

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

**TUESDAY, FEBRUARY 11, 2020 • 5:00 PM • PUBLIC MEETING
ADA HARRIS SCHOOL LIBRARY
1508 WINDSOR ROAD • CARDIFF-BY-THE-SEA, CA 92007**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

I. ORGANIZATIONAL ITEMS *Exhibit*

- A. Call to order
- B. Pledge of allegiance
- C. Roll call
 - Ms. Siena Randall, President
 - Mr. David Ross, Clerk
 - Ms. Nancy Orr, Member
 - Mr. Dave Clark, Member
 - Mr. Mark Whitehouse, Member
 - Ms. Jill Vinson, Superintendent
- D. Approval of agenda for February 11, 2020
All items are action unless labeled information
- E. Approve the minutes from regular meeting of January 16, 2020 **A**
- F. Approve the minutes from the special meeting of January 22, 2020 **B**

II. HEARING SESSION

- A. **Public Comments** (The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is twenty minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).
- B. Cardiff Elementary Teachers Association
- C. ELAC/DELAC
- D. School Site Council
- E. Cardiff SEA
- F. School Reports
- G. ICOC
- H. Reports on Workshops/Conference
- I. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants #14-631596 to #14-642816, \$838,220.95 **C**
 - 3. Payroll Warrants, January, 2020, \$673,075.03
- B. Enrollment Report as of 02/06/20 **D**
- C. Approval of Cardiff School District's Uniform Complaint Quarterly Report for October 1, 2019 – December 31, 2019 **E**
- D. Approve Annual Safety Plan Update **F**
- E. Approve the Memorandum of Understanding with the San Diego County Fingerprint Clearinghouse to receive services and access to the Clearinghouse database, for the 2020-21 school year **G**
- F. Approve a Service Agreement with the San Diego County Office of Education for Care Solace, an online coordination system that provides support for mental health and other services for students in a timely manner **H**
- F. Removal of items from Consent Calendar
- G. Approval of Consent Calendar

IV. GENERAL FUNCTIONS

- A. Review Board Protocols **I**
- A. Approve revised Administrative Regulation (AR) 6153, School-Sponsored Trips **J**
- B. 2020 CSBA Delegate Assembly Election Region 17 (9) vacancies **K**
- C. Consider approving the nomination of San Dieguito Alliance for the San Diego County School Boards Association "Community Partnership Award," in recognition of programs that support educational excellence.

V. FACILITIES

- A. Bond Implementation Update (**Information**)

VI. PERSONNEL

- A. Accept the retirement from employee 244-056, effective 7/1/2020

VII. FUTURE AGENDA ITEMS

VIII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with Legal Counsel – existing litigation pursuant to paragraph (2) subdivision (d) of Section 54956.9
Save the Park and Build the School v. Cardiff School District
Case #37-2019-00012880-CU-WM-NC
- B. Conference with Legal Counsel regarding anticipated litigation-
Government Code 54956.9
- C. Conference with the District's labor negotiator, Jill Vinson,
regarding negotiations with the Cardiff Elementary Teachers Association
and Unrepresented Employees – Government Code Section 54957.6
- D. Public Employment Evaluation
Position: Superintendent

IX. REPORT FROM CLOSED SESSION (If applicable)

X. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR MINUTES OF JANUARY 16, 2020

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, January 16, 2020, at Ada Harris Elementary School, 1508 Windsor Road, Cardiff-by-the-Sea, California. President Randall called the meeting to order at 5:01 p.m. Trustees and visitors were led in the Pledge of Allegiance.

Members present: Clark, Orr, Randall, Ross, Whitehouse

Members absent: None

Administrators
present: Vinson, Parker, Scheftner

Visitors: Adam Sweet, SEA

The agenda for January 16, 2020, was approved as presented.

MOTION: Orr
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The minutes from the regular/organizational meeting of December 12, 2019, were approved as written.

MOTION: Clark
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Hearing Session:

- The next ELAC/DELAC meeting is scheduled for February 13, 2020. Principal Scheftner stated that the time frame for administering the ELPAC is approaching.
- The next School Site Council meeting is scheduled for January 28, 2020. Principal Parker reported that they will be reviewing the Single Plan for Student Achievement (SPSA) and Local Control Accountability Plan (LCAP), as there are new updates to these measures of student performance.

EXHIBIT A

- Adam Sweet reported the planning for the Annual Gala is in full swing. Invitations will be forthcoming.
- Principal Scheftner reported that Ada Harris students are continuing in their season of exploration, with many field trips scheduled. In addition, both Cardiff Elementary and Ada Harris will be participating in the nationwide Kindness Challenge, beginning next week. Mrs. Scheftner also noted that STEAM Night planning is underway and will include second- through sixth-grade students.
- Principal Parker reported Kindergarten started their full day on January 6, 2020.
- President Randall informed the Board that she and Nancy Orr, attended a book club which included other surrounding district board members. Ms. Randall also stated that they toured the San Dieguito Academy campus, and visited new classrooms designed specifically to enhance educational programs such as art, culinary, and special education.
- Superintendent Vinson reported that there is currently a vacancy for a parent member of the Independent Citizens Oversight Committee (ICOC). President Randall inquired about the timeline of the process. Ms. Vinson replied that the intention is for the position to be posted by next week, with a candidate proposal for the March Board meeting. Superintendent Vinson asked the Board for support with the interview process. Siena Randall and Nancy Orr volunteered.
- Ms. Vinson reported that the District is approaching the end of the Strategic Plan 3-year cycle, and in accordance with the LCAP, are looking to gather input to craft a new 3-year plan.

The consent calendar was approved as presented.

MOTION: Orr
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Randy Peterson, Bond Program Manager, stated there are no new updates to report on the construction. They continue to monitor for storm water, manage the treatment to control erosion, and maintain the safety of the construction zones.

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:14 p.m. The meeting was reconvened at 8:30 p.m. The Board authorized staff and legal counsel to respond to the settlement as proposed by the plaintiff. There being no other business to come before the Board, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

David Ross, Clerk

Jill Vinson, Superintendent

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
SPECIAL MEETING OF JANUARY 22, 2020

The special meeting of the Governing Board of the Cardiff School District was held on Wednesday, January 22, 2020, at Cardiff School, located at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Randall called the meeting to order at 4:00 p.m. Trustees and visitors were led in the Pledge of Allegiance.

Trustee Clark and Trustee Ross participated by phone via teleconference.

Members present: Orr, Randall, Ross (via teleconference), Whitehouse, Clark (via teleconference)

Members absent: None

Administrators
present: Vinson, Parker

The agenda for January 22, 2020 was approved as presented.

MOTION: Orr
SECOND: Ross
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The meeting was adjourned to closed session at 4:02 p.m. Closed session was concluded at 5:00 p.m. President Randall reported that no action was taken during closed session. Open session resumed at 5:01 p.m.

There being no other business to come before the Board, the meeting was adjourned at 5:02 p.m.

Respectfully submitted,

David Ross, Clerk

Jill Vinson, Superintendent

EXHIBIT B

JANUARY 2020 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Inv Amount
INSTRUCTIONAL SUPPLIES										
2816	1/2/20	CANNON SPORTS, INC.	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 25.86
	1/8/20	CAROLYN VAN LEAR	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 434.15
	1/8/20	ISABELLE ZAPATA	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 173.36
2993	1/10/20	SCHOOL SPECIALTY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 76.42
2987	1/10/20	SOUTHWEST SCHOOL & OFFICE	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 79.29
2991	1/10/20	SOUTHWEST SCHOOL & OFFICE	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 43.74
2999	1/15/20	CANNON SPORTS, INC.	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 127.41
3005	1/17/20	FITNESS FINDERS	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 117.74
2998	1/17/20	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 60.34
3002	1/17/20	PEARSON EDUCATION INC.	0100	6500000	5770	3120	4300000	000	SPED Testing Supplies	\$ 62.00
3009	1/22/20	INNOVA CHAMPION DISCS	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 136.77
3010	1/22/20	KELLY PAPER	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 151.55
2997	1/22/20	SOUTHWEST SCHOOL & OFFICE	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 224.93
2977	1/23/20	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 19.38
2996	1/23/20	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 94.73
2989	1/23/20	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 24.47
2985	1/23/20	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 38.77
2982	1/23/20	SYNCB/AMAZON	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 213.56
2919	1/23/20	SYNCB/AMAZON	0100	0000000	0000	2420	4300008	111	Instructional Supplies	\$ 6.45
3004	1/28/20	SOUTHWEST SCHOOL & OFFICE	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 67.34
	1/30/20	JONATHAN KARDOS	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 44.29
										\$ 2,222.55

NON-INSTRUCTIONAL SUPPLIES										
2984	1/2/20	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 114.32
	1/2/20	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Meeting Supplies	\$ 49.01
	1/2/20	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 11.99
2988	1/8/20	BEACON ROOFING SUPPLY	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 198.53
2900	1/8/20	GRAINGER	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	\$ 786.61
2773	1/8/20	HOME DEPOT CREDIT SERVICES	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	\$ 1,394.20
2990	1/8/20	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 3,184.91
2981	1/8/20	OFFICE DEPOT	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 29.92
2799	1/8/20	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	111	Services for December	\$ 37.70
2799	1/8/20	READY REFRESH BY NESTLE	0100	0000000	0000	7200	4300000	000	Services for December	\$ 37.70
2799	1/8/20	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	222	Services for December	\$ 92.66
	1/8/20	WEX BANK	0100	8150000	0000	8110	4300000	000	Automotive Supplies	\$ 186.18
2992	1/10/20	SOUTHWEST SCHOOL & OFFICE	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 21.08
	1/15/20	SAN DIEGO COUNTY OFFICE OF ED	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 56.03
3006	1/15/20	VISTA FENCE CO, INC.	0100	8150000	0000	8110	4300000	000	Maintenance Services	\$ 3,790.00
3010	1/22/20	KELLY PAPER	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 151.55
	1/22/20	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	1110	1000	4300000	111	Maintenance Services	\$ 80.81
3000	1/23/20	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,655.18
	1/23/20	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Meeting Supplies	\$ 30.17
	1/23/20	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Meeting Supplies	\$ 151.57
3001	1/23/20	SYNCB/AMAZON	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 57.60
3008	1/29/20	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 53.77
										\$ 12,171.49

4000 (SUPPLIES) TOTALS: BALANCE: 232,376 ACCUMULATED BALANCE: 163,175 REMAINING BALANCE: 69,201

UTILITIES										
2800	1/8/20	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for December	\$ 494.43
2800	1/8/20	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for December	\$ 494.43
2794	1/8/20	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for December	\$ 546.55
	1/8/20	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 2,511.32
2778	1/15/20	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for December	\$ 439.06
2778	1/15/20	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for December	\$ 6,039.99
2778	1/15/20	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for December	\$ 18.04
	1/15/20	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 39.45
	1/15/20	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 418.81
2778	1/17/20	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for December	\$ 55.05
	1/17/20	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 19.74
2778	1/22/20	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for December	\$ 1,370.47
										\$ 12,447.34

SERVICES										
2796	1/8/20	MISSION LINEN & UNIFORM	0100	8150000	0000	8110	5600000	000	Services for December	\$ 383.26
2779	1/8/20	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	222	Lease Payment for December	\$ 441.64
2779	1/8/20	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	111	Lease Payment for December	\$ 441.64
2812	1/8/20	DEPENDABLE NURSING, LLC	0100	6500000	5770	1190	5800000	000	Services for December	\$ 4,140.15

5000	(SERVICES)	TOTALS:	BALANCE: 915,399	ACCUMULATED BALANCE: 474,931	REMAING BALANCE: 440,468
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2789	1/10/20	MCCARTHY BUILDING COMPANIES	2109	9010000	0000	8500	6200000	000	Professional Services	\$ 706,409.50
	1/10/20	MCCARTHY BUILDING COMPANIES	2109	9010000	0000	8500	6200000	000	Professional Services	\$ 37,179.45
	1/15/20	BLUE COAST CONSULTING	2109	9010000	0000	8500	6200000	000	Professional Services	\$ 2,100.00
	1/15/20	ECORP CONSULTING, INC	2109	9010000	0000	8500	6200000	000	Professional Services	\$ 55.00

FUND 4000 - CAPITAL FACILITIES

\$ 2,508.19

CARDIFF SCHOOL DISTRICT
Enrollment Form
FEBRUARY 11, 2020

**CARDIFF
GIRLS BOYS**

K Bjorstad	<u>9</u>	<u>8</u>
K Glass	<u>8</u>	<u>9</u>
K McNamara	<u>9</u>	<u>8</u>
K Paccione	<u>8</u>	<u>9</u>
K Stone	<u>9</u>	<u>9</u>
		TOT K <u>86</u>

1 Easson	<u>8</u>	<u>10</u>
1 Kavan	<u>7</u>	<u>10</u>
1 Miller	<u>9</u>	<u>9</u>
1 Rector	<u>9</u>	<u>9</u>
1 Sallans	<u>9</u>	<u>9</u>
		TOT 1 <u>89</u>

2 Boyesen	<u>13</u>	<u>10</u>
2 Hamilton	<u>12</u>	<u>9</u>
2 Payte	<u>12</u>	<u>11</u>
2 Redding	<u>10</u>	<u>12</u>
2 Pacetti/Paz	<u>14</u>	<u>8</u>
		TOT 2 <u>111</u>

Wilson	<u>0</u>	<u>0</u>	TOT <u>0</u>
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Subtotal	<u>146</u>	<u>140</u>
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SCHOOL TOTAL	<u>286</u>
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DISTRICT TOTAL	<u>654</u>
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**ADA HARRIS
GIRLS BOYS**

3 Doui/Stuart	<u>9</u>	<u>14</u>
3 Herrman	<u>10</u>	<u>14</u>
3 Murray	<u>11</u>	<u>12</u>
3 Switzler	<u>11</u>	<u>13</u>
		TOT 3 <u>94</u>

4 Brice	<u>10</u>	<u>10</u>
4 Green	<u>9</u>	<u>10</u>
4 Mihaly	<u>9</u>	<u>10</u>
4 Price	<u>8</u>	<u>12</u>
4 Trees	<u>9</u>	<u>8</u>
		TOT 4 <u>95</u>

5 d'Entremont	<u>10</u>	<u>11</u>
5 Ensberg	<u>10</u>	<u>12</u>
5 Heyer	<u>10</u>	<u>12</u>
5 Yant	<u>10</u>	<u>12</u>
		TOT 5 <u>87</u>

6 Jewell	<u>11</u>	<u>11</u>
6 Nguyen	<u>11</u>	<u>9</u>
6 Therriault	<u>12</u>	<u>9</u>
6 Tiersma	<u>14</u>	<u>9</u>
		TOT 6 <u>86</u>

Carruthers	<u>5</u>	<u>1</u>	TOT <u>6</u>
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Subtotal	<u>179</u>	<u>189</u>
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SCHOOL TOTAL	<u>368</u>
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Cardiff School District
Cardiff-by-the-Sea, California 92007

February 11, 2020

ITEM: **APPROVAL OF CARDIFF SCHOOL DISTRICT'S UNIFORM COMPLAINT
QUARTERLY REPORT FOR OCTOBER 1, 2019 – DECEMBER 31, 2019**

BACKGROUND

Governing boards of school districts in California are required to review and approve the district's quarterly report of complaints regarding instructional materials, facilities and teacher staffing. This is the 2ND quarterly report, prepared for the period of October 1, 2019 – December 31, 2019. No complaints have been received for this period.

CURRENT CONSIDERATION

The San Diego County Office of Education has created a link on their website for school districts to electronically report the required information and the Cardiff School District has completed the reporting process for the quarter specified above.

FINANCIAL IMPLICATION

There are no current financial implications at this time.

RECOMMENDATION

It is respectfully recommended that the Board acknowledge the Uniform Complaint Quarterly Report for October, 2019 – December 31, 2019.

EXHIBIT E

Comprehensive School Safety Plan 2019-20

Cardiff School District

Jill Vinson, Superintendent
jillvinson@cardiffschools.com
760-632-5890

This document is available for public inspection during regular business hours at 1888 Montgomery Ave., Cardiff, CA 92007

NOTE: Tactical information is excluded from the public inspection document. A "Public Inspection Log" will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet.

**MEMORANDUM OF AGREEMENT
SAN DIEGO COUNTY SCHOOLS FINGERPRINT CLEARINGHOUSE**

This Memorandum of Agreement for participation in the San Diego County Schools Fingerprint Clearinghouse is entered into by _____ Cardiff School District (“DISTRICT/AGENCY”) and the San Diego County Superintendent of Schools (“COUNTY”) pursuant to Education Code sections 44830.2 and 45125.01. The purpose of the clearinghouse is to provide for a centralized system for receiving and maintaining fingerprint records of temporary, part-time, or substitute certificated and classified employees who may be employed by more than one San Diego County public school employer.

The parties agree as follows:

1. The DISTRICT/AGENCY hereby designates the San Diego County Superintendent of Schools as its agent for the purpose of fulfilling the following functions and responsibilities which are set forth in the Education Code sections 44830.1 and 45125:
 - Receiving reports of convictions of the serious and violent felonies as defined in Education Code sections 44830.1(c)(1) and 45122.1(c)(1); sex offenses as defined in Education Code section 44010; controlled substance offenses as defined in section 44011; or offenses specified in section 44424.
 - Reviewing Criminal Offender Record Information (CORI).
 - Subscribing to the subsequent arrest notification service from the California Department of Justice as provided under Penal Code section 11105.2.
 - Reviewing reports of subsequent arrests from the Department of Justice.
 - Maintaining common lists of persons eligible for employment.
 - Making information available to the District/Agency as provided in paragraphs 4 and 5.
2. The agency designation described in paragraph 1, above, shall apply to all temporary, part-time or substitute employees, and all applicants for such positions.
3. The Assistant Superintendent, Human Resource Services or designee at COUNTY shall be responsible for the functions described in paragraph 1, above.
4. **Criminal Offender Record Information (CORI)** -- No party to this agreement shall disclose the contents of, or provide copies of Criminal Offender Record Information except that upon receipt of a criminal record summary, the COUNTY Assistant Superintendent, Human Resource Services or designee shall take the following action(s):
 - If the information received from the California Department of Justice reveals that the employee or applicant is not prohibited from being employed, the person’s name shall be placed on a list of eligible employees.
 - Notify the DISTRICT/AGENCY Superintendent or designee informing him/her that the Criminal Offender Record Information summary for the individual is available for inspection at the office of the Assistant Superintendent, Human Resource Services by the Superintendent or designee on a confidential basis for a period of thirty (30) days following receipt of the notice.
 - If the information received from the California Department of Justice reveals that an employee or applicant is prohibited from being employed, the SCHOOL DISTRICT/AGENCY Superintendent or designee shall be notified of that fact and that the Criminal Offender Record Information summary for the individual is available for inspection at the office of the Assistant Superintendent, Human Resource Services by the Superintendent or designee on a confidential basis for a period of thirty (30) days following receipt of the notice.
 - COUNTY shall comply with Criminal Offender Records Information destruction, storage, dissemination, auditing, backgrounding and training requirements as set forth in Sections 700 through 708, inclusive, of Title 11 of the California Code of Regulations and the rules regarding use and security of these records as set forth in Section 11077 of the Penal Code. In addition, SDCOE shall maintain a record of all persons to whom the information has been shown.

5. **Notice of Subsequent Arrest or Conviction** -- No party to this agreement shall disclose the contents of, or provide copies of Criminal Offender Record Information except that upon receipt of subsequent arrest or conviction information, the Assistant Superintendent, Human Resource Services or designee shall take the following actions(s):
- Immediately notify the DISTRICT/AGENCY Superintendent or designee of each participating DISTRICT/AGENCY known by SDCOE to have employed the individual via telephone or e-mail, informing him/her that a subsequent arrest or conviction notification has been received and whether or not the employee is eligible for employment based upon the information contained within the notice which shall be available for inspection at the office of the Assistant Superintendent, Human Resource Services by the Superintendent or designee on a confidential basis for a period of thirty (30) days.
 - COUNTY shall comply with Criminal Offender Records Information destruction, storage, dissemination, auditing, backgrounding and training requirements as set forth in Sections 700 through 708, inclusive, of Title 11 of the California Code of Regulations and the rules regarding use and security of these records as set forth in Section 11077 of the Penal Code. In addition, SDCOE shall maintain a record of all persons to whom the information has been shown.
6. The DISTRICT/AGENCY shall select a Custodian of Records that will be cleared by the California Department of Justice to receive information pertaining to any Criminal Offender Record Information reports obtained. The DISTRICT/AGENCY shall provide this information to the COUNTY annually.
7. The DISTRICT/AGENCY hereby authorizes COUNTY to complete an expenditure transfer on an annual basis to charge an amount determined by COUNTY to represent the DISTRICT'S/AGENCY'S pro rata share of the cost of operating the Fingerprint Clearinghouse.

RENEWAL TERMS

This Agreement shall be effective upon execution and shall renew automatically on July 1 of each subsequent fiscal year unless written notification of cancellation is provided by either party. Such notification shall be provided at least thirty (30) days prior to the cancellation date. In compliance with Education Code 17596, the maximum term of this agreement shall be 5 years.

TOBACCO-FREE FACILITY

The COUNTY is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

INDEMNIFICATION

The DISTRICT/AGENCY agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including DISTRICT/AGENCY, that arise out of, pertain to, or relate to DISTRICT/AGENCY's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. DISTRICT/AGENCY agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such DISTRICT/AGENCY's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. DISTRICT/AGENCY's obligations under this Section apply whether or not there is concurrent negligence on SDCOE's part, but to the extent required by law, excluding liability due to SDCOE's conduct. SDCOE shall have the right to select its legal counsel at DISTRICT/AGENCY's expense, subject to DISTRICT/AGENCY's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for DISTRICT/AGENCY or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

NOTICES

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Dr. Olivier Wong Ah Sun
Assistant Superintendent, Human Resources
6401 Linda Vista Rd
San Diego, CA 92111
858-292-3662
owong@sdcoe.net

With copy to: Chief Business Officer and
SDCOE Legal Services
6401 Linda Vista Rd
San Diego, CA 92111

DISTRICT/AGENCY: Jill Vinson, Cardiff School District
1888 Montgomery Ave
Cardiff, CA 92007
(760) 632-5890
jill.vinson@cardiffschools.com

ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

AMENDMENT

No oral or other agreements or understandings shall be effective to modify or alter the written terms of the agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the Consultant.

GOVERNING LAW

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

DISTRICT/AGENCY

By (Authorized Signature)

By (Authorized Signature)

Michael Simonson

Name (Type or Print)

Jill Vinson

Name (Type or Print)

Deputy Superintendent, Chief Business Officer

Title

Superintendent

Title

Date

02/03/2020

Date

**MEMORANDUM OF AGREEMENT
SAN DIEGO COUNTY SCHOOLS FINGERPRINT CLEARINGHOUSE
DISTRICT/AGENCY CUSTODIAN OF RECORDS**

CUSTODIAN OF RECORDS (signature)

Emily Horta

Name (Type or Print)

Executive Assistant

Title

01/30/2020

Date

(760) 632-5890

Phone Number

emily.horta@cardiffschools.com

E-mail

Alternate #1 (signature)

Alternate #2 (signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

Phone Number

E-mail

Phone Number

E-mail

The above-named Custodian of Records is authorized to receive/review the confidential criminal history information pertaining to employees/applicants of the District/Agency.

**SERVICES AGREEMENT BETWEEN
SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS
AND
CARDIFF SCHOOL DISTRICT**

This Agreement is made and entered into by and between the San Diego County Superintendent of Schools, herein called the "San Diego County Office of Education", "Client", "SDCOE" or "Contractor" and the Cardiff School District, herein called the "Cardiff Schools" or the "District Member Participant."

1. PURPOSE AND SCOPE OF SERVICES

Contractor shall provide services as described in "Exhibit A" entitled "Scope of Services" attached hereto and made a part hereof.

2. TERM OF AGREEMENT

This agreement shall be effective from the period commencing February 1, 2020 and ending June 30, 2021, unless sooner terminated by SDCOE as provided in the section of the agreement entitled "Termination." Upon expiration or termination of this Agreement, CARDIFF SCHOOLS shall return to SDCOE any and all equipment, documents, or materials and all copies made thereof which CARDIFF SCHOOLS received from SDCOE or produced for SDCOE for the purposes of the Agreement.

3. TERMINATION

This Agreement may be terminated with or without cause by SDCOE. Termination without cause shall be effective only upon 30-day written notice to District Member Participant. During said 30-day period CARDIFF SCHOOLS shall perform all services in accordance with this Agreement.

This Agreement may also be terminated by SDCOE for cause in the event of a material breach of this Agreement, misrepresentation by District Member Participant in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by SDCOE. Termination for cause shall be effected by delivery of written notice of termination to CARDIFF SCHOOLS. It is understood and agreed the termination may be delivered via email and shall be effective on the date sent.

4. COMPENSATION AND REIMBURSEMENT

There shall be no reimbursement by CARDIFF SCHOOLS to SDCOE.

5. CONFIDENTIAL RELATIONSHIP

SDCOE may from time to time communicate certain information to enable CARDIFF SCHOOLS to effectively perform the services. CARDIFF SCHOOLS shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. CARDIFF SCHOOLS shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of CARDIFF SCHOOLS, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of CARDIFF SCHOOLS without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to CARDIFF SCHOOLS by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

Neither party shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, both parties shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

Both entities will abide by all mandated statutes for the protection of client confidentiality. The rights of all will be respected without regard to color, creed, religion, sex, ethnicity, sexual orientation, nationality, legal status, health, or disability.

6. PUBLIC RECORDS ACT

CARDIFF SCHOOLS acknowledge that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The SDCOE acknowledges that CARDIFF SCHOOLS may submit information that CARDIFF SCHOOLS considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). CARDIFF SCHOOLS acknowledge that the SDCOE may submit to CARDIFF SCHOOLS information that it considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement ("Requestor") for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the

Receiving Party shall be permitted to comply with the Requestor's demand and is not required to defend against it.

7. RENEWAL OF AGREEMENT

This agreement may be renewed by the express written consent of both parties for a period of 18 months. If refunding is granted, a new Agreement may be created.

8. OWNERSHIP OF DOCUMENTS

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for SDCOE shall be the property of SDCOE and shall be delivered to SDCOE by CARDIFF SCHOOLS upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; CARDIFF SCHOOLS's name, slogans, quotes, writings; posters; and any other related materials which are exclusively owned by the CARDIFF SCHOOLS will remain the exclusive property of the CARDIFF SCHOOLS.

9. DATA PRIVACY AND PROTECTION

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) information involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service provided will cease to be retained by the CARDIFF SCHOOLS at the conclusion of this Agreement and will, in fact, be removed from CARDIFF SCHOOLS's records.

CARDIFF SCHOOLS will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

CARDIFF SCHOOLS uses the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility

- all server systems have been hardened with industry standard recommended measures for security protection

CARDIFF SCHOOLS will notify the SDCOE within 24 hours of the CARDIFF SCHOOLS discovering an unauthorized access or disclosure of SDCOE data.

CARDIFF SCHOOLS and SDCOE will work together to ensure compliance with FERPA regulations as applicable.

10. NO ASSIGNMENTS

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

11. AUDIT

CARDIFF SCHOOLS agree to maintain and preserve, until three (3) years after termination of the Agreement with the SDCOE and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

12. LICENSES, PERMITS, ETC.

CARDIFF SCHOOLS represents and declares that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. CARDIFF SCHOOLS represents and warrants to SDCOE that CARDIFF SCHOOLS shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for CARDIFF SCHOOLS to practice its profession.

13. CARDIFF SCHOOLS INSURANCE

CARDIFF SCHOOLS shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the SDCOE from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Required Amounts of Insurance:

General Liability Comprehensive form - Products/Completed Operations	Bodily Injury and Property Damage	\$1,000,000 Amount
Auto Liability	Bodily Injury and	\$100,000/\$300,000

Comprehensive form -
Owned, Non-owned Hired

Property Damage
Combined

Amount

The District Member Participant shall file with the SDCOE Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

14. WORKERS COMPENSATION

CARDIFF SCHOOLS shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or CARDIFF SCHOOLS shall sign and file on company letterhead stationery with the SDCOE the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

15. TUBERCULOSIS CLEARANCE

CARDIFF SCHOOLS shall certify in writing that it's employees, volunteers, and subcontractors receive clearance for TB.

16. PUPIL SAFETY/SCHOOL SAFETY ACT

CARDIFF SCHOOLS shall comply with all provisions of Education Code section 45125.1 et seq., as applicable to the determination below. The SDCOE has completed the "Pupil Safety Provisions" below certifying the level of contact that CARDIFF SCHOOLS is expected to have with SDCOE'S pupils.

_____ The SDCOE has determined that greater than limited contact with pupils may occur under the terms of this Agreement. Fingerprinting and certification will be required of CARDIFF SCHOOLS. No work may take place until the requirements of Education Code section 45125.1 have been met.

_____ The SDCOE has determined that limited contact with pupils may occur under the terms of this Agreement. In lieu of fingerprinting, a SDCOE employee will provide supervision at all times when the Consultant has contact with pupils.

_____ The SDCOE has determined that there will be no contact with pupils under the terms of this Agreement.

The above determination is made by _____

Signature _____ Date _____

(SDCOE Program Manager/Director)

17. INDEMNIFICATION

CARDIFF SCHOOLS agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCSS, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including CARDIFF SCHOOLS, that arise out of, pertain to, or relate to CARDIFF SCHOOLS's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. CARDIFF SCHOOLS agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such CARDIFF SCHOOLS's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. CARDIFF SCHOOLS's obligations under this Section apply whether or not there is concurrent negligence on SDCOE's part, but to the extent required by law, excluding liability due to SDCOE's conduct. SDCOE shall have the right to select its legal counsel at CARDIFF SCHOOLS's expense, subject to SDCOE's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CARDIFF SCHOOLS or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

18. NONFUNDING

Notwithstanding any of the foregoing provisions, if for any fiscal year of this Agreement, the San Diego County Board of Education fails to appropriate or allocate funds for future periodical payments under this Agreement, SDCOE will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated or allocated and may terminate this Agreement with 30 days' written notice.

19. TOBACCO-FREE FACILITY

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

20. NOTICES

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Felicia Singleton, Director, Student Services and Programs
6401 Linda Vista Rd Rm. 410
San Diego, CA 92111
858-569-5476
felicia.singleton@sdcoe.net

With copy to: Chief Business Officer and
SDCOE Legal Services
6401 Linda Vista Rd

San Diego, CA 92111

District Member Participant:

21. AMENDEMENT

No oral or other agreements or understandings shall be effective to modify or alter the written terms of the agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of CARDIFF SCHOOLS.

22. GOVERNING LAW/VENUE

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County.

23. COMPLIANCE WITH LAW

CARDIFF SCHOOLS shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including non-discrimination.

24. DEBARMENT, SUSPENSION, OR INELIGIBILITY CLAUSE

By signing this Agreement, CARDIFF SCHOOLS certifies that any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements, or receiving stolen property. CARDIFF SCHOOLS certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

25. FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the SDCOE or his designee, the Assistant Superintendent of Business Services.

26. EMPLOYMENT WITH PUBLIC AGENCY AND RETIREES

CARDIFF SCHOOLS, if an employee of another public agency, agrees that CARDIFF SCHOOLS will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are being performed pursuant to this Agreement. Retirees should seek guidance from their respective retirement system to avoid a loss of retirement benefits.

27. COUNTERPARTS

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

28. ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS

CARDIFF SCHOOL DISTRICT

By (Authorized Signature)

By (Authorized Signature)

Michael Simonson_____
Name (Type or Print)

Jill Vinson_____
Name (Type or Print)

Deputy Superintendent, Chief Business Officer
Title

Superintendent_____
Title

Date

Date

SCOPE OF SERVICES

A. Scope of Services.

Care Solace will provide information related to treatment options for various forms of mental health (the “Main Site”). Pursuant to the terms and conditions of this Agreement, Provider will provide a collection of tools and services (the “Services”) to manage and operate a version of the Main Site that is branded with Client’s name (the Branded Site”). Provider will do everything to ensure the site is live in February 2020. Provider will provide access to the Branded Site to Authorized Users, consisting of staff and students (and their parents) of Client (the “Client Community”), on a Software-as-a-Service (“SaaS”) basis pursuant to the terms and conditions set forth in Exhibit A. In the event of any conflict between the provisions of this Agreement and Exhibit B, the terms of Exhibit B shall control.

1. The Provider will provide access to the Client to the following nonpersonally identifiable data collected from the Client Community: number of visitors, matches and phone appointments. Personally, identifiable data collected by Provider pursuant to this Agreement will be handled by Provider in accordance with the privacy policy and terms of use posted on the Branded Site. Provider and Client each agree to comply with all data privacy laws and requirements to which they are each subject, which may include, without limitation, California Education Code section 49073.1, the Student Online Personal Information Protection Act (California Business & Professions Code § 22584), the Children’s Online Privacy Protection Act, and The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99).

2. Provider shall staff its customer support center during the hours from 7:30am to 8:30pm Pacific Time, Monday through Friday (the “Business Hours”) to provide telephone support. Through such representatives, Provider will use reasonable efforts to resolve computer and software malfunctions and user errors promptly, in response to technical support requests made by Authorized Users. In addition, email support will be provided during non-Business Hours and Provider will use commercially

reasonable efforts to respond to email support inquiries in a timely manner.

3. The Provider will ensure that each treatment provider whose information is included in the Branded Site (“Treatment Providers”) satisfies the Provider’s vetting process, which shall include, at a minimum, the following elements:

3.1. Confirmation that the treatment provider has provided services for no less than five (5) years;

3.2. A review of the treatment providers’ licensure status with the applicable State licensing authority;

3.3. Confirmation that the treatment providers are accredited by JACHO, CARF or similar accreditation organization;

3.4. Review of listing surveys from accreditation organizations to determine pending lawsuits;

3.5. Review by Provider’s ethics and standards advisory board.

Implementation for SDCOE

1. Client agrees to the following implementation plan for those in need through the following channels:

1.1. Provider will provide access to the Services through a dedicated URL for Client (example: caresolace.com/board/ [Client name]) (the “URL”). Designated representatives of Client will be provided with access to a dashboard to track non individually identifiable information related to the number of visitors to the URL, number of matches and number of phone appointments scheduled via the Services. In the event that Client desires to obtain individually identifiable information from Provider related to an Authorized User, Client shall obtain and deliver to Provider a duly executed written authorization from such Authorize User, or his or her legal guardian (if applicable), in a form acceptable to Provider. With respect to the use by Client, or by Client’s agents or employees, of the Branded Site or the Services, Client agrees to comply, and to cause its employee and agents to comply with The Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. § 1232g; 34 CFR Part 99).

1.2. Provider will provide the URL to the Client Community to

include: mental health counselors, principals, HR directors, PTAs, students and parents.

1.3. Provider to set up onsite or virtual walk thru of the Services so personnel know about the features and functionality of the Services.

1.4. Provider to assist in implementing the URL on District Member Participants' websites and the Client site as a resource for parents and students, as desired. Provider grants Client a non-exclusive, non-transferable, limited, revocable and royalty-free license to provide a hypertext reference link ("Link") to the initial, top level display of the Branded Site, as identified by the URL solely for the purpose of linking any website owned or controlled by Client to the Branded Site.

1.5. Client may send out parent and student notification to every email and text with the URL and short template of the new and accessible resource for anybody in need every quarter.

1.6. Provider to provide backpack mailer templates and email/text templates for delivery each quarter or 4 times per year so people are reminded there is a tool that is confidential for anyone in need.

1.7. Provider will provide all the professional development, training, coaching and on-going support to key stakeholders to include: mental health team, psych's, counselors, assistant principals, principals, HR staff, district leadership and PTAs.

1.8. On boarding district staff requires (2-4) 30-40-minute sessions to get set up and showcase how the system works.

**CARDIFF SCHOOL DISTRICT
BOARD GOVERNANCE PROTOCOLS**

ISSUE	PROTOCOL
Meeting Length	Start at 5:00 p.m. when a quorum is present
	Don't brief latecomer on prior action
	No more than 30 minutes per agenda item
Stay Focused on Agenda	Stay focused on items on the agenda, avoid sidetracks, politely nudge members back
	Exercise the power of the Chair to move items along
	Avoid side conversations
Role of the President During Meetings	Focus the discussion
	Summarize the points of the discussion to the satisfaction of the team
	Communicate the direction of the Board to the Superintendent after the Board decision
	The Board President will be the spokesperson for the board and communicate the consensus of the Board regarding controversial and "hot" issues
Manage Meetings	Ask questions about items or backup in advance of the meeting to give staff an opportunity to prepare and to ensure there are no "surprises" during the meeting
Asking Questions in Advance	Board members may choose to give a summary of questions they may have asked in preparation for the meeting
Managing Meetings: Time Monitoring	The Board President/designee will serve as time monitor to assist the President in managing meeting length
Managing Meetings: Public Comment	The Board President and Superintendent may, in consultation with the Board, adjust the agenda to accommodate public comment or attending staff/presenters
	The Board President will remind the public that the Board will not respond to questions during this portion of the agenda
Closed Session	What is said there, stays there
	Items not on the agenda are not discussed
Handling Complaints and Concerns	Trustees listen carefully to complaints, remembering they are only hearing one side of the story, then direct the person making the complaint to the person in the District most appropriate and able to help them resolve their concern. This will ensure everyone is treated fairly, equally and expeditiously and that the processes and procedures of the District are upheld. As representatives of the public, it is important the Trustees invite the person with the complaint to ultimately get back to them if the issue is not resolved.
	The Trustee will advise the Superintendent of valid concerns.
Self-Monitoring of Governance Team Effectiveness	Individual Trustees agree to review and adhere to meeting norms, goals, and Board member roles as defined by CSBA. When behavior by an individual trustee detracts from effective governance, other Trustees work with that Trustee to encourage conformance to our norms (communicating with courage and consideration)
	In a workshop setting, the governance team will evaluate its effectiveness every year

SCHOOL-SPONSORED TRIPS

Supervision

Students on school-sponsored trips are under the jurisdiction of the district and shall be subject to district and school rules and regulations.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Superintendent or designee shall ensure that adequate supervision is provided on all school-sponsored trips and that there is an appropriate ratio of adults to students present on the trip. If the trip involves water activities, this ratio shall be revised as necessary.

Parent/Guardian Permission

Before a student can participate in a school-sponsored trip, the teacher shall obtain parent/guardian permission for the trip. Whenever a trip involves water activities, the parent/guardian shall provide specific permission for his/her child to participate in the water activities. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents/guardians of students taking out-of-state field trips or excursions shall sign a statement waiving such claims. (Education Code 35330)

Safety Issues

1. While conducting a trip, the teacher, employee, or agent of the school shall have the school's first aid kit in his/her possession or immediately available. (Education Code 32041)

Whenever trips are conducted in areas known to be infested with poisonous snakes, the first aid kit taken on the trip shall contain medically accepted snakebite remedies. In addition, a teacher, employee, or agent of the school who has completed a first aid course which is certified by the American Red Cross and which emphasizes the treatment of snakebites shall participate in the trip. (Education Code 32043)

2. The district shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion or field trip. (Education Code 35331)

SCHOOL-SPONSORED TRIPS

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 5143 - Insurance)

3. If the Superintendent or designee receives threat level warnings from the Homeland Security Advisory System pertaining to the destination of a school-sponsored trip, he/she shall implement precautions necessary to protect the safety of students and staff.
4. Before trips of more than one day the principal or designee may hold a meeting for staff, chaperones, parents/guardians, and students to discuss safety and the importance of safety-related rules for the trip.

Supervision

1. Students on approved trips are under the jurisdiction of the Governing Board and subject to school rules and regulations.
2. Teachers or other certificated personnel shall accompany students on all trips and shall assume responsibility for their proper conduct.
3. Before the trip, teachers shall provide any adult chaperones who may accompany the students with clear information regarding their responsibilities.
4. Chaperones shall be 21 years of age or older.
5. Chaperones shall be assigned a prescribed group of students and shall be responsible for the continuous monitoring of these students' activities.
6. Teachers and chaperones shall not consume alcoholic beverages or use controlled substances while accompanying and supervising students on a trip.
7. When a trip is made to a place of business or industry, the teacher shall arrange for an employee of the host company to serve as conductor.

Funding

No student shall be prevented from making a trip because of a lack of sufficient funds. No trip shall be authorized if any student would be excluded from participation because of a lack of sufficient funds. (Education Code 35330)

Trip Approval

1. Teachers planning a trip shall make a request in writing to the principal at least 10 days prior to the date desired. Whenever practical, an alternate date should also be

SCHOOL-SPONSORED TRIPS

- listed. The purpose of the trip and its relation to the course of study shall be stated in the request.
2. The principal shall approve or disapprove the request and notify the teacher. If the trip is disapproved, the principal should state the reasons.
 3. Principals may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.
 4. Principals shall approve no activities which they consider to be inherently dangerous to students or to pose unacceptable, unmitigated risks.

Trips Which Include Swimming or Wading

1. No swimming or wading shall be allowed on trips unless planned and approved in advance.
2. When wading in the ocean, bay, river or other body of water as part of a planned, supervised outdoor education activity, teachers shall provide for a number of chaperones to exceed the normal one to 10 ratio and shall instruct both chaperones and students of the real and potential risks inherent in such activities and the precautions necessary for their safety.
3. **Swimming Activities**
 - a. Parents/guardians must provide written permission for the student to swim and must indicate the student's swimming ability.
 - b. Swimming facilities, including backyard pools, must be inspected by the principal and teacher before the trip is scheduled.
 - c. Owners of private pools must provide a certificate of insurance, designating the district as an additional insured, for not less than \$500,000 in liability coverage.
 - d. Lifeguards must be designated for all swimming activities. If lifeguards are not provided by the pool owner or operator, the principal shall ensure their presence. Lifeguards must be Red Cross certified or equivalent and must be at least 21 years old.
 - e. The ratio of adult chaperones to students shall be at least one to 10. In grades 4-6, this ratio shall be one to eight. In grades K-3, this ratio shall be one to four.

SCHOOL-SPONSORED TRIPS

- f. Specific supervisory responsibilities shall be determined in advance to accommodate the varying swimming abilities of students. These responsibilities shall be clarified in writing and reviewed verbally before the trip.
- g. Emergency procedures shall be included with written instructions to adult chaperones and staff.
- h. Staff and chaperones assigned to supervise students must wear swim suits and know how to swim.
- i. The principal may require students to wear flotation devices, depending upon their age and swimming ability.
- j. A buddy-system or other means of surveillance shall be arranged in advance and strictly enforced during swimming activities.



REQUIRES BOARD ACTION

Due: Mon. Mar. 16—return ballot in enclosed envelope

February 4, 2020

MEMORANDUM

To: Region 17 — CSBA Member Boards
From: Jamille Peters, Director, Executive Office
Re: 2020 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Mon. March 16**

Enclosed is the ballot material for election to CSBA’s Delegate Assembly from your region or subregion. It consists of: 1) the corrected ballot (on yellow paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the corrected ballot on yellow paper is to be completed and returned to CSBA. It must be postmarked by the U.S. Post Office on or before Monday, March 16, 2020.**

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022. The next meeting of the Delegate Assembly takes place on Saturday, May 16 and Sunday, May 17 at the Hyatt Regency in Sacramento. The names of all Delegates will be available on CSBA’s website no later than Wednesday, April 1. Please do not hesitate to contact CSBA’s Executive Office at (800) 266-3382 should you have any questions.

Encs: Corrected Ballot on yellow paper and watermarked “copy” of ballot on white paper
List of all current Delegates on reverse side of ballot
Candidate(s)’ required Biographical Sketch Forms and resumes, if provided
CSBA-addressed envelope to send back ballots

REQUIRES BOARD ACTION

This completed **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the U.S. post office no later than **MONDAY, MARCH 16, 2020**. Only ONE Ballot per Board. Be sure to mark your vote “**X**” in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

**CORRECTED OFFICIAL 2020 DELEGATE
ASSEMBLY BALLOT REGION 17
(San Diego County)**

(Vote for no more than 9 candidates)

Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022

**denotes incumbent*

☐ Barbara Avalos (National SD)*	☐ Eric Joyce (Oceanside USD)
☐ Maria Betancourt-Castaneda (National SD)	☐ Claudine Jones (Carlsbad USD)*
☐ Stacy Carlson (San Marcos USD)	☐ Gee Wah Mok (Del Mar Union SD)
☐ Brian Clapper (National SD)*	☐ Tamara Otero (Cajon Valley Union SD)
☐ Maria Dalla (National SD)	☐ Elva Salinas (Grossmont Union HSD)*
☐ Eleanor Evans (Oceanside USD)*	☐ Marla Strich (Encinitas Union ESD)*
☐ Katherine Fitzpatrick (Del Mar Union SD)	☐ Cipriano Vargas (Vista USD)*
☐ Humberto Gurmilan (San Ysidro SD)	

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

REGION 17 – 24 Delegates (18 elected/6 appointed◆)

Director: Debra Schade (Solana Beach ESD)

Below are the current Delegates and their terms (as of January 31, 2020).

County: San Diego

Barbara Avalos (National SD), term expires 2020
Richard Barrera, (San Diego USD)◆, appointed term expires 2021
Blanca Brown (Lemon Grove SD), term expires 2020
Leslie Ray Bunker (Chula Vista ESD), term expires 2021
Josh Butner (Jamul-Dulzura Union SD), term expires 2021
Brian Clapper (National SD), term expires 2020
Eleanor Evans (Oceanside USD), term expires 2020
Andrew Hayes (Lakeside Union SD), term expires 2021
Beth Hergesheimer (San Dieguito Union HSD), term expires 2021
Laurie Humphrey (Chula Vista ESD), term expires 2020
Claudine Jones (Carlsbad USD), term expires 2020
Christi Knight (Escondido Union HSD), term expires 2021
Michael McQuary (San Diego USD)◆, appointed term expires 2020
Darshana Patel (Poway USD),)◆, appointed term expires 2021
Dawn Perfect (Ramona USD), term expires 2021
Barbara Ryan (Santee SD), term expires 2021
Elva Salinas (Grossmont Union HSD), term expires 2020
Nicholas Segura (Sweetwater Union HSD)◆, appointed term expires 2020
Arturo Solis (Sweetwater Union HSD)◆, appointed term expires 2021
Marla Strich (Encinitas Union ESD), term expires 2020
Cipriano Vargas, (Vista USD), term expires 2020
Sharon Whitehurst-Payne (San Diego USD)◆, appointed term expires 2021
Vacant, term expires 2020

County Delegate:

Guadalupe Gonzalez (San Diego COE), term expires 2021

County

San Diego

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at nominations@csba.org.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Barbara Avalos

Date: 1/2/2020

Name: Barbara Avalos

CSBA Region & subregion #: 17

District or COE: National School District

Years on board: 11

Profession: Pre Need Counselor

Contact Number (please v ☒ Cell ☐ Home ☐ Bus.): 619-550-6856

*Primary E-mail: barbaraava@hotmail.com

(*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate? ☒ Yes ☐ No | If yes, year you became Delegate: 7 years

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

In my 11 years as a member of the Governing Board, I have been involved in the selection committee for the Superintendent, Assistant Superintendent, Director and Principal searches. I have attended many functions representing the District and Governing Board in the community as well as having attended program assemblies, open houses, and parent nights at each of the school sites. Furthermore, I have visited each classroom in the District each year I have been a Governing Board member. I have completed the Masters in Governance Program and have attended the annual conferences in which I have strengthened my abilities and understanding as a member of the Governing Board. I have been involved in several committees throughout the community (health care, immigration, NALEO, etc.). I have served on the committee for the City area plan, which includes affordable housing. I also serve on the Board of Directors for the San Diego Organization Project (SDOP). With the SDOP I worked to remove hazardous auto/body shops that were dangerously close to schools.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am our Governing Board's liaison to the Delegate Assembly, where I have assisted several times on the validation committee for the Golden Bell Award. I have participated as Principal for a Day for the Sweetwater Union High School District. As Board Clerk, I represented our District on the South County Region Committee with the challenge of developing a common calendar. As Board President I worked with our community on the passing of a local bond to help with upgrading our schools. With the passing of the bond, our District was able to, on a very short timeline, complete electrical and technology upgrades as well as install air conditioning at several of our sites, with the completion of the remaining four schools in the summer of 2016. I have been involved in the development of our Strategic Plan as well as in the Local Control Accountability Plan. When re-elected, I shall continue to serve the diverse population of this region as well as the State that advocates for this region.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

There are three major challenges facing school boards in California. First the volatile funding mechanism that the State has in place for schools where we have good funding years and bad funding years. School boards are forced to make difficult decisions during tough economic times that often negatively impact students in the classroom. The second issue relates to the lack of statewide funding and support for the building and maintenance of school buildings. Over the past few years, the total cost and support for these types of initiatives have been solely placed on the local communities. This is a major issue, especially in low income communities where school districts are less able to raise the money than school districts in more affluent communities. The third issue relates to testing and accountability and the need to have clear and fair accountability systems in place that support and encourage maximum student achievement in the State. CSBA can act as a voice for change and as an advocate for districts.



Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at nominations@csba.org.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: *Brian Clapper*

Date: 12/19/19

Name: <u>Brian Clapper</u>		CSBA Region & subregion #: <u>17</u>
District or COE: <u>National School District</u>		Years on board: <u>8</u>
Profession: <u>Retired</u>	Contact Number (please check ☒ Cell ☐ Home ☐ Bus.): <u>619-405-7217</u>	
*Primary E-mail: <u>bclapper@nsd.us</u>		
(*Communications from CSBA will be sent to primary email)		
Are you an incumbent Delegate? ☐ Yes ☐ No		If yes, year you became Delegate: <u>2014</u>

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I have enjoyed serving as a delegate for the past five years; and wish to continue serving in this leadership capacity. I believe I still have much work to do as a delegate, especially in relation to advocacy around Full and Fair Funding. As a Board member, I am extremely involved in my community and can bring a greater voice into our delegate discussions. I have a love for children and value the ability for all to receive an exceptional education. As a delegate, I am a strong advocate and believe that I can help bring about positive change through collaboration and teamwork.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I would describe myself as an extremely active Board member. I have served in all positions including President and Clerk. Each week I visit schools, both formally with the Superintendent as well as through staff invitations. I regularly attend CSBA's annual Legislative Action Day, and support Board efforts at both the State and local level. I make it a point to visit other Board meetings in my area; and participate in collaborative joint school board's meetings with other South County Boards. To compliment my work on the board, I serve as the Executive Director for the Chamber of Commerce as well as the First Vice District Governor for the Lion's 4L6. I am extremely proud of our signature One Sight Clinic and our Annual Spirit of the Holiday's Programs.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

I believe that Full and Fair Funding is the biggest challenge currently facing governing boards. We need to continue to advocate at the State level through our collective voice as local boards and delegates. Having CSBA provide opportunities for delegate collaboration and open doors to legislators across the state is key in achieving our mission. If I am selected to continue in my role as delegate, I will wholeheartedly support these efforts.

Submit biographical sketch form only once, do not send multiple times. E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA Exec. Office | Attn: DA Elections | 3251 Beacon Blvd., West Sacto, CA 95691 by the deadline: Tues. Jan. 7, 2020.

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state “see résumé” and do not re-type this form. It is the candidate’s responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at nominations@csba.org.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  **Date:** 11/29/19

Name: Cipriano Vargas CSBA Region & subregion #: 17
District or COE: Vista Unified School District Years on board: 3
Profession: Organizer Contact Number (please check ☐ Cell ☒ Home ☐ Bus.): 7602134498
*Primary E-mail: cvargas.trustee@gmail.com
(*Communications from CSBA will be sent to primary email)
Are you an incumbent Delegate? ☒ Yes ☐ No | If yes, year you became Delegate: 2017

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I have been a delegate since 2017, where I continue to serve and participate in various CSBA actions. I believe CSBA is an opportunity to learn from my colleagues and provide advocacy for the issues that impact all our children. I wish to continue my service and focus heavily on funding of public education.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am involved in sub-committee of our district that include the dual language, project labor agreement negotiations, career highway, among others. I am also involved with the ACLU Next Gen Board, CSUSM Alumni Association, Democratic Party and Labor Council.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

CSBA just released a report on Special Education and the rising cost of services/litigation. This an opportunity for school districts to examine how we can better support SpEd Students and advocate at the state/federal level. In addition, we have many districts that have declining enrollment, these leads to budget cuts over time while trying to remain competitive with charter schools. AB 1505 was signed by the Governor for a stronger process, we need to continue to examine loopholes and push for the same level of accountability of charter schools. Finally, we have an election in 2020 that we can push for a state initiative to bring addition funding to K-12.

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Claudine Jones Date: 11/11/19

Name: Claudine Jones CSBA Region & subregion #: 17
District or COE: Carlsbad Unified School District Years on board: 6 ys and 2 mos.
Profession: Board member Contact Number (please v ☐ Cell ☐ Home ☒ Bus.): 760-331-5001
*Primary E-mail: cjones@carlsbadusd.net

(*Communications from CSBA will be sent to primary email)

Are you an Incumbent Delegate? ☒ Yes ☐ No | If yes, year you became Delegate: 2014

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I have served on Region 17's executive board since 2014 as the legislative representative and most recently, as the board secretary. I have collaborated on important issues such as, lowering energy rate hikes, addressing the reserve cap, and advocating for additional funding to address growing pension liabilities and special education costs. With your vote, I would like to continue working with the Delegate Assembly team in Region 17 to represent the interests of our students, staff, and families in San Diego County. I have completed CSBA's Masters in Governance; and, I completed CASBO's certification in school finance and management at the University of Southern California.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am currently serving as the Clerk to the Board in Carlsbad Unified. I serve as the board representative on our district's audit committee, the California Association of Suburban School Districts, the School Services of California group, and the subcommittee on Community Choice Energy (CCE). I have served as a Golden Bell site validator for 3 years for CSBA. I am the secretary to the board of the San Diego County School Boards Association. In my community, I am the legislative representative for the Carlsbad High School PTSA. I am also the costume coordinator for the Carlsbad High School Choral Boosters.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

I believe the biggest challenge facing boards will be the growing fiscal constraints that pension liabilities and the costs of special education will place on their budgets. Without any legislative plan in place to grow the base funding for LCFF, districts will continue facing difficult decisions of cutting the LCAP priorities their constituents want and core educational services. CSBA has a plan to help address the funding shortfall through a ballot measure being placed on the November 2020 ballot. There will be much work to do to educate voters about the measure so they know what their vote will mean to schools. CSBA must also continue to address the lack of commitment by the state and federal government to pay their fair share of the growing needs for special education.

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Delegate Assembly Biographical Sketch Form for 2020 election

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____

Name: <u>Eleanor Evans</u>	CSBA Region & subregion #: <u>17</u>
District or COE: <u>Oceanside Unified School District</u>	Years on board: <u>3</u>
Profession: <u>School Board Member</u>	Contact Number (please check ☒ Cell ☒ Home ☒ Bus.): <u>7605807208</u>
*Primary E-mail: <u>Eleanor.Evans@oside.us</u>	
(*Communications from CSBA will be sent to primary email)	
Are you an incumbent Delegate? ☒ Yes ☐ No If yes, year you became Delegate: <u>2017</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

High quality public education must be provided to all students. I will continue to advocate strongly for effective policies which protect education and promote your interest. My experiences are: elementary and secondary educator; College Adjunct Professor; Race/Human Relations Facilitator; State of California Commissioner for Common Core; Credentialing Proficiency Commission; school administrator; Teacher Corps Team Leader. Skills: collaborator, listener, problem-solver, communicator, fund-raiser, organizer; Director for Youth Conservation Core; Master in Governance

Please describe your activities and involvement on your local board, community, and/or CSBA.

Oceanside Unified School Board: President; Clerk of the Board; Superintendent Hiring; Ethnic Studies Committee; Prevented Teacher strike OUSD enroll in VEBA-budget reduced
National Education Association Delegate Representative Assembly; Resolutions-ByLaws Committee;
San Diego Education Association Board of Directors; California Teachers Association State Council Rep; SOGI Committee organize first Conference, Ethnic Minority Affairs Committee; County of San Diego Urban League-developed Costco Center Market Street; CSBA Delegate S.D. ByLaws Committee

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Finance is the mother's milk in education and quality curriculum is the bread and butter for high quality public education which meets - no, exceeds the needs of ALL students regardless of zip code. FINANCE: Money in the budget for operating expenses, competitive salaries, step and column, benefits; update and construct facilities; school supplies TK and full day kindergarten; enrichment summer school. CURRICULUM: overcrowded classrooms; bullying; Social and Emotional Learning; STEAM/STEM and bilingual teachers; Ethnic Studies; Career Tech Education; Special Education. CSBA's ADDRESS: BE MORE PROACTIVE

Delegate Assembly Biographical Sketch Form for 2020 election

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Signature: 

Date: 12/17/19

Name: Elva Salinas CSBA Region & subregion #: 17
District or COE: Grossmont Union High School District Years on board: 3
Profession: College Professor Emeritus Contact Number (please V ☒ Cell ☐ Home ☐ Bus.): 619-962-2132
*Primary E-mail: boardmembersalinas@gmail.com
(*Communications from CSBA will be sent to primary email)
Are you an incumbent Delegate? ☒ Yes ☐ No | If yes, year you became Delegate: 2018

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

My experience as a CSBA Delegate has helped me grow as an educational advocate by providing me the environment to learn more about legislation affecting education. My extensive experience as an educator, professional development coordinator and program coordinator at the Community College level makes me a valuable asset to CSBA. I am a retired community college professor with 34 years of experience, teaching Cosmetology (CTE) for 16 years and English/Chicano/a Studies for 18 years. I will be returning as Professor Emeritus to San Diego City College Spring 2020 so that my students can keep me informed about how our current educational system is effecting their learning experiences. Our students feed to us from the lowest socioeconomic regions in our city and are the most diverse population of any college in our region, so I know the importance of integrated student services and academic support programs, including student centered pedagogy/andragogy, and project based learning to ensure student success. For the last 15 years I have coordinated PD programs, ensuring the conscientious implementation of multiple state mandated initiatives and federal, and state grants. As a CSBA Delegate I would support and advocate for more PD for all staff members, culturally relevant and experiential education for our students; and most importantly, adequate funding for our schools.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have attended every CSBA Conference since I was elected to office in 2016 and I advocated for education at the CSBA Legislative Action Day. Working alongside CSBA leadership, our Superintendent, his staff and seasoned board members, I educate myself on the most important educational issues and serve as a staunch promoter of legislative change. I met with many legislators here in San Diego, including Lorena Gonzalez and Ben Hueso. I attend SDCSBA regional meetings regularly. In my district, I have attended events at or toured all 13 high schools and other sites, officiated numerous graduations, attended many award ceremonies and represented our board on the District English Learner Advisory Committee. I participate in and advocate for clear pathways from high school to college through the East County Educational Alliance; this coalition was created by the Grossmont-Cuyamaca Community College District and the Grossmont Union High School District to provide East County high school students a more direct path to college and a career. In the community, The San Diego Performing Arts League awarded me with the **Star Award** for bringing more than 3000 underserved students to the La Jolla Playhouse. Most recently I was included in the book *Chicana Tributes: Activist Women of the Civil Rights Movement-Stories for the New Generation* for the work I have done in the immigrant rights communities.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge facing governing boards is the lack of public school funding to provide first-rate education that prepares our students for a culturally diverse, technologically sophisticated and global society. Our teachers, staff and administrators are being asked to do more and more with fewer and fewer resources. Accountability to the state is high and fiscal support is very low. In our district, inadequate charter schools are taking resources sorely needed by our schools; stricter regulation is needed. State funding timelines and monetary fluctuations, always a guessing game, makes it impossible to create a solid 5-year education plan or fiscal consistency. It is imperative that CSBA advocates for an increase and adequate revenue for public education, and charter school accountability through upcoming legislation.

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Delegate Assembly Biographical Sketch Form for 2020 election

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Signature:

Eric Joyce

Date:

1-6-2020

Name: Eric Joyce

CSBA Region & subregion #: 17

District or COE: Oceanside Unified School District

Years on board: 1

Profession: Special Educator

Contact Number (please v ☒ Cell ☐ Home ☐ Bus.): 804-647-4920

*Primary E-mail: eric.joyce@oside.us

(*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate? ☐ Yes ☒ No | If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

The CSBA delegation leads the policy discussion among district leadership and I am interested in being a voice in that conversation because policy is the most direct expression of our moral imperatives. As an educator, parent and board member, I can bring forth multiple perspectives. One skill I think is valuable to this work is focused patience. We cannot solve all of the flaws in our education system at once, but we can put our resources to bear on leverage points within the system to create change.

Please describe your activities and involvement on your local board, community, and/or CSBA.

On a local level, I work to be as connected to the community as I can. I attend local constituent meetings including NAACP, neighborhood associations and cultural events. Whenever possible, I report out on the district's progress, needs, and celebrations. We are working through many transitions in our community, so I am there to be an active community partner. I have also strived to develop relationships with other local officials to foster future collaborations on behalf of our students and families.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge facing governing boards is the erosion of public trust. This challenge manifests in a number of ways across diverse communities. In some areas, we find parents searching for private, charter and alternative schools due to a general distrust of community schools. We see this distrust in our traditionally underserved communities where we are combating the realities of our day and the echoes of yesterday's inequity.

Delegate Assembly Biographical Sketch Form for 2020 election

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 1/7/2020

Name: Gee Wah Mok CSBA Region & subregion #: 17
District or COE: Del Mar Union School District Years on board: 1
Profession: Attorney Contact Number (please v ☒ Cell ☐ Home ☐ Bus.): (619) 767-8327
*Primary E-mail: gmok@dmusd.org
(*Communications from CSBA will be sent to primary email)
Are you an Incumbent Delegate? ☐ Yes ☒ No | If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I would like to become a Delegate because I am a strong advocate for public education. I have an interest in helping shape policy to strengthen California's educational system so that every student can have the highest quality education possible. By profession, I am an attorney with degrees from UC Berkeley and Cornell Law School and I have worked as a business litigator for a number of years. I offer an analytical and strategic way of thinking to solve problems, and an understanding of how to collaborate with numerous interests in order to reach larger goals.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am newly appointed to my school board this past year. I serve as our board's clerk and as the representative to the North Coastal Consortium for Special Education. I came to the board after helping to lead my community's campaign efforts in passing our local school bond measure which secured \$186 million that will be used in part to build a new school in my immediate neighborhood and rebuild another school in the district. I am also active as a volunteer in my son's kindergarten class and as a patient companion for hospice patients.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The major challenge I see facing local boards is the lack of resources and stable funding. California school districts need additional, dependable funding to provide the essential student services, modern facilities and breadth of educational programming needed for student success. As funding has fallen behind, student performance has suffered. CSBA can continue to advocate for the state government to invest in public education and to inform the public about the necessity of having full and fair funding of our public schools. CSBA can also continue to provide resources to member boards that can be disseminated into our local communities.

Submit biographical sketch form only once, do not send multiple times. E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA Exec. Office | Attn: DA Elections | 3251 Beacon Blvd., West Sacto, CA 95691 by the deadline: Tues. Jan. 7, 2020.

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at nominations@csba.org.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Humberto Gurmilan Jr.

Date: 01-03-2020

Name: Humberto Gurmilan

CSBA Region & subregion #: 17

District or COE: San Diego

Years on board: 1

Profession: College Professor Contact Number (please v ☐ Cell ☐ Home ☐ Bus.): (619) 250-2291

*Primary E-mail: humberto.gurmilan@sysdschools.org

(*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate? ☐ Yes ☒ No | If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I would like to represent the nearly 4500 students and other members of our district and community so that their needs are met and we have the best opportunity to succeed. I believe there is a lack of representation at CSBA from our south San Diego region and I would like to provide that representation.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have been on the SYSD governing board for the past year and have immersed myself in my role by actively participating in district events, engaging consistently with stakeholders and preparing myself through professional development in the form of Masters of Governance course, CSBA AEC and other resources.

I am the founder of the Gurmilan Foundation and actively participate in my community.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenges we face are declining enrollment, higher pension costs and higher Special Education costs. These huge issues are impacting our districts ability to provide fair and equal opportunity to all students. Other areas that need significant attention include social services and behavioral support for students, homelessness and deteriorating facilities.

Humberto Gurmilan
(619) 250-2291 - hgurmilan@gmail.com
158 Blando Ct. San Ysidro, Ca. 92173
www.humbertogurmilan.com

Education

2008-2009 National University

San Diego, CA

❖ **M.A., Strategic Communication**

- Developed comprehensive strategic marketing plan for a healthcare organization.
- Conducted PR training for physicians at Sharp Healthcare.

2000-2003 San Diego State University

San Diego, CA

❖ **B.A., Communication**

Professional Involvement

Entravision Corp., XHAS Telemundo 33, Sports Producer/Anchor

2003-2017

- Oversee development and production of Spanish language segments for San Diego, Las Vegas and Palm Springs.
- Produce appealing and dynamic sports segments focused on increasing audience.
- Produce and cover local and international sporting events for live shots and post-produced materials.
- Manage department with two field photographers focused on newsgathering on both sides of the US/Mexico border.

San Ysidro School District Governing Board, President

2018-Present

- Fiscal and overall oversight of district's 60 million budget
- Collaboration with Superintendent
- Set vision and direction for district

Gurmilan Foundation, Director/Founder

11/2015-Present

- Founded the Gurmilan Foundation to help people with disabilities in underserved communities.
- Development of a strategic plan for the institution to help expand services and increase consumers.
- Day-to-day operation of administrative duties as well as programs in the community.

Teaching Experience

San Diego City College, Oral Communication Adjunct Lecturer

2011-Current

- Planned and facilitated over 25 sections of COMS 103 Oral Communication.
- Developed Introduction to Broadcasting course – RTVF 149
- Blackboard and Canva training

Southwestern College, Adjunct Lecturer

2017-Current

- 103 Oral Communication
- 151, 171 Journalism
- 200 Communication

Southern New Hampshire University, Online Adjunct Lecturer

2017-Current

- 212 Intro to Public Speaking (Online course)
- 127 Intro to Communication
- 227 Public Relations

Awards

2016	NATAS PSW Emmy Award for Best Documentary, "Una Vez Más".
2014	"Inspirational Leader of the Year" Nominee, San Diego Latinos Making a Difference Awards
2013	"Southwestern College Sun Award of Achievement"
2012	"Remarkable Citizen" The Consulate General of Mexico in San Diego
2012	"No Limits Awards" Nominee for overcoming adversity.
2001	CCNMA La Pluma Award for best feature writing.
1997	Eagle Spirit Award of Achievement Sharp Healthcare

Eleanor Evans
2217 Valley Road
Oceanside, California 92056

Cell #760.580.7208
Email Eleanor.Evans@oside.us

SUMMARY OF EXPERIENCES Educator: Secondary, Elementary, Adult Education, and Higher Education; Curriculum Writer; Professional Writer and Research; Interpersonal and Inter-Group Facilitator for Adults; Media Relations; Secondary Administrator; Staff Developer; Union Organizer; Director, Forestry Conservation Upper Management; Elected Public Official

EDUCATION San Diego State University
Bachelor of Arts, Social Science and Economics
Master of Science, Counseling Education
National Endowment for the Humanities (NEH) Fellow

COMMUNITY County of San Diego Urban League Board of Director, Executive Committee, Chaired Committee to supervise design, finance and construct Gateway Industrial Parks (Costco and south Market Complex) Market Street, San Diego CA

ASSOCIATIONS California School Board Association – Region 17, Delegate Assembly
California Teachers Association State Council Representative Assembly
San Diego Education Association Board of Directors
National Education Association Representative Assembly
National Education Association Resolutions and By-Laws Committee

AWARDS North San Diego County National Association for the Advancement of Colored People (NSDC-NAACP) Life Time Achievement Award
California Teachers Association State Human Rights Award
California Teachers Association State Award “We Honor Our Own (WHO Award)”
San Diego County California Teachers Association local “We Honor Our Own WHO Award”
North County San Diego National Association for the Advancement of Colored People (NSDC-NAACP), Keynote Speaker for Martin Luther King Celebration 2015
National University Community Leadership
Who’s Who of Black America
Who’s Who of American Women

DISTRICT Appointed Delegate Assembly Biographical Sketch Form

DUE: Tuesday, January 7, 2020

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. E-mail: nominations@csba.org.

Your signature indicates your consent to serve as a Delegate.

Signature _____

Date _____

1/6/2020

Name: <u>Katherine Fitzpatrick</u>		CSBA Region & subregion #: <u>17</u>
District or COE: <u>Del Mar Union Elementary</u>		Years on board: <u>1</u>
Profession: <u>Teacher/Counselor</u>	Contact Number (please check ☒ Cell ☐ Home ☐ Bus.): <u>858-525-1344</u>	
*Primary E-mail: <u>kfitzpatrick@dmusd.org</u>		
(*Communications from CSBA will be sent to primary email)		
Are you an incumbent Delegate? ☐ Yes ☒ No If yes, year you became Delegate: _____		

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am passionate about education on all levels, from global to local, and within my own home, where I am a mother to three children, ages 4, 3, and 1. I believe in education's power to transform, enhance, and empower lives and would like to contribute my voice to the discussion on how schools can best access this potential. My husband and I are both teachers. I have taught in a variety of settings throughout both San Diego County and Mexico, which has expanded my worldview and understanding of student needs and best educational practices.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am a member of the local Legislative Action Network to discuss educational policy and reform with local legislative representatives. I have attended two CSBA Educational Conferences and the 2019 Legislative Action Day in Sacramento. I participate in monthly school site visits and school bond planning community sessions. I am also a member of a regional school board book club that meets to discuss local trends, issues, and policy. Beginning this year, I plan to enroll and begin the Masters in Governance course series.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge I see that governing boards face is prioritizing and allocating limited resources while balancing the many and varied needs within the district. CSBA has a powerful voice across the state. School board members represent children, who are unable to vote, so we must act on their behalf and do our best to ensure they are receiving the highest quality education we can provide. CSBA can advocate for full and fair funding, along with policy reforms, that create more equity and expand educational opportunities for all students throughout California. CSBA has the ability to be a model for other states to follow.

Submit biographical sketch form only once, do not send multiple times. E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA Exec. Office | Attn: DA Elections | 3251 Beacon Blvd., West Sacto, CA 95691 by the deadline: Tues. Jan. 7, 2020.

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Maria Betancourt-Castaneda

Date: 1/7/2020 January 7, 2020

Name: Maria Betancourt-Castaneda CSBA Region & subregion #: 17
District or COE: National School District Years on board: Five
Profession: Parent Self Employed Contact Number (please v ☐ Cell ☐ Home ☒ Bus.): 619-495-8563
*Primary E-mail: mbcastaneda@nsd.us
(*Communications from CSBA will be sent to primary email)
Are you an incumbent Delegate? ☐ Yes ☒ No | If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

As a board member, I believe my role is to empower and advocate for the students, staff, and parents that I serve. I feel honored to support the community where I also grew up. I am hard working, organized, reflective, and reliable; and believe that these are strong skills needed to be an effective delegate. My reputation is one who will provide a voice for all stakeholders, and one who is not afraid to ask difficult questions. I am proud of the growth that we have achieved at the local level since I have been on the Board, and would love to contribute at an even greater level as a Delegate for Region 17.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Serving as Board President for 2018, and Board Clerk for 2017, have provided me valuable leadership experience. I would characterize my involvement as an active Board member at meetings, visible at our school sites, and connected with the community. I am a CSBA Master's in Governance graduate, and regularly participate in CSBA workshops, Legislative Action Days, as well as the annual conference. In addition, I am an involved member of the National Association for Latino Elected Officials, and stay well connected with our local legislators. I've also held president and Board positions for the local youth football and cheer program, school PTO, and my neighborhood homeowners association.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge facing Governing Boards is securing fair funding from the State. Boards constantly have to balance expenditures for mandates and laws, with local initiatives and programs. Special education and pension increases are just two areas where the state needs to allocate adequate funding to meet mandates. Without fair funding, Boards are forced to find ways to cut programs in order to pay for these requirements. CSBA can continue to support local Boards with this effort by suggesting resolutions and policies, expanding the PACER program, facilitating Legislative Action Days, and supporting improved delegate communication throughout each region.

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at nominations@csba.org.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Maria Dalla **Date:** 1/7/2020

Name: Maria Dalla CSBA Region & subregion #: 17
District or COE: National School District Years on board: Five
Profession: Retired Contact Number (please v ☒ Cell ☐ Home ☐ Bus.): 619-318-4031
*Primary E-mail: mdalla@nsd.us
(*Communications from CSBA will be sent to primary email)
Are you an incumbent Delegate? ☐ Yes ☒ No | If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am seeking to become a California School Boards Delegate because I want to participate in the policy making process to ensure that the California School Boards Association reflects the interests of the National School District and all school districts and county offices throughout the state. I have completed the California School Boards Association Masters in Governance Program and will continue to gain insight by seeking every opportunity to be informed and continuing to learn. I believe that I am a strong communicator, and would be well-suited to provide two-way communication between the Delegate Assembly and local board members. I am ready to fulfill a critical governance role within the Association as a delegate.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Community involvement and a fierce desire to advocate for the students of the National School District is my main motivation for having sought election to the National School District Governing Board. Now in my sixth year as a school board member, I continue to invest a great deal of time educating myself and gaining skills that will help me make informed decisions for the betterment of our students and our district. I have served both as president and clerk of my local Board; and regularly participate in district functions. Each year I engage in CSBA's Annual Education Conference as well as Legislative Action Day.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

I see the allocation of school districts' limited resources as the biggest challenge facing most governing boards. There are many additional programs and projects that would benefit our students, but there is only "one pot of money" and many essential financial responsibilities pertaining to running a district that must be considered. CSBA can help governing boards by continuing to foster effective relationships with the Legislature, the Governor's office, Congress, the White House, administrative agencies and educational organizations to provide us the latest news and facts so that we can render effective local policy decisions that affect our districts.

2018 Delegate Assembly Candidate Biographical Sketch Form

DUE: Sunday, January 7, 2018

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Marla Strich Date: December 21, 2019

Name: <u>Marla Strich</u>	CSBA Region-subregion #: <u>17</u>
District or COE: <u>Encinitas Union ESD</u>	Years on board: <u>21</u>
Profession: <u>Sales</u>	Contact Number: (please v ☐ Cell ☐ Home ☐ Bus.) <u>760-519-7882</u>
*Primary E-mail: <u>marla.strich@eusd.net</u>	
(*Communications from CSBA will be sent to primary email)	
Are you a continuing Delegate? ☒ Yes ☐ No If yes, how long have you served as a Delegate? <u>3 years</u>	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

It continues to be an honor to serve as a CSBA delegate, helping to formulate policy for the association, as well as assisting school boards throughout California in their vital work. I am a passionate advocate for public education, having traveled numerous times to Sacramento with CSBA, and to Washington, DC with NSBA to advocate on behalf of public education. I am a "big picture" thinker, and make decisions within that context in order to ensure that our actions benefit the greatest number of students. I am an articulate speaker, and have experience in dealing with the media. This year I was privileged to participate on CSBA's Nominating Committee, ensuring that the association has the best possible leadership as it moves into the future.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have served on the EUSD Board for 21 years. During my tenure I have been Board President five times. As noted above, I have attended legislative advocacy sessions as part of both CSBA and NSBA. I am a continuous learner, having completed the Masters in Governance program, and look forward to continuing my learning with CSBA's new online platform. I have consistently attended CSBA's AEC, as well as numerous NSBA Conferences, and have presented at both. I have also attended both of CSBA's Leadership Conferences.

I have a long history of leadership in my community, serving as EUSD's school bond campaign co-chair, school site council chair, PTA Legislative Vice President, and SDA Foundation President

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

We must continue to defend and promote public education as the keystone of a democratic society. We must ensure that public education is fully and fairly funded in California, so we can provide the world class, forward-looking education that our children deserve. Our advocacy efforts and educational efforts are critical in making this happen.

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____ ***Date:*** 12/19/20

Name: Stacy Carlson CSBA Region & subregion #: 17
District or COE: San Marcos Unified Years on board: 5
Profession: Business Owner/ Parent Contact Number (please v ☐ Cell ☐ Home ☐ Bus.): 760-492-1883
*Primary E-mail: stacyncarlson@yahoo.com
(*Communications from CSBA will be sent to primary email)
Are you an incumbent Delegate? ☐ Yes ☐ No | If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

As a mother of a school aged child, I am strongly interested in protecting and improving public education in California. I am particularly interested in legislative processes and procedures and will be completing my Master's in Public Affairs from UC Berkeley in May. I enjoy bridging the gap between education and politics in order to help adults be better advocates for our kids.

Please describe your activities and involvement on your local board, community, and/or CSBA.

In my 5 years on the board, I have been board president twice and participate in the annual CSBA legislative action day. I am passionate about issues of equity and inclusion and am committed to working to bridge the achievement gap. I am a classroom and community volunteer and was awarded the 2018 Spirit of the Community award for my work as a social justice advocate.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge governing boards face is the lack of adequate funding. In addition, Boards are also faced with challenges concerning student achievement and school facilities. I am very interested in working more with CSBA to leverage it's more than 5000 elected board members' voices to effectively advocate for better fiscal, educational, and facilities policy.

Delegate Assembly Biographical Sketch Form for 2020 election

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Signature: Tamara Otero

Date: 12/12/19

Name: Tamara Otero

CSBA Region & subregion #: 17

District or COE: Cajon Valley Union School District

Years on board: 10

Profession: Business Owner

Contact Number (please check ☒ Cell ☒ Home ☒ Bus.): 619-244-8138

*Primary E-mail: oterot@cajonvalley.net

(*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate? ☒ Yes ☒ No | If yes, year you became Delegate: 2014

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I have been a delegate for the last several years. I was the President of San Diego Co. School Boards Assoc. and Vice President of CSBA. I have spent time in Region 17 bringing districts together to collaborate on current issues. We have used our meetings as a place to share ideas, hear presentations, and problem solve. I am a team player.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have been Board President on my local board for five years serving three different times. I have been intricately involved with legislation and worked to secure the CalNew grant for school districts with large refugee populations. I have spoken at multiple education conferences, presented multiple times at CSBA AEC, and continue to advocate for ALL students. I have attended Leg Action day for the last five years, and have my MIG Alumni pin. I am respected as a leader for education in my area.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Along with funding, the biggest challenges facing Boards is the challenge to meet student needs in world that is constantly changing. We must look at our current system of education and realize that it no longer fits in today's world. We need the funding to make changes necessary to become facilitators for students who we are preparing for the workplace of tomorrow. We need to let Sacramento know that adding more mandates is rapidly diminishing our already outdated funding base.

Submit biographical sketch form only once, do not send multiple times. E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA Exec. Office | Attn: DA Elections | 3251 Beacon Blvd., West Sacto, CA 95691 by the deadline: Tues. Jan. 7, 2020.

TAMARA OTERO
Board President, Cajon Valley Union School District
Biography

CSBA Service

- Served as an elected Trustee for 10 years.
- Masters in Governance completed in 2013
- Served as President of CVUSD Board for 7 years
- Served as a Delegate to Region 17 for 6 years
- Currently serving second year as President of Region 17 SDCSBA
- Committee member of CSBA Annual Education Conference committee (2years)
- Committee Member of the Legislative Committee
- Committee Member of Policy and Platform Committee
- Committee Member Finance Committee
- Committee Member Board Development
- Attended Leg Action Day multiple times
- Presenter at CSBA AEC multiple times
- Met with Governor Newsom to talk about education funding
- Attended NSBA Advocacy Institute in Washington DC
- Attended NSBA AEC in Nashville and in Philadelphia
- Spent all of 2019 at Vice President of CSBA

School Board Service/Community Service (past and present)

- Testified before the House Assembly Education Committee on funding for student refugees, which resulted in a \$10 million set aside budget that is currently being awarded to Districts with a high refugee population through a grant process with the Dept. of Social Services.
- Co-Authored the book "From The Boardroom to The Classroom"
- Presenter at Digital Promise, League of Innovative Schools, Baltimore, MD
- Presenter at National Conference on Digital Convergence, Jacksonville, Fla
- Presenter at Learn It Education Conference in London 2019
- Hosted a workshop at TED Summit, Banff, Canada
- Attended TED Global, Geneva, Switzerland
- Licensed Co-Organizer of TEDx Kids at El Cajon for multiple years
- School Board Member of the Year for SD County 2017
- PTA President 4 terms for a total of 8 years.
- PTA Board Member (multiple positions) for 23 years
- Chair of San Diego - East County Host Town for the Special Olympics World Games
- Chair of the Citizens Oversight Committee for Bonds at CVUSD
- Led the charge for 1:1 Technology in our District
- Hosted hundreds of dignitaries in Education from around the world at CVUSD