

**REGULAR MEETING OF THE GOVERNING BOARD  
AGENDA**

**THURSDAY, AUGUST 8, 2019 • 9:00 AM • PUBLIC MEETING  
ADA HARRIS SCHOOL, LIBRARY  
1508 WINDSOR ROAD • CARDIFF-BY-THE-SEA, CA 92007**

**TELECONFERENCE LOCATION**  
Dave Clark  
10440 Black Mountain Road  
San Diego, CA 92126

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

**I. ORGANIZATIONAL ITEMS**

*Exhibit*

- A. Call to order
- B. Pledge of allegiance
- C. Roll call  
Ms. Siena Randall, President  
Mr. David Ross, Clerk  
Ms. Nancy Orr, Member  
Mr. Dave Clark, Member  
Mr. Mark Whitehouse, Member  
Ms. Jill Vinson, Superintendent

- D. Approval of agenda for August 8, 2019  
***All items are action unless labeled information***

- E. Approve minutes from the regular meeting of June 6, 2019 and minutes from the special meeting of June 10, 2019 **A**

**II. HEARING SESSION**

- A. **Public Comments** *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is twenty minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*

- B. Cardiff Elementary Teachers Association
- C. Reports on Workshops/Conference
- D. Superintendent's Report
- E. ICOC Report

III. CONSENT CALENDAR

*Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

A. Approval of Current Business Items:

- 1. Purchase Orders
- 2. Commercial Warrants #14-554138 to #14-567698 \$856,153 **B**  
#14-567857 to #14-575372 \$647,393
- 3. Payroll Warrants, June, 2019 \$678,099 - July, 2019, \$126,776

B. Approve personnel report for 8/8/19 **C**

C. Approval of Cardiff School District's Uniform Complaint Quarterly Report for April 1, 2019 – June 30, 2019 **D**

D. Approve Nonpublic Agencies Master Contract Between Cardiff School District and Dependable Nursing **E**

E. Removal of items from Consent Calendar

F. Approval of Consent Calendar

IV. GENERAL FUNCTIONS

A. Approve amended Classified and Classified Management salary schedules and revised District Technology Coordinator and Technology Support Specialist II job descriptions **F**

B. Approve Chief Business Officer contract through 2022

C. Approve Memorandum of Understanding between Cardiff School District and San Dieguito Union High School District for student tutoring services **G**

VI. FACILITIES

A. Bond implementation update **(Information)**

B. Measure GG outreach **(Information)**

V. FUTURE AGENDA ITEM

VI. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with Legal Counsel – existing litigation pursuant to paragraph (2) subdivision (d) of Section 54956.9  
Save the Park and Build the School v. Cardiff School District  
Case #37-2019-00012880-CU-WM-NC

VII. REPORT FROM CLOSED SESSION (If applicable)

VIII. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT  
1888 Montgomery Avenue  
Cardiff-by-the-Sea, California 92007

**MINUTES**  
**REGULAR MEETING OF JUNE 6, 2019**

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, June 6, 2019 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Randall called the meeting to order at 5:00 p.m. and led Trustees and visitors in the pledge of allegiance.

Members present: Clark, Orr, Randall, Ross, Whitehouse

Members absent: None

Administrators  
present: Vinson, Parker, Scheftner

Visitors: Cindy Switzler, CETA  
Trish d'Entremont

The agenda for June 6, 2019 was approved as presented.

MOTION: Orr  
SECOND: Clark  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

The minutes from the regular meeting of May 9, 2019 were approved as written.

MOTION: Clark  
SECOND: Orr  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

Hearing Session:

- Cindy Switzler reported teachers are busy working on the end-of-year report cards.
- School Site Council had their final meeting of the year. They approved the Single Plan for Student Achievement and endorsed the LCAP draft.

Hearing Session continued:

- Principal Parker reported everyone at Cardiff School is working hard. Teachers are doing a great job of managing the balance of the move and teaching. There will be a farewell to Cardiff assembly next Thursday afternoon.
- Principal Scheftner reported she and Principal Parker hosted a Welcome and Parent Information night that was attended by over two hundred individuals. There was an opportunity for parents to do self-guided tours of the Ada Harris campus. Ms. Schefter said there are some teachers moving on that campus as well.
- Superintendent Vinson introduced Shauna Gilbert, the new Special Education Director/School Psychologist. Ms. Vinson expressed how proud she is to be part of the wonderful Cardiff Team. She thanked Julie and Janelle for their leadership through this planning process.

The consent calendar was approved as presented.

MOTION: Whitehouse

SECOND: Ross

AYES: Clark, Orr, Randall, Ross, Whitehouse

NOES: 0

ABSENT: 0

President Randall opened the public hearing regarding the proposed Local Control Accountability Plan (LCAP) at 5:10 p.m. There being no public comment, the hearing was closed at 5:10 p.m.

The Local Control Accountability Plan (LCAP) was reviewed.

President Randall opened the public hearing regarding the proposed 2019-20 district budget at 5:12. There being no public comment, the hearing was closed at 5:12 p.m.

The proposed 2019-20 district budget was reviewed.

The price increase for student lunch from \$3.50 to \$4.00 effective with the 2019-20 school year, was approved.

MOTION: Orr

SECOND: Clark

AYES: Clark, Orr, Randall, Ross, Whitehouse

NOES: 0

ABSENT: 0

The regular board meeting of July 11, 2019 was cancelled.

MOTION: Clark  
SECOND: Orr  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

Randy Peterson, Bond Program Manager, reported the District's Coastal Development Permit, which was unanimously approved by the Planning Commission, was appealed by Eleanor Musick to the City Council. The appeal was unanimously defeated at the May 22<sup>nd</sup> meeting with Catherine Blakespear recusing herself. Mr. Peterson said there was tremendous support from so many wonderful people. He said the District, its staff and teachers as well as the community members should be commended for showing their support. The District is currently awaiting the approval of the grading permit. Mr. Peterson said the District team met with the City's leadership on May 8<sup>th</sup> and have an understanding on how to move forward. The District is optimistic that the grading permit will be issued within the next few weeks. In the meantime McCarthy Builders will be proceeding with the dismantling of some components of the buildings that are being repurposed, the storing of various items, and the demolition of buildings consistent with the DSA approved plans.

Courtney Jasper, Chief Business Officer, reviewed the Measure GG expense report through March 31, 2019.

The contract amendment between Cardiff School District and Arborgate Consulting, Inc. was approved.

MOTION: Orr  
SECOND: Whitehouse  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

The Aurora Industrial Hygiene and ECORP Consulting, Inc. contracts with the Cardiff School District were approved.

MOTION: Ross  
SECOND: Orr  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

The release of the following temporary employee contracts effective June 17, 2019 were approved: #601072, #614723, #607364, #502697, #332755, #604,857, #614560, and #623042.

MOTION: Whitehouse  
SECOND: Clark  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:30 p.m. The meeting was reconvened at 6:45 p.m. President Randall reported that no action was taken during closed session. There being no other business to come before the Board, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

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David Ross, Clerk

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Jill Vinson, Superintendent

CARDIFF SCHOOL DISTRICT  
1888 Montgomery Avenue  
Cardiff-by-the-Sea, California 92007

**MINUTES**  
**SPECIAL MEETING OF JUNE 10, 2019**

The special meeting of the Governing Board of the Cardiff School District was held on Monday, June 10, 2019 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Randall called the meeting to order at 5:00 p.m. Trustees and visitors were led in the pledge of allegiance.

Members present: Clark, Orr, Randall, Ross, Whitehouse

Members absent: None

Administrators  
present: Vinson, Parker, Scheftner

The agenda for June 10, 2019 was approved as presented.

MOTION: Ross  
SECOND: Orr  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

The Local Control Accountability Plan (LCAP) was approved.

MOTION: Whitehouse  
SECOND: Orr  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

The 2019-20 Federal LCAP ESSA addendum was approved.

MOTION: Orr  
SECOND: Whitehouse  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

The 2019-20 district budget was adopted.

MOTION: Whitehouse  
SECOND: Orr  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

The contract amendment between Cardiff School District and McCarthy Building Companies was approved.

MOTION: Ross  
SECOND: Whitehouse  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

Contracts with Twining Consulting, Inc. and Blue Coast Consulting, LLC were approved.

MOTION: Ross  
SECOND: Orr  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

Resolution 18-19-13 approving the elimination of a classified position was approved.

MOTION: Ross  
SECOND: Whitehouse  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

Trustees Siena Randall and David Ross were appointed to an ad hoc subcommittee with the City of Encinitas to review the Land and Water Conservation Fund Agreement.

MOTION: Orr  
SECOND: Whitehouse  
AYES: Clark, Orr, Randall, Ross, Whitehouse  
NOES: 0  
ABSENT: 0

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:15 p.m. The meeting was reconvened at 7:10 p.m. President Randall reported that no action was taken during closed session. There being no other business to come before the Board, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

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David Ross, Clerk

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Jill Vinson, Superintendent

**JUNE 2019 PO LISTING**

| PO                            | Date    | Supplier                     | Fund | Resource | Goal | Function | Object  | Site | Description            | Inv Amount         |
|-------------------------------|---------|------------------------------|------|----------|------|----------|---------|------|------------------------|--------------------|
| <b>INSTRUCTIONAL SUPPLIES</b> |         |                              |      |          |      |          |         |      |                        |                    |
| 2614                          | 6/5/19  | TROXELL COMMUNICATIONS       | 0100 | 0000068  | 0000 | 2420     | 4300005 | 111  | Technology Supplies    | \$ 349.32          |
| 2641                          | 6/12/19 | DEMCO, INC.                  | 0100 | 0000000  | 1110 | 1000     | 4300000 | 222  | Instructional Supplies | \$ 163.33          |
|                               | 6/14/19 | LISA BECKMAN                 | 0100 | 0000000  | 0000 | 2420     | 4300008 | 111  | Library Supplies       | \$ 412.10          |
| 2645                          | 6/19/19 | RASIX COMPUTER CENTER, INC.  | 0100 | 0000068  | 0000 | 2420     | 4300005 | 111  | Technology Supplies    | \$ 1,698.95        |
| 2628                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000000  | 1110 | 1000     | 4300000 | 222  | Instructional Supplies | \$ 19.77           |
| 2631                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000000  | 1110 | 1000     | 4300000 | 222  | Instructional Supplies | \$ 23.90           |
| 2642                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000000  | 1110 | 1000     | 4300000 | 111  | Instructional Supplies | \$ 784.93          |
| 2626                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000068  | 0000 | 2420     | 4300005 | 111  | Technology Supplies    | \$ 144.85          |
| 2646                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000068  | 0000 | 2420     | 4300005 | 111  | Technology Supplies    | \$ 301.28          |
| 2647                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000068  | 0000 | 2420     | 4300005 | 111  | Technology Supplies    | \$ 743.24          |
| 2634                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000000  | 0000 | 2420     | 4300005 | 222  | Technology Supplies    | \$ 84.26           |
|                               | 6/25/19 | MISSION FEDERAL CREDIT UNION | 0100 | 0000000  | 0000 | 2420     | 4300008 | 111  | Library Supplies       | \$ 410.00          |
| 2633                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000000  | 0000 | 2420     | 4300008 | 222  | Library Supplies       | \$ 1,114.09        |
| 2640                          | 6/25/19 | SYNCB/AMAZON                 | 0100 | 0000000  | 0000 | 2420     | 4300008 | 111  | Library Supplies       | \$ 80.84           |
|                               |         |                              |      |          |      |          |         |      |                        | <b>\$ 6,330.86</b> |

|                                   |         |                              |      |         |      |      |         |     |                                  |                    |
|-----------------------------------|---------|------------------------------|------|---------|------|------|---------|-----|----------------------------------|--------------------|
| <b>NON-INSTRUCTIONAL SUPPLIES</b> |         |                              |      |         |      |      |         |     |                                  |                    |
| 2156                              | 6/5/19  | HOME DEPOT CREDIT SERVICES   | 0100 | 8150000 | 0000 | 8110 | 4300000 | 000 | Maintenance Supplies             | \$ 750.57          |
|                                   | 6/10/19 | BARBARA MILLER               | 0100 | 0000000 | 0000 | 7100 | 4300000 | 000 | Meeting Supplies                 | \$ 102.64          |
|                                   | 6/19/19 | JULIE PARKER                 | 0100 | 0000000 | 0000 | 7100 | 4300000 | 000 | Meeting Supplies                 | \$ 344.56          |
|                                   | 6/10/19 | LEE'S LOCK & SAFE            | 0100 | 0000000 | 0000 | 8200 | 4300000 | 000 | Maintenance Supplies             | \$ 429.25          |
|                                   | 6/25/19 | MISSION FEDERAL CREDIT UNION | 0100 | 0000000 | 0000 | 7200 | 4300000 | 000 | Office Supplies                  | \$ 235.62          |
|                                   | 6/25/19 | MISSION FEDERAL CREDIT UNION | 0100 | 0000000 | 0000 | 7100 | 4300000 | 000 | Meeting Supplies                 | \$ 282.02          |
| 2164                              | 6/12/19 | READY REFRESH BY NESTLE      | 0100 | 0000000 | 0000 | 2700 | 4300000 | 222 | Services for May                 | \$ 86.16           |
| 2164                              | 6/12/19 | READY REFRESH BY NESTLE      | 0100 | 0000000 | 0000 | 2700 | 4300000 | 111 | Services for May                 | \$ 35.55           |
| 2164                              | 6/12/19 | READY REFRESH BY NESTLE      | 0100 | 0000000 | 0000 | 7200 | 4300000 | 000 | Services for May                 | \$ 35.55           |
| 2648                              | 6/18/19 | SOUTHWEST SCHOOL &           | 0100 | 0000000 | 0000 | 7200 | 4300000 | 000 | Office Supplies                  | \$ 58.79           |
|                                   | 6/5/19  | WEX BANK                     | 0100 | 8150000 | 0000 | 8110 | 4300000 | 000 | Shell Gas - Maintenance Supplies | \$ 230.85          |
|                                   |         |                              |      |         |      |      |         |     |                                  | <b>\$ 2,591.56</b> |

**4000 (SUPPLIES) TOTALS: BALANCE: 246,714 ACCUMULATED BALANCE: 229,354 REMAING BALANCE: 17,360**

|                  |         |                                |      |         |      |      |         |     |                  |                     |
|------------------|---------|--------------------------------|------|---------|------|------|---------|-----|------------------|---------------------|
| <b>UTILITIES</b> |         |                                |      |         |      |      |         |     |                  |                     |
| 2168             | 6/5/19  | EDCO WASTE & RECYCLING SERVICE | 0100 | 0000000 | 0000 | 8200 | 5500002 | 111 | Services for May | \$ 494.43           |
| 2168             | 6/5/19  | EDCO WASTE & RECYCLING SERVICE | 0100 | 0000000 | 0000 | 8200 | 5500002 | 222 | Services for May | \$ 494.43           |
| 2170             | 6/5/19  | SAN DIEGUITO WATER DISTRICT    | 0100 | 0000000 | 0000 | 8200 | 5500003 | 111 | Services for May | \$ 2,177.45         |
| 2170             | 6/5/19  | SAN DIEGUITO WATER DISTRICT    | 0100 | 0000000 | 0000 | 8200 | 5500003 | 222 | Services for May | \$ 72.07            |
| 2170             | 6/5/19  | SAN DIEGUITO WATER DISTRICT    | 0100 | 0000000 | 0000 | 8200 | 5500003 | 222 | Services for May | \$ 5,775.06         |
| 2170             | 6/5/19  | SAN DIEGUITO WATER DISTRICT    | 0100 | 0000000 | 0000 | 8200 | 5500003 | 222 | Services for May | \$ 448.27           |
| 2170             | 6/5/19  | SAN DIEGUITO WATER DISTRICT    | 0100 | 0000000 | 0000 | 8200 | 5500003 | 222 | Services for May | \$ 48.43            |
|                  | 6/10/19 | AT&T                           | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for May | \$ 1,223.80         |
| 2170             | 6/12/19 | SAN DIEGUITO WATER DISTRICT    | 0100 | 0000000 | 0000 | 8200 | 5500003 | 111 | Services for May | \$ 824.72           |
| 2170             | 6/12/19 | SAN DIEGUITO WATER DISTRICT    | 0100 | 0000000 | 0000 | 8200 | 5500003 | 111 | Services for May | \$ 930.55           |
| 2162             | 6/19/19 | SAN DIEGO GAS & ELECTRIC       | 0100 | 0000000 | 0000 | 8200 | 5500001 | 222 | Services for May | \$ 161.27           |
| 2162             | 6/19/19 | SAN DIEGO GAS & ELECTRIC       | 0100 | 0000000 | 0000 | 8200 | 5500001 | 222 | Services for May | \$ 75.12            |
| 2162             | 6/19/19 | SAN DIEGO GAS & ELECTRIC       | 0100 | 0000000 | 0000 | 8200 | 5500001 | 222 | Services for May | \$ 3,502.88         |
| 2162             | 6/19/19 | SAN DIEGO GAS & ELECTRIC       | 0100 | 0000000 | 0000 | 8200 | 5500001 | 111 | Services for May | \$ 5,542.45         |
| 2162             | 6/19/19 | SAN DIEGO GAS & ELECTRIC       | 0100 | 0000000 | 0000 | 8200 | 5500001 | 222 | Services for May | \$ 299.86           |
|                  | 6/19/19 | AT&T                           | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for May | \$ 16.49            |
|                  | 6/19/19 | AT&T                           | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for May | \$ 357.86           |
|                  | 6/19/19 | AT&T                           | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | Services for May | \$ 33.00            |
|                  |         |                                |      |         |      |      |         |     |                  | <b>\$ 22,478.14</b> |

|                 |         |                                   |      |         |      |      |         |     |                              |             |
|-----------------|---------|-----------------------------------|------|---------|------|------|---------|-----|------------------------------|-------------|
| <b>SERVICES</b> |         |                                   |      |         |      |      |         |     |                              |             |
|                 | 6/5/19  | ANGIE CASTRELLON                  | 0100 | 0000000 | 0000 | 2700 | 5200000 | 222 | Mileage - Training           | \$ 26.10    |
| 2643            | 6/5/19  | CSUSM CORP                        | 0100 | 0000000 | 1110 | 1000 | 5200000 | 000 | Conference - SMWP            | \$ 100.00   |
| 2644            | 6/5/19  | SAN DIEGO COUNTY OFFICE OF ED     | 0100 | 0000000 | 1110 | 1000 | 5200000 | 000 | Conference - MESI            | \$ 80.00    |
| 2326            | 6/5/19  | MISSION LINEN & UNIFORM           | 0100 | 8150000 | 0000 | 8110 | 5600000 | 000 | Services for May             | \$ 273.20   |
| 2326            | 6/5/19  | MISSION LINEN & UNIFORM           | 0100 | 8150000 | 0000 | 8110 | 5600000 | 000 | Services for June            | \$ 239.12   |
| 2453            | 6/5/19  | MEBE                              | 0100 | 6500000 | 5770 | 3120 | 5800000 | 000 | Services for May             | \$ 6,656.26 |
|                 | 6/7/19  | SEGAL SPEECH AND LANGUAGE THERAPY | 0100 | 6500000 | 5770 | 1120 | 5800000 | 000 | Services for May             | \$ 560.00   |
|                 | 6/10/19 | EVAN WALSH                        | 0100 | 0000085 | 1110 | 1000 | 5800000 | 111 | Music Boosters               | \$ 360.00   |
|                 | 6/10/19 | GREGORY BANNISTER                 | 0100 | 0000085 | 1110 | 1000 | 5800000 | 111 | Music Boosters               | \$ 240.00   |
|                 | 6/10/19 | HARRIS SCHOOL SOLUTIONS           | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Merchant Fees for May        | \$ 192.50   |
|                 | 6/10/19 | KAELYN HENDERSON                  | 0100 | 0000085 | 1110 | 1000 | 5800000 | 111 | Music Boosters               | \$ 120.00   |
| 2173            | 6/10/19 | LEAPS-N-BOUNDS                    | 0100 | 6500000 | 5770 | 1190 | 5800000 | 000 | Services for May             | \$ 3,020.00 |
|                 | 6/10/19 | RENEE MULLEN                      | 0100 | 0000000 | 0000 | 7100 | 5800000 | 000 | Professional Services        | \$ 1,350.00 |
|                 | 6/11/19 | ASHLEY BRIDGEWATER                | 0100 | 0000085 | 1110 | 1000 | 5800000 | 111 | Music Boosters               | \$ 2,531.25 |
|                 | 6/11/19 | ASHLEY BRIDGEWATER                | 0100 | 0000085 | 1110 | 1000 | 5800000 | 111 | Music Boosters               | \$ 1,680.00 |
| 2205            | 6/12/19 | CARE-A-VAN TRANSPORT              | 0100 | 0000000 | 5001 | 3600 | 5100000 | 000 | Transportation               | \$ 4,736.61 |
|                 | 6/12/19 | DAVE YANT SIGNS                   | 0100 | 0000000 | 0000 | 8200 | 5800000 | 000 | Maintenance Services         | \$ 300.00   |
| 2167            | 6/12/19 | DEPENDABLE NURSING, LLC           | 0100 | 6500000 | 5770 | 1190 | 5800000 | 000 | Services for May             | \$ 5,272.50 |
| 2160            | 6/12/19 | SHRED-IT USA                      | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Services for May             | \$ 153.72   |
|                 | 6/14/19 | RUTH MONAHAN SMITH                | 0100 | 0000000 | 0000 | 7200 | 5200000 | 000 | Mileage                      | \$ 94.42    |
| 2173            | 6/14/19 | LEAPS-N-BOUNDS                    | 0100 | 6500000 | 5770 | 1190 | 5800000 | 000 | Services for June            | \$ 365.00   |
|                 | 6/14/19 | T.L. SHIELD & ASSOCIATES, INC.    | 0100 | 8150000 | 0000 | 8110 | 5800000 | 000 | Services for June            | \$ 158.00   |
|                 | 6/18/19 | WILKINSON HADLEY KING & CO.       | 0100 | 0000000 | 0000 | 7191 | 5800000 | 000 | Audit Services               | \$ 2,985.00 |
|                 | 6/20/19 | CALIFORNIA INVENTION CONVENTION   | 0100 | 0000000 | 1110 | 1000 | 5200000 | 000 | Conference - Invention Conv. | \$ 200.00   |
| 2314            | 6/20/19 | AMERICAN PEST CONTROL             | 0100 | 0000000 | 0000 | 8200 | 5500004 | 111 | Maintenance Services         | \$ 60.00    |
|                 | 6/20/19 | JPW COMMUNICATIONS                | 0100 | 0000000 | 0000 | 7100 | 5800000 | 000 | Professional Services        | \$ 5,955.25 |
|                 | 6/20/19 | WESTERN FIRE PROTECTION, INC.     | 0100 | 8150000 | 0000 | 8110 | 5800000 | 000 | Maintenance Services         | \$ 297.00   |
|                 | 6/24/19 | ASHLEY BRIDGEWATER                | 0100 | 0000085 | 1110 | 1000 | 5800000 | 111 | Music Boosters               | \$ 1,012.50 |
| 2650            | 6/24/19 | J.M.D. LANDSCAPE INC.             | 0100 | 0000000 | 0000 | 8200 | 5800000 | 000 | Maintenance Services         | \$ 1,702.00 |
| 2625            | 6/24/19 | J.M.D. LANDSCAPE INC.             | 0100 | 0000000 | 0000 | 8200 | 5800000 | 000 | Maintenance Services         | \$ 1,280.00 |
| 2649            | 6/24/19 | J.M.D. LANDSCAPE INC.             | 0100 | 0000000 | 0000 | 8200 | 5800000 | 000 | Maintenance Services         | \$ 892.83   |
| 2150            | 6/24/19 | J.M.D. LANDSCAPE INC.             | 0100 | 0000000 | 0000 | 8200 | 5800000 | 000 | Maintenance Services         | \$ 4,084.08 |
|                 | 6/24/19 | ARTIANO SHINOFF                   | 0100 | 0000000 | 0000 | 7100 | 5800005 | 000 | Professional Services        | \$ 4,087.00 |
|                 | 6/25/19 | MISSION FEDERAL CREDIT UNION      | 0100 | 0000000 | 0000 | 7100 | 5200000 | 000 | Conference - CSBA            | \$ 2,200.00 |
|                 | 6/25/19 | COASTAL SPEECH THERAPY            | 0100 | 6500000 | 5770 | 1120 | 5800000 | 000 | Services for May             | \$ 6,872.25 |
|                 | 6/25/19 | MISSION FEDERAL CREDIT UNION      | 0100 | 0000000 | 0000 | 8200 | 5800000 | 000 | Automotive Repair            | \$ 134.00   |
|                 | 6/25/19 | NVLS PROFESSIONAL SERVICES, LLC   | 0100 | 0000000 | 0000 | 7200 | 5800000 | 000 | Professional Services        | \$ 712.50   |
| 2165            | 6/25/19 | RANCHO SANTA FE                   | 0100 | 0000000 | 0000 | 2700 | 5800000 | 111 | Services for June            | \$ 210.00   |
| 2165            | 6/25/19 | RANCHO SANTA FE                   | 0100 | 0000000 | 0000 | 2700 | 5800000 | 222 | Services for June            | \$ 210.00   |
|                 | 6/25/19 | SOUTHCOST HEATING & A/C           | 0100 | 8150000 | 0000 | 8110 | 5800000 | 000 | Maintenance Services         | \$ 252.00   |
| 2154            | 6/26/19 | TOSHIBA FINANCIAL SERVICES        | 0100 | 0000000 | 0000 | 2700 | 5600000 | 111 | Lease Payment - June         | \$ 294.43   |

|      |         |                                        |      |         |      |      |         |     |                       |    |          |
|------|---------|----------------------------------------|------|---------|------|------|---------|-----|-----------------------|----|----------|
| 2155 | 6/26/19 | TOSHIBA FINANCIAL SERVICES             | 0100 | 0000000 | 0000 | 7200 | 5600000 | 000 | Lease Payment - June  | \$ | 294.42   |
| 2154 | 6/26/19 | TOSHIBA FINANCIAL SERVICES             | 0100 | 0000000 | 0000 | 2700 | 5600000 | 222 | Lease Payment - June  | \$ | 294.43   |
| 2167 | 6/26/19 | DEPENDABLE NURSING, LLC                | 0100 | 6500000 | 5770 | 1190 | 5800000 | 000 | Services for June     | \$ | 3,820.25 |
|      | 6/26/19 | VERIZON WIRELESS                       | 0100 | 0000000 | 0000 | 7200 | 5900001 | 000 | June Statement        | \$ | 122.72   |
|      | 6/26/19 | ATKINSON, ANDELSON, LOYA, RUUD, & ROMO | 0100 | 0000000 | 0000 | 7100 | 5800005 | 000 | Professional Services | \$ | 1,559.25 |

\$ 68,040.59

**5000 (SERVICES) TOTALS: BALANCE: 1,122,765 ACCUMULATED BALANCE: 1,122,765 REMAING BALANCE: 0**

**FUND 2109 - BUILDING FUND**

|      |         |                              |      |         |      |      |         |     |                       |    |            |
|------|---------|------------------------------|------|---------|------|------|---------|-----|-----------------------|----|------------|
| 2161 | 6/7/19  | RANDAL L. PETERSON           | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 11,333.00  |
|      | 6/7/19  | STUDIO E ARCHITECTS          | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 211,285.07 |
|      | 6/7/19  | STUDIO E ARCHITECTS          | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 51,114.76  |
|      | 6/7/19  | STUDIO E ARCHITECTS          | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 126,488.31 |
|      | 6/7/19  | STUDIO E ARCHITECTS          | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 122,407.43 |
|      | 6/10/19 | MCCARTHY BUILDING COMPANIES  | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 35,000.00  |
|      | 6/12/19 | AT&T                         | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 23,388.55  |
|      | 6/12/19 | COUNTY OF SAN DIEGO RECORDER | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Permit                | \$ | 68.00      |
|      | 6/19/19 | COUNTY OF SAN DIEGO          | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Permit                | \$ | 459.00     |
|      | 6/20/19 | STUDIO E ARCHITECTS          | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 77,869.86  |
|      | 6/25/19 | MISSION FEDERAL CREDIT UNION | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Permit Fees           | \$ | 709.96     |
| 2161 | 6/26/19 | RANDAL L. PETERSON           | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 11,333.00  |
|      | 6/27/19 | PLACEWORKS                   | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 18,691.25  |
| 2161 | 6/27/19 | RANDAL L. PETERSON           | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 11,333.00  |
| 2161 | 6/27/19 | RANDAL L. PETERSON           | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 500.00     |
| 2161 | 6/27/19 | RANDAL L. PETERSON           | 2109 | 9010000 | 0000 | 8500 | 6200000 | 000 | Professional Services | \$ | 692.50     |

\$ 702,673.69

**FUND 4000 - CAPITAL FACILITIES**

|      |         |                         |      |         |      |      |         |     |                        |    |           |
|------|---------|-------------------------|------|---------|------|------|---------|-----|------------------------|----|-----------|
| 2635 | 6/5/19  | OFFICE DEPOT            | 4000 | 0000000 | 0000 | 8500 | 6200000 | 000 | Ada Harris - Furniture | \$ | 387.77    |
|      | 6/20/19 | MOBILE MINI             | 4000 | 0000000 | 0000 | 8500 | 6200000 | 000 | Storage                | \$ | 395.39    |
|      | 6/20/19 | MOBILE MINI             | 4000 | 0000000 | 0000 | 8500 | 6200000 | 000 | Storage                | \$ | 384.61    |
|      | 6/20/19 | MOBILE MINI             | 4000 | 0000000 | 0000 | 8500 | 6200000 | 000 | Storage                | \$ | 358.81    |
|      | 6/20/19 | MOBILE MINI             | 4000 | 0000000 | 0000 | 8500 | 6200000 | 000 | Storage                | \$ | 385.75    |
|      | 6/20/19 | MOBILE MINI             | 4000 | 0000000 | 0000 | 8500 | 6200000 | 000 | Storage                | \$ | 384.61    |
|      | 6/25/19 | BEST BEST & KRIEGER LLP | 4000 | 0000000 | 0000 | 8500 | 6200000 | 000 | Legal Fees - April     | \$ | 30,633.45 |
| 2161 | 6/27/19 | RANDAL L. PETERSON      | 4000 | 0000000 | 0000 | 8500 | 6200000 | 000 | Ada Harris - Planning  | \$ | 1,300.00  |

\$ 34,230.39

**JULY 2019 PO LISTING**

| PO                                                                                            | Date    | Supplier                              | Fund | Resource | Goal | Function | Object  | Site | Description                 | Amount       |
|-----------------------------------------------------------------------------------------------|---------|---------------------------------------|------|----------|------|----------|---------|------|-----------------------------|--------------|
| INSTRUCTIONAL SUPPLIES                                                                        |         |                                       |      |          |      |          |         |      |                             |              |
| 2709                                                                                          | 7/4/19  | SWANK MOTION PICTURES, INC.           | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 1,048.00  |
| 2727                                                                                          | 7/10/19 | NEWSOLA                               | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 1,680.00  |
| 1298                                                                                          | 7/12/19 | COMPANION CORP.                       | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Software Subscription       | \$ 1,298.00  |
| 2710                                                                                          | 7/12/19 | MOBYMAX                               | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Annual Subscription         | \$ 3,426.00  |
| 2721                                                                                          | 7/12/19 | MYSTERY SCIENCE INC                   | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 1,998.00  |
| 2723                                                                                          | 7/12/19 | SEESAW LEARNING INC                   | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 1,125.00  |
| 2713                                                                                          | 7/12/19 | SPELLINGCITY.COM, INC.                | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Annual Subscription         | \$ 513.00    |
| 2754                                                                                          | 7/17/19 | APPLE INC.                            | 0100 | 00000000 | 0000 | 2420     | 4300005 | 111  | Technology Supplies         | \$ 3,097.82  |
| 2708                                                                                          | 7/17/19 | ESGI, LLC                             | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Annual Subscription         | \$ 1,840.00  |
| 2731                                                                                          | 7/17/19 | EXPLORE LEARNING                      | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Support              | \$ 2,195.00  |
| 2711                                                                                          | 7/17/19 | GoNoodle, Inc                         | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Annual Subscription         | \$ 1,500.00  |
| 2732                                                                                          | 7/19/19 | HOUGHTON MIFFLIN HARCOURT             | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 418.00    |
| 2730                                                                                          | 7/19/19 | IXL LEARNING                          | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 249.00    |
| 2714                                                                                          | 7/19/19 | MIND RESEARCH INSTITUTE               | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Annual Subscription         | \$ 6,000.00  |
| 2725                                                                                          | 7/19/19 | RENAISSANCE LEARNING, INC.            | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Annual Subscription         | \$ 1,740.00  |
| 2690                                                                                          | 7/24/19 | BLICK ART MATERIALS                   | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 597.48    |
| 2663                                                                                          | 7/24/19 | KELLY PAPER                           | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 102.89    |
| 2693                                                                                          | 7/24/19 | LAKESHORE                             | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 184.09    |
| 2765                                                                                          | 7/24/19 | LAZEL                                 | 0100 | 65000000 | 5770 | 3120     | 4300000 | 000  | Annual Subscription         | \$ 639.90    |
|                                                                                               | 7/24/19 | MISSION FEDERAL CREDIT UNION          | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 77.97     |
|                                                                                               | 7/24/19 | MISSION FEDERAL CREDIT UNION          | 0100 | 65000000 | 5770 | 3120     | 4300000 | 000  | SPED Instructional Supplies | \$ 96.00     |
| 2704                                                                                          | 7/24/19 | VOYAGER SOPRIS LEARNING               | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 1,871.55  |
| 2692                                                                                          | 7/24/19 | VOYAGER SOPRIS LEARNING               | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 663.42    |
| 2749                                                                                          | 7/24/19 | APPLE INC.                            | 0100 | 00000000 | 0000 | 2420     | 4300005 | 111  | Technology Supplies         | \$ 321.10    |
| 2765                                                                                          | 7/24/19 | LAZEL                                 | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 219.90    |
|                                                                                               | 7/24/19 | MISSION FEDERAL CREDIT UNION          | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 452.58    |
|                                                                                               | 7/24/19 | MISSION FEDERAL CREDIT UNION          | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Annual Subscription         | \$ 49.50     |
| 2735                                                                                          | 7/24/19 | SCHOOLLOGY                            | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Annual Subscription         | \$ 5,000.00  |
| 2659                                                                                          | 7/26/19 | OFFICE DEPOT                          | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 869.74    |
| 2677                                                                                          | 7/26/19 | OFFICE DEPOT                          | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 434.84    |
| 2668                                                                                          | 7/26/19 | OFFICE DEPOT                          | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 592.96    |
| 2681                                                                                          | 7/26/19 | OFFICE DEPOT                          | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 282.50    |
| 2703                                                                                          | 7/26/19 | OFFICE DEPOT                          | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 214.47    |
| 2660                                                                                          | 7/26/19 | OFFICE DEPOT                          | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 265.41    |
| 2674                                                                                          | 7/26/19 | OFFICE DEPOT                          | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 526.17    |
| 2747                                                                                          | 7/26/19 | AREY JONES EDUCATIONAL SOLUTIONS      | 0100 | 00000000 | 0000 | 2420     | 4300005 | 111  | Technology Supplies         | \$ 1,250.59  |
| 2746                                                                                          | 7/26/19 | RASIX COMPUTER CENTER, INC.           | 0100 | 00000000 | 0000 | 2420     | 4300005 | 000  | Technology Supplies         | \$ 336.97    |
| 2698                                                                                          | 7/26/19 | OFFICE DEPOT                          | 0100 | 00000000 | 0000 | 2420     | 4300008 | 111  | Instructional Supplies      | \$ 28.28     |
|                                                                                               | 7/26/19 | ENCHANTED LEARNING, LLC               | 0100 | 00000000 | 0000 | 2420     | 4300111 | 222  | Annual Subscription         | \$ 91.00     |
| 2732                                                                                          | 7/30/19 | HOUGHTON MIFFLIN HARCOURT             | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 427.91    |
| 2737                                                                                          | 7/30/19 | HOUGHTON MIFFLIN HARCOURT             | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 2,288.94  |
| 2662                                                                                          | 7/30/19 | SCHOOL SPECIALTY                      | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 1,734.78  |
| 2678                                                                                          | 7/30/19 | SCHOOL SPECIALTY                      | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 83.51     |
| 2666                                                                                          | 7/30/19 | SCHOOL SPECIALTY                      | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Instructional Supplies      | \$ 92.48     |
| 2672                                                                                          | 7/30/19 | SCHOOL SPECIALTY                      | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 70.41     |
| 2686                                                                                          | 7/30/19 | SCHOOL SPECIALTY                      | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 14.82     |
| 2750                                                                                          | 7/30/19 | RASIX COMPUTER CENTER, INC.           | 0100 | 00000000 | 0000 | 2420     | 4300005 | 111  | Technology Supplies         | \$ 929.71    |
| 2732                                                                                          | 7/30/19 | HOUGHTON MIFFLIN HARCOURT             | 0100 | 00000000 | 0000 | 2420     | 4300111 | 111  | Instructional Supplies      | \$ 2,162.00  |
| 2760                                                                                          | 7/31/19 | DUO-GARD INDUSTRIES                   | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 1,020.99  |
| 2768                                                                                          | 7/31/19 | KNOWLEDGE IN DEVELOPMENT              | 0100 | 65000000 | 5770 | 3120     | 4300000 | 000  | SPED Instructional Supplies | \$ 210.86    |
| 2696                                                                                          | 7/31/19 | NASCO MODESTO                         | 0100 | 00000000 | 1110 | 1000     | 4300000 | 111  | Instructional Supplies      | \$ 22.47     |
| 2769                                                                                          | 7/31/19 | WESTERN PSYCHOLOGICAL SERVICES        | 0100 | 65000000 | 5770 | 3120     | 4300000 | 000  | SPED Instructional Supplies | \$ 342.54    |
|                                                                                               |         |                                       |      |          |      |          |         |      |                             | \$ 52,698.55 |
| NON-INSTRUCTIONAL SUPPLIES                                                                    |         |                                       |      |          |      |          |         |      |                             |              |
| 2653                                                                                          | 7/3/19  | DAVIS DEMOGRAPHICS                    | 0100 | 00000000 | 0000 | 7200     | 4300000 | 000  | Annual Subscription         | \$ 895.00    |
| 2673                                                                                          | 7/3/19  | SITEONE LANDSCAPE SUPPLY LLC          | 0100 | 81500000 | 0000 | 8110     | 4300000 | 000  | Landscape Supplies          | \$ 372.04    |
|                                                                                               | 7/24/19 | MISSION FEDERAL CREDIT UNION          | 0100 | 00000000 | 0000 | 7200     | 4300000 | 000  | Office Supplies             | \$ 3.99      |
| 2691                                                                                          | 7/30/19 | WAXIE SANITARY SUPPLY                 | 0100 | 00000000 | 1110 | 1000     | 4300000 | 222  | Maintenance Supplies        | \$ 45.90     |
|                                                                                               | 7/31/19 | LEE'S LOCK & SAFE                     | 0100 | 00000000 | 0000 | 8200     | 4300000 | 000  | Maintenance Supplies        | \$ 8.08      |
|                                                                                               |         |                                       |      |          |      |          |         |      |                             | \$ 1,325.01  |
| 4000 (SUPPLIES) TOTALS: BALANCE: 232,376 ACCUMULATED BALANCE: 54,024 REMAING BALANCE: 178,352 |         |                                       |      |          |      |          |         |      |                             |              |
| UTILITIES                                                                                     |         |                                       |      |          |      |          |         |      |                             |              |
|                                                                                               | 7/19/19 | AT&T                                  | 0100 | 00000000 | 0000 | 7200     | 5900001 | 000  | Services for June           | \$ 104.86    |
| 2778                                                                                          | 7/30/19 | SAN DIEGO GAS & ELECTRIC              | 0100 | 00000000 | 0000 | 8200     | 5500001 | 222  | Services for June           | \$ 1,164.12  |
|                                                                                               | 7/3/19  | SAN DIEGO GAS & ELECTRIC              | 0100 | 00000000 |      |          | 9510000 |      | Services for June           | \$ 6.43      |
|                                                                                               | 7/4/19  | SAN DIEGUITO WATER DISTRICT           | 0100 | 00000000 |      |          | 9510000 |      | Services for June           | \$ 2,205.65  |
|                                                                                               | 7/10/19 | AT&T                                  | 0100 | 00000000 |      |          | 9510000 |      | Services for June           | \$ 1,223.80  |
|                                                                                               | 7/10/19 | AT&T                                  | 0100 | 00000000 |      |          | 9510000 |      | Services for June           | \$ 32.96     |
|                                                                                               | 7/10/19 | AT&T                                  | 0100 | 00000000 |      |          | 9510000 |      | Services for June           | \$ 359.78    |
|                                                                                               | 7/17/19 | SAN DIEGO GAS & ELECTRIC              | 0100 | 00000000 |      |          | 9510000 |      | Services for June           | \$ 6,223.33  |
|                                                                                               | 7/17/19 | SAN DIEGO GAS & ELECTRIC              | 0100 | 00000000 |      |          | 9510000 |      | Services for June           | \$ 258.87    |
|                                                                                               | 7/17/19 | SAN DIEGO GAS & ELECTRIC              | 0100 | 00000000 |      |          | 9510000 |      | Services for June           | \$ 113.46    |
|                                                                                               |         |                                       |      |          |      |          |         |      |                             | \$ 11,693.26 |
| SERVICES                                                                                      |         |                                       |      |          |      |          |         |      |                             |              |
| 2652                                                                                          | 7/3/19  | ACSA                                  | 0100 | 00000000 | 0000 | 7100     | 5200000 | 000  | Membership Dues             | \$ 1,603.00  |
| 2655                                                                                          | 7/3/19  | CASBO                                 | 0100 | 00000000 | 0000 | 7200     | 5200000 | 000  | Membership Dues             | \$ 240.00    |
| 2657                                                                                          | 7/3/19  | CSBA                                  | 0100 | 00000000 | 0000 | 7100     | 5200000 | 000  | Membership Dues             | \$ 5,646.00  |
| 2656                                                                                          | 7/3/19  | SAN DIEGO COUNTY SCHOOL BOARDS ASSOC. | 0100 | 00000000 | 0000 | 7100     | 5200000 | 000  | Membership Dues             | \$ 169.38    |
| 2654                                                                                          | 7/3/19  | SCHOOLS FOR SOUND FINANCE             | 0100 | 00000000 | 0000 | 7100     | 5200000 | 000  | Annual Subscription         | \$ 1,000.00  |

|      |            |         |                  |                             |                          |
|------|------------|---------|------------------|-----------------------------|--------------------------|
| 5000 | (SERVICES) | TOTALS: | BALANCE: 915,399 | ACCUMULATED BALANCE: 74,751 | REMAING BALANCE: 840,648 |
|------|------------|---------|------------------|-----------------------------|--------------------------|

**FUND 2109 - BUILDING FUND**

**FUND 4000 - CAPITAL FACILITIES**

CARDIFF SCHOOL DISTRICT  
1888 Montgomery Avenue  
Cardiff-by-the-Sea, CA 92007

August 8, 2019

| <b><u>NAME</u></b> | <b><u>POSITION</u></b>        | <b><u>EFFECTIVE DATE</u></b>                            |
|--------------------|-------------------------------|---------------------------------------------------------|
| Anne Mihaly        | Teacher                       | 8/20/19 (2 <sup>nd</sup> Year Prob. Contract – 1.0 FTE) |
| Mary Curruthers    | Teacher                       | 8/20/19 (2 <sup>nd</sup> Year Prob. Contract – 1.0 FTE) |
| Tiffany Glass      | Teacher                       | 8/20/19 (Temporary Contract – 1.0 FTE)                  |
| John Tiersma       | Teacher                       | 8/20/19 (Temporary Contract – 1.0 FTE)                  |
| Jill Candelaria    | Elementary STEAM Teacher – CS | 8/20/19 (Temporary Contract – 1.0 FTE)                  |
| Scott Reily        | Elementary STEAM Teacher – AH | 8/20/19 (Temporary Contract – 1.0 FTE)                  |
| Liz Jones          | Elementary P.E. Teacher – CS  | 8/20/19 (Temporary Contract – 0.8 FTE)                  |
| Sarah Pacetti      | Teacher                       | 8/20/19 (Temporary Contract – 0.6 FTE)                  |
| Isabelle Zapata    | Elementary Music Teacher      | 8/20/19 (Temporary Contract – 0.6 FTE)                  |
| Allison Carter     | Elementary Spanish Teacher    | 8/20/19 (Temporary Contract – 0.4 FTE)                  |

Exhibit C

Cardiff School District  
Cardiff-by-the-Sea, California 92007

August 8, 2019

ITEM: **APPROVAL OF CARDIFF SCHOOL DISTRICT'S UNIFORM COMPLAINT  
QUARTERLY REPORT FOR APRIL 1, 2019 – JUNE 30, 2019**

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**BACKGROUND**

Governing boards of school districts in California are required to review and approve the district's quarterly report of complaints regarding instructional materials, facilities and teacher staffing. This is the 4<sup>th</sup> quarterly report, prepared for the period of April 1, 2019 – June 30, 2019. No complaints have been received for this period.

**CURRENT CONSIDERATION**

The San Diego County Office of Education has created a link on their website for school districts to electronically report the required information and the Cardiff School District has completed the reporting process for the quarter specified above.

**FINANCIAL IMPLICATION**

There are no current financial implications at this time.

**RECOMMENDATION**

It is respectfully recommended that the Board acknowledge the Uniform Complaint Quarterly Report for April 1, 2019 – June 30, 2019.

Exhibit D

Cardiff School District  
Cardiff-By-The-Sea, California 92007

August 8, 2019

ITEM:       **APPROVE NONPUBLIC AGENCIES MASTER CONTRACT  
BETWEEN CARDIFF SCHOOL DISTRICT AND DEPENDABLE  
NURSING**

---

**BACKGROUND**

California Government Code Section 53060 authorizes school districts “to contract with...any persons or agencies for the furnishing of special services... if such persons or agencies are specially trained and experienced and competent to perform the special services required...”

Part of the process of paying a nonpublic agency requires an agreement signed between the school district and the consultant.

**CURRENT CONSIDERATION**

Special education students IEP’s mandate special services. The District does not employ full-time nurses; therefore, we are contracting with a nonpublic agency for these services.

**FINANCIAL IMPLICATIONS**

The cost is not to exceed \$51,259.00 for the 2019-20 school year.

**RECOMMENDATION**

It is respectfully recommended that the Board approve the Nonpublic Agency Services Master Contract between Cardiff School District and Dependable Nursing.

Exhibit E

Cardiff School District  
Cardiff-by-the-Sea, California 92007

August 8, 2019

**ITEM:** AMENDED CLASSIFIED AND CLASSIFIED MANAGEMENT SALARY  
SCHEDULES AND JOB DESCRIPTION FOR DISTRICT TECHNOLOGY  
COORDINATOR AND TECHNOLOGY SUPPORT SPECIALIST II

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**CURRENT CONSIDERATION**

This agenda item requests that the Board consider approval of the Classified and Classified Management revised salary schedules as amended, effective July 1, 2019 and revisions to the District Technology Coordinator and the Technology Support Specialist II.

**FINANCIAL IMPLICATIONS**

The cost from the general fund for the 2019-2020 school year is \$33,239 for the salary schedule adjustments.

**RECOMMENDATION**

It is recommended that the Board approve the classified and classified management salary schedules, job descriptions, effective July 1, 2019.

Exhibit F

CARDIFF SCHOOL DISTRICT  
PROPOSED CLASSIFIED SALARY SCHEDULE  
Effective July 1, 2018

| Range                                                                                                                                  | Step 1<br>Hourly | Step 2<br>Hourly | Step 3<br>Hourly | Step 4<br>Hourly | Step 5<br>Hourly | Step 6<br>Hourly | Step 10<br>Hourly | Step 15<br>Hourly | Step 20<br>Hourly | Step 25<br>Hourly |
|----------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| 6 Food Service Worker                                                                                                                  | 14.34            | 15.04            | 15.78            | 16.57            | 17.38            | 18.26            | 18.82             | 19.37             | 19.97             | 20.57             |
| 8 Art Docent Coordinator<br>Food Service Cashier<br>Instructional Assistant I<br>Extended Day Assistant<br>Noon Duty Assistant         | 15.05            | 15.78            | 16.58            | 17.41            | 18.32            | 19.20            | 19.77             | 20.36             | 20.98             | 21.60             |
| 11 Instructional Assistant II-Sped<br>Instructional Assistant-Learning Lab<br>Instructional Assistant-Computer Lab<br>Office Assistant | 16.20            | 17.00            | 17.84            | 18.73            | 19.68            | 20.68            | 21.30             | 21.93             | 22.59             | 23.27             |
| 13 Custodian I<br>Bilingual Assistant<br>Health Office Assistant                                                                       | 17.41            | 18.27            | 19.19            | 20.15            | 21.17            | 22.22            | 22.89             | 23.58             | 24.27             | 25.01             |
| 18 Extended Day Site Supervisor                                                                                                        | 17.91            | 18.83            | 19.77            | 20.73            | 21.77            | 22.87            | 23.55             | 24.26             | 24.99             | 25.74             |
| 20 Garden Instructor<br>Library Assistant                                                                                              | 19.87            | 20.86            | 21.92            | 23.00            | 24.16            | 25.35            | 26.11             | 26.89             | 27.70             | 28.53             |
| 21 Nutrition Services Manager                                                                                                          | 20.88            | 21.94            | 23.01            | 24.16            | 25.35            | 26.64            | 27.43             | 28.25             | 29.11             | 29.97             |
| 22 Senior Custodian                                                                                                                    | 21.15            | 22.20            | 23.31            | 24.48            | 25.70            | 26.99            | 27.80             | 28.62             | 29.50             | 30.36             |
| 24 School Office Manager                                                                                                               | 21.41            | 22.48            | 23.61            | 24.80            | 26.04            | 27.34            | 28.15             | 28.98             | 29.86             | 30.76             |
| 26 Tech Support Specialist I                                                                                                           | 21.86            | 22.95            | 24.11            | 25.30            | 26.58            | 27.88            | 28.73             | 29.58             | 30.47             | 31.38             |
| 27 Extended Day Director                                                                                                               | 22.50            | 23.63            | 24.70            | 26.04            | 27.36            | 28.73            | 29.58             | 30.48             | 31.38             | 32.32             |
| 29 Payroll/Accounts Payable Technician                                                                                                 | 23.74            | 24.93            | 26.16            | 27.47            | 28.85            | 30.29            | 31.20             | 32.14             | 33.09             | 36.05             |
| 31 Tech Support Specialist II                                                                                                          | 28.82            | 30.26            | 31.78            | 33.38            | 35.04            | 36.78            | 37.91             | 39.04             | 40.20             | 41.41             |
| 32 Executive Assistant to Superintendent                                                                                               | 35.20            | 36.95            | 38.80            | 40.75            | 42.79            | 44.93            | 46.27             | 47.66             | 49.08             | 50.56             |
| 34 District Technology Coordinator                                                                                                     | 38.59            | 40.50            | 42.53            | 44.67            | 46.90            | 49.26            | 50.73             | 52.25             | 53.80             | 55.43             |

Board approved: 2/21/19

Revised:

Longevity steps 10, 15, 20, and 25 are given at the completion of uninterrupted service years 9, 14, 19, and 24.

**CARDIFF SCHOOL DISTRICT  
2019-2020 SALARY SCHEDULE  
CHIEF BUSINESS OFFICER**

Effective July 1, 2019

| <b><u>STEP</u></b> | <b><u>SALARY</u></b> |
|--------------------|----------------------|
| 1                  | \$118,066            |
| 2                  | \$122,763            |
| 3                  | \$127,764            |
| 4                  | \$132,781            |
| 5                  | \$138,092            |
| 6                  | \$143,615            |
| 10                 | \$146,488            |
| 15                 | \$149,418            |
| 20                 | \$152,405            |
| 25                 | \$155,455            |

# **CARDIFF SCHOOL DISTRICT**

## **DISTRICT TECHNOLOGY COORDINATOR**

### **DEFINITION**

Under the direction of the Superintendent, provide leadership in the planning and implementation of technology that promotes effective instructional and operational technology to support the student body and all staff members, provide and implement recommendations to integrate technology into curriculum development and teaching practices, develop and recommend technology strategies to enhance student learning, provide good communication and leadership in the area of technology, oversee all aspects of software and hardware purchases including network infrastructure, provide support and training for these various technology products both instructional and operational, and perform other related duties that facilitate the use of technology by students, teachers, support staff, and administration

### **DUTIES:**

- Attend Leadership meetings with superintendent, principals and other technology employees.
- Develop and maintain effective communication and working relationships with all District employees, parents, community members and other stakeholders.
- Serve as a liaison between the District and the County Office of Education; represent the District at local and county technology meetings.
- Communicate in technical and non-technical terms effectively; listen and interpret user concerns and statements.
- Document in technical and non-technical terms effectively; develop user guides and other user assistance tools.
- Participate in the development of District policies as related to the appropriate use of instructional and management technology.
- Oversee technology support personnel at each site.
- Participate in professional organizations and continue professional development to stay abreast of emerging technologies.
- Ability to address multiple priorities, adapt to change, meet timelines and perform other related duties as assigned.
- Performs other related duties as assigned.

# **CARDIFF SCHOOL DISTRICT**

## **DISTRICT TECHNOLOGY COORDINATOR**

### **Ability to:**

- Prepare and manage annual technology budget that reflects the District's evolving technology infrastructure, hardware and software needs.
- Supervise the evaluation and acquisition of software and hardware to support instructional and business needs of the District.
- Participate in the writing of bid specifications for hardware and software solutions as required.
- Work with an Erate consultant to prepare annual forms to maximize erate eligible discounts.
- Cultivate vendor relationships and manage technology-related contracts.
- Perform or oversee the role of Systems Administrator for multiple systems including the Student Information System, Parent Broadcast System, Google Apps for Education, and other databases as needed.
- Perform or oversee the installation and maintenance of software to support instructional and business needs of the District.
- Provide support and training as needed to the various software programs.
- Perform the role of webmaster of the District website; provide training and support to staff responsible for maintaining web pages for their classroom or department.
- Perform or oversee duties to meet the California state data and reporting requirements via their student information system, Calpads, throughout the year.
- Oversee the maintenance and repair of hardware devices in classrooms and offices throughout the District.
- Work with the County Office of Education to troubleshoot and correct network connectivity problems, wired and wireless.
- Provide for asset management of technology equipment, including maintaining support contracts, inventory, and disposal services of end-of-life equipment.
- Maintain server room security and safety; maintain necessary backup and recovery procedures.

# **CARDIFF SCHOOL DISTRICT**

## **DISTRICT TECHNOLOGY COORDINATOR**

### **EDUCATION / EXPERIENCE**

A typical qualifying background would include completion of a four-year college degree, or equivalent technology experience, supplemented by on-the-job technical experience with increasing responsibility. Comprehensive knowledge of computer systems, software, networks, hardware, and peripherals is expected. Experience in a school district or other large public agency desirable. Valid California Driver's License and eligibility for district insurance.

### **PHYSICAL DEMANDS**

Requires lifting of up to 40 pounds. Sufficient stamina, dexterity and mobility to sit at and operate a computer for extended periods of time; operate a variety of computer keyboards, electronic medium and peripheral equipment; test and disassemble some computer components; travel from site to site for various work locations. Sufficient vision to read text on a computer screen, in technical manuals, and on office forms and reports. Sufficient hearing and speech to comprehend office conversation and to communicate orally in a clear, understandable manner.

Positions in this class typically require: stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, talking, hearing, seeing, and repetitive motions.

# **CARDIFF SCHOOL DISTRICT TECHNOLOGY SUPPORT SPECIALIST II**

**DEFINITION:** Under general direction, install, repair and maintain a variety of computers, mobile devices and peripheral equipment; perform duties relating to the maintenance and support of the network; provide training and technical assistance related to hardware and software to district employees; maintain flexible and positive attitude.

## **TYPICAL DUTIES:**

1. Computer Skills and Services in a multiple operating system environment with an emphasis on Apple computers and devices:
  - Install/Upgrade operating systems, software applications
  - Install/Upgrade computer peripherals (printers/scanners/etc)
  - Create purchase requisitions as needed (within technology budget)
  - Move equipment to and from different locations
  - Troubleshoot computer problems (hardware/software)
  - Repair or arrange for the repair of computer hardware and peripheral equipment
  - Import and export student data for different software programs
  - Collect and maintain inventory of assets
  - Perform duties to meet California and federal data and reporting requirements throughout the year
  - Oversee the role as systems administrator for the Student Information System
2. System Administration and Network Skills in a multiple operating system environment (Mac/Windows)
  - Install, update and maintain server hardware, operating systems and applications
  - Manage network services (e.g. DNS, DHCP), user accounts and file shares
  - Perform data backup & restore procedures
  - Troubleshoot network connectivity problems
3. Communication Skills
  - Document and communicate clearly
  - Convey information in non-technical terms
  - Listen and interpret user concerns and statements
  - Develop user guides and other user assistance items
  - Be able to prioritize tasks

## **EMPLOYMENT STANDARDS:**

### **Knowledge of:**

- Computer applications, operations, and peripheral equipment for multiple operating systems (Mac OS, iOS, Windows)
- Methods, tools and procedures used in the installation, repair and maintenance of computers and peripheral equipment, including servers

## TECHNOLOGY SUPPORT SPECIALIST

Page 2

- Computer networks related to LAN (local area network)
- Methods and procedures for storing equipment, materials and supplies
- Safety practices and precautions
- Correct English usage, spelling, grammar, and punctuation

### **Ability to:**

- Install, configure, and operate computer software on multiple computer platforms
- Troubleshoot, investigate and correct computer software or hardware malfunctions; perform routine hardware and software technical support
- Effectively use word processing programs, spreadsheets and Internet browsers
- Demonstrate and explain a variety of computer hardware and software operations
- Coordinate and prioritize multiple tasks
- Establish and maintain cooperative and effective working relationships with others
- Communicate effectively both orally and in writing to non-technical staff
- Work effectively, both independently and as a member of a team
- Read, interpret and apply rules, regulations, policies and procedures

### **Education/Experience:**

Any combination of education, training, and/or experience that demonstrates the ability to perform the required duties. A typical qualifying background would include completion of high school or equivalent, supplemented by vocational or college-level course work in computer technology plus two years of increasingly responsible technical experience.

### **PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to hear and speak to exchange information and make presentations; see to perform assigned duties; sit or stand for extended periods of time; dexterity of hands and fingers to operate a computer keyboard and other office equipment; finger and grasp objects; kneel, bend at the waist, and reach overhead, above the shoulders and horizontally, to retrieve and store supplies; lift materials weighing up to 50 pounds.

### **WORK ENVIRONMENT:**

Noise and temperature variations from computer equipment and adjacent offices are moderate.



**MEMORANDUM OF UNDERSTANDING  
A2020-018**

This Memorandum of Understanding (MOU) is entered into between **Cardiff School District** (CSD) and **San Dieguito Union High School District**, (SDUHSD) for the purpose of allowing high school students in the Teaching and Learning Program (TLP), to participate in work based learning experiences in the elementary school classrooms. CSD and SDUHSD agree with respect to the following facts:

**WHEREAS**, the SDUHSD Teaching & Learning course is designed to introduce students to theories of teaching and learning, and to prepare students for entry into university programs and careers in education or related fields. Public speaking, problem solving, analytical reading, expository writing and critical thinking skills are embedded throughout the course. The course also offers students opportunities to explore and research career options in teaching and other school site educational careers. Integration of theory and practice is enhanced by required internships at various PreK-12 school sites under the supervision of a mentor teacher. Students who participate in this program represent San Dieguito Union High School District, as such they will follow the district standards and expectations, and

**WHEREAS**, the parties of this MOU desire to provide collaboration and integrated planning and implementation of the Teaching and Learning program for identified TLP students participating in work based learning experiences in the elementary school classrooms.

**NOW, THEREFORE** the parties agree as follows:

- 1) CSD responsibilities shall include the following:
  - a) CSD will allow TLP students to participate in work-based learning experiences in the elementary school classroom for 3-5 hours per week.
  - b) CSD will complete student evaluations to SDUHSD TLP Classroom teacher on student progress each semester to review delivery outcomes.
  - c) CSD will confirm Student attendance (days student attends class and days school is taught) to ensure that SDUHSD can accurately account for Average Daily Attendance.
  - d) CSD will demonstrate a clear understanding of SDUHSD TLP program objectives.
  - e) CSD will ensure SDUHSD TLP students will follow and comply with Elementary school site rules and safety procedures.
- 2) SDUHSD responsibilities shall include the following:
  - a) TLP teacher will communicate with Elementary classroom teacher at least monthly.
  - b) TLP teacher and Elementary classroom teacher will collaborate in planning, implementing and continually improving the Teaching and Learning Program.
  - c) TLP teacher will collaborate with Elementary school site to locate and select training sites to provide student learning experiences commensurate with their skills.

- d) TLP teacher will conduct Elementary school site visits to observe student learning and progress.
- e) SDUHSD TLP students will meet in the high school classroom setting weekly to support the work based learning experiences in the elementary school classroom.
- f) Ensure SDUHSD students will follow and comply with Elementary rules school site rules and safety procedures.
- g) SDUHSD students will engage with elementary students in a professional manner.

### TERM

The MOU begins August 27, 2019 and may be terminated at any time by mutual agreement of the parties or by 30-day written notification from either party.

### LIABILITY INSURANCE

For the term of this MOU, SDUHSD shall name CSD as additional insured in its program of liability insurance. SDUHSD shall issue a Certificate of Liability Insurance with an endorsement naming CSD as additional insured.

SDUHSD shall carry liability insurance and/or self-insurance covering employees of SDUHSD during the term of the MOU with limits of \$1,000,000.00 per occurrence evidenced by a Certificate of Insurance, which shall be delivered to CSD prior to the commencement of the MOU.

CSD reserves the right to request true and certified copies of the above required Certificate of Liability Insurance within fifteen (15) working days' notice to SDUHSD.

### MUTUAL INDEMNIFICATION

Each party agrees to indemnify and hold harmless the other party, their directors, officers, agents, and employees from any and all claims, demands, damages and other liability including costs and attorney fees, resulting from or arising out of its performance and/or non-performance under this MOU, except for any negligent or willful act or omission, as determined by the laws of the State of California with venue in San Diego County, California.

### NON-DISCRIMINATION

CSD and SDUHSD shall ensure that services and benefits are provided without regard to sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, mental disability, or physical disability, age, marital or parental status or any other unlawful consideration in accordance with Title VI of the Civil Rights Act of 1964, California Government Code, Section 503-504 of the Rehabilitation act of 1973, as amended.

### PRECEDENCE OF MOU OVER ATTACHMENTS

Should there be any ambiguity or inconsistency between any attachments to this MOU and the terms of this MOU, the terms of this MOU shall take precedence.

San Dieguito Union High School District

Cardiff School District

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Tina Douglas  
Typed Name

\_\_\_\_\_  
Typed Name

Associate Superintendent  
Title

\_\_\_\_\_  
Title

Approved by the Governing Board  
on: June 20, 2019