

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

**THURSDAY, OCTOBER 11, 2018 • 5:00 PM • PUBLIC MEETING
CARDIFF SCHOOL AUDITORIUM
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

- I. ORGANIZATIONAL ITEMS *Exhibit*
 - A. Call to order
 - B. Pledge of allegiance
 - C. Roll call
 - Ms. Siena Randall, President
 - Mr. David Ross, Clerk
 - Ms. Nancy Orr, Member
 - Mr. Dave Clark, Member
 - Mr. Mark Whitehouse, Member
 - Ms. Jill Vinson, Superintendent
 - D. Approval of agenda for October 11, 2018
All items are action unless labeled information
 - E. Approve minutes from the regular meeting September 13, 2018 **A**
- II. HEARING SESSION
 - A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is twenty minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
 - B. Cardiff Elementary Teachers Association
 - C. ELAC/DELAC
 - D. School Site Council
 - E. Cardiff SEA
 - F. School Reports
 - G. Reports on Workshops/Conference
 - H. Superintendent's Report
 - I. ICOC Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants #14-447559 to #14-457286 \$171,619 **B**
 - 3. Payroll Warrants, September, 2018 \$694,359
- B. Enrollment Report as of 10/03/18 **C**
- C. Removal of items from Consent Calendar
- D. Approval of Consent Calendar

IV. BUSINESS AND FINANCE

- A. Declare public hearing: Determining Sufficiency of Instructional Materials
- B. Adopt Resolution 18-19-04 Determining Sufficiency of Instructional Materials **D**
- C. Adopt Resolution 18-19-03 to Establish a Cash Clearing Account **E**

V. GENERAL FUNCTIONS

- A. CAASPP Update (**Information**)
- B. Consider Approval of Health & Welfare Cap Increase for all Current Eligible District Employees **F**

VI. FACILITIES

- A. Bond Program Manager Update

VII. FUTURE AGENDA ITEMS

VIII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with the District's labor negotiator, Jill Vinson, regarding negotiations with the Cardiff Elementary Teachers Association– Government Code Section 54957.6
- B. Public Employment Evaluation
Position: Superintendent

IX. REPORT FROM CLOSED SESSION (If applicable)

X. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR MINUTES OF SEPTEMBER 13, 2018

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, September 13, 2018 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Randall called the meeting to order at 5:00 p.m. Trustees and visitors were led in the pledge of allegiance.

Members present: Clark, Randall, Ross, Whitehouse

Members absent: Orr

Administrators
present: Parker, Scheftner, Vinson

Visitors: Cindy Switzler, CETA
Sue Misner, SEA
Trish d'Entremont
Rhea Stewart

The agenda for September 13, 2018 was approved as presented.

MOTION: Clark
SECOND: Ross
AYES: Clark, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

The minutes from the regular meeting of August 9, 2018 were approved as written.

MOTION: Ross
SECOND: Clark
AYES: Clark, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Hearing Session:

- Cindy Switzler reported staff was very appreciative to SEA for the mini grant donations that they received at the beginning of the year.
- Sue Misner reported there was a great turn out and many new faces at the first SEA meeting. Kinder Night is on September 26th and is being hosted at Julie Parker's home. The membership packets will be distributed next week. Planning is underway for the inaugural Monster Dash at Ada Harris School. Ms. Misner also said SEA will be launching a new website.

Exhibit A

Hearing Session continued:

- Principal Scheftner reported that the start of the school year was great. Back to School Night was also a big success. There are some parent activities to look forward to in the next couple of weeks: Strike Up The Band, Math Night, and Schoology Family Night.
- Principal Parker reported Cardiff School had a smooth start as well. The Back to School Night was well attended. Cardiff's Math Night is next Wednesday, September 19th.
- Superintendent Vinson complimented the leadership for such a smooth start to this school year. She said she is looking forward to working with Cindy and CETA, Sue, Tamra and SEA. Thanks to Julie Parker's leadership and support from Courtney Jasper, the LCAP has been approved by the San Diego County Office of Education. Ms. Vinson informed the Board of the \$2,500.00 donation received from Cardiff Soccer to help with field maintenance. The Prop 39 lighting project at Ada Harris School is close to completion. Ms. Vinson thanked the landscaping crew as well as Jose and Joel for troubleshooting some water leaks that have occurred at Cardiff School.

The consent calendar was approved as presented.

MOTION: Whitehouse
SECOND: Ross
AYES: Clark, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

The 2017-18 Unaudited Actual Financial Report was adopted.

MOTION: Whitehouse
SECOND: Clark
AYES: Clark, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Resolution number 18-19-01, to adopt the Gann Limit was approved.

MOTION: Whitehouse
SECOND: Clark
AYES: Clark, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Notice of Contract Articles to be included in negotiations for 2018-19 between Cardiff School District and the Cardiff Elementary Teachers Association (CETA) were reviewed and accepted.

Resolution number 8-19-02, Exemption From Local Zoning Ordinances, was approved.

MOTION: Ross
SECOND: Clark
AYES: Clark, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Revisions to Administrative Regulation 5111, Admissions were approved.

MOTION: Clark
SECOND: Whitehouse
AYES: Clark, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Courtney Jasper, Chief Business Officer, reviewed Measure GG expense report through June 30, 2018.

Future agenda items:

1. CAASPP Update

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:20 p.m. Trustee Orr arrived at 5:30 p.m. to join closed session. The meeting was reconvened at 6:00 p.m. President Randall reported that no action was taken during the closed session. There being no other business to come before the Board, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,

David Ross, Clerk

Jill Vinson, Superintendent

SEPTEMBER 2018 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Inv Amount
INSTRUCTIONAL SUPPLIES										
2340	9/5/18	COMPANION CORP.	0100	0000000	0000	2420	4300100	222	Software Subscription	\$499.00
2340	9/5/18	COMPANION CORP.	0100	0000000	0000	2420	4300100	111	Software Subscription	\$799.00
2344	9/5/18	IXL LEARNING	0100	0000000	0000	2420	4300100	111	Annual Subscription	\$249.00
2331	9/7/18	SCHOLASTIC INC.	0100	0000000	1110	1000	4200000	222	Instructional Supplies	\$148.77
2329	9/7/18	HOUGHTON MIFFLIN HARCOURT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$451.25
2273	9/7/18	SCHOOL SPECIALTY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$47.88
2258	9/7/18	SCHOOL SPECIALTY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$15.45
2341	9/7/18	EDMENTUM, INC.	0100	0000000	0000	2420	4300100	222	Software Subscription	\$1,225.00
2233	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4200000	222	Instructional Supplies	\$150.32
2147	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$1,275.86
2275	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$534.83
2309	9/12/18	SYNCB/AMAZON	0100	6500000	5770	3120	4300000	000	SpedEd Instructional Supplies	\$196.35
2311	9/12/18	SYNCB/AMAZON	0100	6500000	5770	1120	4300000	222	SpedEd Instructional Supplies	\$111.16
2277	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$151.11
2282	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$166.83
2220	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$53.85
2276	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$64.49
2292	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$304.69
2236	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$793.88
2300	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$187.34
2316	9/12/18	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	222	Technology Supplies	\$2,006.71
2176	9/12/18	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$1,873.20
2177	9/12/18	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$687.12
2193	9/12/18	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	222	Technology Supplies	\$258.54
2253	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300006	111	Instructional Supplies	\$521.41
	9/13/18	FITNESS FINDERS	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$750.19
2348	9/13/18	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$326.87
2367	9/13/18	USI INC.	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$471.95
2374	9/13/18	APPLE INC.	0100	0000068	0000	2420	4300005	111	Technology Supplies	\$225.15
2387	9/13/18	SPELLINGCITY.COM, INC.	0100	0000068	0000	2420	4300005	222	Annual Subscription	\$189.00
2360	9/14/18	LAZEL	0100	6500000	5770	1120	4300000	111	SpedEd Instructional Supplies	\$849.75
2218	9/14/18	SCHOOL SPECIALTY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$32.22
2283	9/14/18	SCHOOL SPECIALTY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$2.93
2237	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$46.47
2234	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$11.64
2237	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$55.20
2357	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$89.99
2255	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$120.51
2252	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$6.12
2324	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$71.37
2354	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$107.06
	9/19/18	SUSAN MURRAY	0100	0000000	1110	1000	4200000	111	Instructional Supplies	\$330.66
2377	9/19/18	VOYAGER SOPRIS LEARNING	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$400.00
2305	9/19/18	WESTERN PSYCHOLOGICAL SERVICES	0100	6500000	5770	3120	4300000	000	SpedEd Instructional Supplies	\$914.02
2370	9/19/18	ESGI, LLC	0100	0000068	0000	2420	4300005	222	Software Subscription	\$159.00
	9/19/18	JONATHAN KARDOS	0100	0000000	1110	1000	4300013	111	Instructional Supplies	\$95.27
	9/21/18	CYNTHIA SWITZLER	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$412.00
2381	9/21/18	HOUGHTON MIFFLIN HARCOURT	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$313.56
2349	9/21/18	NASCO MODESTO	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$58.61
2376	9/21/18	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$54.56
2394	9/21/18	OFFICE DEPOT	0100	6500000	5770	1120	4300000	111	SpedEd Instructional Supplies	\$326.87
2244	9/21/18	SCHOOL SPECIALTY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$27.28
2386	9/21/18	US GAMES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$93.10
2375	9/21/18	RASIX COMPUTER CENTER, INC.	0100	0000068	0000	2420	4300005	111	Technology Supplies	\$1,816.19

2382	9/21/18	ULINE	0100	0000000	1110	1000	4300006	222	Instructional Supplies	\$45.89
2369	9/21/18	MUSIC IS ELEMENTARY	0100	0000000	1110	1000	4300011	222	Instructional Supplies	\$223.56
2369	9/21/18	MUSIC IS ELEMENTARY	0100	0000000	1110	1000	4300011	111	Instructional Supplies	\$322.92
2307	9/24/18	MHS INC.	0100	6500000	5770	3120	4300000	000	SpedEd Instructional Supplies	\$57.01
2384	9/24/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$19.99
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000066	1110	1000	4300000	222	Instructional Supplies	\$387.90
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$212.05
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	4300013	222	Instructional Supplies	\$50.00
	9/28/18	CONTINENTAL MATHEMATICS LEAGUI	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$95.00
2400	9/28/18	LAKESHORE	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$26.54
2397	9/28/18	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$81.46
2343	9/28/18	MOBYMAX	0100	0000000	0000	2420	4300100	222	Software Subscription	\$2,979.00

\$25,631.90

NON-INSTRUCTIONAL SUPPLIES

2330	9/5/18	APPLE INC.	0100	0000000	0000	7100	4300000	000	Technology Supplies	\$189.64
2156	9/7/18	HOME DEPOT CREDIT SERVICES	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	\$963.93
2359	9/7/18	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$5,405.73
	9/7/18	SHELL	0100	8150000	0000	8110	4300000	000	Automotive Supplies	\$171.18
2158	9/7/18	SHERWIN WILLIAMS	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	\$76.76
	9/12/18	SYNCB/AMAZON	0100	0000000	0000	7100	4300000	000	Office Supplies	\$75.20
2260	9/12/18	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Office Supplies	\$429.70
2180	9/12/18	SYNCB/AMAZON	0100	0000000	0000	7200	4300000	000	Office Supplies	\$165.47
2335	9/13/18	OFFICE DEPOT	0100	0000000	0000	7200	4300000	000	Office Supplies	\$69.63
2164	9/13/18	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	111	Services for August	\$35.55
2164	9/13/18	READY REFRESH BY NESTLE	0100	0000000	0000	7200	4300000	000	Services for August	\$35.55
2164	9/13/18	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	222	Services for August	\$86.16
2333	9/14/18	OFFICE DEPOT	0100	0000000	0000	7200	4300000	000	Office Supplies	\$20.89
2399	9/14/18	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	\$100.46
2159	9/24/18	SITEONE LANDSCAPE SUPPLY LLC	0100	8150000	0000	8110	4300000	000	Landscape Supplies	\$644.23
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Office Supplies	\$83.29
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2700	4300000	222	Office Supplies	\$56.56
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Office Supplies	\$1,213.23

\$9,823.16

4000 (SUPPLIES) TOTALS: BALANCE 244,714 ACCUMULATED BALANCE: 132,828 REMAINING BALANCE: 111,886

UTILITIES

2168	9/7/18	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for August	\$482.13
2168	9/7/18	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for August	\$482.13
2170	9/12/18	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for August	\$2,710.86
	9/12/18	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$36.52
	9/12/18	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$1,227.00
	9/12/18	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$378.70
2162	9/14/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$118.65
2162	9/14/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$4,136.96
2162	9/14/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$391.20
2162	9/19/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for August	\$8,906.46
2162	9/19/18	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$39.32

\$18,909.93

SERVICES

2181	9/5/18	DUDE SOLUTIONS	0100	0000000	0000	2420	5800000	000	Annual Contract	\$1,173.85
2380	9/7/18	FAGEN FRIEDMAN & FULFROST, LLP	0100	6500000	5770	3120	5200000	000	Conference - SpedEd Symposium	\$360.00
2314	9/7/18	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	\$60.00
2314	9/7/18	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Maintenance Services	\$96.00
2154	9/7/18	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	222	Lease Payment Sept	\$201.49
2154	9/7/18	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	111	Lease Payment Sept	\$201.50

	9/7/18	AMERIMED CPR TRAINING	0100	0000000	0000	2700	5800000	111	CPR Training	\$420.00
	9/7/18	AMERIMED CPR TRAINING	0100	0000000	0000	2700	5800000	222	CPR Training	\$420.00
2338	9/7/18	DELL MARKETING L.P.	0100	0000000	0000	2420	5800000	000	Technology Support	\$892.21
2192	9/7/18	MAINTEX, INC.	0100	0000000	0000	8200	5800000	000	Repair Services	\$825.57
	9/7/18	VERIZON WIRELESS	0100	0000000	0000	7200	5900001	000	August Statement	\$50.44
2205	9/12/18	CARE-A-VAN TRANSPORT	0100	0000000	5001	3600	5100000	000	Transportation	\$3,820.90
2155	9/13/18	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease Payment Sept	\$201.50
2336	9/13/18	GEORGE & KROGH WELDING	0100	8150000	0000	8110	5800000	000	Maintenance Repair	\$4,827.50
2173	9/13/18	LEAPS-N-BOUNDS	0100	6500000	5770	1190	5800000	000	Services for August	\$200.00
	9/13/18	SOUTHCOAST HEATING & A/C	0100	8150000	0000	8110	5800000	000	Maintenance Services	\$11,000.00
	9/13/18	SOUTHCOAST HEATING & A/C	0100	8150000	0000	8110	5800000	000	Maintenance Services	\$24,653.00
	9/13/18	STATE OF CALIFORNIA	0100	0000000	0000	7200	5800000	000	Fingerprinting Services	\$128.00
2314	9/14/18	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	\$795.00
2326	9/14/18	MISSION LINEN & UNIFORM	0100	8150000	0000	8110	5600000	000	Services for August	\$114.65
2326	9/14/18	MISSION LINEN & UNIFORM	0100	8150000	0000	8110	5600000	000	Services for August	\$44.68
2326	9/14/18	MISSION LINEN & UNIFORM	0100	8150000	0000	8110	5600000	000	Services for August	\$50.00
	9/14/18	ASHLEY BRIDGEWATER	0100	0000085	1110	1000	5800000	111	Music Boosters	\$506.25
2167	9/14/18	DEPENDABLE NURSING, LLC	0100	6500000	5770	1190	5800000	000	Services for August	\$2,617.75
	9/14/18	HARRIS SCHOOL SOLUTIONS	0100	0000000	0000	7200	5800000	000	Merchant Fees for August	\$67.50
	9/14/18	RED TRUCK FIRE & SAFETY CO.	0100	8150000	0000	8110	5800000	000	Maintenance Services	\$695.00
2160	9/14/18	SHRED-IT USA	0100	0000000	0000	7200	5800000	000	Services for August	\$391.48
	9/14/18	WESTERN FIRE PROTECTION, INC.	0100	8150000	0000	8110	5800000	000	Maintenance Services	\$297.00
	9/17/18	BILL HOWE PLUMBING	0100	8150000	0000	8110	5800000	000	Maintenance Service	\$1,475.00
	9/17/18	SOUTHCOAST HEATING & A/C	0100	8150000	0000	8110	5800000	000	Maintenance Services	\$2,175.63
	9/17/18	SOUTHCOAST HEATING & A/C	0100	8150000	0000	8110	5800000	000	Maintenance Services	\$2,191.83
	9/17/18	SOUTHCOAST HEATING & A/C	0100	8150000	0000	8110	5800000	000	Maintenance Services	\$2,175.63
2150	9/19/18	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$4,084.08
	9/19/18	AT&T	0100	0000000	0000	7200	5900001	000	Services for August	\$18.74
	9/21/18	CASBO	0100	0000000	0000	7100	5200000	000	Conference - CASBO	\$40.00
	9/21/18	CASBO	0100	0000000	0000	7200	5200000	000	Conference - CASBO	\$40.00
2163	9/21/18	SAN DIEGO OCCUPATIONAL THERAPY	0100	6500000	5770	1190	5800000	000	Services for August	\$1,050.00
2205	9/25/18	CARE-A-VAN TRANSPORT	0100	0000000	5001	3600	5100000	000	Transportation	\$5,658.85
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	5200000	111	Conference - SDAWC	\$40.00
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	5200000	222	Conference - SDAWC	\$40.00
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5200000	000	Conference - CA School Nurses	\$150.00
	9/25/18	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5900002	000	Office Supplies	\$75.85
	9/28/18	SAN DIEGO CNTY SUPT OF SCHOOLS	0100	0000000	0000	2700	5200000	222	Conference - Options Based Resp	\$60.00
	9/28/18	SAN DIEGO CNTY SUPT OF SCHOOLS	0100	0000000	0000	2700	5200000	111	Conference - Options Based Resp	\$60.00
2303	9/28/18	MAINTEX, INC.	0100	0000000	0000	8200	5800000	000	Maintenance Supplies	\$503.97
2165	9/28/18	RANCHO SANTA FE	0100	0000000	0000	2700	5800000	111	Services for August	\$210.00
2165	9/28/18	RANCHO SANTA FE	0100	0000000	0000	2700	5800000	222	Services for August	\$210.00
	9/28/18	AALR&R	0100	0000000	0000	7100	5800005	000	Services for August	\$906.94

\$76,277.79

5000 (SERVICES) TOTALS: BALANCE 880,986 ACCUMULATED BALANCE: 251,626 REMAINING BALANCE: 629,360

BOND EXPENSES

9/12/18	PLACEWORKS	2109	9010000	0000	8500	6200000	000		\$16,437.60
9/12/18	PLACEWORKS	2109	9010000	0000	8500	6200000	000		\$4,510.95
9/14/18	URBAN FUTURES	2109	9010000	0000	8500	6200000	000		\$3,350.00

\$24,298.55

CARDIFF SCHOOL DISTRICT

Enrollment Form
October 3, 2018

CARDIFF BOYS GIRLS

K Bjorstad	<u>10</u>	<u>10</u>	20
K Glass	<u>9</u>	<u>10</u>	19
K McNamara	<u>10</u>	<u>9</u>	19
K Paccione	<u>11</u>	<u>8</u>	19
K Stone	<u>10</u>	<u>10</u>	20
			TOT K <u>97</u>

1 Easson	<u>11</u>	<u>11</u>	22
1 Kavan	<u>11</u>	<u>11</u>	22
1 Miller	<u>10</u>	<u>12</u>	22
1 Rector	<u>11</u>	<u>11</u>	22
1 Sallans	<u>10</u>	<u>12</u>	22
			TOT 1 <u>110</u>

2 Boyesen	<u>11</u>	<u>11</u>	22
2 Payte	<u>12</u>	<u>11</u>	23
2 Redding	<u>13</u>	<u>10</u>	23
2 Pacetti/Paz	<u>13</u>	<u>10</u>	23
			TOT 2 <u>91</u>

3 Hamilton	<u>12</u>	<u>10</u>	22
3 Doui/Stuart	<u>11</u>	<u>9</u>	20
			TOT 3 <u>42</u>

Wilson	<u>0</u>	<u>0</u>	TOT <u>0</u>
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Subtotal	<u>175</u>	<u>165</u>
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SCHOOL TOTAL	<u>340</u>
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DISTRICT TOTAL	<u>696</u>
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ADA HARRIS BOYS GIRLS

3 Herrman	<u>9</u>	<u>11</u>	20
3 Murray	<u>11</u>	<u>10</u>	21
3 Switzler	<u>10</u>	<u>8</u>	18
			TOT 3 <u>59</u>

4 Green	<u>12</u>	<u>9</u>	21
4 Mihaly	<u>10</u>	<u>11</u>	21
4 Price	<u>11</u>	<u>10</u>	21
4 Trees	<u>12</u>	<u>8</u>	20
			TOT 4 <u>83</u>

5 Cataldo	<u>8</u>	<u>13</u>	21
5 d'Entremont	<u>10</u>	<u>11</u>	21
5 Ensberg	<u>10</u>	<u>13</u>	23
5 Yant	<u>9</u>	<u>13</u>	21
			TOT 5 <u>87</u>

6 Brice	<u>10</u>	<u>11</u>	21
6 Jewell	<u>14</u>	<u>11</u>	25
6 Nguyen	<u>12</u>	<u>12</u>	24
6 Therriault	<u>13</u>	<u>11</u>	24
6 Tiersma	<u>13</u>	<u>12</u>	25
			TOT 6 <u>119</u>

Carruthers	<u>2</u>	<u>6</u>	TOT <u>8</u>
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Subtotal	<u>176</u>	<u>180</u>
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SCHOOL TOTAL	<u>356</u>
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Cardiff School District
Cardiff-By-The-Sea, California 92007

October 11, 2018

**ITEM: PUBLIC HEARING DETERMINING SUFFICIENCY OF
INSTRUCTIONAL MATERIALS**

BACKGROUND

Education Code 60119 requires school districts to hold a public hearing and determine through a Board resolution determining that each pupil has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education:

Mathematics
Science
History – Social Science
English/language arts, including the English Language Development

CURRENT CONSIDERATIONS

Based upon the recommendation of the San Diego County Office of Education, Resolution 18-19-04 is attached, which determines that each pupil in each school operated by the Cardiff School District has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board for the 2018-2019 fiscal year.

FINANCIAL IMPLICATIONS

There is no financial impact with regards to the Public Hearing.

RECOMMENDATION

It is recommended that the Board President announce that the Public Hearing regarding this issue be opened. Following the public hearing, it is recommended that the Board approve Resolution 18-19-04.

Exhibit D

Cardiff School District
Resolution Number 18-19-04

On motion of Member _____ Seconded by Member _____ the following resolution is adopted:

WHEREAS, as part of the hearing required, the Governing Board must also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for these subjects.

THEREFORE BE IT RESOLVED, that the Governing Board hereby determines, as required by Education Code Section 60119, that the school district has sufficient instructional materials for each pupil in the following areas:

- PASSED AND ADOPTED** by the Governing Board on October 11, 2018 by the following vote:

ABSENT:

I Jill Vinson, Clerk/**Secretary** of the Governing Board, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date October, 11, 2018.

Clerk/Secretary of the Governing Board

Cardiff School District
Cardiff-By-The-Sea, California 92007

October 11, 2018

ITEM: **ADOPT RESOLUTION 18-19-03 TO ESTABLISH A CLEARING
ACCOUNT**

BACKGROUND

In the 2018-2019 fiscal year, the San Diego County Treasurer will be transferring all accounts including the 42 county school districts from Wells Fargo Bank to Chase Bank. To adhere to the new system, it is required that each school district have a clearing bank account for all ACH deposits.

In accordance with Education Code section 41017, the governing board of any school district may establish a bank account for the deposit of miscellaneous receipts collected by the district and subsequent transfer to the county treasury.

CURRENT CONSIDERATIONS

This agenda item brings to the Board, Resolution 18-19-03 to establish a clearing account to be used for the deposit of miscellaneous receipts received by the district.

FINANCIAL IMPLICATIONS

Adoption of the clearing account resolution has no financial implications.

RECOMMENDATION

It is respectfully recommended that the Board adopt Resolution 18-19-03 to establish a clearing account.

**CARDIFF SCHOOL DISTRICT
RESOLUTION 18-19-03**

**RESOLUTION FOR ESTABLISHING A CASH CLEARING ACCOUNT PURSUANT TO
EDUCATION CODE 41017**

WHEREAS, pursuant to Education Code Section 41017, the governing board of the Cardiff School District may establish a cash clearing account for the purposes of collecting and handling of funds received by the district;

WHEREAS, pursuant to Education Code Section 41017, the account is to be used for the deposit of miscellaneous receipts received by the district; and,

WHEREAS, all monies deposited into such account will be paid into the county treasury pursuant to Education Code Section 41017,

NOW, THEREFORE, BE IT RESOLVED, that the governing board authorizes the establishment of a bank account for the deposit of District receipts and transfer to the county treasury.

THE FOREGOING RESOLUTION WAS ADOPTED upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting held the 11th day of October, 2018, by the following vote:

AYES:

NOES:

ABSENT:

Clerk/Secretary of the Governing Board

Side Letter
Between
Cardiff School District
and
Cardiff Elementary Teachers' Association (CETA)

Approval of Health & Welfare Cap for all Current Eligible District Employees

The Cardiff School District Negotiations Team, including District and CETA representatives, has met to discuss the teachers' contract for the 2018-19 school year. At this time both parties and the Cardiff School Board have agreed to:

An increase to the annual Health & Welfare cap to \$7,721.80 effective January 1, 2019. The total approximate cost of the increase is \$13,852.74.

It is understood that this increase to the Health & Welfare cap is part of the total 2018-19 negotiations package between the Cardiff School District and CETA.

Jill Vinson
Superintendent

Cynthia Switzler
CETA President

Date

Date