

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

**THURSDAY, JANUARY 17, 2019 • 5:00 PM • PUBLIC MEETING
CARDIFF SCHOOL AUDITORIUM
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

- I. ORGANIZATIONAL ITEMS *Exhibit*
- A. Call to order
 - B. Pledge of allegiance
 - C. Roll call
 - Ms. Siena Randall, President
 - Mr. David Ross, Clerk
 - Ms. Nancy Orr, Member
 - Mr. Dave Clark, Member
 - Mr. Mark Whitehouse, Member
 - Ms. Jill Vinson, Superintendent
 - D. Approval of agenda for January 17, 2019
All items are action unless labeled information
 - E. Approve minutes from regular/organizational meeting of **A**
December 13, 2018
- II. HEARING SESSION
- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is twenty minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
 - B. Cardiff Elementary Teachers Association
 - C. ELAC/DELAC
 - D. School Site Council
 - E. Cardiff SEA
 - F. School Reports
 - G. Reports on Workshops/Conference
 - H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants #14-482994 to #14-492496 \$222,808 **B**
 - 3. Payroll Warrants, December, 2018, \$654,894
- B. Enrollment Report as of 01/11/19 **C**
- C. Approve Nonpublic Agencies Master Contract Between Cardiff School District and Coastal Speech Therapy, Inc. **D**
- D. Removal of items from Consent Calendar
- E. Approval of Consent Calendar

IV. BUSINESS AND FINANCE

- A. Budget Update (**Information**)

V. FACILITIES

- A. Bond Implementation Update (**Information**)
- B. Approve Amendment to the Contract Agreement Between Cardiff School District and Land Surveying Consultants, Inc. **E**
- C. Approve Amendment to the Contract Agreement Between Cardiff School District and McCarthy Building Companies **F**
- D. Approve Amendment to the Contract Agreement Between Cardiff School District and Studio E Architects **G**
- E. Approve proposed Independent Citizens Oversight Committee for the term of January 2019 – December 2020 **H**

VI. FUTURE AGENDA ITEMS

VII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with legal counsel regarding anticipated litigation – Government Code 54956.9
- B. Conference with the District's labor negotiator, Jill Vinson, regarding negotiations with the Cardiff Elementary Teachers Association and Unrepresented Employees – Government Code Section 54957.6
- C. Public Employment Evaluation
Position: Superintendent

VIII. REPORT FROM CLOSED SESSION (If applicable)

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES

REGULAR/ORGANIZATIONAL MINUTES OF DECEMBER 13, 2018

The regular/organizational meeting of the Governing Board of the Cardiff School District was held on Thursday, December 13, 2018 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Randall called the meeting to order at 5:00 p.m. Trustees and visitors were led in the pledge of allegiance.

Members present: Clark, Orr, Randall, Ross, Whitehouse

Members absent: None

Administrators
present: Vinson, Parker, Scheftner

Visitors: Cindy Switzler, CETA
Gary Schneiderman
Kathleen Schneiderman
Tricia Smith

The Oath of Allegiance was administered to incumbents Dave Clark, Siena Randall and Mark Whitehouse.

Siena Randall was elected President of the Board for 2019.

MOTION: Orr
SECOND: Ross
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Ms. Randall presided over the remainder of the meeting.

David Ross was elected Clerk of the Governing Board for 2019.

MOTION: Randall
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Exhibit A

The following appointments were made:

1. The Superintendent was appointed secretary to the Board of Trustees.
2. David Ross was appointed representative to the Trustee Review Committee of the North Coastal Consortium for Special Education.
3. Nancy Orr was appointed to the City of Encinitas School District Liaison Committee.

The regular meetings of the Governing Board for 2019 were scheduled for 5:00 p.m. on the following dates and locations:

Thursday, January 17, 2019, Cardiff School Auditorium

Tuesday, February 12, 2019, Cardiff School Auditorium

Tuesday, March 12, 2019, Cardiff School Auditorium

Thursday, April 18, 2019, Cardiff School Auditorium

Thursday, May 9, 2019, Cardiff School Auditorium

Thursday, June 6, 2019, Cardiff School Library

Monday, June 10, 2019, Cardiff School Library

*Thursday, July 11, 2019, Ada Harris School Auditorium, 9:00 a.m.

*Thursday, August 8, 2019, Ada Harris School Auditorium, 9:00 a.m.

Thursday, September 12, 2019, Cardiff School Library

Thursday, October 10, 2019, Cardiff School Library

Thursday, November 14, 2019, Cardiff School Library

Thursday, December 12, 2019, Cardiff School Library

MOTION: Whitehouse

SECOND: Orr

AYES: Clark, Orr, Randall, Ross, Whitehouse

NOES: 0

ABSENT: 0

The agenda for December 13, 2018 was approved as presented.

MOTION: Orr

SECOND: Clark

AYES: Clark, Orr, Randall, Ross, Whitehouse

NOES: 0

ABSENT: 0

The minutes from the regular meeting of November 8, 2018 were approved as written.

MOTION: Orr

SECOND: Whitehouse

AYES: Clark, Orr, Randall, Ross, Whitehouse

NOES: 0

ABSENT: 0

Trustees heard comments related to the Measure GG facilities project.

Hearing Session:

- Cindy Switzler reported CETA had a meeting to get an update from the negotiating team.
- Janelle Scheftner reported the ELAC/DELAC committee is working on rewriting the EL Master Plan.
- Julie Parker reported the test scores from last spring were presented to School Site Council.
- Cardiff SEA is planning the Gala which is taking place on March 2nd at the Viewpoint Brewery. The online merchandizing featuring the new surf bow logo has raised around \$3,000 in revenue. Families enjoyed a fun movie night at Ada Harris last Friday. Thank you to Gina Moss and Leslie Isham for organizing the event.
- Principal Parker reported the third graders and the Wild Cat Band participated in the Holiday Parade. Ms. Parker said it is a busy time around campus with holiday events. There is also a jazz concert assembly planned for next week.
- Principal Scheftner reported there was a community work day in the garden at the beginning of the month. The band's Winter Concert performance is tonight. Ms. Scheftner said the sixth graders will be showcasing their toy fair on December 20th at 1:30 p.m. for parents. The students are also organizing a toy drive for Rady Children's Hospital.
- Siena Randall reported the Board's attendance to the California School Boards Association workshop. She said the team enjoyed various sessions as well as the keynote speakers.
- Superintendent Vinson thanked Barb Miller and Julie Parker for organizing this year's holiday party. She invited Trustees to attend the Legislative Action Network meeting on January 25th at San Dieguito Union High School District. Ms. Vinson informed the Board that the Independent Citizens Oversight Committee members have fulfilled their first two-year term commitment. All but one member is returning. The required number of members is seven and we have nine. All representative categories are filled. The Board would like to have the nine-person roster for the second two-year term be brought before them for approval next month.

The consent calendar was approved as presented.

MOTION: Whitehouse

SECOND: Clark

AYES: Clark, Orr, Randall, Ross, Whitehouse

NOES: 0

ABSENT: 0

Jon Isom, from Isom Advisors, gave a general bond and market update.

The resolution Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2016, Series B, in the Principle Amount of Not to Exceed \$8,000,000 was approved.

MOTION: Whitehouse
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Randy Peterson, Bond Program Manager, reported the draft Environmental Impact Report (EIR) comment window closed on November 19, 2019. The community comments are being addressed.

The annual audit report ending June 30, 2018 was reviewed and accepted.

MOTION: Orr
SECOND: Whitehouse
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Budget changes through October 31, 2018 were approved.

MOTION: Whitehouse
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The first period interim state report for the period ending October 31, 2018 was approved.

MOTION: Clark
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The budget assumptions for 2019-20 were reviewed and accepted.

MOTION: Orr
SECOND: Ross
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Future agenda items:

1. ICOC appointments

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 6:00 p.m. The meeting was reconvened at 6:45 p.m. President Randall reported that no action was taken during closed session. There being no other business to come before the Board, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

David Ross, Clerk

Jill Vinson, Superintendent

DECEMBER 2018 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Inv Amount
INSTRUCTIONAL SUPPLIES										
2480	12/5/18	OFFICE DEPOT	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 235.97
2481	12/5/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 163.24
	12/5/18	ALLISON KENT	0100	0000000	1110	1000	4300012	111	Instructional/Art Supplies	\$ 10.78
2483	12/7/18	DEMCO, INC.	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 69.54
2474	12/12/18	AMSTERDAM PRINTING	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 461.40
	12/12/18	HOME DEPOT CREDIT SERVICES	0100	0000000	1110	1000	4300013	111	Instructional/Garden Supplies	\$ 520.35
	12/14/18	EASTMAN SOIL AMENDMENTS, INC	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 731.62
2306	12/14/18	PEARSON EDUCATION INC.	0100	6500000	5770	3120	4300000	000	SPED Instructional Supplies	\$ 410.98
	12/14/18	SHEILA FRANK	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 81.21
	12/19/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 43.09
2489	12/19/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300006	222	Instructional Supplies	\$ 25.96
2485	12/19/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300006	222	Instructional Supplies	\$ 10.50
	12/20/18	MISSION FEDERAL CREDIT UNION	0100	6500000	5770	1120	4300000	222	SPED Instructional Supplies	\$ 82.00
2408	12/21/18	BAKER CREEK HEIRLOOM SEED CO.	0100	0000000	1110	1000	4300013	222	Instructional/Garden Supplies	\$ 32.75
										\$ 2,879.39

NON-INSTRUCTIONAL SUPPLIES										
2159	12/3/18	SITEONE LANDSCAPE SUPPLY LLC	0100	8150000	0000	8110	4300000	000	Maintenancce Supplies	\$ 1,240.50
	12/5/18	CONSOLIDATED ELECTRICAL	0100	0000000	0000	8200	4300000	000	Maintenancce Supplies	\$ 150.63
	12/5/18	SHELL	0100	8150000	0000	8110	4300000	000	Automotive Supplies	\$ 140.78
2156	12/12/18	HOME DEPOT CREDIT SERVICES	0100	8150000	0000	8110	4300000	000	Maintenancce Supplies	\$ 239.07
	12/12/18	JOSE AGUIRRE	0100	8150000	0000	8110	4300000	000	Maintenancce Supplies	\$ 96.96
2484	12/12/18	RASIX COMPUTER CENTER, INC.	0100	0000068	0000	2420	4300005	111	Technology Supplies	\$ 2,420.61
2478	12/12/18	RASIX COMPUTER CENTER, INC.	0100	0000068	0000	2420	4300005	222	Technology Supplies	\$ 819.28
2164	12/14/18	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	222	Services for November	\$ 86.16
2164	12/14/18	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	111	Services for November	\$ 35.55
2164	12/14/18	READY REFRESH BY NESTLE	0100	0000000	0000	7200	4300000	000	Services for November	\$ 35.55
	12/18/18	NOBLE INDUSTRIAL SUPPLY CORP	0100	0000000	0000	8200	4300000	000	Maintenancce Supplies	\$ 290.82
2487	12/19/18	SYNCB/AMAZON	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 44.40
2477	12/19/18	SYNCB/AMAZON	0100	0000000	0000	8200	4300000	000	Maintenancce Supplies	\$ 19.98
2482	12/19/18	SYNCB/AMAZON	0100	0000000	0000	8200	4300000	000	Maintenance Repair	\$ 522.37
	12/20/18	JULIE PARKER	0100	0000000	0000	7200	4300000	000	Meeting Supplies	\$ 94.80
	12/20/18	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Meeting Supplies	\$ 106.36
	12/20/18	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Meeting Supplies	\$ 353.26
	12/20/18	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300005	222	Maintenancce Supplies	\$ 29.99
2165	12/21/18	RANCHO SANTA FE	0100	0000000	0000	2700	4300000	111	Services for Jan-Mar	\$ 210.00
										\$ 6,937.07

4000 (SUPPLIES) TOTALS: BALANCE: 244,714 ACCUMULATED BALANCE: 175,858 REMAING BALANCE: 68,856

UTILITIES										
2168	12/5/18	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for November	\$ 482.13
2168	12/5/18	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for November	\$ 482.13
2162	12/14/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	\$ 186.24
2162	12/14/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for November	\$ 4,790.52
2162	12/14/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	\$ 110.81
2162	12/14/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	\$ 194.93
2162	12/14/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	\$ 3,337.57
2170	12/14/18	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for November	\$ 6,861.90
2170	12/14/18	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for November	\$ 2,219.46
2170	12/14/18	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for November	\$ 45.84
2170	12/14/18	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for November	\$ 68.29
2170	12/14/18	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	222	Services for November	\$ 464.68
2170	12/18/18	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for November	\$ 833.85
2170	12/18/18	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for November	\$ 776.32
	12/18/18	AT&T	0100	0000000	0000	7200	5900001	000	Services for November	\$ 1,223.72
										\$ 22,078.39

SERVICES										
2326	12/3/18	MISSION LINEN & UNIFORM	0100	8150000	0000	8110	5600000	000	Services for November	\$ 45.36
2326	12/3/18	MISSION LINEN & UNIFORM	0100	8150000	0000	8110	5600000	000	Services for November	\$ 56.00
2326	12/3/18	MISSION LINEN & UNIFORM	0100	8150000	0000	8110	5600000	000	Services for November	\$ 80.32

\$ 89,025.78

5000 (SERVICES) TOTALS: BALANCE: 880,986 ACCUMULATED BALANCE: 728,299 REMAING BALANCE: 152,687

BOND EXPENSES

\$ 84,696.95

CARDIFF SCHOOL DISTRICT

Enrollment Form
January 11, 2019

**CARDIFF
BOYS GIRLS**

K Bjorstad	<u>10</u>	<u>10</u>	20
K Glass	<u>10</u>	<u>10</u>	20
K McNamara	<u>11</u>	<u>9</u>	20
K Paccione	<u>12</u>	<u>8</u>	20
K Stone	<u>10</u>	<u>10</u>	20
			TOT K <u>100</u>

1 Easson	<u>11</u>	<u>11</u>	22
1 Kavan	<u>11</u>	<u>11</u>	22
1 Miller	<u>10</u>	<u>12</u>	22
1 Rector	<u>11</u>	<u>11</u>	22
1 Sallans	<u>10</u>	<u>12</u>	22
			TOT 1 <u>110</u>

2 Boyesen	<u>12</u>	<u>12</u>	24
2 Payte	<u>13</u>	<u>10</u>	23
2 Redding	<u>12</u>	<u>11</u>	23
2 Pacetti/Paz	<u>14</u>	<u>9</u>	23
			TOT 2 <u>93</u>

3 Hamilton	<u>10</u>	<u>9</u>	19
3 Doui/Stuart	<u>12</u>	<u>9</u>	21
			TOT 3 <u>40</u>

Wilson	<u>0</u>	<u>0</u>	TOT <u>0</u>
--------	----------	----------	---------------------

Subtotal	<u>179</u>	<u>164</u>
----------	------------	------------

SCHOOL TOTAL	<u>343</u>
---------------------	------------

DISTRICT TOTAL	<u>699</u>
-----------------------	------------

**ADA HARRIS
BOYS GIRLS**

3 Herrman	<u>10</u>	<u>11</u>	21
3 Murray	<u>11</u>	<u>10</u>	21
3 Switzler	<u>10</u>	<u>9</u>	19
			TOT 3 <u>61</u>

4 Green	<u>12</u>	<u>9</u>	21
4 Mihaly	<u>10</u>	<u>11</u>	21
4 Price	<u>11</u>	<u>10</u>	21
4 Trees	<u>12</u>	<u>8</u>	20
			TOT 4 <u>83</u>

5 Cataldo	<u>8</u>	<u>12</u>	20
5 d'Entremont	<u>9</u>	<u>11</u>	20
5 Ensberg	<u>10</u>	<u>13</u>	23
5 Yant	<u>9</u>	<u>13</u>	22
			TOT 5 <u>85</u>

6 Brice	<u>10</u>	<u>12</u>	22
6 Jewell	<u>14</u>	<u>10</u>	24
6 Nguyen	<u>13</u>	<u>12</u>	25
6 Therriault	<u>13</u>	<u>11</u>	24
6 Tiersma	<u>13</u>	<u>12</u>	25
			TOT 6 <u>120</u>

Carruthers	<u>1</u>	<u>6</u>	TOT <u>7</u>
------------	----------	----------	---------------------

Subtotal	<u>176</u>	<u>180</u>
----------	------------	------------

SCHOOL TOTAL	<u>356</u>
---------------------	------------

Cardiff School District
Cardiff-By-The-Sea, California 92007

January 17, 2019

ITEM: **APPROVE NONPUBLIC AGENCIES MASTER CONTRACT
BETWEEN CARDIFF SCHOOL DISTRICT AND COASTAL
SPEECH THERAPY, INC.**

BACKGROUND

California Government Code Section 53060 authorizes school districts "to contract with...any persons or agencies for the furnishing of special services... if such persons or agencies are specially trained and experienced and competent to perform the special services required..."

Part of the process of paying a nonpublic agency requires an agreement signed between the school district and the consultant.

CURRENT CONSIDERATION

Special education students IEP's mandate special services. The District is in need of a temporary speech pathologist; therefore, we are contracting with a nonpublic agency for these services.

FINANCIAL IMPLICATIONS

The cost is not to exceed \$37,000.00 for the remainder of the 2018-19 school year.

RECOMMENDATION

It is respectfully recommended that the Board approve the Nonpublic Agency Services Master Contract between Cardiff School District and Coastal Speech Therapy, Inc.

Exhibit D

Cardiff School District
Cardiff-By-The-Sea, California 92007

January 17, 2019

ITEM: **APPROVE AMENDMENT TO THE CONTRACT AGREEMENT
BETWEEN CARDIFF SCHOOL DISTRICT AND LAND SURVEYING
CONSULTANTS, INC.**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million bond for the improvement to Cardiff and Ada Harris School facilities. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

CURRENT CONSIDERATION

Land Surveying Consultants, Inc. is to provide additional services for the surveying of underground utilities exposed through potholing and additional topographic survey for the proposed project at Cardiff School.

FINANCIAL IMPLICATIONS

The amount to be paid to Land Surveying Consultants, Inc. for this additional scope of work shall be \$5,940. This shall be paid out of Fund 21.

RECOMMENDATION

It is respectfully recommended that the Board approve the amendment to the contract between Cardiff School District and Land Surveying Consultants, Inc.

Exhibit E

Cardiff School District
Cardiff-By-The-Sea, California 92007

January 17, 2019

ITEM: **APPROVE AMENDMENT TO THE CONTRACT AGREEMENT
BETWEEN CARDIFF SCHOOL DISTRICT AND McCARTHY
BUILDING COMPANIES**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million bond for the improvement to Cardiff and Ada Harris School facilities. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

CURRENT CONSIDERATION

McCarthy Building Companies is to provide additional services for the location of underground utilities and digging of potholes to expose utilities and coordinate with surveyor to record utility locations for the proposed project at Cardiff School. This is an additional service to the preconstruction services contract.

FINANCIAL IMPLICATIONS

The amount to be paid to McCarthy Building Companies for this additional scope of work shall be a not to exceed amount of \$43,250. This shall be paid out of Fund 21.

RECOMMENDATION

It is respectfully recommended that the Board approve the amendment to the contract between Cardiff School District and McCarthy Building Companies

Exhibit F

Cardiff School District
Cardiff-By-The-Sea, California 92007

January 17, 2019

ITEM: **APPROVE AMENDMENT TO THE CONTRACT AGREEMENT
BETWEEN CARDIFF SCHOOL DISTRICT AND STUDIO E
ARCHITECTS**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million bond for the improvement to Cardiff and Ada Harris School facilities. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

CURRENT CONSIDERATION

Studio E Architects is to provide additional services, inclusive of landscape architecture and civil engineering, for the preparation of additional submittal to the Division of State Architect, alternative design options and associated cost analysis during design development, and for the generation of site exhibits for various agencies, and resultant additional coordination meetings for the proposed project at Cardiff School.

FINANCIAL IMPLICATIONS

The amount to be paid to Studio E Architects for this additional scope of work shall be a total of \$97,980. This shall be paid out of Funds 21 and 40.

RECOMMENDATION

It is respectfully recommended that the Board approve the amendment to the contract between Cardiff School District and Studio E Architects.

Cardiff School District
Proposed Independent Citizens Oversight Committee
January 2019 – December 2020

Cardiff Business Community Organization Member
Chris Fowler

Senior Citizen's Organization Active Member
Christine Bruington
Chuck Nichols

Bona Fide Taxpayers Association Active Member
Kenneth Williams

Parent/Guardian of Child Enrolled in District and Who is Active in SEA
Adam Sweet

Parent/Guardian of Child Enrolled in District
Jenny Pieratt

At-large Members of the Public
William Moser
Dave Smiley
Rhea Stewart