and reports issued by the Committee shall be made available to the public on the website.
 - a. In order to publicize and make available the Committee's proceedings, the Committee Secretary shall provide to the Superintendent any documents received by, and reports issued by, the Committee, in whatever form received or issued, and minutes of the meetings of the Committee or any subcommittees created by the Committee.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

- b. District staff are directed by the Board to assist the Committee in publicizing its meetings, in complying with the requirements of the Brown Act, and in posting documents and reports on the website maintained by the District for the Committee. District staff will assist the Committee in these and the other activities of the Committee as provided in the Technical Assistance section, below.

TECHNICAL ASSISTANCE

1. The Board is required to provide the Committee with any necessary technical assistance and shall provide administrative assistance to the Committee in furtherance of its purpose.
2. The Board is required to provide sufficient resources to publicize the conclusions of the Committee.
3. No bond funds shall be expended on any activities or technical assistance provided to the Committee.
 - a. The Board will not treat this prohibition against expending bond funds to provide technical assistance to the Committee to include the preparation and photocopying for the members of the Committee copies of the annual independent performance audit and the annual independent financial audit of the bond program required by the Constitution.
4. In order to allow the Committee its independence, the Board does not expect to send a staff representative to each meeting of the Committee. At the Committee's request, the Board will endeavor to provide the materials, meeting space, and staff consultation as the Committee shall require, specifically taking into account whether the request involves a reasonable expenditure of District general funds. The Board does not expect to purchase specialized software or hardware, commit additional staff time, or engage consultants to develop information for, prepare reports for, or attend meetings of, the Committee beyond what is required by statute and what is prepared for the Board.

LEGAL REFERENCE

EDUCATION CODE

15264 Local School Construction Bonds Act of 2000, General Provisions
15278 – 15282 Citizens Oversight Committee

GOVERNMENT CODE

54950 Meetings, Ralph M. Brown Act

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

CALIFORNIA CONSTITUTION

Article XIII A, Section 1(b)(3) Tax Limitation

Article XIII A, Section 1(b)(3)(A) Tax Limitation

Policy
Adopted: 01/12/17
Revised:

CARDIFF SCHOOL DISTRICT
Cardiff-by-the-Sea, California