

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

**THURSDAY, JANUARY 12, 2017 • 5:00 PM • PUBLIC MEETING
CARDIFF SCHOOL AUDITORIUM
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

- I. ORGANIZATIONAL ITEMS *Exhibit*
- A. Call to order
 - B. Pledge of allegiance
 - C. Roll call
 - Mr. Mark Whitehouse, President
 - Ms. Siena Randall, Clerk
 - Ms. Nancy Orr, Member
 - Mr. Dave Clark, Member
 - Mr. David Ross, Member
 - Ms. Jill Vinson, Superintendent
 - D. Approval of agenda for January 12, 2017
All items are action unless labeled information
 - E. Approve minutes from regular/organizational meeting of **A**
December 8, 2016
- II. HEARING SESSION
- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
 - B. Cardiff Elementary Teachers Association
 - C. ELAC/DELAC
 - D. School Site Council
 - E. Cardiff SEA
 - F. School Reports
 - G. Reports on Workshops/Conference
 - H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants #14-192853 to #14-202949 \$102,305 **B**
 - 3. Payroll Warrants, December, 2016, \$602,456
- B. Enrollment Report as of 01/06/17 **C**
- C. Approval of Cardiff School District's Uniform Complaint Quarterly Report for October 1, 2016 – December 31, 2016 **D**
- D. Authorize the payment of \$4,105 per the agreement to a preschool special education student to reimburse services
- E. Removal of items from Consent Calendar
- F. Approval of Consent Calendar

IV. BUSINESS AND FINANCE

- A. Review Budget Assumptions for 2016-17 **E**

V. GENERAL FUNCTIONS

- A. Consider rejection of a claim against the Cardiff School District by Martha Gacioch for injuries she sustained at Ada W. Harris School on June 7, 2016 **F**
- B. Review Board Protocols for 2017 **G**
- C. Review and adopt BP 3470, Debt Issuance and Management **H**
- D. Adopt Resolution 16-17-12, Resolution of the Board of Trustees of the Cardiff School District Adopting Debt Issuance and Management Policy **I**

VI. FACILITIES

- A. Second reading and adoption of BP 7215, Independent Citizens Oversight Committee Bylaws **J**

VI. FACILITIES (continued)

- B. Adopt Resolution 16-17-10, Resolution of the Board of Trustees of the Cardiff School District Adopting Bylaws Governing Measure GG Citizens Oversight Committee **K**
- C. Adopt Resolution 16-17-11, Resolution Declaring Intention to Reimburse Expenditures from the Proceeds of Obligations to be Issued by the Cardiff School District **L**
- D. Resolution Authorizing the issuance and sale of General Obligation Bonds, Election of 2016, Series A, In the principal amount of not to exceed \$15,000,000 **M**

VII. PERSONNEL

- A. Accept the retirement from employee 165-563 effective 7/1/17
- B. Accept the retirement from employee 350-239 effective 8/1/17

VIII. FUTURE AGENDA ITEMS

IX. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with the District's labor negotiator, Jill Vinson, regarding negotiations with the Cardiff Elementary Teachers Association– Government Code Section 54957.6
- B. Public Employment Evaluation
Position: Superintendent

X. REPORT FROM CLOSED SESSION (If applicable)

XI. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES

REGULAR/ORGANIZATIONAL MINUTES OF DECEMBER 8, 2016

The regular/organizational meeting of the Governing Board of the Cardiff School District was held on Thursday, December 8, 2016 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Whitehouse called the meeting to order at 5:00 p.m. Trustees and visitors were led in the pledge of allegiance.

Members present: Orr, Randall, Ross, Whitehouse

Members absent: Clark

Administrators
present: Vinson, Parker, Scheftner

Visitors: Adam Sweet, SEA
Veronica Nguyen, CETA

Mark Whitehouse was re-elected President of the Board for 2017.

MOTION: Randall
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

Mr. Whitehouse presided over the remainder of the meeting.

Siena Randall was elected Clerk of the Governing Board for 2017.

MOTION: Orr
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

The following appointments were made:

1. The Superintendent was appointed secretary to the Board of Trustees.
2. Dave Clark was appointed representative to the Trustee Review Committee of the North Coastal Consortium for Special Education.

Exhibit A

3. Siena Randall and Nancy Orr were appointed to the City of Encinitas School District Liaison Committee.

MOTION: Orr
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

The regular meetings of the Governing Board for 2017 were scheduled for 5:00 p.m. at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California on the following dates:

Thursday, January 12, 2017
Monday, February 6, 2017
Thursday, March 9, 2017
Thursday, April 6, 2017
Thursday, May 11, 2017
Thursday, June 8, 2017
Thursday, July 13, 2017
Thursday, August 10, 2017
Thursday, September 14, 2017
Thursday, October 12, 2017
Thursday, November 9, 2017
Thursday, December 14, 2017

The agenda for December 8, 2016 was approved as presented.

MOTION: Orr
SECOND: Randall
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

The minutes from the regular meeting of November 10, 2016 were approved as written.

MOTION: Randall
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

Hearing Session:

- Veronica Nguyen reported the negotiations committee had their first meeting. The 2015-16 budget was reviewed. Ms. Vinson shared the bond timeline. The sunshine items were also reviewed.
- Julie Parker reported School Site Council reviewed CAASPP results. The next meeting is scheduled for January 31st.
- Adam Sweet reported the annual giving letter was sent out. The membership packets have been sent to the printer.
- Principal Scheftner reported that parent conferences went well. They were very well attended. She also reported that the band participated at the Encinitas Holiday Parade. They will be performing tonight at Ada Harris.
- Principal Parker reported the third graders also participated in the Holiday Parade playing their recorders. Conferences went well at Cardiff as well. Staff is looking forward to a relaxing break.
- The Board attended the annual CSBA Conference that was held in San Francisco this year. They shared on different sessions that they attended.
- Superintendent Vinson shared information regarding Prop 39 monies. She will have more information to share in January. There will be additional work done on the trellis' at Ada Harris during the break. Ms. Vinson said she participated in the writing professional development yesterday. It was a great PD developed by our own staff.

The consent calendar was approved as presented.

MOTION: Randall
SECOND: Orr
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

Budget changes through October 31, 2016 were approved.

MOTION: Randall
SECOND: Orr
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

The first interim budget state report for period ending October 31, 2016 was approved.

MOTION: Randall
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

The Board approved the Resolution Declaring Results of the School Bond Election held on November 8, 2016, resulting in 3,994 votes cast in favor of the bond measure and 2,063 votes cast against the bond measure, and declaring that at least 55% of the votes cast were in favor of authorizing said school bonds, as presented.

MOTION: Randall
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Clark

Jon Isom, from Isom Advisors presented to Trustees an overview of financial next steps related to Measure GG and the General Obligation bond.

Trustees discussed the vision of Measure GG and the implementation of the new facilities projects. The following five key principles were considered when designing and implementing the new facilities: Supporting Educational Needs of Cardiff Students, Long Term Thinking, Local Awareness, Environmentally Sensitivity, and Safety. The Superintendent was asked to form a district committee to facilitate the bond program implementation. Trustees Mark Whitehouse and Siena Randall have volunteered to serve on the committee.

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 6:15 p.m. The meeting was reconvened at 8:30 p.m. President Whitehouse reported that no action was taken during the closed session. There being no other business to come before the Board, the meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Siena Randall, Clerk

Jill Vinson, Superintendent

January 2017 PO Listing

PO	Date	Supplier	Fund	Resc	Goal	Func	Object	Site	Description	Amount
Instructional Supplies										
1428	12/1/16	WESTERN PSYCHOLOGICAL SERVICES	0100	0000000	0000	3160	4300000	000	Sped Inst Supplies	1086.70
1443	12/2/16	EVAN-MOOR	0100	6500000	5770	3120	4300000	000	Instructional Supplies	22.99
1443	12/2/16	EVAN-MOOR	0100	6500000	5770	3120	4300000	000	Instructional Supplies	22.99
	12/2/16	MARTA REINOSO	0100	0000000	1110	1000	4300000	111	Instructional Supplies	91.75
	12/6/16	MobyMax	0100	0000000	1110	1000	4300000	222	Annual Subscription	699.00
	12/6/16	MobyMax	0100	0000000	1110	1000	4300000	111	Annual Subscription	600.00
1453	12/8/16	THINKWRITE TECHNOLOGIES, LLC	0100	0000000	0000	2420	4300005	111	Tech Supplies	97.60
1451	12/12/16	BRAINPOP	0100	0000000	1110	1000	4300000	111	Annual Subscription	220.00
1423	12/12/16	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	159.15
1418	12/12/16	SYNCB/AMAZON	0100	0000000	0000	2420	4300008	111	Tech Supplies	648.99
1353	12/12/16	SYNCB/AMAZON	0100	0000000	0000	2420	4300008	222	Tech Supplies	12.14
	12/12/16	EDUCATIONAL DATA SYSTEMS, INC.	0100	0000000	0000	3160	4300000	000	Testing Materials	8.56
1446	12/13/16	LAZEL	0100	0000000	1110	1000	4300000	111	Annual Subscription	100.78
1449	12/13/16	READ NATURALLY	0100	6500000	5770	1190	4300000	222	Sped Inst Supplies	203.50
	12/15/16	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	4300000	111	Instructional Supplies	370.37
	12/15/16	MISSION FEDERAL CREDIT UNION	0100	6500000	5770	1190	4300000	222	Sped Inst Supplies	314.35
1459	12/20/16	FITNESS FINDERS	0100	0000066	1110	1000	4300000	222	Instructional Supplies	84.95
1459	12/20/16	FITNESS FINDERS	0100	0000066	1110	1000	4300000	222	Instructional Supplies	59.00
1445	12/20/16	CDW GOVERNMENT, INC.	0100	0000000	0000	2420	4300005	222	Tech Supplies	311.04
1431	12/21/16	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	69.48
1441	12/21/16	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	176.34
1444	12/21/16	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	31.13
1439	12/21/16	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	111	Tech Supplies	135.57
										\$ 5,526.38
Non-Instructional Supplies										
1173	12/5/16	SITEONE LANDSCAPE SUPPLY LLC	0100	8150000	0000	8110	4300000	000	Landscape Supplies	17.78
1173	12/5/16	SITEONE LANDSCAPE SUPPLY LLC	0100	8150000	0000	8110	4300000	000	Landscape Supplies	73.90
1173	12/5/16	SITEONE LANDSCAPE SUPPLY LLC	0100	8150000	0000	8110	4300000	000	Landscape Supplies	300.74
1173	12/5/16	SITEONE LANDSCAPE SUPPLY LLC	0100	8150000	0000	8110	4300000	000	Landscape Supplies	861.74
1434	12/6/16	SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	0000	7200	4300000	000	Office Supplies	92.88
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	1.50
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	15.64
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	48.59
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	14.03
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	22.89
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	1.06
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	2.44
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	10.49
1435	12/6/16	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	60.63
	12/7/16	SHELL	0100	8150000	0000	8110	4300000	000	Automotive Supplies	182.00
	12/7/16	DEBORAH HEYER	0100	0000000	1110	1000	4300000	111	Office Supplies	45.74
	12/7/16	DEBORAH HEYER	0100	0000000	1110	1000	4300000	222	Office Supplies	45.75
1172	12/8/16	HOME DEPOT CREDIT SERVICES	0100	8150000	0000	8110	4300000	000	Operations Supplies	262.35
1173	12/9/16	SITEONE LANDSCAPE SUPPLY LLC	0100	8150000	0000	8110	4300000	000	Landscape Supplies	17.78
	12/12/16	SYNCB/AMAZON	0100	0000000	0000	7200	4300000	000	Office Supplies	270.35
1440	12/13/16	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Office Supplies	27.86
1440	12/13/16	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Office Supplies	15.42
1440	12/13/16	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Office Supplies	37.94
	12/15/16	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Meeting Supplies	164.23
1460	12/20/16	EVERYTHING MEDICAL	0100	0000000	1110	1000	4300000	222	Health Supplies	14.70
1460	12/20/16	EVERYTHING MEDICAL	0100	0000000	1110	1000	4300000	222	Health Supplies	2.90
1460	12/20/16	EVERYTHING MEDICAL	0100	0000000	1110	1000	4300000	222	Health Supplies	6.78
1460	12/20/16	EVERYTHING MEDICAL	0100	0000000	1110	1000	4300000	222	Health Supplies	26.50
1460	12/20/16	EVERYTHING MEDICAL	0100	0000000	1110	1000	4300000	222	Health Supplies	2.60
1460	12/20/16	EVERYTHING MEDICAL	0100	0000000	1110	1000	4300000	222	Health Supplies	1.09
1253	12/20/16	RANCHO SANTA FE	0100	0000000	0000	2700	4300000	222	Services for December	255.00
1253	12/20/16	RANCHO SANTA FE	0100	0000000	0000	2700	4300000	111	Services for December	255.00
	12/21/16	PACIFIC PLUMBING SPECIALTIES	0100	8150000	0000	8110	4300000	000	Meeting Supplies	392.96

1438	12/21/16	SYNCB/AMAZON	0100	0000000	0000	7100	4300000	000	Office Supplies	233.82
1400	12/21/16	SYNCB/AMAZON	0100	0000000	0000	8200	4300000	000	Operations Supplies	106.56
1450	12/21/16	SYNCB/AMAZON	0100	0000000	0000	8200	4300000	000	Operations Supplies	192.36

\$ 4,084.00

4000 (Supplies) Totals:	Balance: 275,189	Accumulated Balance: 207,810	Remaining Balance: 67,379
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Utilities										
1285	12/8/16	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for November	469.74
1285	12/8/16	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for November	469.74
1283	12/8/16	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for Oct & Nov	2235.65
1283	12/8/16	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	000	Services for Oct & Nov	42.91
1283	12/8/16	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for Oct & Nov	4584.34
	12/12/16	AT&T	0100	0000000	0000	7200	5900001	000	Services for Nov & Dec	5007.50
1310	12/14/16	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	168.98
1310	12/14/16	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	3173.35
1310	12/14/16	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	76.98
1283	12/14/16	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for Oct & Nov	796.96
1283	12/14/16	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for Nov & Dec	718.40
	12/14/16	AT&T	0100	0000000	0000	7200	5900001	000	Services for November	308.95
	12/14/16	AT&T	0100	0000000	0000	7200	5900001	000	Services for November	34.03
1310	12/20/16	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	179.58
1310	12/20/16	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for November	6887.78

\$ 25,154.89

Services										
1251	12/1/16	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance services	495.00
	12/1/16	CANON SOLUTIONS AMERICA, INC.	0100	0000000	0000	7200	5800000	000	Maintenance Services	426.94
	12/1/16	NCEPC	0100	0000000	0000	7200	5800000	000	Membership Dues	29.77
	12/1/16	NVLS PROFESSIONAL SERVICES, LLC	0100	0000000	0000	7200	5800000	000	Professional Services	462.50
	12/1/16	Shauna Gilbert, M.Ed., Ed.S., NCSP	0100	6500000	5770	3120	5800000	000	Psycho Ed Evaluation	1092.50
	12/1/16	VERIZON WIRELESS	0100	0000000	0000	7200	5900001	000	Nov Statement	52.02
	12/2/16	STEPHEN CASMAR	0100	0000000	1110	1000	5200000	000	CUE Membership & Conf	290.00
1447	12/2/16	ELIZABETH ODENTHAL	0100	6500000	5770	1190	5800000	000	Professional Services	500.00
	12/5/16	CATHERINE GOLD	0100	0000085	1110	1000	5800000	111	Music Boosters	900.00
	12/5/16	CATHERINE GOLD	0100	0000085	1110	1000	5800000	111	Music Boosters	800.00
	12/7/16	MARK WHITEHOUSE	0100	0000000	0000	7100	5200000	000	Conference	151.96
	12/7/16	ROTARY CLUB OF ENCINITAS	0100	0000000	0000	7100	5300000	000	Oct Nov 2016 Statement	45.00
	12/7/16	CATHERINE GOLD	0100	0000085	1110	1000	5800000	111	Music Boosters	1875.00
	12/7/16	JAMES ROMEO	0100	0000085	1110	1000	5800000	111	Music Boosters	400.00
	12/7/16	KATIE YARBROUGH	0100	0000085	1110	1000	5800000	111	Music Boosters	370.00
	12/7/16	REBECCA RIDEOUT	0100	0000085	1110	1000	5800000	111	Music Boosters	277.50
1251	12/8/16	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Services for November	96.00
1251	12/8/16	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Services for November	60.00
1457	12/8/16	FRUTH GROUP	0100	0000000	1110	1000	5600000	222	Maintenance Services	345.29
1341	12/8/16	PRUDENTIAL OVERALL SUPPLY	0100	0000000	0000	8200	5600000	111	Services for November	102.88
1341	12/8/16	PRUDENTIAL OVERALL SUPPLY	0100	0000000	0000	8200	5600000	222	Services for November	134.82
1341	12/8/16	PRUDENTIAL OVERALL SUPPLY	0100	0000000	0000	8200	5600000	000	Services for November	12.10
1260	12/8/16	TOSHIBA FINANCIAL SERVICES	0100	0000000	1110	1000	5600000	222	Lease Payment Nov	256.03
1260	12/8/16	TOSHIBA FINANCIAL SERVICES	0100	0000000	1110	1000	5600000	111	Lease Payment Dec	256.02
1323	12/8/16	Houghton Mifflin Harcourt Publishing Com	0100	0000000	0000	2420	5800000	111	Instructional Supplies	540.00
1323	12/8/16	Houghton Mifflin Harcourt Publishing Com	0100	0000000	0000	2420	5800000	111	Instructional Supplies	728.00
1287	12/9/16	READY REFRESH BY NESTLE	0100	0000000	0000	8200	5500003	111	Services for November	35.63
1287	12/9/16	READY REFRESH BY NESTLE	0100	0000000	0000	8200	5500003	222	Services for November	98.25
1171	12/12/16	CARE-A-VAN TRANSPORT	0100	0000000	5001	3600	5100000	000	Transportation	4339.60
	12/12/16	DAVID ROSS	0100	0000000	0000	7100	5200000	000	Conference	191.61
	12/12/16	MARK WHITEHOUSE	0100	0000000	0000	7100	5200000	000	Conference	86.61
1307	12/12/16	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance Services	3704.40
1307	12/12/16	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance Services	793.50
1307	12/12/16	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance services	2878.26
1307	12/12/16	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance services	2510.00
1307	12/12/16	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance services	4890.00
1307	12/12/16	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance services	88.50

	12/12/16	LEAPS-N-BOUNDS	0100	6500000	5770	1190	5800000	000	Services for November	4850.00
	12/12/16	SOUTHCOAST HEATING & A/C	0100	8150000	0000	8110	5800000	000	Maintenance services	1510.00
	12/12/16	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5800000	000	Maintenance services	1462.53
1260	12/13/16	TOSHIBA FINANCIAL SERVICES	0100	0000000	1110	1000	5600000	111	Lease Payment Nov	256.02
1260	12/13/16	TOSHIBA FINANCIAL SERVICES	0100	0000000	1110	1000	5600000	222	Lease Payment Dec	256.03
	12/13/16	BRIAN O'DONNELL	0100	0000085	1110	1000	5800000	111	Music Boosters	240.00
	12/13/16	CATHERINE GOLD	0100	0000085	1110	1000	5800000	111	Music Boosters	800.00
	12/13/16	JAMES ROMEO	0100	0000085	1110	1000	5800000	111	Music Boosters	260.00
	12/13/16	KATIE YARBROUGH	0100	0000085	1110	1000	5800000	111	Music Boosters	270.00
1463	12/14/16	SCHOOL SERVICES OF CA, INC.	0100	0000000	0000	7100	5300000	000	Annual Membership Dues	2940.00
1251	12/14/16	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Services for December	96.00
1251	12/14/16	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Services for December	60.00
1259	12/14/16	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease Payment Dec	201.97
1307	12/14/16	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance services	3704.40
	12/14/16	N. HARRIS COMPUTER CORPORATION	0100	0000000	0000	7200	5800000	000	Merchant Fees for Nov	121.25
1398	12/14/16	SHRED-IT USA	0100	0000000	0000	7200	5800000	000	Services for November	102.48
	12/14/16	STATE OF CALIFORNIA	0100	0000000	0000	7200	5800000	000	Fingerprinting	32.00
	12/15/16	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5200000	000	CASBO	280.27
	12/15/16	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	5200000	000	Conference	290.00
1468	12/19/16	FRUTH GROUP	0100	0000000	1110	1000	5600000	111	Maintenance Services	314.09
	12/19/16	STANDARD ELECTRONICS	0100	0000000	0000	8200	5800000	000	Meeting Supplies	114.08
	12/21/16	COSTCO MEMBERSHIP	0100	0000000	0000	7200	5300000	000	Membership Dues	110.00
	12/21/16	REBECCA RIDEOUT	0100	0000085	1110	1000	5800000	111	Music Boosters	285.00
	12/21/16	THERESE M. NUGENT	0100	6500000	5770	1190	5800000	000	Professional Services	687.50

\$ 49,559.31

5000 (Services) Totals: Balance: 931,175 Accumulated Balance: 501,629 Remaining Balance: 429,546

CARDIFF SCHOOL DISTRICT

Enrollment Form

January 6, 2017

		CARDIFF		
		BOYS	GIRLS	
K	Bjorstad	<u>10</u>	<u>9</u>	19
K	McNamara	<u>9</u>	<u>9</u>	18
K	Paccione	<u>10</u>	<u>8</u>	18
K	Sallans	<u>10</u>	<u>9</u>	19
K	Stone	<u>10</u>	<u>10</u>	20
				TOT K <u>94</u>
1	Carter	<u>10</u>	<u>10</u>	20
1	Easson	<u>10</u>	<u>10</u>	20
1	Hall	<u>8</u>	<u>11</u>	19
1	Kulb/Stuart	<u>11</u>	<u>9</u>	20
1	Miller	<u>9</u>	<u>10</u>	19
1	Doui/Boyesen	<u>7</u>	<u>5</u>	12
				TOT 1 <u>110</u>
2	Gustafson	<u>13</u>	<u>10</u>	23
2	Kavan	<u>13</u>	<u>10</u>	23
2	Redding	<u>13</u>	<u>10</u>	23
2	Doui/Boyesen	<u>9</u>	<u>7</u>	16
				TOT 2 <u>85</u>
3	Hamilton	<u>8</u>	<u>11</u>	19
3	Payte	<u>8</u>	<u>11</u>	19
3	Doui/Boyesen	<u>7</u>	<u>8</u>	15
				TOT 3 <u>53</u>
Wilson		<u>0</u>	<u>0</u>	TOT <u>0</u>
Subtotal		<u>175</u>	<u>167</u>	
SCHOOL TOTAL			<u>342</u>	
DISTRICT TOTAL			<u>712</u>	

		ADA HARRIS		
		BOYS	GIRLS	
3	Pacet/Paz	<u>9</u>	<u>9</u>	18
3	Switzler	<u>9</u>	<u>9</u>	18
				TOT 3 <u>36</u>
4	Green	<u>11</u>	<u>11</u>	22
4	Herrman	<u>13</u>	<u>9</u>	22
4	Mihaly	<u>8</u>	<u>14</u>	22
4	Price	<u>13</u>	<u>9</u>	22
4	Trees	<u>10</u>	<u>13</u>	33
				TOT 4 <u>111</u>
5	Cataldo	<u>13</u>	<u>9</u>	22
5	d'Entremont	<u>13</u>	<u>10</u>	23
5	Ensberg	<u>12</u>	<u>10</u>	22
5	Murray	<u>12</u>	<u>11</u>	23
5	Yant	<u>8</u>	<u>12</u>	20
				TOT 5 <u>110</u>
6	Brice	<u>13</u>	<u>8</u>	21
6	Jewell	<u>10</u>	<u>12</u>	22
6	Nguyen	<u>9</u>	<u>13</u>	22
6	Rector	<u>12</u>	<u>9</u>	21
6	Therriault	<u>13</u>	<u>9</u>	22
				TOT 6 <u>108</u>
Clune		<u>5</u>	<u>0</u>	TOT <u>5</u>
Subtotal		<u>193</u>	<u>177</u>	
SCHOOL TOTAL			<u>370</u>	

Cardiff School District
Cardiff-by-the-Sea, California 92007

January 12, 2017

ITEM: **APPROVAL OF CARDIFF SCHOOL DISTRICT'S UNIFORM COMPLAINT
QUARTERLY REPORT FOR OCTOBER 1, 2016 – DECEMBER 31, 2016**

BACKGROUND

Governing boards of school districts in California are required to review and approve the district's quarterly report of complaints regarding instructional materials, facilities and teacher staffing. Attached for your approval is the 2016/2017 2nd quarterly report, prepared for the period of October 1, 2016 – December 31, 2016. No complaints have been received for this period.

CURRENT CONSIDERATION

The San Diego County Office of Education has created a link on their website for school districts to electronically report the required information and the Cardiff School District has completed the reporting process for the quarter specified above.

FINANCIAL IMPLICATION

There are no current financial implications at this time.

RECOMMENDATION

It is respectfully recommended that the Board approve the Uniform Complaint Quarterly Report for October 1, 2016 – December 31, 2016.

SDCOE Uniform Complaint Quarterly Reports Database

Williams and Valenzuela Settlements

Quarterly Complaint Summary ADD a new summary record

[Back to Home Menu](#)

User ID:

Quarter to
Add: 

Please fill in the following table. Enter 0 in any cell that does not apply.

Number of Complaints for Quarter			
	Received	Resolved	Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy Management	0	0	0

Submitted
By:

Title:

[Main Menu](#)

Cardiff School District Budget Assumptions 2017-18

Foundational

1. The budget shall reflect the goals of the strategic plan.
2. The employee compensation package is an important aspect of the district's budgetary planning.
3. Provision for the basic education program at all levels shall be the primary consideration.
4. One-time income and ending fund balance shall only be for one-time, non-recurring items.
5. ~~Deferred~~ Major maintenance shall be budgeted at ~~4%~~ 2% of General Fund revenues.
6. The district shall reserve sufficient funds in anticipation of upcoming ~~textbook~~ curriculum adoptions.
7. The cafeteria program shall be self-supporting.
8. Estimates for utilities, contracted services, insurance, maintenance contracts and supplies shall be based upon a combination of historical data and industry projections.
9. Budgeted expenditures shall not exceed income unless the expenditures which exceed income are one-time only, and are being made possible by an identifiable revenue source.
10. When a new and previously unbudgeted general fund project or program is recommended, the major competing demands for funding shall be reviewed also.
11. Provisions shall be made to maintain the use, value, and safety of the facilities and equipment through capital improvements and preventative maintenance.
12. The District shall maintain a district reserve that is 20-25% of the annual budgeted revenues.
13. The district will use the tax assessor's recommended increase/decrease for property taxes each year.

Staffing and Enrollment

14. Keeping K-3 class sizes in the low to mid 20's and upper grade class sizes in the mid to upper 20's is a target in Cardiff's budgetary planning. Local support will likely be needed to meet a mid twenties target in the upper grades.
15. Combination classes in all grade levels will be avoided whenever possible.
(combination classes may be a necessary part of each school's class schedule)

Programs

16. Supply budgets shall be reviewed and adjusted as necessary.
17. Consideration for staff development at all levels shall be included.
18. The continuance of specialty programs is contingent on the continued contributions of local sources (Cardiff SEA). As annual costs increase, the district seeks increased funding from local sources.
19. Facilities, Maintenance and Operations expenditures will be considered in three tiers: short term, mid term and long term needs.
20. Consideration of technology support, through staff, services, and equipment, shall be included. Technological support for instruction, learning, communication, and data analysis will be considered in three tiers: short term, mid term and long term needs.

CLAIM AGAINST THE Cardiff

SCHOOL DISTRICT

DISTRICT NAME: Cardiff School DistrictADDRESS: 1888 Montgomery Avenue, Cardiff CA 92007ATTN: Jill Vinson, Superintendent

NAME OF CLAIMANT

MAILING ADDRESS

ZIP

TELEPHONE

Martha Gacioch 1261 Orkney Lane, Cardiff, CA 92007 (760) 468-6922

INSTRUCTIONS

Claims against the above school district must be filed with the Board of Education within six (6) months after incident occurred, as required by Government Code Section 911.2.

Where space is insufficient, please use additional paper, include your name, identify each item of information by the paragraph number and sign each sheet.

1. OCCURRENCE OR TRANSACTION CAUSING THIS CLAIM

DATE

TIME

PLACE

June 7, 2016

12:00-1:00 p.m.

Ada W. Harris Elementary School

2.

STATEMENT OF INCIDENT

(Specify the particular act or omission you claim caused the injury, damage or loss, if known.)

Claimant sustained injuries due to faulty wheelchair ramp. See attached Statement of Incident.

3.

DESCRIPTION OF CIRCUMSTANCES

STATEMENT OF HOW THE DISTRICT OR ITS EMPLOYEES WERE AT FAULT

(include names of persons causing injury damage or loss - if not known, state "not known.")

Claimant sustained injuries due to faulty wheelchair ramp. See attached Statement of Incident.

4.

DESCRIPTION OF INCURRED INDEBTEDNESS, OBLIGATION, INJURY, DAMAGE OR LOSS

a. GENERAL DESCRIPTION:

(So far as known as of the date of this claim)

Personal Injury. See attached.

b. NAME OF PERSONS/S CAUSING THE ABOVE

Ada W. Harris Elementary School

c. NAME OF PERSON INJURED

Martha Gacioch

DESCRIPTION OF PERSONAL INJURY

Permanent Brain Damage; Other Physical Injuries

d. NAME OF PROPERTY OWNER

DESCRIPTION OF PROPERTY DAMAGED

5.

CLAIM

a. AMOUNT CLAIMED AS OF DATE OF THIS

CLAIM:

\$ Unknown at this time, ongoing

b. ESTIMATED AMOUNT OF
ANY PROSPECTIVE INJURY,
DAMAGE OR LOSS.

\$ Unknown at this time, ongoing

c. TOTAL AMOUNT OF CLAIM: \$ Unknown at this time, ongoing
(Attach estimates or bills in support of claim.)d. BASIS OF COMPUTATION OF AMOUNT CLAIMED
(Unlimited Jurisdiction)

6.

EYEWITNESSES, ATTENDING PHYSICIAN, HOSPITAL, ETC.

NAME

ADDRESS

TELEPHONE

Jacob Healthcare Center - 4075 54th Street, San Diego, CA 92105 - (619) 582-5168

UCSD Health Emergency Services - 9434 Medical Center Dr., La Jolla, CA 92037 - (858) 657-7600

UCSD Hillcrest Trauma Center - 200 W. Arbor Dr., San Diego, CA 92103 - (619) 543-7200

Justin G. Reden, Esq. (Attorney)

I certify under penalty of perjury that I know the
above to be true and correct of my own knowledge.

SIGNATURE OF CLAIMANT

DATE OF CLAIM

12/5/16

RECEIVED

(IF MORE SPACE IS NEEDED, PLEASE ATTACH ADDITIONAL PAGES AS NECESSARY.)

DEC 5 2016

CARDIFF SCHOOL DISTRICT

CARDIFF SCHOOL DISTRICT
Board Governance Protocols
2017

<u>ISSUE</u>	<u>PROTOCOL</u>
Meeting Length	-Start at 5:00 PM / when a quorum is present -Don't brief latecomer on prior action -No more than 30 minutes per agendized item
Stay Focused on Agenda	-Stay focused on items on the agenda...avoid sidetracks... politely nudge members back -Exercise the power of the Chair to move items along -Avoid side conversations
Role of the President During Meetings	-Focus the discussion -Summarize the points of the discussion to the satisfaction of the team -Communicate the direction of the Board to the Superintendent after the Board decision -The Board President will be the spokesperson for the Board and communicate the consensus of the Board regarding controversial and "hot" issues.
Managing Meetings	-Ask questions about items or back-up in advance of the meeting to: a. Give staff an opportunity to prepare b. Ensure there are "no surprises" during the meeting
Asking Questions in Advance	-Board members may choose to give a summary of questions they may have asked in preparation for the meeting.
Managing Meetings: Time Monitoring	-The Board President/designee will serve as time monitor to assist the President in managing meeting length
Managing Meetings: Public Comment	-The Board President and Superintendent may, in consultation with the Board, adjust the agenda to accommodate public comment or attending staff/presenters -The Board President will remind public that Board will not respond to questions during this portion of the agenda
Closed Session:	-What's said there, stays there -Items not on the agenda are not discussed
Handling Complaints And Concerns	-Trustees listen carefully to complaints, remembering they are only hearing one side of the story, then direct the person making the complaint to the person in the District most appropriate and able to help them resolve their concern. This will ensure everyone is treated fairly, equally and expeditiously and that the processes and procedures of the District are upheld. As representatives of the public, it is important the Trustees invite the person with the complaint to ultimately get back to them if the issue is not resolved. -The Trustee will advise the Superintendent of valid concerns
Self-monitoring of Governance Team Effectiveness	-Individual Trustees agree to review and adhere to meeting norms, goals, and Board member roles as defined by CSBA. When behavior by an individual trustee detracts from effective governance, other Trustees work with that Trustee to encourage conformance to our norms (communicating with courage and consideration). -In a workshop setting, the governance team will evaluate its effectiveness every year

Business and Noninstructional Operations

The Governing Board is committed to long-term capital and financial planning and recognizes that the issuance of debt is a key source for funding the improvement and maintenance of school facilities and managing cash flow. Any debt issued by the district shall be consistent with law and this policy.

(cf. 3000 - Concepts and Roles)

(cf. 3460 - Financial Reports and Accountability)

(cf. 7110 - Facilities Master Plan)

(cf. 7210 - Facilities Financing)

The district shall not enter into indebtedness or liability that in any year exceeds the income and revenue provided for such year, unless two-thirds of the voters approve the obligation or one of the exceptions specified in law applies. (California Constitution, Article 16, Section 18)

When the Board determines that it is in the best interest of the district, the Board may issue debt or order an election to issue debt. The Superintendent or designee shall make recommendations to the Board regarding appropriate financing methods for capital projects or other projects that are authorized purposes for debt issuance. When approved by the Board and/or the voters as applicable, the Superintendent or designee shall administer and coordinate the district's debt issuance program and activities, including the timing of issuance, sizing of issuance, method of sale, structuring of the issue, and marketing strategies.

The Superintendent or designee shall retain a financial advisor, municipal advisor, investment advisor, and other financial services professionals as needed to assist with the structuring of the debt issuance and to provide general advice on the district's debt management program, financing options, investments, and compliance with legal requirements. Contracts for services provided by such advisors may be for a single transaction or for multiple transactions, consistent with the contracting requirements in Education Code 17596. In the event that the district issues debt through a negotiated sale, underwriters may be selected for multiple transactions if multiple issuances are planned for the same project. In addition, the district shall select a legal team on an as-needed basis to assist with debt issuances or special projects.

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

(cf. 9270 - Conflict of Interest)

Goals

The district's debt issuance activities and procedures shall be aligned with the district's vision and goals for providing adequate facilities and programs that support student learning and well-being. When issuing debt, the district shall ensure that it:

1. Maintains accountability for the fiscal health of the district, including prudent management and transparency of the district's financing programs
2. Attains the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements
3. Takes all practical precautions and proactive measures to avoid any financial decision that will negatively impact current credit ratings on existing or future debt issues
4. Maintains effective communication with rating agencies and, as appropriate, credit enhancers such as bond insurers or other providers of credit or liquidity instruments in order to enhance the creditworthiness, liquidity, or marketability of the debt
5. Monitors the district's statutory debt limit in relation to assessed valuation within the district and the tax burden needed to meet long-term debt service requirements
6. When determining the timing of debt issuance, considers market conditions, cash flows associated with repayment, and the district's ability to expend the obtained funds in a timely, efficient, and economical manner consistent with federal tax laws
7. Determines the amortization (maturity) schedule which will fit best within the overall debt structure of the district at the time the new debt is issued
8. Considers the useful lives of assets funded by the debt issue, as well as repair and replacement costs of those assets to be incurred in the future
9. Preserves the availability of the district's general fund for operating purposes and other purposes that cannot be funded by the issuance of voter-approved debt
10. Meets the ongoing obligations and accountability requirements associated with the issuance and management of debt under state and federal tax and securities laws

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 7000 - Concepts and Roles)

Authorized Purposes for the Issuance of Debt

The district may issue debt for any of the following purposes:

1. To pay for the cost of capital improvements, including acquiring, constructing, reconstructing, rehabilitating, replacing, improving, extending, enlarging, and/or equipping district facilities

2. To refund existing debt
3. To provide for cash flow needs

(cf. 3100 - Budget)

(cf. 3110 - Transfer of Funds)

Pursuant to Government Code 53854, general operating costs, including, but not limited to, items normally funded in the district's annual operating budget, shall not be financed from debt payable later than 15 months from the date of issuance. The district may deem it desirable to finance cash flow requirements under certain conditions so that available resources better match expenditures within a given fiscal year. To satisfy both state constitutional and statutory constraints, such cash flow borrowing shall be payable from taxes, income, revenue, cash receipts, and other moneys attributable to the fiscal year in which the debt is issued.

Authorized Types of Debt

The Superintendent or designee shall recommend to the Board potential financing method(s) that result in the highest benefit to the district, with the cost of staff and consultants considered.

Potential financing sources may include:

1. Short-Term Debt

- a. Short-term debt, such as tax and revenue anticipation notes (TRANs), when necessary to allow the district to meet its cash flow requirements (Government Code 53850-53858)
- b. Bond anticipation notes (BANs) to provide interim financing for capital bond projects that will ultimately be paid from general obligation bonds (Education Code 15150)
- c. Grant anticipation notes (GANs) to provide interim financing pending the receipt of grants and/or loans from the state or federal government that have been appropriated and committed to the district (Government Code 53859-53859.08)

2. Long-Term Debt

- a. General obligation bonds for projects approved by voters (California Constitution, Article 13A, Section 1; Education Code 15100-15262, 15264-15276; Government Code 53506-53509.5)

(cf. 7214 - General Obligation Bonds)

- b. Special tax bonds issued pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code 53311-53368.3)

(cf. 7212 - Mello Roos Districts)

3. Lease financing, including certificates of participation (COPs)
 - a. Lease financing to fund the highest priority capital equipment purchases when pay-as-you-go financing is not feasible (Education Code 17450-17453.1)
 - b. Lease financing to fund facilities projects when there is insufficient time to obtain voter approval or in instances where obtaining voter approval is either not feasible or unavailable (Education Code 17400-17429)
4. Special financing programs or structures offered by the federal or state government, such as Qualified Zone Academy Bonds or other tax credit obligations or obligations that provide subsidized interest payments, when the use of such programs or structures is determined to result in sufficiently lower financing costs compared to traditional tax-exempt bonds and/or COPs
5. Temporary borrowing from other sources such as the County Treasurer

COPs, TRANs, revenue bonds, or any other non-voter approved debt instrument shall not be issued by the district in any fiscal year in which the district has a qualified or negative certification, unless the County Superintendent of Schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable. (Education Code 42133)

Relationship of Debt to District Facilities Program and Budget

Decisions regarding the issuance of debt for the purpose of financing capital improvement shall be aligned with current needs for acquisition, development, and/or improvement of district property and facilities as identified in the district's facilities master plan or other applicable needs assessment, the projected costs of those needs, schedules for the projects, and the expected resources.

The cost of debt issued for major capital repairs or replacements shall be evaluated against the potential cost of delaying such repairs and/or replacing such facilities.

When considering a debt issuance, the Board and the Superintendent or designee shall evaluate both the short-term and long-term implications of the debt issuance and additional operating costs associated with the new projects involved. Such evaluation may include, but is not limited to, the projected ratio of annual debt service to the tax burden on the district's taxpayers and the ratio of annual debt service secured by the general fund to general fund expenditures.

The district may enter into credit enhancement agreements such as municipal bond insurance, surety bonds, letters of credit, and lines of credit with commercial banks, municipal bond insurance companies, or other financial entities when their use is judged to lower borrowing costs, eliminate restrictive covenants, or have a net economic benefit to the financing.

Structure of Debt Issues

The district shall consider the overall impact of the current and future debt burden of the financing when determining the duration of the debt issue.

The district shall design the financing schedule and repayment of debt so as to take best advantage of market conditions, ensure cost effectiveness, provide flexibility, and, as practical, recapture or maximize its debt capacity for future use. Principal amortization will be structured to meet debt repayment, tax rate, and flexibility goals.

For new money debt issuances for capital improvements, the district shall size the debt issuance with the aim of funding capital projects as deemed appropriate by the Board, as long as the issuance is consistent with the overall financing plan, does not exceed the amount authorized by voters, and, unless a waiver is sought and received from the state, will not cause the district to exceed the limitation on debt issuances specified in the California Constitution or Education Code 15106.

To the extent practicable, the district shall also consider credit issues, market factors, and tax law when sizing the district's bond issuance. The sizing of refunding bonds shall be determined by the amount of money that will be required to cover the principal of, any accrued interest on, and any redemption premium for the debt to be paid on the call date and to cover appropriate financing costs.

Any general obligation bond issued by the district shall mature within 40 years of the issuance date or as otherwise required by law. (California Constitution, Article 16, Section 18; Government Code 53508.6)

The final maturity of equipment or real property lease obligations will be limited to the useful life of the assets to be financed but, with respect to a lease purchase of equipment, no longer than a period of 10 years. (Education Code 17452)

Method of Sale

For the sale of any district-issued debt, the Superintendent or designee shall recommend the method of sale with the potential to achieve the lowest financing cost and/or to generate other benefits to the district. Potential methods of sale include:

1. A competitive bidding process through which the award is based on, among other factors, the lowest offered true interest cost
2. Negotiated sale, subject to approval by the district to ensure that interest costs are in accordance with comparable market interest rates

3. Private placement sale, when the financing can or must be structured for a single or limited number of purchasers or where the terms of the private placement are more beneficial to the district than either a negotiated or competitive sale

Investment of Proceed

The district shall actively manage the proceeds of debt issued for public purposes in a manner that is consistent with state law governing the investment of public funds and with the permitted securities covenants of related financing documents executed by the district. Where applicable, the district's official investment policy and legal documents for a particular debt issuance shall govern specific methods of investment of bond-related proceeds. Preservation of principal shall be the primary goal of any investment strategy, followed by the availability of funds and then by return on investment.

(cf. 3430 - Investing)

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

The management of public funds shall enable the district to respond to changes in markets or changes in payment or construction schedules so as to ensure liquidity and minimize risk.

Refunding/Restructuring

The district may consider refunding or restructuring outstanding debt if it will be financially advantageous or beneficial for debt repayment and/or structuring flexibility. When doing so, the district shall consider the maximization of the district's expected net savings over the life of the debt issuance and, when using a general obligation bond to refund an existing bond, shall ensure that the final maturity of the refunding bond is no longer than the final maturity of the existing bond.

Internal Controls

The Superintendent or designee shall establish internal control procedures to ensure that the proceeds of any debt issuance are directed to the intended use. Such procedures shall assist the district in maintaining the effectiveness and efficiency of operations, properly expending funds, reliably reporting debt incurred by the district and the use of the proceeds, complying with all laws and regulations, preventing fraud, and avoiding conflict of interest.

(cf. 3314 - Payments for Goods and Services)

(cf. 3400 - Management of District Assets/Accounts)

The district shall be vigilant in using bond proceeds in accordance with the stated purposes at the time such debt was incurred as defined in the text of the voter-approved bond measure. (Government Code 53410)

When feasible, the district shall issue debt with a defined revenue source in order to preserve the use of the general fund for general operating purposes.

The district shall annually conduct a due diligence review to ensure its compliance with all ongoing obligations applicable to issuers of debt. Such a review may be conducted by general legal counsel or bond counsel. Any district personnel involved in conducting such reviews shall receive periodic training regarding their responsibilities.

In addition, the Superintendent or designee shall ensure that the district completes, as applicable, all performance and financial audits that may be required for any debt issued by the district, including disclosure requirements applicable to a particular transaction.

Records/Reports

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). Such report shall include a self-certification that the district has adopted a policy concerning the use of debt that complies with law and that the contemplated debt issuance is consistent with that policy. (Government Code 8855)

On or before January 31 of each year, the Superintendent or designee shall submit a report to the CDIAC regarding the debt authorized, the debt outstanding, and the use of proceeds of the issued debt for the period from July 1 to June 30. (Government Code 8855)

The Superintendent or designee shall provide initial and any annual or ongoing disclosures required by 17 CFR 240.10b-5 and 240.15c2-12 to the Municipal Securities Rulemaking Board, investors, and other persons or entities entitled to disclosure, and shall ensure that the district's disclosure filings are updated as needed.

The Superintendent or designee shall maintain transaction records of decisions made in connection with each debt issuance, including the selection of members of the financing team, the structuring of the financing, selection of credit enhancement products and providers, and selection of investment products. Each transaction file shall include the official transcript for the financing, interest rates and cost of issuance on the day when the debt was sold ("final number runs"), and a post-pricing summary of the debt issue. In addition, documentation evidencing the expenditure of proceeds, the use of debt-financed property by public and private entities, all sources of payment or security for the debt, and investment of proceeds shall be kept for as long as the debt is outstanding, plus the period ending three years after the financial payment date of the debt or the final payment date of any obligations or series of bonds issued to refund directly or indirectly all of any portion of the debt, whichever is later.

The Superintendent or designee shall annually report to the Board regarding debts issued by the district, including information on actual and projected tax rates, an analysis of bonding capacity, ratings on the district's bonds, market update and refunding opportunities, new development for California bond financings, and the district's compliance with post-issuance requirements.

Legal Reference:

EDUCATION CODE

5300-5441 Conduct of elections

15100-15262 Bonds for school districts and community college districts

15264-15276 Strict accountability in local school construction bonds

15278-15288 Citizen's oversight committees

15300-15425 School Facilities Improvement Districts

17150 Public disclosure of non-voter-approved debt

17400-17429 Leasing of district property

17450-17453.1 Leasing of equipment

17456 Sale or lease of district property

17596 Duration of contracts

42130-42134 Financial reports and certifications

ELECTIONS CODE

1000 Established election dates

GOVERNMENT CODE

8855 California Debt and Investment Advisory Commission

53311-53368.3 Mello-Roos Community Facilities Act

53410-53411 Bond reporting

53506-53509.5 General obligation bonds

53550-53569 Refunding bonds of local agencies

53580-53595.55 Bonds

53850-53858 Tax and revenue anticipation notes

53859-53859.08 Grant anticipation notes

CALIFORNIA CONSTITUTION

Article 13A, Section 1 Tax limitation

Article 16, Section 18 Debt limit

UNITED STATES CODE, TITLE 15

78o-4 Registration of municipal securities dealers

UNITED STATES CODE, TITLE 26

54E Qualified Zone Academy Bonds

CODE OF FEDERAL REGULATIONS, TITLE 17

240.10b-5 Prohibition against fraud or deceit

240.15c2-12 Municipal securities disclosure

CODE OF FEDERAL REGULATIONS, TITLE 26

1.103 Interest on state and local bonds

1.141 Private activity bonds

1.148 Arbitrage and rebate

1.149 Hedge bonds

1.6001-1 Records

Management Resources:

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS

California Debt Issuance Primer

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS

An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016

Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015

Investment of Bond Proceeds, Best Practice, September 2014

Selecting and Managing Municipal Advisors, Best Practice, February 2014

Debt Management Policy, Best Practice, October 2012

Analyzing and Issuing Refunding Bonds, Best Practice, February 2011

INTERNAL REVENUE SERVICE PUBLICATIONS

Tax Exempt Bond FAQs Regarding Record Retention Requirements

Tax-Exempt Governmental Bonds, Publication 4079, rev. 2016

U.S. GOVERNMENT ACCOUNTABILITY OFFICE PUBLICATIONS

Internal Control System Checklist

WEB SITES

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

Government Finance Officers Association: <http://www.gfoa.org>

Internal Revenue Service: <http://www.irs.gov>

Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA):
<http://www.emma.msrb.org>

U.S. Government Accountability Office: <http://www.gao.gov>

U.S. Securities and Exchange Commission: <http://www.sec.gov>

12/16

Policy
Adopted:

CARDIFF SCHOOL DISTRICT
Cardiff-by-the-Sea, California

RESOLUTION NO. 16-17-12

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
CARDIFF SCHOOL DISTRICT
ADOPTING DEBT ISSUANCE AND MANAGEMENT POLICY**

WHEREAS, California Government Code Section 8855(i), effective as of January 1, 2017, requires that issuers of state or local government indebtedness adopt debt policies which include specific provisions concerning the use of indebtedness; and

WHEREAS, the Cardiff School District (the "District") expects to issue indebtedness and to comply with Government Code Section 8855(i);

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CARDIFF SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

The foregoing recitals are true and correct.

The Debt Issuance and Management Policy in the form on file with the Superintendent is hereby approved and adopted for the purpose of establishing debt policies.

This resolution shall take effect on and after its adoption.

PASSED AND ADOPTED on January 12, 2017, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Trustees
Cardiff School District
San Diego County, California

Attest:

Secretary of the Board of Trustees
Cardiff School District
San Diego County, California

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS

Measure GG was approved by at least 55% of the voters of the Cardiff School District pursuant to the provisions of the Strict Accountability in Local School Construction Bonds Act of 2000, codified as Section 15264 and following of the Education Code. The Act requires the Board of Trustees (the “Board”) to appoint a Citizens Oversight Committee (the “Committee”) after the successful bond election.

Legal authority for formation and duties of the Committee is found in Section 15264 and 15278 to 15282 of the Education Code. The purpose of this Board Policy is to direct the formation and actions of the Committee by reference to the statutory requirements. Where the statutory direction is insufficiently specific, the Board has furnished its interpretation and guidance. In addition, the Board sets forth below its expectations, suggestions, and desires for the operations of the Committee.

ESTABLISHMENT

The Board is required to appoint members to an Independent Citizens Oversight Committee as a result of the passage of Measure GG at the election conducted on November 8, 2016.

PURPOSE**STATUTORY PURPOSES**

The Committee is charged by statute with the following purposes:

1. To promptly alert the public to any waste or improper expenditure of school construction bond money.
2. To inform the public concerning the expenditure of bond revenues.
3. Ensuring that bond revenues are expended only for the purposes described in the Constitution; that is, for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities.
4. Ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

ROLE OF COMMITTEE VIS-À-VIS BOARD

1. As the legally-elected representative of the voters, the Board, on the advice of the Superintendent, must make all decisions relating to how bond funds are spent, how bond projects are configured, the cost, priority and timeline for completion of the various bond projects, and all other matters necessary in connection with the District's building program. The Board values the Committee's input on these matters as an advisory body.
2. The Committee will need to refer to the text of Measure GG and the Bond Project List contained therein, but the Committee's interpretations of Measure GG are not binding on the Board.

LIMITATIONS ON ACTIVITIES

To ensure that the Committee is independent from the very decisions and activities upon which it will be monitoring and reporting, the Board hereby sets forth the following limitations on the actions and activities of the Oversight Committee (although the Oversight Committee may review documents relating to such activities):

1. The Committee has no authority to participate in the District's Bond issuance process or Bond sale, or to make decisions regarding the terms, timing or structure of the Bond issuance;
2. The Committee does not have the authority, once the Bonds are issued and sold, to determine how the Bond funds shall be expended;
3. The Committee members do not have the authority to solicit, select or participate in the negotiation or bid process for contractors or consultants for Bond financed projects (however, Oversight Committee members may be invited to witness bid openings, Board approval of contracts or similar actions for Bond financed projects);
4. The Committee members do not have the authority to control, comment upon and have no power of approval over or upon design, architectural or engineering considerations or matters relating to facilities funded or constructed with bond proceeds;
5. The Committee, and its members, may enter upon, tour, and inspect, District job sites, project boundaries and construction projects only with the express permission of the District's Superintendent (for reasons which include, but are not limited to, campus security, public safety, interference with contractors and liability matters) (the foregoing limitation does not prevent or preclude Oversight Committee members from viewing District construction works or projects from an off-campus or public access location); and

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

6. The Oversight Committee, and its members, may not contact District consultants or contractors without the prior permission of the Superintendent.

MEMBERS

MINIMUM SIZE

The Committee shall always be comprised of at least 7 members.

REQUIRED MEMBERS

Pursuant to statute, the Board shall appoint to the Committee the following members:

1. One member active in a business organization representing the business community located with the District.
2. One member active in a senior citizens organization.
3. One member active in a bona fide taxpayers organization.
4. One member who is the parent or guardian of a child enrolled in the District.
5. One member who is the parent or guardian of a child enrolled in the District and who is active in a parent-teacher organization, such as the Cardiff SEA or school site council.
6. Two other members, selected from the public at large.

BOARD PROCEDURES FOR APPOINTMENT OF COMMITTEE

1. Appointment
 - a. Persons interested in serving as members of the Committee shall submit a written application to the Superintendent, specifying such information as the Superintendent shall reasonably require. Such information shall include, at a minimum:
 - i. the specific position or positions listed in Section III.B, above, for which the applicant qualifies
 - ii. such information as may be necessary to verify that the applicant meets that qualification requirement.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

- b. The Board shall determine from among the qualifying applications the persons to appoint to the committee, specifying how the requirements of Section III.B are met, or as many of those requirements as possible given the applications submitted.
- c. Applicants shall be approved or rejected by a majority vote of the Board. If rejected, the Board shall direct the Superintendent to seek additional qualified applicants, including a new application procedure if appropriate.

2. Failure to Appoint

- a. The Board will make a good faith effort to appoint the Committee and fill vacancies to ensure that the Committee is fully constituted and functioning. No vacancy, at initial appointment or otherwise, will prevent the Committee from meeting and conducting its business.
 - b. In the event that the Superintendent does not receive acceptable applications from the public to fill all of the positions specified in Section III.A, above, or if at any time there is a vacant position on the Committee, the Superintendent shall cause a notice of the vacancy to be posted in a conspicuous public place (e.g., where regular public notices of the Board are posted), specifying the eligibility requirement for the vacant position and that a written application must be submitted to the Superintendent, and that such notice shall remain posted until the vacancy is filled. The Superintendent, in his/her discretion, may advertise the vacant position in a newspaper reasonably expected to be circulated among interested persons, and may contact organizations to request nomination of interested persons to fill the positions that required active membership in such organization.
3. The Board may determine to appoint members of the Committee from time to time, in addition to the seven positions specified in Section III.A, above, and without regard to the membership requirements so specified.

ADDITIONAL ELIGIBILITY RESTRICTIONS

The following persons are not eligible to serve on the Committee:

- 1. Any employee of the District.
- 2. Any official of the District.
For purposes of this limitation, the Board finds that any elected or appointed member of the Board is an “official of the district” within the meaning of Section 15282(b). The Board finds that no member of any other citizen committee of the District appointed by the Board to serve without pay is an “official of the district” within the meaning of Section 15282(b).

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

3. Any vendor, contractor or consultant of the District.
The Board finds that no person is a vendor, contractor or consultant of the District prohibited from serving on the Committee within the meaning of Section 15282(b) unless such person, or any company of which such person is an owner or part owner, agrees or has agreed to perform services or furnish goods or supplies to the District under any agreement or contract that has been fully performed. Prior contractual relationships with the District do not disqualify a person from serving on the Committee.

TERM

1. Each of the members specified by statute is appointed for a term of two years.
2. No member shall be appointed to more than three consecutive two-year terms.
3. Any additional members appointed pursuant to the Board's reserved prerogative under the Board Procedures for Appointment of Committee section, above, may be appointed to a term of less than two years, as the Board shall specify, but shall not be appointed to a term any longer than two years.
4. Any additional members appointed pursuant to the Board's reserved prerogative under the Board Procedures for Appointment of Committee section, shall serve no more than three consecutive terms.
5. Any member appointed to meet any of the criteria of categories 1 – 5 described in Required Members section, above, shall serve only so long as such member continues to fulfill the requirement of the position which appointed.
6. Notwithstanding the two-year term required by statute, the term of any member shall terminate upon:
 - a. death of the member
 - b. written resignation of the member
 - c. disability or illness of the member, upon a finding by the Board that the member is unable to effectively continue to serve on the Committee
 - d. the sale or provision of any goods or services to the District, or entry into any contract with the District for such sale or provision, whether or not related to the bond program, such that the member becomes a "vendor, contractor, or consultant" within the meaning of the Additional Eligibility Restrictions section, above

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

- e. the employment, appointment or election of such member to a position with the District, such that the member becomes an “employee of the District” or an “official of the District” within the meaning of the Additional Eligibility Restrictions section 1 and 2, respectively
 - f. failure of the member to participate in the meetings and activities of the Committee, upon a finding by the Board that the member is unable or unlikely to effectively continue to serve on the Committee.
- 7. The Board requests that Committee members keep the informed regarding the status of other members, so that the Board can take appropriate action to replace or reappoint Committee members in a timely manner.
 - 8. The term of any member appointed to succeed a member whose term has been terminated pursuant to the Term section, shall be two years, or such lesser time as remains in the term of the departing member, as the Board shall determine.
 - 9. In order to provide for consistency and continuity in the Committee’s operations and deliberations, and to establish a Committee whose entire membership does not turn over every two years, the Board may request the resignation of one or more, but fewer than all, members after one year, in order to reappoint such member, or any other person meeting the requirements for the seat that has been vacated by such resignation, to a two-year term.

COMPENSATION

Members serve without compensation.

AUTHORIZED ACTIVITIES

In furtherance of its purposes, the Committee is authorized by statute to engage in the following activities:

- 1. Receiving and reviewing copies of the annual, independent performance audit required by the Constitution, which shall be submitted to the Committee by March 31 of each year.
- 2. Receiving and reviewing copies of the annual, independent financial audit required by the Constitution, which shall be submitted to the Committee by March 31 of each year.
- 3. Inspection school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 Article XIII A of the California Constitution.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

4. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the District, including any reports required to be given to the Legislature by Section 17584.1 regarding a failure to set aside $\frac{1}{2}$ of 1% of current year revenues for deferred maintenance expenditures.
5. Reviewing efforts by the District to maximize bond revenues by implementing cost-saving measures, including, but not limited to, all of the following:
 - a. Mechanisms designated to reduce the costs of professional fees.
 - b. Mechanisms designed to reduce to costs of site preparation.
 - c. Recommendations regarding the joint use of core facilities.
 - d. Mechanisms designed to reduce costs by incorporating efficiencies in school site design.
 - e. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

MEETINGS

INITIAL ORGANIZATION/OFFICERS

In order that the Committee serve effectively and fulfill the purposes for which it is established, the Board recommends to the Committee that the Committee shall organize and conduct meetings as follows:

1. Initial Meeting. At the initial meeting of the Committee, the Superintendent or a person designated by the Superintendent should open the meeting and facilitate the selection by the Committee members of a presiding officer. Thereafter, selection of a presiding officer and any other officers of the Committee should be by whatever means the Committee determines.
2. President. The Committee should designate a member as presiding officer or president to preside over meetings of the Committee.
3. Representative. The Committee should designate a member or members to represent the Committee at public meetings of the Board and make reports thereto on a regular basis as the Committee shall determine or as the Board may request.
4. Secretary. The Committee should designate a member as secretary to keep accurate minutes of the Committee's meetings and actions, in order to fulfill the legal requirement that such minutes and documents and reports be entered into the public record.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

REPORTS/MEETINGS

1. Reports. The Committee shall issue regular reports on the results of its activities. A report shall be issued at least once a year.
2. Annual Meeting of the Committee. The Committee is required to conduct at least one annual meeting, the purpose of which is to receive the reports and documents required to be provided to the Committee by the Board, and to approve a report of the Committee.
3. Other Meetings of the Committee. The Board recommends that the Committee meet as often as necessary, at least quarterly, in order to effectively perform its duties.
4. The Board will reserve a place on the regular Board agenda to address by a representative of the Committee. The Committee is not expected or required to make a report at each regular Board meeting.

NOTICE OF MEETINGS/MINUTES

1. The Committee's minutes are governed by the Ralph M. Brown Act, commencing at Section 54950 of the Government Code.
 - a. All Committee proceedings shall be open to the public.
 - b. Notice to the public of any meeting of the Committee shall be provided in the same manner as the proceedings of the Board.
2. Minutes of the proceedings of the Committee and all documents received and reports issued by the Committee are a matter of public record.
3. The District shall maintain and make available to the Committee and Internet website for publication of proceedings of the Committee.
4. All documents received and reports issued by the Committee shall be made available to the public on the website.
 - a. In order to publicize and make available the Committee's proceedings, the Committee Secretary shall provide to the Superintendent any documents received by, and reports issued by, the Committee, in whatever form received or issued, and minutes of the meetings of the Committee or any subcommittees created by the Committee.

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

- b. District staff are directed by the Board to assist the Committee in publicizing its meetings, in complying with the requirements of the Brown Act, and in posting documents and reports on the website maintained by the District for the Committee. District staff will assist the Committee in these and the other activities of the Committee as provided in the Technical Assistance section, below.

TECHNICAL ASSISTANCE

1. The Board is required to provide the Committee with any necessary technical assistance and shall provide administrative assistance to the Committee in furtherance of its purpose.
2. The Board is required to provide sufficient resources to publicize the conclusions of the Committee.
3. No bond funds shall be expended on any activities or technical assistance provided to the Committee.
 - a. The Board will not treat this prohibition against expending bond funds to provide technical assistance to the Committee to include the preparation and photocopying for the members of the Committee copies of the annual independent performance audit and the annual independent financial audit of the bond program required by the Constitution.
4. In order to allow the Committee its independence, the Board does not expect to send a staff representative to each meeting of the Committee. At the Committee's request, the Board will endeavor to provide the materials, meeting space, and staff consultation as the Committee shall require, specifically taking into account whether the request involves a reasonable expenditure of District general funds. The Board does not expect to purchase specialized software or hardware, commit additional staff time, or engage consultants to develop information for, prepare reports for, or attend meetings of, the Committee beyond what is required by statute and what is prepared for the Board.

LEGAL REFERENCE

EDUCATION CODE

15264 Local School Construction Bonds Act of 2000, General Provisions
15278 – 15282 Citizens Oversight Committee

GOVERNMENT CODE

54950 Meetings, Ralph M. Brown Act

INDEPENDENT CITIZENS OVERSIGHT COMMITTEE BYLAWS (continued)

CALIFORNIA CONSTITUTION

Article XIII A, Section 1(b)(3) Tax Limitation

Article XIII A, Section 1(b)(3)(A) Tax Limitation

Policy
Adopted:

CARDIFF SCHOOL DISTRICT
Cardiff-by-the-Sea, California

RESOLUTION NO. 16-17-10

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
CARDIFF SCHOOL DISTRICT
ADOPTING BYLAWS GOVERNING
MEASURE GG CITIZENS OVERSIGHT COMMITTEE**

WHEREAS, Cardiff (the “District”) was successful at the election conducted on November 8, 2016 (the “Bond Election”) in obtaining authorization from at least 55% of District voters to issue up to \$22 million aggregate principal amount of general obligation bonds (the “Bonds”) for the purpose of financing the specific types of school facilities projects set forth in the measure approved by the voters (“Measure GG”); and

WHEREAS, the election was conducted under the provisions of Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act, approved by California voters on November 7, 2000 (“Proposition 39”), and pursuant to Proposition 39, Measure GG and, specifically Section 15278 of the Education Code, the Board of Trustees of the District is obligated to establish a citizens’ oversight committee (the “Committee”) to satisfy the accountability requirements of Proposition 39;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CARDIFF SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

The foregoing recitals are true and correct.

The Bylaws in the form on file with the Superintendent are hereby approved and adopted for the purpose of establishing the Committee.

Pursuant to Education Code Section 15278, the Board will appoint members to the Committee within 60 days of the date that the Board has entered the election results on its minutes.

This resolution shall take effect on and after its adoption.

* * * * *

PASSED AND ADOPTED on January 12, 2017, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Trustees
Cardiff School District
San Diego County, California

Attest:

Secretary of the Board of Trustees
Cardiff School District
San Diego County, California

RESOLUTION NO.16-17-11

**RESOLUTION DECLARING INTENTION TO REIMBURSE
EXPENDITURES FROM THE PROCEEDS OF OBLIGATIONS TO BE
ISSUED BY THE CARDIFF SCHOOL DISTRICT**

RESOLVED, by the Board of Trustees of the Cardiff School District.

WHEREAS, the District proposes to undertake the Project referenced below, to issue debt for such Project and to use a portion of the proceeds of such debt to reimburse expenditures made for the Project prior to the issuance of the debt;

WHEREAS, United States Income Tax Regulations section 1.150-2 provides generally that proceeds of tax-exempt debt are not deemed to be expended when such proceeds are used for reimbursement of expenditures made prior to the date of issuance of such debt unless certain procedures are followed, one of which is a requirement that (with certain exceptions), prior to the payment of any such expenditures, the issuer declares an intention to reimburse such expenditure; and

WHEREAS, it is in the public interest and for the public benefit that the District declares its official intent to reimburse the expenditures referenced herein.

NOW THEREFORE, it is hereby DECLARED and ORDERED, as follows:

1. The District intends to issue obligations (the "Obligations") for the purpose of paying the costs of construction, acquisition, repair, equipping and upgrading of classrooms and other school facilities (the "Project").

2. The District hereby declares that it reasonably expects (i) to pay certain costs of the Project prior to the date of issuance of the Obligations and (ii) to use a portion of the proceeds of the Obligations for reimbursement of expenditures for the Project that are paid before the date of issuance of the Obligations.

3. The maximum principal amount of the Obligations is \$22,000,000.

ADOPTED, SIGNED AND APPROVED this 12th day of January, 2017.

BOARD OF TRUSTEES OF THE CARDIFF
SCHOOL DISTRICT

By: _____
President

ATTEST:

By: _____
Clerk

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Jill Vinson, do hereby certify that the foregoing Resolution No.16-17-11, was duly adopted by the Board of Trustees of the Cardiff School District at a meeting thereof held on the 12th day of January, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Secretary of the Board of Trustees of the
Cardiff School District

CARDIFF SCHOOL DISTRICT

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2016, SERIES A, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$15,000,000

WHEREAS, an election was duly and regularly held in the Cardiff School District (the "District") on November 8, 2016, in accordance with Section 1(b)(3) of Article XIII A of the California Constitution, for the purpose of submitting Measure GG (the "Bond Measure") to the qualified electors of the District, authorizing the issuance of general obligation bonds in the aggregate principal amount of \$22,000,000 (the "Bonds"), and more than 55% of the votes cast were in favor of the issuance of the Bonds; and

WHEREAS, the abbreviated form of the Bond Measure is:

"To improve the quality of education with local funding that cannot be taken by the State; modernize/construct classrooms, restrooms and school facilities; repair/replace roofs; renovate deteriorating plumbing and sewer systems; upgrade inadequate electrical systems; make health, safety, and energy efficiency improvements; and replace portables with permanent classrooms; shall Cardiff Elementary School District issue \$22 million of bonds at legal interest rates, have an independent citizens' oversight committee, and have NO money used for administrative or teacher salaries?"

WHEREAS, the Board of Trustees of the District is authorized to provide for the issuance and sale of any series of Bonds under the provisions of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code (the "Bond Law"); and

WHEREAS, the Board of Trustees wishes to initiate proceedings for the issuance of an initial series of Bonds under the Bond Law, designated the Cardiff School District (San Diego County, California) General Obligation Bonds, Election of 2016, Series A, in the aggregate principal amount of not to exceed \$15,000,000 (the "Series A Bonds") as provided in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Cardiff School District as follows:

ARTICLE I

DEFINITIONS; AUTHORITY

SECTION 1.01. *Definitions.* The terms defined in this Section 1.01, as used and capitalized herein, shall, for all purposes of this Resolution, have the meanings given them below, unless the context clearly requires some other meaning.

"Board" means the Board of Trustees of the District.

“Bond Counsel” means (a) the firm of Jones Hall, A Professional Law Corporation, or (b) any other attorney or firm of attorneys nationally recognized for expertise in rendering opinions as to the legality and tax-exempt status of securities issued by public entities.

“Bond Law” means Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California, commencing with Section 53506 of said Code, as in effect on the date of adoption hereof and as amended hereafter.

“Bond Measure” means the measure submitted to, and approved by more than 55% of, the voters of the District at an election held on November 8, 2016, authorizing the issuance of general obligation bonds of the District in the aggregate principal amount of \$22,000,000, designated Measure GG.

“Building Fund” means the fund established and held by the County with respect to the Series A Bonds under Section 3.03 hereof.

“Closing Date” means the date upon which there is a delivery of the Series A Bonds in exchange for the amount representing the purchase price of the Series A Bonds by the Original Purchaser.

“Continuing Disclosure Certificate” means the Continuing Disclosure Certificate with respect to the Series A Bonds which is executed and delivered by a District Representative on the Closing Date.

“Costs of Issuance” means all items of expense directly or indirectly payable by or reimbursable to the District and related to the authorization, issuance, sale and delivery of the Series A Bonds, including but not limited to the costs of preparation and reproduction of documents, printing expenses, filing and recording fees, initial fees and charges of the Paying Agent and its counsel, legal fees and charges, fees and disbursements of consultants and professionals, rating agency fees and any other cost, charge or fee in connection with the original issuance and sale of the Series A Bonds.

“County” means the County of San Diego, a political subdivision of the State of California, duly organized and existing under the Constitution and laws of the State of California.

“County Controller” means the Controller of the County, or any authorized deputy thereof.

“County Treasurer” means the Treasurer-Tax Collector of the County, or any authorized deputy thereof.

“Debt Service Fund” means the fund established and held by the County under Section 4.02.

“Depository” means (a) initially, DTC, and (b) any other Securities Depository acting as Depository under Section 2.09.

“Depository System Participant” means any participant in the Depository’s book-entry system.

“District” means the Cardiff School District, a school district organized under the Constitution and laws of the State of California, and any successor thereto.

“District Representative” means the Superintendent or Director of Fiscal Services of the District, or any other person authorized by resolution of the Board of Trustees of the District to act on behalf of the District with respect to this Resolution and the Series A Bonds.

“DTC” means The Depository Trust Company, New York, New York, and its successors and assigns.

“Education Code” means the Education Code of the State of California as in effect on the date of adoption hereof and as amended hereafter.

“Federal Securities” means United States Treasury notes, bonds, bills or certificates of indebtedness, or any other obligations the timely payment of which is directly or indirectly guaranteed by the faith and credit of the United States of America.

“Interest Payment Dates” means February 1 and August 1 in each year during the term of such Series A Bond, commencing February 1, 2018.

“Official Notice of Sale” means the Official Notice of Sale which is approved by the Board relating to the competitive public sale of the Series A Bonds.

“Outstanding,” when used as of any particular time with reference to Series A Bonds, means all Series A Bonds except (a) Series A Bonds theretofore canceled by the Paying Agent or surrendered to the Paying Agent for cancellation, (b) Series A Bonds paid or deemed to have been paid within the meaning of Section 9.02 and (c) Series A Bonds in lieu of or in substitution for which other Series A Bonds have been authorized, executed, issued and delivered by the District under this Resolution.

“Original Purchaser” means the original purchaser of the Series A Bonds upon the competitive public sale thereof.

“Owner,” whenever used herein with respect to a Series A Bond, means the person in whose name the ownership of such Series A Bond is registered on the Registration Books.

“Paying Agent” means the Paying Agent appointed by the District and acting as paying agent, registrar and authenticating agent for the Series A Bonds, its successors and assigns, and any other corporation or association which may at any time be substituted in its place, as provided in Section 6.01.

“Principal Office” means the office or offices of the Paying Agent for the payment of the Series A Bonds and the administration of its duties hereunder, as such office or offices are identified in a written notice filed with the District by the Paying Agent.

“Registration Books” means the records maintained by the Paying Agent for the registration of ownership and transfer of the Series A Bonds under Section 2.08.

“Resolution” means this Resolution, as originally adopted by the Board and including all amendments hereto and supplements hereof which are duly adopted by the Board from time to time in accordance herewith.

“Securities Depositories” means DTC; and, in accordance with then current guidelines of the Securities and Exchange Commission, such other addresses and/or such other securities depositories as the District may designate in a Written Request of the District delivered to the Paying Agent.

“Series A Bonds” means the not to exceed \$15,000,000 aggregate principal amount of Cardiff School District (San Diego County, California) General Obligation Bonds, Election of 2016, Series A issued and at any time Outstanding under this Resolution.

“Tax Code” means the Internal Revenue Code of 1986 as in effect on the Closing Date or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the Closing Date, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under said Code.

“Written Request of the District” means an instrument in writing signed by a District Representative or by any other officer of the District duly authorized to act on behalf of the District under a written certificate of a District Representative.

SECTION 1.02. *Interpretation.*

(a) Unless the context otherwise indicates, words expressed in the singular include the plural and vice versa and the use of the neuter, masculine, or feminine gender is for convenience only and include the neuter, masculine or feminine gender, as appropriate.

(b) Headings of articles and sections herein and the table of contents hereof are solely for convenience of reference, do not constitute a part hereof and do not affect the meaning, construction or effect hereof.

(c) All references herein to “Articles,” “Sections” and other subdivisions are to the corresponding Articles, Sections or subdivisions of this Resolution; the words “herein,” “hereof,” “hereby,” “hereunder” and other words of similar import refer to this Resolution as a whole and not to any particular Article, Section or subdivision hereof.

SECTION 1.03. *Authority for this Resolution; Findings.* This Resolution is entered into under the provisions of the Bond Law. The Board hereby certifies that all of the things, conditions and acts required to exist, to have happened or to have been performed precedent to and in the issuance of the Series A Bonds do exist, have happened or have been performed in due and regular time and manner as required by the laws of the State of California, and that the amount of the Series A Bonds, together with all other indebtedness of the District, does not exceed any limit prescribed by any laws of the State of California.

ARTICLE II

THE SERIES A BONDS

SECTION 2.01. *Authorization.* The Board hereby authorizes the issuance of the Series A Bonds in the aggregate principal amount not to exceed \$15,000,000 under and subject to the terms of the Bond Law and this Resolution, for the purpose of raising money to finance school facilities in accordance with the Bond Measure and to pay Costs of Issuance. This Resolution constitutes a continuing agreement between the District and the Owners of all of the Series A Bonds issued or to be issued hereunder and then Outstanding to secure the full and final payment of principal of and interest and premium, if any, on all Series A Bonds which may be Outstanding hereunder, subject to the covenants, agreements, provisions and conditions herein contained. The Series A Bonds shall be designated the "Cardiff School District (San Diego County, California) General Obligation Bonds, Election of 2016, Series A".

Notwithstanding anything in this Resolution to the contrary, the aggregate original principal amount of the Series A Bonds shall not exceed \$15,000,000.

SECTION 2.02. *Terms of Series A Bonds.*

(a) Form; Numbering. The Series A Bonds shall be issued as fully registered Bonds, without coupons, in the denomination of \$5,000 each or any integral multiple thereof. The Series A Bonds shall be lettered and numbered as prescribed by the Paying Agent.

(b) Date of Series A Bonds. The Series A Bonds shall be dated as of the Closing Date.

(c) CUSIP Identification Numbers. "CUSIP" identification numbers shall be imprinted on the Series A Bonds, but such numbers shall not constitute a part of the contract evidenced by the Series A Bonds and any error or omission with respect thereto shall not constitute cause for refusal of the Original Purchaser to accept delivery of and pay for the Series A Bonds. In addition, failure on the part of the District to use CUSIP numbers in any notice to Owners of the Series A Bonds will not constitute an event of default or any violation of the District's contract with the Owners and will not impair the effectiveness of any such notice.

(d) Maturities: Interest. The Series A Bonds shall mature (or, alternatively, be subject to mandatory sinking fund redemption as hereinafter provided) on the dates and in the amounts to be determined upon the sale of the Series A Bonds and as shall be set forth in the Official Notice of Sale. The final maturity date of the Series A Bonds shall not exceed 40 years from the date of issuance thereof (subject to subsection (g) below). Interest on the Series A Bonds shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Each Series A Bond shall bear interest from the Interest Payment Date next preceding the date of registration and authentication thereof unless (i) it is authenticated as of an Interest Payment Date, in which event it shall bear interest from such date, or (ii) it is authenticated prior to an Interest Payment Date and after the close of business on the preceding Record Date, in which event it shall bear interest from such Interest

Payment Date, or (iii) it is authenticated on or before the first Record Date, in which event it shall bear interest from the Closing Date; *provided, however*, that if at the time of authentication of a Series A Bond, interest is in default thereon, such Series A Bond shall bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment thereon.

(e) Payment. Interest on the Series A Bonds (including the final interest payment upon maturity or redemption) is payable by check of the Paying Agent mailed to the Owner thereof at such Owner's address as it appears on the Registration Books at the close of business on the preceding Record Date; provided that at the written request of the Owner of at least \$1,000,000 aggregate principal amount of the Series A Bonds, which written request is on file with the Paying Agent as of any Record Date, interest on such Series A Bonds shall be paid on the succeeding Interest Payment Date to such account as shall be specified in such written request. Principal of the Series A Bonds is payable in lawful money of the United States of America upon presentation and surrender at the Principal Office of the Paying Agent.

(f) Provisions of Official Notice of Sale Control. Notwithstanding the foregoing provisions of this Section 2.02 and the following provisions of Section 2.03, any of the terms of the Series A Bonds may be established or modified under the Official Notice of Sale. In the event of a conflict or inconsistency between this Resolution and the Official Notice of Sale relating to the terms of the Series A Bonds, the provisions of the Official Notice of Sale shall be controlling.

SECTION 2.03. *Redemption.*

(a) Optional Redemption Dates and Prices. The Series A Bonds shall be subject to redemption prior to maturity, at the option of the District, in whole or in part among maturities on such basis as designated by the District and by lot within a maturity, from any available source of funds, the dates and at the redemption prices which are set forth in the Official Notice of Sale.

(b) Mandatory Sinking Fund Redemption. If, and as specified in the winning bid for the Series A Bonds, any maturity of Series A Bonds will be designated as "Term Bonds" which are subject to mandatory sinking fund redemption on August 1 in each of the years set forth and in the respective principal amounts set forth in the winning bid, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If some but not all of such Term Bonds have been redeemed under the preceding subsection (a) of this Section, the aggregate principal amount of such Term Bonds to be redeemed in each year under this subsection (b) will be reduced on a pro rata basis in integral multiples of \$5,000, or as otherwise designated in a Written Request of the District filed with the Paying Agent.

(c) Selection of Series A Bonds for Redemption. Whenever less than all of the Outstanding Series A Bonds of any one maturity are designated for redemption, the Paying Agent shall select the Outstanding Series A Bonds of such maturity to be redeemed by lot in any manner deemed fair by the Paying Agent. For purposes of such selection, each Series A Bond will be deemed to consist of individual bonds of \$5,000 principal amount each, which may be separately redeemed.

(d) Redemption Procedure. The Paying Agent will cause notice of any redemption to be mailed, by first class mail, postage prepaid, at least 30 days but not more than 60 days prior to the date fixed for redemption, to the respective Owners of any Series A Bonds designated for redemption, at their addresses appearing on the Registration Books. Such mailing is not a condition precedent to such redemption and the failure to mail or to receive any such notice will not affect the validity of the proceedings for the redemption of such Series A Bonds. In addition, the Paying Agent will give notice of redemption by telecopy or certified, registered or overnight mail to each of the Securities Depositories at least two days prior to such mailing to the Series A Bond Owners.

Such notice shall state the redemption date and the redemption price and, if less than all of the then Outstanding Series A Bonds are to be called for redemption, shall designate the serial numbers of the Series A Bonds to be redeemed by giving the individual number of each Series A Bond or by stating that all Series A Bonds between two stated numbers, both inclusive, or by stating that all of the Series A Bonds of one or more maturities have been called for redemption, and shall require that such Series A Bonds be then surrendered at the Principal Office of the Paying Agent for redemption at the said redemption price, giving notice also that further interest on such Series A Bonds will not accrue from and after the redemption date.

Upon surrender of Series A Bonds redeemed in part only, the District will execute and the Paying Agent shall authenticate and deliver to the Owner, at the expense of the District, a new Series A Bond or Bonds, of the same maturity, of authorized denominations in aggregate principal amount equal to the unredeemed portion of the Series A Bond or Bonds.

From and after the date fixed for redemption, if notice of such redemption has been duly given and funds available for the payment of the principal of and interest (and premium, if any) on the Series A Bonds so called for redemption have been duly provided, the Series A Bonds called for redemption will cease to be entitled to any benefit under this Resolution other than the right to receive payment of the redemption price, and no interest will accrue thereon on or after the redemption date specified in the notice. The Paying Agent will cancel all Series A Bonds redeemed under this Section 2.03 and will furnish a certificate of cancellation to the District.

(e) Right to Rescind Notice of Redemption. The District has the right to rescind any notice of the optional redemption of Series A Bonds under subsection (a) of this Section by written notice to the Paying Agent on or prior to the date fixed for redemption. Any notice of redemption shall be cancelled and annulled if for any reason funds will not be or are not available on the date fixed for redemption for the payment in full of the Series A Bonds then called for redemption. The District and the Paying Agent shall have no liability to the Series A Bond Owners or any other party related to or arising from such rescission of redemption. The Paying Agent shall mail notice of such rescission of redemption in the same manner as the original notice of redemption was sent under subsection (d) of this Section.

SECTION 2.04. *Form of Series A Bonds.* The Series A Bonds, the form of the Paying Agent's certificate of authentication and registration and the form of assignment to appear thereon will be substantially in the forms, respectively, with necessary or

appropriate variations, omissions and insertions, as permitted or required by this Resolution, as are set forth in Appendix A attached hereto.

SECTION 2.05. *Execution of Series A Bonds.* The Series A Bonds shall be signed by the facsimile signature of the President of the Board and shall be attested by the facsimile signature of the Secretary of the Board, and the seal of the Board shall be reproduced thereon. No Series A Bond is valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Series A Bond is signed by the Paying Agent as authenticating agent.

The Series A Bonds shall be in substantially the form attached hereto as Appendix A and incorporated herein by this reference, allowing those officials executing the Series A Bonds to make the insertions and deletions necessary to conform the Series A Bonds to this Resolution and the Official Notice of Sale.

Only those Series A Bonds bearing a certificate of authentication and registration in the form set forth in Appendix A attached hereto, executed and dated by the Paying Agent, are valid or obligatory for any purpose or entitled to the benefits of this Resolution, and such certificate of the Paying Agent is conclusive evidence that the Series A Bonds so registered have been duly authenticated, registered and delivered hereunder and are entitled to the benefits of this Resolution.

SECTION 2.06. *Transfer of Series A Bonds.* Any Series A Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Series A Bond for cancellation at the Principal Office at the Paying Agent, accompanied by delivery of a written instrument of transfer in a form approved by the Paying Agent, duly executed. The District may charge a reasonable sum for each new Series A Bond issued upon any transfer.

Whenever any Series A Bond or Bonds is surrendered for transfer, the District will execute and the Paying Agent will authenticate and deliver a new Series A Bond or Bonds, for like aggregate principal amount. No transfer of Series A Bonds is required to be made (a) 15 days prior to the date established by the Paying Agent for selection of Series A Bonds for redemption or (b) with respect to a Series A Bond which has been selected for redemption.

SECTION 2.07. *Exchange of Series A Bonds.* The Series A Bonds may be exchanged at the Principal Office of the Paying Agent for a like aggregate principal amount of Series A Bonds of authorized denominations and of the same maturity. The District may charge a reasonable sum for each new Series A Bond issued upon any exchange (except in the case of any exchange of temporary Series A Bonds for definitive Series A Bonds). No exchange of Series A Bonds is required to be made (a) 15 days prior to the date established by the Paying Agent for selection of Series A Bonds for redemption or (b) with respect to a Series A Bond after it has been selected for redemption.

SECTION 2.08. *Registration Books.* The Paying Agent will keep or cause to be kept sufficient books for the registration and transfer of the Series A Bonds, which will at all times be open to inspection by the District upon reasonable notice. Upon

presentation for such purpose, the Paying Agent will, under such reasonable regulations as it may prescribe, register or transfer the ownership of the Series A Bonds on the Registration Books.

SECTION 2.09. *Book-Entry System.* Except as provided below, DTC shall be the Owner of all of the Series A Bonds, and the Series A Bonds shall be registered in the name of Cede & Co. as nominee for DTC. The Series A Bonds shall be initially executed and delivered in the form of a single fully registered Series A Bond for each maturity date of the Series A Bonds in the full aggregate principal amount of the Series A Bonds maturing on such date. The Paying Agent and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Series A Bonds registered in its name for all purposes of this Resolution, and neither the Paying Agent nor the District shall be affected by any notice to the contrary. The Paying Agent and the District have no responsibility or obligation to any Depository System Participant, any person claiming a beneficial ownership interest in the Series A Bonds under or through DTC or a Depository System Participant, or any other person which is not shown on the register of the District as being an owner, with respect to the accuracy of any records maintained by DTC or any Depository System Participant or the payment by DTC or any Depository System Participant by DTC or any Depository System Participant of any amount in respect of the principal or interest with respect to the Series A Bonds. The District shall cause to be paid all principal and interest with respect to the Series A Bonds only to DTC, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal and interest with respect to the Series A Bonds to the extent of the sum or sums so paid. Except under the conditions noted below, no person other than DTC shall receive a Series A Bond. Upon delivery by DTC to the District of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the term "Cede & Co." in this Resolution shall refer to such new nominee of DTC.

If the District determines that it is in the best interest of the beneficial owners that they be able to obtain Series A Bonds and delivers a written certificate to DTC and the District to that effect, DTC shall notify the Depository System Participants of the availability through DTC of Series A Bonds. In such event, the District shall issue, transfer and exchange Series A Bonds as requested by DTC and any other owners in appropriate amounts. DTC may determine to discontinue providing its services with respect to the Series A Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. Under such circumstances (if there is no successor securities depository), the District shall be obligated to deliver Series A Bonds as described in this Resolution. Whenever DTC requests the District to do so, the District will cooperate with DTC in taking appropriate action after reasonable notice to (a) make available one or more separate Series A Bonds evidencing the Series A Bonds to any Depository System Participant having Series A Bonds credited to its DTC account or (b) arrange for another securities depository to maintain custody of certificates evidencing the Series A Bonds.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Series A Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal and interest with respect to such Series A Bond and all notices with respect to such Series A Bond shall be made and given, respectively, to DTC as provided as in the representation letter delivered on or before the date of issuance of the Series A Bonds.

ARTICLE III

SALE OF SERIES A BONDS; APPLICATION OF PROCEEDS

SECTION 3.01. *Sale of Series A Bonds; Approval of Sale Documents.*

(a) Official Notice of Sale. The Board hereby authorizes the sale of the Series A Bonds by competitive bid in accordance with the provisions of the Official Notice of Sale for the Series A Bonds in substantially the form on file with the Clerk of the Board, together with such additions thereto and changes therein as may be approved by a District Representative. The true interest cost of the Series A Bonds shall not exceed 8% per annum.

(b) Publication of Notice of Intention to Sell Series A Bonds. Under Government Code Section 53692, the Board hereby approves and authorizes the publication by Jones Hall, A Professional Law Corporation, as Bond Counsel to the District, of a Notice of Intention to Sell Bonds in form and substance acceptable to Bond Counsel, in *The Bond Buyer* once at least five days prior to the date fixed for receipt of bids.

(c) Official Statement. The Board hereby approves and deems final within the meaning of Rule 15c2-12 of the Securities Exchange Act of 1934, the Preliminary Official Statement describing the Series A Bonds in the form on file with the Clerk of the Board. A District Representative is hereby individually authorized, at the request of the Original Purchaser, to execute an appropriate certificate affirming the Board's determination that the Preliminary Official Statement has been deemed final within the meaning of such Rule. Distribution of the Preliminary Official Statement by Isom Advisors, a Division of Urban Futures, Inc., as financial adviser to the District, to prospective bidders on the Series A Bonds is hereby approved. A District Representative is hereby individually authorized and directed to approve any changes in or additions to a Final Official Statement, and the execution thereof by such District Representative shall be conclusive evidence of approval of any such changes and additions. The Board hereby authorizes the distribution of the Final Official Statement by the Original Purchaser. A District Representative shall execute the Final Official Statement in the name and on behalf of the District.

(d) Furnishing of Official Notice of Sale and Official Statement. The financial adviser to the District, Isom Advisors, a Division of Urban Futures, Inc. is hereby authorized and directed by the District to cause to be furnished to prospective bidders a reasonable number of copies of the Official Notice of Sale and a reasonable number of copies of the Preliminary Official Statement relating to the Series A Bonds.

(e) Terms and Conditions of Sale. The terms and conditions of the offering and the sale of the Series A Bonds shall be as specified in the Official Notice of Sale. A District Representative, on behalf of the District, is hereby delegated the authority to accept the best responsible bid for the purchase of the Series A Bonds, determined in accordance with the Official Notice of Sale. If two or more bids setting forth identical interest rates and premium, if any, are received, a District Representative, on behalf of

the District, may exercise his or her own discretion and judgment in making the award and may award the Series A Bonds on a pro rata basis in such denominations as he or she shall determine, and may, in his or her discretion, reject any and all bids and waive any irregularity or informality in any bid. Sale of the Series A Bonds shall be awarded, or all bids shall be rejected, not later than 24 hours after the expiration of the time prescribed for the receipt of proposals unless such time of award is waived by the successful bidder.

(f) Actions to Close Bond Issuance. Each District Representative and any and all other officers of the District are each authorized and directed in the name and on behalf of the District to execute and deliver any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate the lawful issuance, sale and delivery of the Series A Bonds. Whenever in this Resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

SECTION 3.02. *Application of Proceeds of Sale of Series A Bonds.* The proceeds of the Series A Bonds shall be paid to the County Treasurer on the Closing Date, and shall be applied by the County Treasurer as follows:

- (a) The County Treasurer shall deposit in the Debt Service Fund an amount equal to the premium (if any) received by the District on the sale of the Series A Bonds.
- (b) The County Treasurer shall deposit the remainder of such proceeds in the Building Fund.

SECTION 3.03. *Building Fund.* The County Controller shall create and maintain a fund known as the "Cardiff School District, Election of 2016 Series A Building Fund," into which the County Treasurer shall deposit the proceeds from the sale of the Series A Bonds, to the extent required under Section 3.02(b). The County Treasurer shall maintain separate accounting for the proceeds of the Series A Bonds, including all earnings received from the investment thereof. Amounts credited to the Building Fund for the Series A Bonds shall be expended by the District solely for the financing of projects for which the Series A Bond proceeds are authorized to be expended under the Bond Measure, and for payment of Costs of Issuance to the extent not paid by the Original Purchaser. All interest and other gain arising from the investment of proceeds of the Series A Bonds shall be retained in the Building Fund and used for the purposes thereof. At the Written Request of the District filed with the County Treasurer, any amounts remaining on deposit in the Building Fund and not needed for the purposes thereof shall be withdrawn from the Building Fund and transferred to the Debt Service Fund, to be applied to pay the principal of and interest on the Series A Bonds.

If excess amounts remain on deposit in the Building Fund after payment in full of the Series A Bonds, any such excess amounts shall be transferred to the general fund of the District, to be applied for the purposes for which the Series A Bonds have been authorized or otherwise in accordance with the Bond Law.

SECTION 3.04. *Estimated Financing Costs.* The firm of Jones Hall, A Professional Law Corporation, is hereby designated to act as the District's bond counsel and disclosure counsel, and the firm of Isom Advisors, a Division of Urban Futures, Inc., is hereby designated to act as the District's financial advisor, in connection with the issuance and sale of the Series A Bonds. The estimated Costs of Issuance associated with the bond sale are \$175,000, which includes the financial advisor fees and expenses, bond counsel and disclosure counsel fees and expenses, costs of printing the Official Statement, rating agency fees and paying agent fees, but which do not include underwriting fees and the cost of municipal bond insurance. All such costs and expenses shall be paid by the Original Purchaser from its own funds in accordance with Section 3.05.

SECTION 3.05. *Costs of Issuance Custodian Agreement.* As provided in the Official Notice of Sale, the Original Purchaser is required to pay all or a portion of the Costs of Issuance from its own funds as a condition to the purchase of the Series A Bonds. The Board hereby authorizes a District Representative to enter into a Costs of Issuance Custodian Agreement relating to the Series A Bonds with U.S. Bank National Association. As to be provided in said agreement, amounts provided by the Original Purchaser for payment of Costs of Issuance shall be deposited thereunder and the payment of Costs of Issuance shall be requisitioned by a District Representative in accordance with said agreement.

ARTICLE IV

SECURITY FOR THE SERIES A BONDS; PAYMENT OF DEBT SERVICE

SECTION 4.01. *Security for the Series A Bonds.* The Series A Bonds are general obligations of the District, and the Board has the power to direct the County to levy *ad valorem* taxes upon all property within the District subject to taxation without limitation of rate or amount, for the payment of the Series A Bonds and the interest and redemption premium (if any) thereon, in accordance with and subject to Sections 15250 and Section 15252 of the Education Code. The District hereby directs the County to levy on all the taxable property in the District, in addition to all other taxes, a continuing direct and *ad valorem* tax annually during the period the Series A Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Series A Bonds when due, including the principal of any Series A Bonds upon the mandatory sinking fund redemption thereof under Section 2.03(b), which moneys when collected will be paid to the County Treasurer and placed in the Debt Service Fund.

The principal of and interest and redemption premium (if any) on the Series A Bonds do not constitute a debt of the County, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents or employees thereof, and neither the County, the State of California, any of its political subdivisions nor any of the officers, agents or employees thereof are liable thereon.

SECTION 4.02. *Establishment of Debt Service Fund.* The County Controller shall create and maintain, while the Series A Bonds are outstanding, an interest and sinking fund for the Series A Bonds, designated the "Cardiff School District, Election of 2016

Series A Bond Debt Service Fund.” The Debt Service Fund shall be maintained by the County Treasurer as a separate account, distinct from all other funds of the District. The County Treasurer shall deposit or cause to be deposited into the Debt Service Fund any premium received by the County Treasurer on the sale of the Series A Bonds under Section 3.02(a), and the proceeds of taxes levied under Section 4.01.

The Debt Service Fund is hereby pledged for the payment of the principal of and interest on the Series A Bonds when and as the same become due, including the principal of any term Series A Bonds required to be paid upon the mandatory sinking fund redemption thereof. Amounts in the Debt Service Fund shall be transferred by the County to the Paying Agent to the extent required to pay the principal of and interest and redemption premium (if any) on the Series A Bonds when due. In addition, amounts on deposit in the Debt Service Fund shall be applied to pay the fees and expenses of the Paying Agent insofar as permitted by law, including specifically by Section 15232 of the Education Code.

SECTION 4.03. *Disbursements From Debt Service Fund.* The County shall administer the Debt Service Fund and make disbursements therefrom in the manner set forth in this Section 4.03. Amounts on deposit in the Debt Service Fund, to the extent needed to pay the principal of and interest on the Series A Bonds when due, shall be transferred by the County Treasurer to the Paying Agent which, in turn, shall pay such moneys to DTC to pay the principal of and interest on the Series A Bonds. DTC will thereupon make payments of principal and interest on the Series A Bonds to the DTC Participants who will thereupon make payments of principal and interest to the beneficial owners of the Series A Bonds. Any moneys remaining in the Debt Service Fund after the Series A Bonds and the interest thereon have been paid, or provision for such payment has been made, shall be transferred to the General Fund of the District as provided in Section 15234 of the Education Code. As provided in Section 15232 of the Education Code, amounts in the Debt Service Fund shall also be applied to pay the expense of paying the Series A Bonds elsewhere than at the office of the County Treasurer.

SECTION 4.04. *Investments.* All moneys held in any of the funds or accounts established with the County hereunder shall be invested in any one or more investments generally permitted to school districts under the laws of the State of California, consistent with the County investment policy. Such investments shall be made under the direction and at the discretion of the County Treasurer. Obligations purchased as an investment of moneys in any fund or account constitute a part of such fund or account. All interest or gain derived from the investment of amounts in any of the funds or accounts established hereunder shall be deposited in the fund or account from which such investment was made, and shall be expended for the purposes thereof.

ARTICLE V

OTHER COVENANTS OF THE DISTRICT

SECTION 5.01. *Punctual Payment.* The Board will direct the County to levy *ad valorem* taxes, as provided in Section 15250 of the Education Code, so as to enable the District to punctually pay, or cause to be paid, the principal of and interest on the Series A Bonds, in conformity with the terms of the Series A Bonds and of this Resolution. Nothing herein contained prevents the District from making advances of its own moneys howsoever derived to any of the uses or purposes permitted by law.

SECTION 5.02. *Books and Accounts; Financial Statements.* The District will keep, or cause to be kept, proper books of record and accounts, separate from all other records and accounts of the District in which complete and correct entries are made of all transactions relating to the expenditure of the proceeds of the Series A Bonds. Such books of record and accounts shall at all times during business hours be subject to the inspection of the Paying Agent and the Owners of not less than 10% in aggregate principal amount of the Series A Bonds then Outstanding, or their representatives authorized in writing.

SECTION 5.03. *Protection of Security and Rights of Series A Bond Owners.* The District will preserve and protect the security of the Series A Bonds and the rights of the Series A Bond Owners, and will warrant and defend their rights against all claims and demands of all persons. Following the issuance of the Series A Bonds by the District, the Series A Bonds shall be incontestable by the District.

SECTION 5.04. *Tax Covenants.*

(a) Private Activity Bond Limitation. The District shall assure that the proceeds of the Series A Bonds are not so used as to cause the Series A Bonds to satisfy the private business tests of Section 141(b) of the Tax Code or the private loan financing test of Section 141(c) of the Tax Code.

(b) Federal Guarantee Prohibition. The District shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause any of the Series A Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Tax Code.

(c) No Arbitrage. The District shall not take, or permit or suffer to be taken by the Paying Agent or the County or otherwise, any action with respect to the proceeds of the Series A Bonds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the Closing Date would have caused the Series A Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Tax Code.

(d) Maintenance of Tax-Exemption. The District shall take all actions necessary to assure the exclusion of interest on the Series A Bonds from the gross income of the Owners of the Series A Bonds to the same extent as such interest is permitted to be excluded from gross income under the Tax Code as in effect on the Closing Date.

(e) Rebate of Excess Investment Earnings to United States. The District shall calculate or cause to be calculated excess investment earnings with respect to the Series A Bonds which are required to be rebated to the United States of America under Section 148(f) of the Tax Code, and shall pay the full amount of such excess investment earnings to the United States of America in such amounts, at such times and in such manner as may be required under the Tax Code, if and to the extent such Section 148(f) is applicable to the Series A Bonds. Such payments shall be made by the District from any source of legally available funds of the District. The District shall keep or cause to be kept, and retain or cause to be retained for a period of six years following the retirement of the Series A Bonds, records of the determinations made under this subsection (e). In order to provide for the administration of this subsection (e), the District may provide for the employment of independent attorneys, accountants and consultants compensated on such reasonable basis as the District deems appropriate.

SECTION 5.05. *Continuing Disclosure.* The District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, which shall be executed by a District Representative and delivered on the Closing Date. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Continuing Disclosure Certificate does not constitute a default by the District hereunder or under the Series A Bonds; however, any Participating Underwriter (as that term is defined in the Continuing Disclosure Certificate) or any holder or beneficial owner of the Series A Bonds may, take such actions as may be necessary and appropriate to compel performance, including seeking mandate or specific performance by court order.

SECTION 5.06. *Further Assurances.* The District will adopt, make, execute and deliver any and all such further resolutions, instruments and assurances as may be reasonably necessary or proper to carry out the intention or to facilitate the performance of this Resolution, and for the better assuring and confirming unto the Owners of the Series A Bonds of the rights and benefits provided in this Resolution.

ARTICLE VI

THE PAYING AGENT

SECTION 6.01. *Appointment of Paying Agent.* The County Treasurer shall act as Paying Agent for the Series A Bonds, or shall appoint a bank, national banking association or trust company to act as Paying Agent for the Series A Bonds. In such capacity, the Paying Agent shall also act as registration agent and authentication agent for the Series A Bonds. The Paying Agent undertakes to perform such duties, and only such duties, as are specifically set forth in this Resolution, and even during the continuance of an event of default with respect to the Series A Bonds, no implied covenants or obligations shall be read into this Resolution against the Paying Agent. The Board hereby approves the execution and delivery of a Paying Agent Agreement between the District and the Paying Agent. A District Representative is hereby authorized and directed to execute the final form of such Paying Agent Agreement on behalf of the District.

The County Treasurer may remove the Paying Agent initially appointed, and any successor thereto, and may appoint a successor or successors thereto, but any such successor shall be a bank, national banking association or trust company doing business and having an office in the State of California, having a combined capital (exclusive of borrowed capital) and surplus of at least \$50,000,000, and subject to supervision or examination by federal or state authority. If such bank, national banking association or trust company publishes a report of condition at least annually, under law or to the requirements of any supervising or examining authority above referred to, then for the purposes of this Section 6.01 the combined capital and surplus of such bank, national banking association or trust company shall be deemed to be its combined capital and surplus as set forth in its most recent report of condition so published.

The Paying Agent may at any time resign by giving written notice to the County Treasurer, the District and the Series A Bond Owners of such resignation. Upon receiving notice of such resignation, the County Treasurer shall promptly appoint a successor Paying Agent by an instrument in writing. Any resignation or removal of the Paying Agent and appointment of a successor Paying Agent will become effective upon acceptance of appointment by the successor Paying Agent.

SECTION 6.02. *Paying Agent May Hold Series A Bonds.* The Paying Agent may become the owner of any of the Series A Bonds in its own or any other capacity with the same rights it would have if it were not Paying Agent.

SECTION 6.03. *Liability of Agents.* The recitals of facts, covenants and agreements in this Resolution and in the Series A Bonds constitute statements, covenants and agreements of the District, and the Paying Agent assumes no responsibility for the correctness of the same, nor makes any representations as to the validity or sufficiency of this Resolution or of the Series A Bonds, nor shall incur any responsibility in respect thereof, other than as set forth in this Resolution. The Paying Agent is not liable in connection with the performance of its duties hereunder, except for its own negligence or willful default.

In the absence of bad faith, the Paying Agent may conclusively rely, as to the truth of the statements and the correctness of the opinions expressed therein, upon certificates or opinions furnished to the Paying Agent and conforming to the requirements of this Resolution.

The Paying Agent is not liable for any error of judgment made in good faith by a responsible officer in the absence of the negligence of the Paying Agent.

No provision of this Resolution requires the Paying Agent to expend or risk its own funds or otherwise incur any financial liability in the performance of any of its duties hereunder, or in the exercise of any of its rights or powers, if it has reasonable grounds for believing that repayment of such funds or adequate indemnity against such risk or liability is not reasonably assured to it.

The Paying Agent may execute any of the powers hereunder or perform any duties hereunder either directly or by or through agents or attorneys the Paying Agent shall be responsible for any misconduct or negligence on the part of any agent or attorney appointed by it hereunder.

SECTION 6.04. *Notice to Paying Agent.* The Paying Agent may rely and is protected in acting or refraining from acting upon any notice, resolution, request, consent, order, certificate, report, warrant, bond or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or proper parties. The Paying Agent may consult with counsel, who may be counsel to the District, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it hereunder in good faith and in accordance therewith.

Whenever in the administration of its duties under this Resolution the Paying Agent deems it necessary or desirable that a matter be proved or established prior to taking or suffering any action hereunder, such matter (unless other evidence in respect thereof is specifically prescribed in this Resolution) may, in the absence of bad faith on the part of the Paying Agent, be deemed to be conclusively proved and established by a certificate of the District, and such certificate shall be full warrant to the Paying Agent for any action taken or suffered under the provisions of this Resolution upon the faith thereof, but in its discretion the Paying Agent may, in lieu thereof, accept other evidence of such matter or may require such additional evidence as to it may seem reasonable.

SECTION 6.05. *Compensation; Indemnification.* The District shall pay to the Paying Agent from time to time reasonable compensation for all services rendered under this Resolution, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of their attorneys, agents and employees, incurred in and about the performance of their powers and duties under Resolution. The District further agrees to indemnify the Paying Agent against any liabilities which it may incur in the exercise and performance of its powers and duties hereunder which are not due to its negligence or bad faith.

ARTICLE VII

REMEDIES OF SERIES A BOND OWNERS

SECTION 7.01. *Remedies of Series A Bond Owners.* Any Series A Bond Owner has the right, for the equal benefit and protection of all Series A Bond Owners similarly situated:

- (a) by *mandamus*, suit, action or proceeding, to compel the District and its members, officers, agents or employees to perform each and every term, provision and covenant contained in this Resolution and in the Series A Bonds, and to require the carrying out of any or all such covenants and agreements of the District and the fulfillment of all duties imposed upon it;
- (b) by suit, action or proceeding in equity, to enjoin any acts or things which are unlawful, or the violation of any of the Series A Bond Owners' rights; or
- (c) upon the happening and continuation of any default by the District hereunder or under the Series A Bonds, by suit, action or

proceeding in any court of competent jurisdiction, to require the District and its members and employees to account as if it and they were the trustees of an express trust.

SECTION 7.02. *Remedies Not Exclusive.* No remedy herein conferred upon the Owners of Series A Bonds is exclusive of any other remedy. Each and every remedy is cumulative and may be exercised in addition to every other remedy given hereunder or thereafter conferred on the Series A Bond Owners.

SECTION 7.03. *Non-Waiver.* Nothing in this Article VII or in any other provision of this Resolution or in the Series A Bonds, affects or impairs the obligation of the District, which is absolute and unconditional, to pay the principal of and interest on the Series A Bonds to the respective Owners of the Series A Bonds at the respective dates of maturity, as herein provided, or affects or impairs the right of action against the District, which is also absolute and unconditional, of such Owners to institute suit against the District to enforce such payment by virtue of the contract embodied in the Series A Bonds.

A waiver of any default by any Series A Bond Owner shall not affect any subsequent default or impair any rights or remedies on the subsequent default. No delay or omission of any Owner of any of the Series A Bonds to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein, and every power and remedy conferred upon the Series A Bond Owners by this Article VII may be enforced and exercised from time to time and as often as shall be deemed expedient by the Owners of the Series A Bonds.

If a suit, action or proceeding to enforce any right or exercise any remedy be abandoned or determined adversely to the Series A Bond Owners, the District and the Series A Bond Owners shall be restored to their former positions, rights and remedies as if such suit, action or proceeding had not been brought or taken.

ARTICLE VIII

AMENDMENT OF THIS RESOLUTION

SECTION 8.01. *Amendments Effective Without Consent of the Owners.* The Board may amend this Resolution from time to time, without the consent of the Owners of the Series A Bonds, for any one or more of the following purposes:

- (a) To add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;
- (b) To confirm, as further assurance, any pledge under, and to subject to any lien or pledge created or to be created by, this Resolution, of any moneys, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;

- (c) To cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in this Resolution, in a manner which does not materially adversely affect the interests of the Series A Bond Owners in the opinion of Bond Counsel filed with the District; or
- (d) To make such additions, deletions or modifications as may be necessary or desirable to assure exemption from federal income taxation of interest on the Series A Bonds.

SECTION 8.02. *Amendments Effective With Consent of the Owners.* The Board may amend this Resolution from time to time for any purpose not set forth in Section 8.01, with the written consent of the Owners of a majority in aggregate principal amount of the Series A Bonds Outstanding at the time such consent is given.

Any of the following amendments of this Resolution may be made only with the prior written consent of the Owners of all Outstanding Bonds: (a) a change in the terms of maturity of the principal of any Outstanding Series A Bonds or of any interest payable thereon or a reduction in the principal amount thereof or in the rate of interest thereon, (b) a reduction of the percentage of Series A Bonds the consent of the Owners of which is required to effect any such modification or amendment, (c) a change in the provisions of Section 7.01 relating to Events of Default, or (d) a reduction in the amount of moneys pledged for the repayment of the Series A Bonds. No amendment may be made to the rights or obligations of any Paying Agent without its written consent.

ARTICLE IX

MISCELLANEOUS

SECTION 9.01. *Benefits of Resolution Limited to Parties.* Nothing in this Resolution, expressed or implied, gives any person other than the District, the County, the Paying Agent and the Owners of the Series A Bonds, any right, remedy, claim under or by reason of this Resolution. The covenants, stipulations, promises or agreements in this Resolution are for the sole and exclusive benefit of the Owners of the Series A Bonds.

SECTION 9.02. *Defeasance of Series A Bonds.*

(a) Discharge of Resolution. Any or all of the Series A Bonds may be paid by the District in any of the following ways, provided that the District also pays or causes to be paid any other sums payable hereunder by the District:

- (i) by paying or causing to be paid the principal or redemption price of and interest on such Series A Bonds, as and when the same become due and payable;

- (ii) by irrevocably depositing, in trust, at or before maturity, money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem such Series A Bonds; or
- (iii) by delivering such Series A Bonds to the Paying Agent for cancellation by it.

If the District pays all Outstanding Series A Bonds and also pays or causes to be paid all other sums payable hereunder by the District, then and in that case, at the election of the District (evidenced by a certificate of a District Representative filed with the Paying Agent, signifying the intention of the District to discharge all such indebtedness and this Resolution), and notwithstanding that any Series A Bonds have not been surrendered for payment, this Resolution and other assets made under this Resolution and all covenants, agreements and other obligations of the District under this Resolution shall cease, terminate, become void and be completely discharged and satisfied, except only as provided in Section 9.02(b). In that event, upon request of the District, the Paying Agent shall cause an accounting for such period or periods as may be requested by the District to be prepared and filed with the District and shall execute and deliver to the District all such instruments as may be necessary to evidence such discharge and satisfaction, and the Paying Agent shall pay over, transfer, assign or deliver to the District all moneys or securities or other property held by it under this Resolution which are not required for the payment or redemption of Series A Bonds not theretofore surrendered for such payment or redemption.

(b) Discharge of Liability on Series A Bonds. Upon the deposit, in trust, at or before maturity, of money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem any Outstanding Series A Bond (whether upon or prior to its maturity or the redemption date of such Series A Bond), provided that, if such Series A Bond is to be redeemed prior to maturity, notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice (subject to the qualifications in Section 2.03), then all liability of the District in respect of such Series A Bond shall cease and be completely discharged, except only that thereafter the Owner thereof shall be entitled only to payment of the principal of and interest on such Series A Bond by the District, and the District shall remain liable for such payment, but only out of such money or securities deposited with the Paying Agent as aforesaid for such payment, provided further, however, that the provisions of Section 9.02(d) shall apply in all events.

The District may at any time surrender to the Paying Agent for cancellation by it any Series A Bonds previously issued and delivered, which the District may have acquired in any manner whatsoever, and such Series A Bonds, upon such surrender and cancellation, shall be deemed to have been paid and retired.

(c) Deposit of Money or Securities with Paying Agent. Whenever in this Resolution it is provided or permitted that there be deposited with or held in trust by the Paying Agent money or securities in the necessary amount to pay or redeem any Series A Bonds, the money or securities so to be deposited or held may include money or securities held by the Paying Agent in the funds and accounts established under this Resolution and shall be:

- (i) lawful money of the United States of America in an amount equal to the principal amount of such Series A Bonds and all unpaid interest thereon to maturity, except that, in the case of Series A Bonds which are to be redeemed prior to maturity and in respect of which notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice, the amount to be deposited or held shall be the principal amount or redemption price of such Series A Bonds and all unpaid interest thereon to the redemption date; or
- (ii) Federal Securities (not callable by the issuer thereof prior to maturity) the principal of and interest on which when due, in the opinion of a certified public accountant delivered to the District, will provide money sufficient to pay the principal or redemption price of and all unpaid interest to maturity, or to the redemption date, as the case may be, on the Series A Bonds to be paid or redeemed, as such principal or redemption price and interest become due, provided that, in the case of Series A Bonds which are to be redeemed prior to the maturity thereof, notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice.

(d) Payment of Series A Bonds After Discharge of Resolution. Notwithstanding any provisions of this Resolution, any moneys held by the Paying Agent in trust for the payment of the principal or redemption price of, or interest on, any Series A Bonds and remaining unclaimed for two years after the principal of all of the Series A Bonds has become due and payable (whether at maturity or upon call for redemption or by acceleration as provided in this Resolution), if such moneys were so held at such date, or two years after the date of deposit of such moneys if deposited after said date when all of the Series A Bonds became due and payable, shall, upon request of the District, be repaid to the District free from the trusts created by this Resolution, and all liability of the Paying Agent with respect to such moneys shall thereupon cease; *provided, however*, that before the repayment of such moneys to the District as aforesaid, the Paying Agent may (at the cost of the District) first mail to the Owners of all Series A Bonds which have not been paid at the addresses shown on the Registration Books a notice in such form as may be deemed appropriate by the Paying Agent, with respect to the Series A Bonds so payable and not presented and with respect to the provisions relating to the repayment to the District of the moneys held for the payment thereof. Thereafter, the District shall remain liable to the Owners for payment of any amounts due on the Series A Bonds, which amounts shall be deemed to be paid by the District from moneys remitted to it by the Paying Agent under this subsection (d).

SECTION 9.03. *Execution of Documents and Proof of Ownership by Series A Bond Owners.* Any request, declaration or other instrument which this Resolution may require or permit to be executed by Series A Bond Owners may be in one or more instruments of similar tenor, and shall be executed by Series A Bond Owners in person or by their attorneys appointed in writing.

Except as otherwise herein expressly provided, the fact and date of the execution by any Series A Bond Owner or his attorney of such request, declaration or other instrument, or of such writing appointing such attorney, may be proven by the certificate

of any notary public or other officer authorized to take acknowledgments of deeds to be recorded in the state in which he purports to act, that the person signing such request, declaration or other instrument or writing acknowledged to him the execution thereof, or by an affidavit of a witness of such execution, duly sworn to before such notary public or other officer.

Except as otherwise herein expressly provided, the ownership of registered Series A Bonds and the amount, maturity, number and date of holding the same shall be proved by the Registration Books.

Any request, declaration or other instrument or writing of the Owner of any Series A Bond shall bind all future Owners of such Series A Bond in respect of anything done or suffered to be done by the District or the Paying Agent in good faith and in accordance therewith.

SECTION 9.04. *Waiver of Personal Liability.* No Board member, officer, agent or employee of the District shall be individually or personally liable for the payment of the principal of or interest on the Series A Bonds; but nothing herein contained shall relieve any such Board member, officer, agent or employee from the performance of any official duly provided by law.

SECTION 9.05. *No Liability of the County.* Notwithstanding anything stated to the contrary in this Resolution, (a) the Series A Bonds are not a debt of the County, including its Board of Supervisors, officers, officials, agents and employees, and the County, including its Board of Supervisors, officers, officials, agents and employees, has no obligation to repay the Series A Bonds; (b) the Board of Supervisors' sole responsibilities hereunder are to levy a tax for the repayment of the Series A Bonds, as provided in Sections 15140, 15146 and 15250, respectively, of the Education Code, (c) neither the County, nor its Board of Supervisors, nor any officer, official, agent or employee of the County, shall have any obligation or liability hereunder or in connection with the transactions contemplated hereby other than as specified in said Code Sections; (d) the Series A Bonds, including interest thereon, shall be payable solely from taxes levied by the Board of Supervisors of the County under Section 15250 of the Education Code; and (e) the County, including its Board of Supervisors, officers, officials, agents and employees, shall retain all of their respective constitutional and statutory privileges, immunities, rights and defenses in carrying out their duties under this Resolution. The County makes no assurances regarding the use of the proceeds of the Series A Bonds, and has no responsibility and assumes no liability arising from the expenditure of such proceeds by the District.

SECTION 9.06. *Limited Duties of County; Indemnification.* The County, including its Board of Supervisors, officers, officials, agents and employees, shall undertake only those duties of the County under this Resolution which are specifically set forth in this Resolution, and even during the continuance of an event of the District's default with respect to the repayment of the Series A Bonds, including interest thereon, no implied covenants or obligations shall be read into this Resolution against the County, including its Board of Supervisors, officers, officials, agents and employees. The District hereby agrees to indemnify, defend and hold harmless the County, including its Board of Supervisors, officers, officials, agents and employees, against the payment of any and all liabilities, losses, costs and expenses (including attorneys fees and court costs), damages and claims which the County, including its Board of Supervisors, officers,

officials, agents and employees, may incur in the exercise and performance of its or their powers and duties hereunder which are not due to its or their negligence or bad faith.

SECTION 9.07. *Destruction of Canceled Series A Bonds.* Whenever in this Resolution provision is made for the surrender to the District of any Series A Bonds which have been paid or canceled under the provisions of this Resolution, a certificate of destruction duly executed by the Paying Agent shall be deemed to be the equivalent of the surrender of such canceled Series A Bonds and the District shall be entitled to rely upon any statement of fact contained in any certificate with respect to the destruction of any such Series A Bonds therein referred to.

SECTION 9.08. *Partial Invalidity.* If any section, paragraph, sentence, clause or phrase of this Resolution shall for any reason be held illegal or unenforceable, such holding shall not affect the validity of the remaining portions of this Resolution. The District hereby declares that it would have adopted this Resolution and each and every other section, paragraph, sentence, clause or phrase hereof and authorized the issue of the Series A Bonds pursuant thereto irrespective of the fact that any one or more sections, paragraphs, sentences, clauses, or phrases of this Resolution may be held illegal, invalid or unenforceable. If, by reason of the judgment of any court, the District is rendered unable to perform its duties hereunder, all such duties and all of the rights and powers of the District hereunder shall be assumed by and vest in the chief financial officer of the District in trust for the benefit of the Series A Bond Owners.

SECTION 9.09. *Execution of Documents.* Each District Representative and any and all other officers of the District are each authorized and directed in the name and on behalf of the District to execute and deliver any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate the lawful issuance, sale and delivery of the Series A Bonds. Whenever in this Resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

SECTION 9.10. *Effective Date of Resolution.* This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

I hereby certify that the foregoing Resolution was passed and adopted by the Board of Trustees of the Cardiff School District at a regular meeting thereof duly held on January 12, 2017, by a majority vote of all of its members.

Adopted by the following votes:

AYES:

NOES:

ABSENT:

President of the Board

Clerk of the Board

APPENDIX A

FORM OF BOND

REGISTERED BOND NO. _____

\$ _____

CARDIFF SCHOOL DISTRICT

(San Diego County, California)

GENERAL OBLIGATION BONDS Election of 2016, SERIES A

INTEREST RATE: MATURITY DATE: DATED DATE: CUSIP

REGISTERED OWNER:

PRINCIPAL AMOUNT:

The CARDIFF SCHOOL DISTRICT (the "District"), located in San Diego County, California (the "County"), for value received, hereby promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon, calculated on a 30/360 day basis, until the Principal Amount is paid or provided for, at the Interest Rate stated above, such interest to be paid on February 1 and August 1 of each year, commencing February 1, 2018 (the "Interest Payment Dates"). This Bond will bear interest from the Interest Payment Date next preceding the date of authentication hereof, unless (a) it is authenticated as of a business day following the 15th day of the month immediately preceding any Interest Payment Date and on or before such Interest Payment Date, in which event it shall bear interest from such Interest Payment Date, or (b) it is authenticated on or before January 15, 2018, in which event it will bear interest from the Dated Date set forth above.

Principal, interest and redemption premium (if any) are payable in lawful money of the United States of America to the person in whose name this Bond is registered (the "Registered Owner") on the Bond registration books maintained by the Paying Agent, initially U.S. Bank National Association. Principal hereof and any redemption premium hereon are payable upon presentation and surrender of this Bond at the office of the Paying Agent. Interest hereon is payable by check mailed by the Paying Agent on each Interest Payment Date to the Registered Owner of this Bond by first-class mail at the address appearing on the Bond registration books at the close of business on the 15th day of the calendar month next preceding such Interest Payment Date (the "Record Date"); *provided, however*, that at the written request of the registered owner of Bonds in an aggregate principal amount of at least \$1,000,000, which written request is on file

with the Paying Agent prior to any Record Date, interest on such Bonds shall be paid on each succeeding Interest Payment Date by wire transfer in immediately available funds to such account of a financial institution within the United States of America as specified in such written request.

This Bond is one of a series of \$_____ of Bonds issued for the purpose of raising money to finance the acquisition, construction and improvement of educational facilities of the District, issued under a Resolution of the Board of Trustees of the District adopted on January 12, 2017 (the "Bond Resolution"). This Bond and the issue of which this Bond is a part are payable as to both principal and interest from the proceeds of the levy of *ad valorem* taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount.

This Bond and the interest hereon and on all other Bonds and the interest thereon (to the extent set forth in the Bond Resolution) are general obligations of the District. The Board of Supervisors of the County has the power and is obligate to levy *ad valorem* taxes for the payment of the Bonds and the interest thereon upon all property within the District which is subject to taxation for payment of the Bonds. The Bonds do not constitute an obligation of the County. No part of any fund of the County is pledged or obligated to the payment of the principal of or interest on the Bonds.

The principal of and interest and redemption premium, if any, on this Bond do not constitute a debt of the County, the State of California, or any of its political subdivisions (other than the District), or any of the officers, agents and employees thereof, and neither the County, the State of California, any of its political subdivisions, nor any of the officers, agents and employees thereof shall be liable hereon. In no event shall the principal of and interest and redemption premium, if any, on this Bond be payable out of any funds or properties of the District other than *ad valorem* taxes levied upon all taxable property in the District.

The Bonds of this issue are issuable only as fully registered Bonds in the denominations of \$5,000 or any integral multiple thereof. This Bond is exchangeable and transferable for Bonds of other authorized denominations at the office of the Paying Agent, by the Registered Owner or by a person legally empowered to do so, upon presentation and surrender hereof to the Paying Agent, together with a request for exchange or an assignment signed by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. Any tax or governmental charges shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this Bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

The Bonds maturing on or before August 1, 2026 are not subject to redemption prior to their respective stated maturities. The Bonds maturing on or after August 1, 2027 are subject to redemption prior to maturity as a whole, or in part among maturities on such basis as shall be designated by the District and by lot within a maturity, at the option of the District, from any available source of funds, on August 1, 2026 and on any date thereafter, at a redemption price equal to 100% of the principal amount of Bonds to be redeemed, together with interest thereon to the date fixed for redemption, without premium.

[if applicable: The Bonds maturing on August 1 in each of the years ____ and ____ are Term Bonds which are subject to mandatory sinking fund redemption on August 1 in each of the years and in the respective principal amounts as set forth in the following tables, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If some but not all of the Term Bonds have been redeemed under the preceding paragraph, the aggregate principal amount of Term Bonds to be redeemed under this paragraph will be reduced on a pro rata basis in integral multiples of \$5,000, as designated in a Written Request of the District filed with the Paying Agent.

The Paying Agent shall give notice of the redemption of the Bonds at the expense of the District. Such notice shall specify: (a) that the Bonds or a designated portion thereof are to be redeemed, (b) the numbers and CUSIP numbers of the Bonds to be redeemed, (c) the date of notice and the date of redemption, (d) the place or places where the redemption will be made, and (e) descriptive information regarding the Bonds including the dated date, interest rate and stated maturity date. Such notice shall further state that on the specified date there shall become due and payable upon each Bond to be redeemed, the portion of the principal amount of such Bond to be redeemed, together with interest accrued to said date, the redemption premium, if any, and that from and after such date interest with respect thereto shall cease to accrue and be payable.

Notice of redemption will be given by mail to the respective owners of any Bonds designated for redemption at their addresses appearing on the Bond registration books, in every case at least 30 days, but not more than 60 days, prior to the redemption date. Neither the failure to receive such notice nor any defect in any notice so mailed will affect the sufficiency of the proceedings for the redemption of such Bonds.

Neither the District nor the Paying Agent will be required: (a) to issue or transfer any Bond during a period beginning with the opening of business on the 15th calendar day next preceding either any Interest Payment Date or any date of selection of any Bond to be redeemed and ending with the close of business on the Interest Payment Date or a day on which the applicable notice of redemption is given, or (b) to transfer any Bond which has been selected or called for redemption in whole or in part.

Reference is made to the Bond Resolution for a more complete description of the provisions, among others, with respect to the nature and extent of the security for the Bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the Bonds are issued and secured. The owner of this Bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified, recited and declared that all acts and conditions required by the Constitution and laws of the State of California to exist, to be performed or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that payment in full for the Bonds has been received; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the Bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District

in an amount sufficient to pay principal and interest when due, and for levying and collecting such taxes the full faith and credit of the District are hereby pledged.

This Bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been manually signed by the Paying Agent.

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Paying Agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest in this Bond.

IN WITNESS WHEREOF, the Cardiff School District has caused this Bond to be executed by the facsimile signature of the President of its Board of Trustees, and attested by the facsimile signature of the Secretary of its Board of Trustees, all as of the date stated above.

CARDIFF SCHOOL DISTRICT

By **EXHIBIT ONLY** _____

President
Board of Trustees

Attest:

EXHIBIT ONLY _____

Secretary
Board of Trustees

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the Bond Resolution referred to in this Bond.

Date of Authentication:

_____,
as Paying Agent

By _____
Authorized Signatory

ASSIGNMENT

For value received, the undersigned do(es) hereby sell, assign and transfer unto

(Name, Address and Tax Identification or Social Security Number of Assignee)

the within Bond and do(es) hereby irrevocably constitute and appoint _____
_____ attorney, to transfer the same on the registration books of the Bond Registrar, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Note: Signature(s) must be guaranteed by an eligible guarantor institution.

Note: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Bond in every particular without alteration or enlargement or any change whatsoever.