

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

**TUESDAY, APRIL 3, 2018 • 4:30 PM CLOSED SESSION • DISTRICT CONFERENCE ROOM
5:00 PM • PUBLIC MEETING • CARDIFF SCHOOL AUDITORIUM
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

- I. ORGANIZATIONAL ITEMS *Exhibit*
- A. Call to order
 - B. Roll call
 - Ms. Siena Randall, President
 - Mr. David Ross, Clerk
 - Ms. Nancy Orr, Member
 - Mr. Dave Clark, Member
 - Mr. Mark Whitehouse, Member
 - Ms. Jill Vinson, Superintendent
 - C. 4:30 p.m. – CLOSED SESSION
 - Conference with legal counsel regarding anticipated litigation – Government Code 54956.9
 - 5:00 p.m. – PUBLIC SESSION
 - D. Pledge of Allegiance
 - E. Report from Closed Session
 - F. Approval of agenda for April 3, 2017
All items are action unless labeled information
 - G. Approve minutes from regular meeting of March 9, 2018 **A**
- II. HEARING SESSION
- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is twenty minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*

- B. Cardiff Elementary Teachers Association
- C. ELAC/DELAC
- D. School Site Council
- E. Cardiff SEA
- F. ICOC Report
- G. School Reports
- H. Reports on Workshops/Conference
- I. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants #14-373677 to #14-384119 \$120,002 **B**
 - 3. Payroll Warrants, March, 2018, \$657,688
- B. Enrollment Report as of 03/28/18 **C**
- C. Approve Resolution 17-18-08 to Establish a Special Reserve - Capital Fund **D**
- D. Approve Resolution 17-18-09 to Close Deferred Maintenance Fund and Transfer Balances to General Fund **E**
- E. Approve Plan for Servicing Expelled Pupils – San Diego County Office of Education and San Diego County Districts 2018-2021 **F**
- F. Removal of items from Consent Calendar
- G. Approval of Consent Calendar

IV. GENERAL FUNCTIONS

- A. Consider ratification of Collective Bargaining Agreement between Cardiff Elementary Teachers' Association (CETA) and Cardiff School District **G**
- B. Consider Approval of the AB 1200 document for certificated and classified employees **H**
- C. Consider approval of an increase in compensation for current Classified, Confidential, and Classified Management Employees
- D. Consider approval of an increase in compensation for the School Psychologist and the following current Certificated Management employees: Principals and Director of Special Education

IV. GENERAL FUNCTIONS continued

- E. Approve Resolution 17-18-06, School Safety Resolution ***I***

V. FACILITIES

- A. Schematic Design and Bond Program Update ***(Info., Presentation)***
- B. Approve Contract Agreement Between Cardiff School District and Construction Testing & Engineering, Incorporated (CTE, Inc.) ***J***

VI. PERSONNEL

- A. Accept the retirement from employee 123-724 effective 6/18/18 ***K***
- B. Accept the retirement from employee 403-697 effective 6/22/18 ***L***

VII. FUTURE AGENDA ITEMS

VIII. CLOSED SESSION (if needed, immediately following public session)

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR MINUTES OF MARCH 8, 2018

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, March 8, 2018 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Randall called the meeting to order at 5:02 p.m. and led Trustees and visitors in the pledge of allegiance.

Members present: Clark, Orr, Randall, Ross, Whitehouse

Members absent: None

Administrators
present: Vinson, Parker

Visitors: Trish d'Entremont, CETA
Adam Sweet, SEA
Kathleen Schneiderman

The Facilities section of the agenda was moved to the front. The agenda for March 8, 2018 was then approved as presented.

MOTION: Clark
SECOND: Whitehouse
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The minutes from the regular meeting of February 8, 2018 were approved as written.

MOTION: Orr
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Trustees heard comments related to the Measure GG facilities project.

The Measure GG Bond Fund audit report ending June 30, 2017 was presented and accepted.

MOTION: Orr
SECOND: Whitehouse
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Courtney Jasper, Director of Fiscal Services, reviewed the Measure GG facilities expense report through January 31, 2018.

The contract amendment fee for phase II with Studio E Architects was approved.

MOTION: Whitehouse
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The contract with Arborgate Consulting, Inc. for the evaluation of existing specimen trees on the Cardiff School site was approved.

MOTION: Orr
SECOND: Ross
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Randy Peterson, Bond Program Manager, reported three student workshops were conducted to receive input on the Cardiff campus. He said work is simultaneously being done to identify priorities for Ada Harris. Mr. Peterson said the schematic design phase has been progressing and design development will soon begin. He shared fencing plans for securing the campus during school hours. He also shared different views of the MP room to show how it relates to existing building heights. Mr. Peterson reported that we are working with all relevant state and local agencies regarding the rebuild of Cardiff School. The proposed front parking and pickup area was discussed relative to student safety and ingress/egress. Principal Parker commented positively on the safety and logistical benefits of the design.

Hearing Session:

- Trish d'Entremont reported the negotiations team is still in the process of negotiating. She thanked all the team members.

Hearing Session continued:

- Julie Parker reported that School Site Council met on March 6th. The committee continues to work on the Plan for Student Achievement.
- Adam Sweet reported the final plans for the Gala on March 24th are coming together. Family Art Night is taking place at Ada Harris School tonight.
- Principal Parker reported on the upcoming Ability Awareness Fair the special education staff has been organizing. The staff is also preparing for parent conferences scheduled for the first week in April. Ms. Parker reviewed the safety procedures that are in place for securing the campus at the start of the school day, such as locking gates and only having a single entrance through the main office. The ID badges were implemented a couple of years ago. Drills are practiced regularly including lockdown protocols. Staff all have instructions for calling a lockdown as well as having all doors secured with a lock block. In addition, staff will be attending a training at SDCOE. Ms. Parker reported that the District is on year two of the three year LCAP plan collecting and analyzing data. There should be a draft of next steps provided to stakeholders.
- Superintendent Vinson reported she and Principals Julie Parker, Janelle Scheftner, and Debbie Heyer attended the National Council for Digital Convergence Conference in last month. Districts from all over the country were represented at this event. She said Cardiff has a lot to be proud of and celebrate. Julie Parker added that it was very validating to be among so many forward-thinking districts.
- Siena Randall reported she completed the San Diego Taxpayers Association online bond course.
- Ms. Vinson thanked Courtney Jasper and Randy Peterson for their work on Prop 39. She also reported that we are looking is looking into the cost a video surveillance for the perimeter of both campuses. More information will be brought to a future meeting. She also reported that Ada Harris School qualified to apply for the CA Distinguished Schools Award. Janelle Scheftner and Debbie Heyer are completing the application for submission next week.

The consent calendar was approved as presented.

MOTION: Orr
SECOND: Ross
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Budget changes through January 31, 2018 were approved.

MOTION: Ross
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The second period interim state report for the period ending January 31, 2018 was approved.

MOTION: Clark
SECOND: Orr
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Trustees voted for the following three (3) candidates in the 2018 CSBA Delegate Assembly Election, Region 17:

Claudine Jones (Carlsbad USD)
Debra H. Schade (Solana Beach SD)
Marla Strich (Encinitas ESD)

MOTION: Whitehouse
SECOND: Clark
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The April 19, 2018 regular board meeting was rescheduled to Tuesday, April 3, 2018.

MOTION: Orr
SECOND: Whitehouse
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The Memorandum of Agreement between the San Diego County Superintendent of Schools and San Diego County School Districts/Local Education Agencies for Health and Human Services was approved.

MOTION: Clark
SECOND: Whitehouse
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

The retirement from employee 302-422 effective 6/30/18 was accepted.

MOTION: Orr
SECOND: Whitehouse
AYES: Clark, Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: 0

Future agenda items

1. School Safety Resolution

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 6:08 p.m. The meeting was reconvened at 7:30 p.m. President Randall reported that no action was taken during the closed session. There being no other business to come before the Board, the meeting was adjourned at 7:30p.m.

Respectfully submitted,

David Ross, Clerk

Jill Vinson, Superintendent

MARCH 2018 PO LISTING

PO	Date	Supplier	Amount	Fund	Resource	Goal	Function	Object	Site	Description	Inv Amount	
INSTRUCTIONAL SUPPLIES												
2054	3/2/18	SCHOOL SPECIALTY	30.58	0100	0000066	1110	1000	4300000	222	Instructional Supplies	30.58	
	3/6/18	MARTA REINOSO	202.36	0100	0000000	1110	1000	4300000	111	Instructional Supplies	202.36	
	3/9/18	SCOTT REILY	694.99	0100	0000000	1110	1000	4300006	111	Instructional Supplies	694.99	
	3/19/18	SCOTT REILY	64.10	0100	0000000	1110	1000	4300006	111	Instructional Supplies	64.10	
2064	3/20/18	GoNoodle, Inc	99.00	0100	0000066	1110	1000	4300000	222	Instructional Supplies	99.00	
	3/22/18	MISSION FEDERAL CREDIT UNION	2670.19	0100	0000068	1110	1000	4300005	111	Instructional Supplies	19.99	
2076	3/27/18	SOUTHWEST SCHOOL &	184.90	0100	0000066	1110	1000	4300000	222	Instructional Supplies	130.10	
2077	3/27/18	SOUTHWEST SCHOOL &	184.90	0100	0000000	1110	1000	4300000	111	Instructional Supplies	54.41	
											\$	1,295.53
NON-INSTRUCTIONAL SUPPLIES												
	3/6/18	SHELL	196.98	0100	8150000	0000	8110	4300000	000	Automotive Supplies	196.98	
2062	3/8/18	RASIX COMPUTER CENTER, INC.	2091.57	0100	0000000	0000	2420	4300005	222	Tech Supplies	1726.16	
2063	3/8/18	RASIX COMPUTER CENTER, INC.	2091.57	0100	0000000	0000	2420	4300005	222	Tech Supplies	365.41	
1672	3/9/18	HOME DEPOT CREDIT SERVICES	210.04	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	210.04	
	3/9/18	SAN DIEGO COUNTY OFFICE OF ED	285.54	0100	0000000	0000	7100	4300000	000	Meeting Supplies	285.54	
2069	3/13/18	RASIX COMPUTER CENTER, INC.	5172.00	0100	0000000	0000	2420	4300005	111	Tech Supplies	5172.00	
2065	3/20/18	SYNCB/AMAZON	886.95	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	127.65	
2061	3/20/18	SYNCB/AMAZON	886.95	0100	0000000	0000	2420	4300008	222	Library Supplies	436.37	
	3/22/18	MISSION FEDERAL CREDIT UNION	2670.19	0100	0000000	0000	7100	4300000	000	Office Supplies	89.39	
	3/22/18	MISSION FEDERAL CREDIT UNION	2670.19	0100	0000000	0000	7200	4300000	000	Office Supplies	76.34	
1889	3/23/18	RANCHO SANTA FE	420.00	0100	0000000	0000	2700	4300000	222	Services for Apr - June	210.00	
1889	3/23/18	RANCHO SANTA FE	420.00	0100	0000000	0000	2700	4300000	111	Services for Apr - June	210.00	
											\$	9,105.88
4000 (SUPPLIES) TOTALS: BALANCE: 240,602 ACCUMULATED BALANCE: 204,460 REMAINING BALANCE: 36,142												
UTILITIES												
1796	3/6/18	SAN DIEGUITO WATER DISTRICT	1671.90	0100	0000000	0000	8200	5500003	111	Services for February	1671.90	
	3/9/18	AT&T	1220.80	0100	0000000	0000	7200	5900001	000	Services for February	1220.80	
	3/13/18	AT&T	410.37	0100	0000000	0000	7200	5900001	000	Services for February	374.69	
	3/13/18	AT&T	410.37	0100	0000000	0000	7200	5900001	000	Services for February	35.68	
1825	3/16/18	SAN DIEGO GAS & ELECTRIC	9413.78	0100	0000000	0000	8200	5500001	222	Services for February	267.92	
1825	3/16/18	SAN DIEGO GAS & ELECTRIC	9413.78	0100	0000000	0000	8200	5500001	222	Services for February	172.48	
1825	3/16/18	SAN DIEGO GAS & ELECTRIC	9413.78	0100	0000000	0000	8200	5500001	222	Services for February	92.72	
1825	3/16/18	SAN DIEGO GAS & ELECTRIC	9413.78	0100	0000000	0000	8200	5500001	222	Services for February	3555.31	
1825	3/16/18	SAN DIEGO GAS & ELECTRIC	9413.78	0100	0000000	0000	8200	5500001	111	Services for February	5325.35	
	3/19/18	AT&T	18.09	0100	0000000	0000	7200	5900001	000	Services for February	18.09	
1825	3/27/18	SAN DIEGO GAS & ELECTRIC	166.77	0100	0000000	0000	8200	5500001	222	Services for February	36.67	
1825	3/27/18	SAN DIEGO GAS & ELECTRIC	166.77	0100	0000000	0000	8200	5500001	111	Services for February	130.10	
											\$	12,901.71
SERVICES												
	3/2/18	DEBORAH HEYER	45.27	0100	0000000	1110	1000	5200000	000	Conference - Future Now!	45.27	
1791	3/2/18	MISSION LINEN & UNIFORM	178.29	0100	0000000	0000	8200	5600000	222	Services for February	62.65	
1791	3/2/18	MISSION LINEN & UNIFORM	178.29	0100	0000000	0000	8200	5600000	000	Services for February	40.00	
1791	3/2/18	MISSION LINEN & UNIFORM	178.29	0100	0000000	0000	8200	5600000	111	Services for February	40.64	
1689	3/6/18	CARE-A-VAN TRANSPORT	6497.28	0100	0000000	5001	3600	5100000	000	Transportation	6497.28	
1706	3/6/18	TOSHIBA FINANCIAL SERVICES	402.99	0100	0000000	1110	1000	5600000	111	Lease Payment March	201.50	
1705	3/6/18	TOSHIBA FINANCIAL SERVICES	402.99	0100	0000000	1110	1000	5600000	222	Lease Payment March	201.49	
	3/7/18	SAN DIEGO CNTY SUPT OF SCHOOLS	55.00	0100	0000000	0000	2700	5200000	222	Conference - Active Shooter Respons	55.00	
1879	3/7/18	SAN DIEGO OCCUPATIONAL THERAPY	1225.00	0100	6500000	5770	1190	5800000	000	Services for February	1225.00	
	3/7/18	WILKINSON HADLEY KING & CO.	3500.00	0100	0000000	0000	7191	5800000	000	Audit Services	3500.00	
1809	3/8/18	READY REFRESH BY NESTLE	157.26	0100	0000000	0000	8200	5500003	111	Services for February	35.55	
1809	3/8/18	READY REFRESH BY NESTLE	157.26	0100	0000000	0000	8200	5500003	222	Services for February	86.16	
1809	3/8/18	READY REFRESH BY NESTLE	157.26	0100	0000000	0000	8200	5500003	000	Services for February	35.55	
1810	3/12/18	DEPENDABLE NURSING, LLC	4375.25	0100	6500000	5770	1190	5800000	000	Services for February	4375.25	
1705	3/13/18	TOSHIBA FINANCIAL SERVICES	201.50	0100	0000000	0000	7200	5600000	000	Lease Payment March	201.50	
2074	3/13/18	MICHAEL FITCHETT	10200.00	0100	0000000	1110	1000	5800000	000	Professional Development	10200.00	
	3/13/18	NAOKO HIRAI	280.00	0100	0000085	1110	1000	5800000	111	Music Boosters	280.00	
1808	3/13/18	SHRED-IT USA	51.24	0100	0000000	0000	7200	5800000	000	Services for February	51.24	
1826	3/16/18	J.M.D.LANDSCAPE INC.	3889.62	0100	0000000	0000	8200	5800000	000	Maintenance Services	3889.62	
1899	3/16/18	LEAPS-N-BOUNDS	4600.00	0100	6500000	5770	1190	5800000	000	Services for February	4600.00	
	3/16/18	SAN DIEGO REFRIGERATION	394.69	0100	8150000	0000	8110	5800000	000	Maintenance Services	394.69	
	3/16/18	WESTERN FIRE PROTECTION, INC.	297.00	0100	8150000	0000	8110	5800000	000	Maintenance Services	297.00	
	3/19/18	JANELLE SCHEFTNER	520.00	0100	0000000	0000	2700	5200000	111	Conference-CA League of Schools	520.00	
	3/19/18	DEBRA O'NEILL	736.00	0100	0000085	1110	1000	5800000	111	Music Boosters	736.00	
	3/19/18	EVAN WALSH	180.00	0100	0000085	1110	1000	5800000	111	Music Boosters	180.00	
	3/20/18	JACKIE MUSIL	121.31	0100	0000000	0000	2420	5200000	000	Conference - CUE	121.31	
1689	3/21/18	CARE-A-VAN TRANSPORT	6497.28	0100	0000000	5001	3600	5100000	000	Transportation	6497.28	
	3/21/18	SCOTT REILY	561.78	0100	0000000	1110	1000	5200000	000	Conference - CUE	473.49	
	3/21/18	SCOTT REILY	561.78	0100	0000000	1110	1000	5200000	000	Conference - CUE	88.29	
1880	3/21/18	AUTISM OUTREACH SOUTHERN CALIFORNIA	6175.01	0100	6500000	5770	3120	5800000	000	Services for January	6175.01	
	3/22/18	JACKIE MUSIL	645.34	0100	0000000	1110	1000	5200000	000	Mileage	645.34	
	3/22/18	MISSION FEDERAL CREDIT UNION	2670.19	0100	0000000	1110	1000	5200000	000	Conf-Schoology/Mindset Mathematics	2184.86	
	3/22/18	MISSION FEDERAL CREDIT UNION	2670.19	0100	0000000	0000	7100	5200000	000	Conference	-379.00	
	3/22/18	STEPHEN CASMAR	627.34	0100	0000000	1110	1000	5200000	000	Conference - CUE	627.34	
	3/23/18	VERIZON WIRELESS	54.78	0100	0000000	0000	7200	5900001	000	March Statement	54.78	
1779	3/26/18	AMERICAN PEST CONTROL	156.00	0100	0000000	0000	8200	5500004	111	Maintenance Services	60.00	
1779	3/26/18	AMERICAN PEST CONTROL	156.00	0100	0000000	0000	8200	5500004	222	Maintenance Services	96.00	
	3/26/18	DEBRA O'NEILL	2016.00	0100	0000085	1110	1000	5800000	111	Music Boosters	2016.00	
	3/27/18	JILL CANDELARIA	606.26	0100	0000000	1110	1000	5200000	000	Conference - CUE	606.26	
	3/27/18	KRISTINE ENSBERG	371.66	0100	0000000	1110	1000	5200000	000	Conference - CUE	371.66	
	3/27/18	MAGGIE CLUNE	535.30	0100	0000000	1110	1000	5200000	000	Conference - CUE	535.30	
	3/27/18	NICK CATALDO	386.44	0100	0000000	1110	1000	5200000	000	Conference - CUE	386.44	
	3/27/18	SCOTT REILY	50.14	0100	0000000	1110	1000	5200000	000	Conference - CUE	50.14	
	3/27/18	TRISH DENTREMONT	509.00	0100	0000000	1110	1000	5200000	000	Conference - CUE	371.66	
	3/27/18	TRISH DENTREMONT	509.00	0100	0000000	1110	1000	5200000	000	Conference - CUE	137.34	
	3/27/18	FAGEN FRIEDMAN & FULFROST, LLP	1790.00	0100	0000000	0000	7100	5800005	000	Services for February	1790.00	
											\$	60,660.89

CARDIFF SCHOOL DISTRICT

Enrollment Form

March 28, 2018

CARDIFF			
	BOYS	GIRLS	
K Bjorstad	<u>10</u>	<u>12</u>	22
K Glass	<u>10</u>	<u>12</u>	22
K McNamara	<u>9</u>	<u>12</u>	21
K Paccione	<u>10</u>	<u>11</u>	21
K Stone	<u>9</u>	<u>12</u>	21
	TOT K		<u>107</u>
1 Easson	<u>9</u>	<u>9</u>	18
1 Kulb/Stuart	<u>9</u>	<u>8</u>	17
1 Miller	<u>11</u>	<u>8</u>	19
1 Rector	<u>10</u>	<u>9</u>	19
1 Sallans	<u>9</u>	<u>9</u>	18
	TOT 1		<u>91</u>
2 Boyesen	<u>11</u>	<u>11</u>	22
2 Kavan	<u>9</u>	<u>11</u>	20
2 Payte	<u>10</u>	<u>12</u>	22
2 Redding	<u>12</u>	<u>10</u>	22
2 Pacetti/Paz	<u>10</u>	<u>10</u>	20
	TOT 2		<u>106</u>
3 Hamilton	<u>13</u>	<u>9</u>	22
3 Douillard	<u>12</u>	<u>8</u>	20
	TOT 3		<u>42</u>
Wilson	<u>0</u>	<u>0</u>	TOT <u>0</u>
Subtotal	<u>173</u>	<u>173</u>	
SCHOOL TOTAL		<u>346</u>	
DISTRICT TOTAL		<u>705</u>	

ADA HARRIS			
	BOYS	GIRLS	
3 Herrman	<u>10</u>	<u>11</u>	21
3 Switzler	<u>13</u>	<u>10</u>	23
	TOT 3		<u>44</u>
4 Green	<u>11</u>	<u>13</u>	24
4 Mihaly	<u>8</u>	<u>15</u>	23
4 Price	<u>11</u>	<u>12</u>	23
4 Trees	<u>8</u>	<u>10</u>	18
	TOT 4		<u>88</u>
5 Cataldo	<u>13</u>	<u>11</u>	24
5 d'Entremont	<u>10</u>	<u>11</u>	21
5 Ensberg	<u>12</u>	<u>12</u>	24
5 Murray	<u>12</u>	<u>12</u>	24
5 Yant	<u>12</u>	<u>9</u>	21
	TOT 5		<u>114</u>
6 Brice	<u>9</u>	<u>10</u>	19
6 Jewell	<u>9</u>	<u>10</u>	19
6 Nguyen	<u>12</u>	<u>10</u>	22
6 Therriault	<u>12</u>	<u>10</u>	22
6 Tiersma	<u>11</u>	<u>10</u>	21
	TOT 6		<u>103</u>
Clune	<u>5</u>	<u>5</u>	TOT <u>10</u>
Subtotal	<u>178</u>	<u>181</u>	
SCHOOL TOTAL		<u>359</u>	

Cardiff School District Resolution Number 17-18-08
Resolution to Establish a Special Reserve – Capital Projects Fund (40)

On motion of Member _____, Seconded by
Member _____, the following resolution is
adopted:

WHEREAS, school districts are authorized by Education Code section 42840 to
establish a restricted fund known as the Special Reserve-Capital Projects Fund; and

WHEREAS, such fund is authorized to provide for the accumulation of funds for
capital outlay purposes and salaries of school district employees whose work is directly
related to projects financed by those funds; and

WHEREAS, the Cardiff School District is currently operating such services;

THEREFORE, BE IT RESOLVED, that the Governing Board hereby authorizes
the San Diego County Auditor and Treasurer to establish a restricted fund to be known
as the Special Reserve-Capital Projects Fund in accordance with Education Code
section 42840.

PASSED AND ADOPTED by the governing Board on April 3, 2018 by the
following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, _____, Clerk / Secretary of the Governing Board, do hereby certify that
the foregoing is a full, true, and correct copy of the resolution duly passed and adopted
by the said Board at a regularly called and conducted meeting held on said date.

Clerk / Secretary of Governing Board

Exhibit D

Cardiff School District Resolution Number 17-18-09
Resolution to close the Deferred Maintenance Fund (14), and transfer balances to
the Special Reserve-Capital Projects Fund (40)

On motion of Member _____, Seconded by
Member _____, the following resolution is
adopted:

WHEREAS, Cardiff School District, County of San Diego, State of
California is duly authorized and existing under the law of said state: and

WHEREAS, school districts are authorized by Education Code section 17582 (a)
to establish a restricted fund known as the Deferred Maintenance Fund; and

WHEREAS, the Fund 14 established by the District for the purpose of Deferred
Maintenance is no longer required:

WHEREAS, a balance of \$362,757.10 remains in the fund.

THEREFORE, BE IT RESOLVED, that the Cardiff School District shall close the
restricted fund with the San Diego County Auditor and Treasurer named Deferred
Maintenance Fund.

PASSED AND ADOPTED by the governing Board on April 3, 2018 by the following
vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, _____, Clerk / Secretary of the Governing Board, do hereby certify that
the foregoing is a full, true, and correct copy of the resolution duly passed and adopted
by the said Board at a regularly called and conducted meeting held on said date.

Clerk / Secretary of Governing Board

Exhibit E

PLAN FOR SERVING EXPELLED PUPILS

**SAN DIEGO COUNTY OFFICE OF EDUCATION
AND SAN DIEGO COUNTY DISTRICTS**

2018 - 2021

San Diego County Office of Education

Superintendent

San Diego County Board of Education

Guadalupe González

Paulette Donnellon

Mark Powell

Alicia Muñoz

Rich Shea

Approved by the County Superintendent of Schools

Dr. Paul Gothold, Superintendent

Date

INTRODUCTION

Education Code - 49826

Each County superintendent of schools in counties that operate community schools pursuant to Section 1980, in conjunction with superintendents of the school districts within the County, shall develop a plan for providing educational services to all expelled pupils in that County. The plan shall be adopted by the governing board of each school district within the County and by the County Board of Education.

The plan shall enumerate existing educational alternatives for expelled pupils, identify gaps in educational services to expelled pupils, and strategies for filling those service gaps. The plan shall also identify alternative placement for pupils who are expelled and placed in district Community Day School programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board.

Each County superintendent of schools, in conjunction with the superintendents of the local school districts, shall submit to the Superintendent of Public Instruction the County plan for providing educational services to all expelled pupils in the County no later than June 30, 2003, and shall submit a triennial update to the plan to the Superintendent of Public Instruction, including the outcome data pursuant to Section 48916.(1) on June 30th thereafter.

Education Code - 48916.(1)

At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion, but only the extent funds are appropriated for this purpose in the annual Budget Act or other legislation, or both.

San Diego County Plan

Educational programs within San Diego County provide numerous opportunities for students who are in need of traditional and/or alternative educational programs. Individual school districts offer a broad spectrum of service and the San Diego County Office of Education offers additional options, this combination provides a continuum of alternatives to expelled students.

A student whose behavior has resulted in expulsion is given a rehabilitation plan created by their district of residence. This plan may involve one or more of the options outlined in the 3-year plan [see matrices on Education Alternatives and Services for expelled students]. A student who is simply in the need of an educational alternative may also access these programs through a District and/or County referral process.

Gaps in Educational Services to Expelled Pupils and Strategies for Filling the Service Gaps

Four major gaps that were identified in 2003 and carried forward in subsequent plans through the 2012 - 15 version. Strategies were proposed and implemented to address these gaps over those years. For the 2015 - 18 plan, two of the original gaps remain, along with three new gaps that have been identified.

These gaps are addressed on pages 4 through 9. Current strategies to address each gap are followed by a summary of discussion on the effectiveness of the strategies. Discussion summaries from previous plans are also included. Discussion centers on the following questions:

- a. Were the strategies successful? If not, what were the obstacles?
- b. What additional strategies were implemented? Were they successful?

Strategies which will be used to address each gap during 2015 - 18, follow the discussion summary for each gap.

Alternative placements for pupils who are expelled and placed in district community day school programs but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board are outlined on page 11.

Finally, following the alternative placement (page 11) is the regional articulations between districts and the County Office of Education (page 12) that contains a discussion of the articulation and coordination between school districts and with the County office of education in providing educational placements for expelled pupils.

Has been done since 2003, the San Diego County Plan for Serving Expelled Students for 2018 - 21, is approved by local school boards, and is signed by local district superintendents and the County superintendent of schools.

Administrator Recommendation of Expulsion		
MUST RECOMMEND EXPULSION (Mandatory Recommendation)	SHALL RECOMMEND UNLESS PARTICULAR CIRCUMSTANCES RENDER INAPPROPRIATE (Quasi-Mandatory Recommendation)	MAY RECOMMEND EXPULSION (Discretionary Recommendation)
Education Code 48915(c) Limited to acts committed at school or at a school activity off school grounds. The principal or superintendent of schools shall immediately suspend and recommend expulsion of a pupil that he or she determines has committed any of the following acts: A. Possessing, selling, or otherwise furnishing a firearm. • Does not apply to an act of possessing a firearm if the pupil had obtained prior written permission from the school. • Applies only if the act of possessing a firearm is verified by an employee of a school district. • Possessing an imitation firearm is not an offense for which suspension or expulsion is mandatory. B. Brandishing a knife at another person. C. Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code. D. Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900. E. Possession of an explosive. • The term "explosive" mean "destructive device" as described in Section 921 of Title 18 of the United States Code. Per EC 48915(e) the recommendation for expulsion shall be based on one or both of the following: (1) That other means of correction are not feasible or have repeatedly failed to bring about proper conduct. (2) That due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.	Education Code 48915(a)(1) Limited to acts committed at school or at a school activity off school grounds. The principal or the superintendent of schools shall recommend the expulsion, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct A. Causing serious physical injury to another person, except in self-defense. B. Possession of any knife or other dangerous object of no reasonable use to the pupil. C. Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for either of the following: (i) The first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis. (ii) The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician. D. Robbery or extortion. E. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee. Per EC 48915(b) the recommendation for expulsion shall be based on one or both of the following: (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct. (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.	Education Code 48900. Includes acts committed while at school, while going to or coming from school, during activity whether on or off campus, or while going to and from a school activity. A. Physical injury 1. caused, threatened or attempted 2. willful force or violence B. dangerous objects C. alcohol or other drugs - under the influence D. Sale of look-alike substance represented to be alcohol or other drugs. E. Robbery/extortion F. Damage to property G. Theft H. tobacco I. obscenity/profanity/vulgarity J. drug paraphernalia K. disruption/defiance L. receipt of stolen property M. imitation firearm possession N. sexual assault or battery O. harassment, threatening a pupil witnesses P. selling the prescription drug soma Q. engaged or attempted to engage in hazing R. bullying (including an electronic act) toward student(s) or school personnel S. aiding and abetting - infliction or attempted infliction of physical injury - (suspension only except as defined) sexual harassment (EC 48900.2) (grades 4-12 only) ▪ hate violence (EC 48900.3) (grades 4-12 only) ▪ harassment, threats and intimidation (EC 48900.4) (grades 4-12 only) ▪ terrorist threats (EC 48900.7) ▪ electronic devices (EC 48901.5) Per EC 48915(b) the recommendation for expulsion shall be based on one or both of the following: (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct. (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

SAN DIEGO COUNTY AND DISTRICT GAPS AND STRATEGIES IN EDUCATIONAL SERVICES TO EXPELLED STUDENTS

**SAN DIEGO COUNTY AND DISTRICT GAPS AND STRATEGIES IN
EDUCATIONAL SERVICES TO EXPELLED STUDENTS**

Four gaps were initially identified in the 2003 and continued in subsequent versions of the plan. Of those, three gaps no longer exist. Three additional service gaps were also identified and addressed for the first time in the 2015 – 2018 version of the plan.

The following Gaps were identified in 2003 and carried forward in all subsequent versions of this plan. These Gaps are now considered to have been resolved.

- i. **GAP:** A full continuum of services is not available at each of the sites operated by the County Office of Education. Some of the Juvenile Court & Community School (JCCS) regions have more services to offer than others.

RESOLUTION: In 2009, JCCS maintained 66 sites. In 2012, the number of sites was 62. During 2014 - 2015, SDCOE reduced the number of community school sites to 24. As a result of the consolidation, all sites now offer a full continuum of services.

- ii. **GAP:** Placements may not always be available for expelled students in the nearest community school.

RESOLUTION: As a result of the consolidation of sites described above, all JCCS sites have the capacity a continuum of services needed to support the needs of their students in the site located closest to the student.

- iii. **GAP:** Students who have failed their placement in district community schools or do not have a community School must be referred to other district programs or to a County operated community school. If the student fails the program or commits another expulsion type offense, there may not be any viable alternative remaining.

RESOLUTION: SDCOE's Juvenile Court and Community Schools (JCCS) accepts referrals on students who have committed expulsion type offences while enrolled in district community schools. JCCS also retains students in their system, even when they've committed expulsion type offences, by altering their placement and services to respond to the issue at hand. Operating on a blended model of instruction, JCCS is able to provide a range of formats to meet the individual needs of each student ranging from daily attendance to distance learning. JCCS has also made major investments in and relies heavily on the effective use instructional technology as a component of their blended learning model. This approach allows JCCS to tailor their programs to the individual needs of their students.

The following Gaps in service were identified in the 2015 – 2018 plan; of those, one, Gap 2, was resolved, and though progress was made, four gaps remain within the County of San Diego and will remain the focus of our work for the 2018 – 2021 plan.

Gap #1

Students in grades one through six who are expelled do not have the same educational options available as do expelled youth who are in grades seven through twelve, due to the limited numbers of students who are expelled in these lower grades. These younger students cannot attend programs designed for middle and high school students.

A. Strategies that have been used to address this gap:

1. Expulsion and placement in district-operated community day school where available.
2. The K-6 school districts will continue to offer available options, which may include the following:
 - Suspended expulsion with placement at the same school with the **Other Means of Correction** contract.
 - Suspended expulsion with placement at a different school within the same district with the **Other Means of Correction** contract.
 - Suspended expulsion with placement in a district operated opportunity school with the **Other Means of Correction** contract. (see page 92 for a sample Other Means of Correction contract)
3. SDCOE offers placement at Monarch school as well as independent study based programs serving elementary students when appropriate.

B. Discussion

- a) Were the strategies successful? If not, what were the obstacles?

2009 - 12

Yes, however we will need to continue our efforts in expanding the numbers and kind of intervention strategies used with elementary students.

2012 - 15

Yes, however will need to continue their efforts in *maintaining* the numbers and kind of intervention strategies used with elementary students.

2015 - 18

CALPADS does not maintain expulsion data by grade level so there is no way to determine how many elementary students were expelled in the County last year. In 2013 - 14, elementary districts expelled just over 40 students. Almost all of those were from two districts that operate community day schools. Elementary districts that have very low expulsion rates (most have less than one case per year) still perceive this area to be a gap in service; however it isn't one they encounter often. We estimate this gap is experienced by about five students a year, Countywide.

2016 – 17

Cal Pads data now reflects expulsion data by grade level and Expulsion data and indicates the following expulsion rates:

Grade K-3: 0
Grade 4-6: 15
Grade 7-8: 78

b) What additional strategies were implemented? Were they successful?

- Districts increased the number and kind of intervention strategies to prevent elementary students from being expelled.
- SDCOE's Monarch School has been used as a placement option for students who are too young for Community School.
- Independent Study has also been used by districts and JCCS as a placement option.

C. Strategies for 2015 - 18

1. Expulsion and placement in district-operated community day school where available.
2. The K-6 school districts will continue to offer available options, which may include the following:
 - Suspended expulsion with placement at the same school with the **Other Means of Correction** contract.
 - Suspended expulsion with placement at a different school within the same district with the **Other Means of Correction** contract.
3. SDCOE will continue to offer placement at a centrally located community school serving elementary students.
4. Independent Study will also continue to be used as a placement option available through districts. When appropriate, JCCS will also offer elementary students independent study through their blended model.

D. Updated Information as of January, 2018

- Districts continue to offer available placement options to students described above including the continued use of Other Means of Correction Contracts.
- SDCOE will continue to offer placement at Monarch school serving elementary students.
- Independent Study will also continue to be used as a placement option available through districts. When appropriate, JCCS will also offer elementary students independent study.

GAP #2 -- RESOLVED

There is currently no single depository for student records available between districts and JCCS.

Discussion

- a) The 2009 - 12 version of the plan proposed the development of a County-wide data warehouse with automation of student records concerning discipline and expulsion. The intention was to automate the acquisition of student records and data to facilitate placement in interim settings, and to facilitate reinstatement back into the referring school districts. This strategy was ultimately deemed to be too costly to pursue. No additional strategies were proposed for 2012 - 15.

Timely transfer of student records continues to be a challenge for students entering SDCOE Community School sites. Given this, the Gap is revised as follows for 2015 - 18:

GAP #2 (Revised as of 2015)

Students entering the County Community School frequently lack complete records, impeding the ability of JCCS staff to develop properly supported personalized learning plans.

A. Strategies for 2015 - 18

1. JCCS has developed a checklist of records that must accompany a Community School referral. All records provided to JCCS will be copies. Original student records will be maintained by the school districts. This checklist is included on page 137.

B. Updated Information 2017-18

- In order to better serve the needs of our students, families, and partner districts, JCCS has implemented enrollment centers in our regional areas with intended goals of: increased communication on student enrollment, progress on goals, transition planning, improved coordination of services to support students and families.
- Due to significant progress in acquiring, maintaining and sharing records, the committee determined that this goal has been successfully resolved.

GAP #3

Expelled students who live in rural areas of the County, and who would not be appropriately served through independent study contracts, do not always have access to traditional, seat time based, and classroom programs.

A. Discussion

- a) This Gap impacts a small number of students who live in very rural settings. There have been a few cases involving expelled students who live in areas that do not have internet access, and in some cases live without power or phone service.

B. Strategies for 2015 - 18

1. School districts will use independent study with more onsite meetings when appropriate.
2. JCCS will use schools operated at facilities operating by County probation when they are proximal to students in these circumstances.
3. Districts and JCCS will develop and implement the capacity to offer synchronous virtual instruction as a means of reaching student who live in remote areas but have access to internet.

C. Updated Information 2017-18

- Probation run facilities are not appropriate for community school services.
- Districts and JCCS will explore creating the capacity to offer synchronous virtual instruction as a means of reaching students who live in remote areas and have access to internet.

GAP #4

Expelled students do not always have assistance in transitioning back to district schools. Personal, social and academic adjustment should be considered and supported to ensure successful re-entry.

A. Discussion

- a) Students returning from expulsion are in transition. When returning to district schools, expelled students require support to resist the tendency to return to old patterns and relationships. They also need help establishing new relationships and behaviors. Positive reinforcement should be present to validate positive choices and behavior.
- b) All too often students who have been expelled encounter school staff that are not receptive to have them returned to their campuses.
- c) Efforts made to connect students to caring adults on campus is the most powerful step a district can take to ensure successful re-entry and graduation from high school.

B. Strategies for 2015 - 18

1. SDCOE Student Support Services will convene a workgroup of Pupil Service Administrators to study the experiences and needs of students returning from, and who have returned from

expulsion. The committee will identify specific needs, propose strategies and promote the adoption of these strategies.

2. Administrators and counselors in alternative education settings serving expelled students will host re-entry plan meetings with the school counselors of students ready for return to district schools. Each meeting will involve the counselors, student and the student's parents in developing a plan to support the student's personal, social and academic needs as they re-enter the district.
3. Restorative Practices will be used, when appropriate, to help restore the relationships damaged by the act that lead to the expulsion, and to assist students in reintegration into the school communities from which they were expelled.
4. School districts and JCCS will train their employees:
 - a. To understand the impact of trauma
 - b. To recognize that negative behavior may be an expression of coping strategies learned in response to past or continuing trauma exposure
 - c. On strategies employees can use to avoid triggering negative coping strategies
 - d. On de-escalation strategies.
5. SDCOE Student Support Services will provide training for school personnel on restorative and trauma informed practices.

C. Updated information

- There has been significant progress in JCCS staff training in all of the areas listed above and in the use of Restorative Practices and Other Means of Correction in lieu of suspension.
- SDCOE will work with Pupil Services Administrators to establish a re-entry workgroup to create policies, procedures and best practices for site administrators to help facilitate students' transition back to their school sites following expulsion.
- Administrators and counselors in alternative education settings serving expelled students will host re-entry plan meetings with the school counselors of students ready for return to district schools. Each meeting will involve the counselors, student and the student's parents in developing a plan to support the student's personal, social and academic needs as they re-enter the district.
- Detention facilities are reaching out to district liaisons to see if returning to school is best option.

GAP #5

Districts do not always know when a student has enrolled in JCCS, another school system or when they have simply not enrolled anywhere.

A. Discussion

- a) JCCS doesn't always contact districts when students who have been referred don't enroll.
- b) Districts don't always follow-up with JCCS when they don't receive confirmation a referred student hasn't enrolled.
- c) Records requests typically show when an expelled student has enrolled in a charter school.
- d) Expelled students are still subject to compulsory education and under the jurisdiction of the district of residence SARB.
- e) While students may be expelled from the district of residence they typically return to the district after they complete their rehabilitation plans.

B. Strategies for 2015 - 18

1. JCCS will confirm with the district of residence, the enrollment of all students entering their system on the day they enroll.
2. In cases in which JCCS has not initiated contact with the school district to confirm enrollment, school districts will investigate whether or not expelled students are enrolled with JCCS or another school system, within five days of making the referral.
3. In cases in which a district finds that an expelled student is not enrolled, or is unable to determine the student's enrollment status, the case will be referred to the supervisor of attendance for the district, and when appropriate, to the district SARB.
4. Expand the use of enrollment centers to standardize the admissions process for JCCS.
5. JCCS will make "view only" access to their student information system (Promise) available for referring districts who request it.

C. Updated Information

- There has been a significant increase in communication between JCCS and Districts since the last plan was enacted.
- Enrollment procedures have been established for regions within the county and additional JCCS administrators have been added to manage school sites within each region.
- Because of conversation regarding mental health, we need to work with the students and their families to successfully facilitate their re-entry into districts.
- JCCS has expanded their offerings to expelled students which now includes counseling services and assistance with successful completion of their rehabilitation plan.
- Additionally, JCCS now has Social work Interns in each JCCS school, who are available to work with students as they complete their rehabilitation plans and reintegrate back into their home schools.

ALTERNATIVE PLACEMENT

(For those expelled students who have been placed in a district community day school but who fail to meet the term or conditions of their rehabilitation plan or who pose a continuing danger to the physical safety of district pupils or others)

Step I

The School District of residence continues to maintain responsibility for developing a rehabilitation plan for the student, referring the student to an appropriate educational setting, and ensuring that an educational program is provided either within or outside the school district.

Step II

Expelled students who fail to meet the terms and conditions of the district rehabilitation plan may be referred to a different district school, another district program, a district-operated Community Day School Program, or the San Diego County Office of Education Community School.

For expelled students who are referred to a San Diego County Office of Education Community School (which is a permissive program) a Personalized Learning Plan will be developed with the students' parents and County Office of Education staff. Part of this plan will include a goal of returning to the school district of residence after the district expulsion term. If students are not successful in the County-operated program, they may be referred back to the district for possible review and re-placement.

REGIONAL ARTICULATION BETWEEN DISTRICTS AND THE COUNTY OFFICE OF EDUCATION

The consistent regional articulation between districts and the San Diego County Office of Education has been occurring over the past 17 years. The County Office of Education provides quarterly meetings for the Pupil Services administrators representing the County's 42 school districts and SDCOE's Juvenile Court and Community Schools (JCCS). The meeting is chaired by the Executive Director of Student Support Services and Director of Student Attendance, Safety & Well-Being for the County Office of Education. These meetings provide opportunities for articulation and coordination between SDCOE and school districts on a regular basis. In addition, school districts work with regionally identified JCCS staff for placements for expelled students.

San Diego County Office of Education Overview

The San Diego County Office of Education will continue to provide an educational option for expelled students. The Juvenile Court and Community Schools facilitate the students' completion of the rehabilitation plan, while responsibility for the long-term educational needs of the student remains with the referring district. This program is one that fits in the continuum of educational care as outlined. The philosophy of each individual school district affects how the San Diego County Office of Education Community School program will meet the needs of that particular school district.

The Community School is a permissive educational program that provides the local school districts with another educational option for their expelled youth.

The following pages outline the process for referral and referral forms that enable districts to access San Diego County Office of Education School programs.

For placement information, please contact the Juvenile Court and Community School office nearest to your school district.

JCCS ADMINISTRATION OFFICE

Tracy E. Thompson, Executive Director
Bruce Petersen, Senior Director

(858) 292-3898
(858) 571-7274

JCCS ASSESSMENT & PUPIL SERVICES OFFICE

Student assessment data, transcripts and archived records

Phone: (858) 569-3111
FAX: (858) 279-0675

JCCS Lead Registrar:

Robin Mosby

(858) 569-3189

EAST REGION ENROLLMENT OFFICE

Serves the East regions of San Diego County for NEW admissions.

Principal: Valentin Escanuela
8374 Hercules Street
La Mesa, CA 91942

Phone: (619) 668-4660
FAX: (619) 460-4730

Placement Contact:

Gretchen Davis

(619) 668-4660

- **MONARCH SCHOOL**

Serves homeless families in Downtown San Diego, admissions on site.

Principal: Joseph Wiseman

1325 Newton Avenue

San Diego, CA 92113

Phone: (619) 652-4100 ext. 1590

FAX: (619) 233-3458

Placement Contact: Delma Moreno (619) 652-4100 ext.1641

- **METRO REGION ENROLLMENT OFFICE**

Serves Downtown San Diego and San Diego Unified for NEW admissions.

Principal: Theresa Fox & Gretchen Rhoads

3720 El Cajon Blvd.

San Diego, CA 92105

Phone: (619) 233-2801

FAX: (619) 696-0377

Placement Contact: Michele Roman (619) 446-4680

Susana Moreno (619) 528-2789

Etella Estrada (619) 263-2607

- **NORTH REGION ENROLLMENT OFFICE**

Serves the North County School Districts for NEW admissions.

Principal: Joel Spengler

450 Melrose Drive

Vista, CA 92083

Phone: (760) 940-9002

FAX: (760) 940-9091

Placement Contact: Robyn Jones (760) 940-9012

- **SOUTH REGION ENROLLMENT OFFICE**

Serves the South County School Districts for READMISSIONS.

Program Administrator: Valentin Escanuela

800 National City Boulevard, Ste. 110

National City, CA 92150

Phone: (619) 470-5210

FAX: (619) 470-5278

Placement Contact: Ricardo Gonzalez (619) 470-5218

San Diego County Office of Education Educational Alternatives for Expelled Youth

The San Diego County Office of Education Juvenile Court and Community Schools offer the following services for expelled youth:

1. Daily educational programs that meet for 300-360 minutes per day in community classrooms
2. Direct instruction and/or contracted blended learning programs (e.g. face-to-face, independent study and/or online courses). Students are required to complete a minimum of 80 hours of educational product per five-credit course completion
3. Trauma informed, restorative practices and mental health support
4. Early Childhood Development/Head Start with Teen Parent Specialized Academic Instruction
5. Community Schools *(See page 16 for listing of community schools)
6. Special Education Services
7. Each site provides support to students in meeting the conditions of their rehabilitation plan, as well as wrap-around support to their families
8. Multiple career pathways, internship and concurrent college enrollment opportunities
9. Breakfast and lunch
10. An opportunity to earn a compass card for transportation

**San Diego County Office of Education
Juvenile Community School Sites**

EASTERN SAN DIEGO COUNTY

Cuyamaca Prep
East County Community School
La Mesa Community School

NORTHERN SAN DIEGO COUNTY

Escondido Community School
Innovations Academy of Empowerment
North County Technology Academy
North Tech & Science Academy

METRO

37ECB
Bayside Community
Bridges Community
CTEC Community
Lindsay Community
Second Chance
Monarch (K-12)

SOUTHERN SAN DIEGO COUNTY

South County Community School
Victoria Community School
Southland Community School

As of January 2018

[YOUR DISTRICT NAME HERE]
OTHER MEANS OF CORRECTION CONTRACT
(ALTERNATIVE TO SUSPENSION/EXPULSION)

NAME: _____
Last First MI DOB Site Grade Suspension Code

Actual day(s) to be served: _____ Number of days waived: _____ Length of imposed suspension: _____

EXPECTATIONS:

I will abide by this contract from _____ to _____

I agree to abstain from the use of alcohol, tobacco, and/or other drugs. (____Initial)

I will follow all school rules. (____Initial)

I will attend all my classes in school every day. (____Initial)

I will complete all assigned work in all my classes. (____Initial)

I will attend all intervention program sessions. (____Initial)

☐ From site menu of services: I will complete the following:

I understand the following consequences will occur if I fail to abide by the above expectations:

- ☐ My parents will be notified immediately.
- ☐ My one----- two----- three----- four----- five----- day suspension will be reinstated.
- ☐ My loss of eligibility to hold student office and/or participate in sports and/or any extracurricular program for 30 days will be extended to 90 days for a second offense.
- ☐ Probation, legal, and/or court authorities will be notified, if appropriate.
- ☐ A referral for other appropriate disciplinary procedures will be made. Further action will be determined by the principal or designee.
- ☐ A referral to the School Attendance Review Board (SARB)
- ☐ A referral for a comprehensive health assessment, including an alcohol and other drug addiction screening may be made as required for a second offense.
- ☐ A referral to the comprehensive student assistance program.
- ☐ Other (specify consequences):

I understand that other school staff will be informed of the terms of this contract and will be asked to monitor my behavior.

SIGNED:

Student _____ Date

Parent _____ Date

Principal _____ Date
or designee

This form must accompany original -Report on Suspension- form.

ORIGINAL TO: Parent/Guardian (by mail)

DUPLICATE TO: School File

Input and SIS Discipline History

[YOUR DISTRICT NAME HERE]
PRINCIPAL'S REPORT IN LIEU OF EXPULSION
(Quasi Mandatory)

Student Name: _____ DOB: _____ Ethnic Code: _____

Grade: _____ School: _____ on _____, committed the following suspension/expulsion offense as set forth in Education Code 48915 or 48900.

EXPULSION: Education Code Section 48915(a):

Except as provided in subdivisions (c) and (d), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that expulsion is inappropriate, due to the particular circumstance.

- (1) Causing **SERIOUS PHYSICAL INJURY** to another person (except in self-defense).
- (2) Possession of any **KNIFE, EXPLOSIVE**, or other **DANGEROUS OBJECT** of no reasonable use to the pupil at school or at a school activity off campus.
- (3) Unlawful possession of any **CONTROLLED SUBSTANCE** except first offense less than one ounce (20.5 grams) of marijuana, other than concentrated cannabis.
- (4) **ROBBERY OR EXTORTION**.
- (5) **ASSAULT OR BATTERY** on a school employee.

The principal or the superintendent of schools has determined that expulsion is inappropriate because neither of the following conditions exists:

Other means of correction are not feasible or have repeatedly failed to bring about proper conduct:

Due to the nature of the act the presence of the student causes a continuing danger to the physical safety of the student or others.

OTHER MEANS OF CORRECTION (even if involuntary to other site)

In lieu of recommending the above-named student for expulsion, the following other means of correction plan was developed on _____ (date).

Plan:

Parent

Student

Administrator

Distribution:

1. Student Support Services
2. Parent

3. School Attendance
4. Alternative Placement

PLAN FOR SERVING EXPELLED PUPILS

SAN DIEGO COUNTY OFFICE OF EDUCATION AND SAN DIEGO COUNTY DISTRICTS

2018 – 2021

District Name: Cardiff School District

Superintendent: Jill Vinson

District Superintendent's Signature

Date

Cardiff

Educational Alternatives and Services for Expelled Students (Part I A)

District	Community Day School			Other Alternative Placement			Counseling			Support Groups			Conflict Mgmt. Peer Mediation			Tutoring Program		
	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12
Cardiff							X											

Educational Alternatives and Services for Expelled Students (Part I B)

District	Community Services			Job Training			Employment			Independent Studies			Other		
	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12
Cardiff										X					

Special Education Programs/Services for Expelled Students (Part II A)

District	Physical Occup. Therapy			Vision Services			Counseling Guidance			Parent Counseling/Guid.			Health & Nursing		
	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12
Cardiff	X			X			X								

Special Education Programs/Services for Expelled Students (Part II B)

District	Social Worker			Vocational Ed. Career Dev.			Assessments			Special Day Classes			Resource Specialist Program			Audiological Services		
	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12
Cardiff							X			X			X			X		

Special Education Programs/Services for Expelled Students (Part II C)

District	Orientation & Mobility Inst.			Home/Hospital Instruction			Adapted P.E.			Recreational Services			Services for Low Incidence			Other Special Ed Services		
	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12	K-6	6-8	9-12
Cardiff				X			X						X					

Cardiff School District
Cardiff-by-the-Sea, California 92007

April 3, 2018

ITEM: **PROPOSED SETTLEMENT OF COLLECTIVE BARGAINING WITH
THE CARDIFF ELEMENTARY TEACHERS' ASSOCIATION**

BACKGROUND

The District and the Cardiff Elementary Teachers' Association (CETA) are in the third year of a three-year contract. As allowed by the contract, the District and CETA reopened negotiations in fall 2017. The District and CETA have concluded negotiations and have a tentative settlement.

CURRENT CONSIDERATIONS

The proposed settlement of collective bargaining with CETA includes the following terms:

- Increase the salary schedule for all current eligible bargaining unit members by 3% retroactive to July 1, 2017.
- Increase the annual Masters Stipend from \$1,750 to \$2,300, effective July 1, 2017.
- The Agreement between the Cardiff Elementary Teachers' Association and the Cardiff School District Governing Board is effective from July 1, 2017 through June 30, 2020.

FINANCIAL IMPLICATIONS

The increase to the salary schedule resulted in \$156,665 increase in teacher salaries. The funding source for the proposed settlement is the general fund of the district.

RECOMMENDATION

It is respectfully recommended that the Board approve the agreement between the District and Cardiff Elementary Teachers Association (CETA).

**Cardiff School District
Cardiff-By-The-Sea, California 92007**

April 3, 2018

**ITEM: APPROVE DISCLOSURE OF COLLECTIVE BARGAINING
 AGREEMENT (AB1200)**

BACKGROUND

Assembly Bill 1200, enacted by the State Legislature in 1991, increased the responsibility of the county offices of education in reviewing school districts' budgets, specifically with regard to maintaining fiscal prudence and solvency. This includes adequate reporting of multi-year commitments and collective bargaining agreements. AB 1200 also mandated responsibility of school districts to disclose fiscal obligations. New legislation now mandates that not only the Superintendent, but also the Chief Business Official sign the disclosure.

CURRENT CONSIDERATIONS

This agenda item brings to the Board the Disclosure of Collective Bargaining Agreement, which was submitted to the San Diego County Office of Education on March 16, 2018 and approved on March 20, 2018.

SDCOE has provided a written response to the disclosure.

FINANCIAL IMPLICATIONS

This disclosure is for reporting purposes only. The cost of the salary increase is provided in another item.

RECOMMENDATION

It is respectfully recommended that the Board approve the Disclosure of Collective Bargaining Agreement.

Exhibit H

Disclosure of Collective Bargaining Agreement

Page 1 of 7

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Cardiff School District

Name of Bargaining Unit: Cardiff Elementary Teacher's Association Certificated: X Classified: _____

The proposed agreement covers the period: Beginning: 7/1/17 Ending: 6/30/18

This agreement will be acted upon by the Governing Board at its meeting on: April 3, 2018
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2017 - 2018		Year 2 20 - 20		Year 3 20 - 20	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement							
2. Salary Schedule - Increase (Decrease)	\$3,906,276.00	\$117,188.00	3.00%		0.00%		0.00%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$3,906,276.00	\$12,100.00	0.31%		0.00%		0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$832,462.00	\$20,664.00	2.48%		0.00%		0.00%
5. Health/Welfare Benefits - Increase (Decrease)	\$332,966.00	\$6,713.00	2.02%		0.00%		0.00%
6. Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$5,071,704.00	\$156,665.00	3.09%	\$0.00	0.00%	\$0.00	0.00%
7. Total Number of Represented Employees	45.80						
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$110,735.90						

Impact on other Funds: No impact

Disclosure of Collective Bargaining Agreement

Page 1 of 7

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Cardiff School District

Name of Bargaining Unit: Classified & Certificated Management Employees Certificated: x Classified: X

The proposed agreement covers the period: Beginning: 7/1/17 Ending: 6/30/18

This agreement will be acted upon by the Governing Board at its meeting on: April 3, 2018
Date

A. Proposed Change in Compensation

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement					
			Current Year 2017 - 2018		Year 2 20 - 20		Year 3 20 - 20	
			(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1.	Step & Column - Increase (Decrease) due to movement plus any changes due to settlement							
2.	Salary Schedule - Increase (Decrease)	\$1,899,922.00	\$56,997.00	3.00%		0.00%		0.00%
3.	Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$1,899,922.00	\$0.00	0.00%		0.00%		0.00%
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$352,363.00	\$13,679.00	3.88%		0.00%		0.00%
5.	Health/Welfare Benefits - Increase (Decrease)	\$122,860.00	\$3,080.00	2.51%		0.00%		0.00%
6.	Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$2,375,145.00	\$73,756.00	3.11%	\$0.00	0.00%	\$0.00	0.00%
7.	Total Number of Represented Employees	42.94						
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	\$55,313.11						

Impact on other Funds: Fund 1300: \$3,450 Fund 6300: \$7325

Supplement

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2: 3-Apr-18
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of (3/8/18)	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
REVENUES:				
LCFF Sources (8010-8099)	8,130,642			8,130,642
Remaining Revenues (8100-8799)	1,221,146			1,221,146
TOTAL REVENUES	9,351,788	0	0	9,351,788
EXPENDITURES:				0
1000 Certificated Salaries	4,495,307	141,559		4,636,866
2000 Classified Salaries	1,490,896	44,726		1,535,622
3000 Employee Benefits	1,673,646	44,136		1,717,782
4000 Books and Supplies	259,385	0		259,385
5000 Services and Operating Expenses	723,766	0		723,766
6000 Capital Outlay	0			0
7000 Other	382,471			382,471
TOTAL EXPENDITURES	9,025,471	230,421	0	9,255,892
OPERATING SURPLUS (DEFICIT)	326,317	(230,421)	0	95,896
OTHER SOURCES AND TRANSFERS IN				0
OTHER USES AND TRANSFERS OUT				0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	326,317	(230,421)	0	95,896
BEGINNING BALANCE				0
CURRENT YEAR-ENDING BALANCE	326,317			326,317
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	1,500			1,500
Restricted (9740)	361,566			361,566
Committed (9750/9760)	361,019			361,019
Assigned (9780)	0			0
Reserve Economic Uncertainties (9789)	361,019			361,019
Unassigned/Unappropriated (9790)	0			0

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:
 n/a

*This supplement is a composite recap of "all" the bargaining agreements shown on the preceding pages.

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

Page 4 of 7

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$9,065,471
b. State Standard Minimum Reserve Percentage for this District	4.00%
c. Projected P-2 ADA	682.88
d. State Standard Minimum Reserve Amount for this District (Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)	\$362,618.84

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,016,892.00
b. General Fund Budgeted Unrestricted Unappropriated Amount	
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$2,016,892.00

3. Do unrestricted reserves meet the state standard minimum reserve amount?

☒ Yes☐ No**G. Certification**

The information provided in this document summarized the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent
(Signature)

3/16/18

Date



Chief Business Official
(Signature)

3/16/18

Date

Contact Person: Courtney JasperTelephone No.: 760-632-5890

RESOLUTION 17-18-06

CARDIFF SCHOOL DISTRICT

School Safety Resolution

WHEREAS, our public schools are charged not only with supporting student achievement, but also providing a foundation for mental and physical health, personal growth and civic engagement; and

WHEREAS, student safety is a prerequisite for consistently high levels of academic and social development; and

WHEREAS, violence and harassment can not only alienate students from their peers and their environment, thereby impeding learning, but also cause injuries and fatalities; and

WHEREAS, in its May 2017 study, Indicators of School Crime and Safety: 2016, the National Center for Education Statistics found that 21 percent of students aged 12 to 18 said they were bullied at school; and

WHEREAS, in the same study, 16 percent of high school students reported carrying a weapon at any point during the previous 30 days and 4 percent reported carrying a weapon on campus during the previous 30 days; and

WHEREAS, the study also noted that 4 percent of students had access to a loaded gun without adult permission, either at school or away from school, during the school year; and

WHEREAS, the horrific prospect of school shootings made an indelible impression on the national consciousness with the Columbine massacre of 1999; and

WHEREAS, more than 150,000 Americans have experienced a shooting on campus since the Columbine tragedy and hundreds of lives have been lost as result; and

WHEREAS, gun violence on school campus, while relatively rare, represents a particularly egregious and unacceptable threat to the lives of students, teachers and staff across the country; and

WHEREAS, the recent massacre at Parkland Florida's Marjory Stoneman Douglas High School took 17 lives and shocked the conscience of the nation; and

WHEREAS, gun violence in schools occurs in America with a frequency and a severity that is unparalleled anywhere in the world; and

WHEREAS, exposure to trauma can adversely affect a child's health for the rest of their life, and

WHEREAS, the Cardiff School District supports the right of students and staff to attend schools that are safe and free from violence and harassment, especially life-threatening forms of violence; and

WHEREAS, all students, regardless of background, deserve access to services that support and enhance their physical, mental and emotional health; and

WHEREAS, safe schools provide an environment where teaching and learning can flourish; disruptions are minimized; violence, bullying and fear are absent; students are not discriminated against; expectations for behavior are clearly communicated and standards of behavior are maintained; and consequences for infractions are consistently and fairly applied; and

WHEREAS, the most effective approach to creating safe school environment is a comprehensive, coordinated effort including schoolwide, districtwide and communitywide strategies supplemented with legislation, resources and support at the state and federal legislation level;

NOW, THEREFORE BE IT RESOLVED, that the governing board of the Cardiff School District has completed and holds regular drills as prescribed in both school site and district emergency plans and that said plans involve all school district personnel, law enforcement, fire and medical rescue personnel, emergency management personnel and others essential to preventing, mitigating or resolving any potential crisis.

BE IT FURTHER RESOLVED, that Cardiff School District reviews school site discipline rules and procedures to ensure they are appropriately enforced and that student handbooks explaining codes of conduct, unacceptable behavior and disciplinary consequences are given to all students, parents and caregivers.

BE IT FURTHER RESOLVED, that Cardiff School District will continue to work with a broad spectrum of local community stakeholders, local law enforcement, mental health professionals, parents, students, teachers and staff to take any threats of violence seriously and to develop, implement and monitor policies and programs that foster and support a positive school climate, free from harassment and violence.

BE IT FURTHER RESOLVED, that Cardiff School District urges the state of California and the United States Congress to invest in wraparound services to prevent bullying, harassment, discrimination and violence in our schools and to provide funding for programs and staff such as counselors, nurses and psychologists, that support students' mental, physical and emotional health.

BE IT FURTHER RESOLVED, that Cardiff School District asks the United States Congress to pass specific legislation that reduces the risk and severity of gun violence on school campuses and repeals the prohibition against data collection and research on gun violence by the U.S. Center for Disease Control (CDC).

BE IT FURTHER RESOLVED, that strict controls include not only comprehensive and thorough background checks of all purchases of firearms, including curios and relics; dangerous weapons; and ammunition; and include the purchase of those items facilitated through the internet and at gun shows; but also an outright ban on semi-automatic firearms, high-capacity magazines, armor-piercing ammunition, bump stocks, and any other equipment, alteration, or modification that would increase a firearm's capacity for ammunition or rate of fire; an increase in the age to purchase a weapon from 18 to 21; as well as reasonable waiting periods and mandated training in the safe use of guns.

BE IT FURTHER RESOLVED, that Cardiff School District urges the state of California and the United States Congress to implement commonsense measures that prioritize student safety and environments where all students have the opportunity to learn, grow and thrive.

PASSED AND ADOPTED this 3rd day of April 2018, by the Board of Trustees of the Cardiff School District.

Motion:

Second:

Ayes:

Noes:

Abstain:

Absent:

Dave Clark

Nancy Orr

Siena Randall

David Ross

Mark Whitehouse

Cardiff School District
Cardiff-By-The-Sea, California 92007

April 3, 2018

ITEM: **APPROVE CONTRACT AGREEMENT BETWEEN CARDIFF
SCHOOL DISTRICT AND CONSTRUCTION TESTING &
ENGINEERING, INCORPORATED (CTE, INC.)**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million bond for the improvement to Cardiff and Ada Harris School facilities. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

CURRENT CONSIDERATION

CTE, Incorporated will provide a geotechnical investigation report for use by firms involved in the design and construction of the district's Measure GG projects.

FINANCIAL IMPLICATIONS

The amount to be paid to CTE, Incorporated is not to exceed \$17,500. This shall be paid out of Fund 21.

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract Agreement between Cardiff School District and CTE, Inc.

Exhibit J