

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

**THURSDAY, OCTOBER 12, 2017 • 5:00 PM • PUBLIC MEETNG
CARDIFF SCHOOL LIBRARY
1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the board meeting are available for inspection at the Cardiff School District, 1888 Montgomery Avenue, Cardiff.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meeting of the district's governing board, please contact the office of the District Superintendent by sending a written request to the District Office at 1888 Montgomery Avenue, Cardiff-by-the-Sea, California, or by faxing the request to (760) 942-5831. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

- I. ORGANIZATIONAL ITEMS *Exhibit*
- A. Call to order
 - B. Pledge of allegiance
 - C. Roll call
 - Mr. Mark Whitehouse, President
 - Ms. Siena Randall, Clerk
 - Ms. Nancy Orr, Member
 - Mr. Dave Clark, Member
 - Mr. David Ross, Member
 - Ms. Jill Vinson, Superintendent
 - D. Approval of agenda for October 12, 2017
All items are action unless labeled information
 - E. Approve minutes from the regular meeting September 14, 2017 **A**
- II. HEARING SESSION
- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments however Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the governing board's jurisdiction may do so, but must present a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda).*
 - B. Cardiff Elementary Teachers Association
 - C. ELAC/DELAC
 - D. School Site Council
 - E. Cardiff SEA
 - F. School Reports
 - G. Reports on Workshops/Conference
 - H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Current Business Items:
 - 1. Purchase Orders
 - 2. Commercial Warrants #14- 304040 to #313254 \$196,836 **B**
 - 3. Payroll Warrants, September, 2017 \$662,750
- B. Enrollment Report as of 10/04/17 **C**
- C. Approve Personnel Report for 10/12/17 **D**
- E. Removal of items from Consent Calendar
- F. Approval of Consent Calendar

IV. BUSINESS AND FINANCE

- A. Declare public hearing: Determining Sufficiency of Instructional Materials
- B. Adopt Resolution 17-18-03 Determining Sufficiency of Instructional Materials **E**

V. GENERAL FUNCTIONS

- A. Approve Memorandum of Understanding Between the District, Joined by 40 Additional County School Districts Utilizing the New Peoplesoft Enterprise Resource Planning Solution, and the San Diego County Office of Education (SDCOE) to Resolve Current Issues Resulting from The Peoplesoft Implementation and to Develop a Strategy to Continue to Improve Performance Regarding the Same **F**
- B. Consider Approval of Health & Welfare Cap Increase for all Current Eligible District Employees **G**

VI. FACILITIES

- A. Cardiff School Campus Conceptual Design Summary **(Information)**
- B. Bond Implementation Update **(Information)**
- C. Approve Contract Agreement between Cardiff School District and Land Surveying Consultants, Inc. **H**

VII. FUTURE AGENDA ITEMS

VIII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Public Employment Evaluation
Position: Superintendent
- B. Conference with the District's labor negotiator, Jill Vinson, regarding negotiations with the Cardiff Elementary Teachers Association– Government Code Section 54957.6

IX. REPORT FROM CLOSED SESSION (If applicable)

X. ADJOURNMENT OF MEETING

MINUTES
REGULAR MINUTES OF SEPTEMBER 14, 2017

The regular meeting of the Governing Board of the Cardiff School District was held on Thursday, September 14, 2017 at the Cardiff School, 1888 Montgomery Avenue, Cardiff-by-the-Sea, California. President Whitehouse called the meeting to order at 5:00 p.m. and led Trustees and visitors in the pledge of allegiance.

Members present: Clark, Randall, Ross, Whitehouse

Members absent: Orr

Administrators
present: Vinson, Parker, Scheftner

Visitors: Adam Sweet, Cardiff SEA President
Rhea Stewart, ICOC Chair
Craig Swenson, McCarthy Project Executive

The agenda for September 14, 2017 was approved as presented.

MOTION: Randall
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

The minutes from the regular meeting of August 10, 2017 were approved as written.

MOTION: Ross
SECOND: Randall
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Hearing Session:

- The next ELAC/DELAC meeting is scheduled for October 13, 2017.
- School Site Council is in the process of organizing.
- Adam Sweet shared that there was a big turnout for the SEA meeting. Kinder Night is coming up on Monday, September 27th. Boo-by-the-Sea planning continues.
- Janelle Scheftner reported Ada Harris had a great turn out for Back to School Night. Student Council will be starting up again.
- Julie Parker reported her school had a smooth start up to the school year. She has great addition of new staff that have fit in nicely.

Hearing Session continued:

- Superintendent Vinson reported there are currently two performance audit reviews taking place. One is in the Nutrition Services Department and the other is in the Special Education Department. Ms. Vinson also shared that Sun Bum, a local company has partnered with our schools providing sunscreen to students and promoting sun awareness. Janelle Scheftner will be working with them to get a shade structure over the Ada Harris play apparatus. The CAASPP results have been delayed. Janelle Scheftner is waiting to hear when the public will be informed.

Ms. Vinson asked the Board for direction regarding interest in a shuttle between the two schools. The Board directed Ms. Vinson to investigate the feasibility of providing such a service, including the legal and fiscal implications.

The consent calendar was approved as presented.

MOTION: Clark
SECOND: Randall
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

The 2016-17 unaudited actual financial report was adopted.

MOTION: Randall
SECOND: Ross
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Resolution 17-18-01 to adopt the Gann Limit was approved.

MOTION: Ross
SECOND: Clark
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Notice of Contract Articles to be included in negotiations for 2017-18 between Cardiff School District and the Cardiff Elementary Teachers Association (CETA) were reviewed and accepted.

Board Policy and Administrative Regulation 6174, Education for English Learners, were approved.

MOTION: Ross
SECOND: Randall
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

Bond Program Manager Randy Peterson shared feedback from the August 30th Measure GG Community Input Workshop, during which the Cardiff School conceptual design was shared. The proposed design best meets the safety and program needs of the students while also considering after hours use by the community. Attendees raised a variety of issues during the workshop. These included addressing traffic congestion, views to the ocean from neighboring residences being impacted, inquiries as to the status of the mature trees, field and hardcourt play areas being maximized, and incorporating sustainable principles and energy efficiency into the design.

Julie Parker presented a review of the Cardiff School campus conceptual design. The Board reviewed the conceptual design and has not recommended any changes at this time. The design process will continue to move forward.

Resolution 17-18-02 of the Governing Board of the Cardiff School District was passed, approving the award and authorizing the execution of Lease-Leaseback Contract documents and other acts for the project with McCarthy Building Companies, Inc.

MOTION: Randall
SECOND: Clark
AYES: Orr, Randall, Ross, Whitehouse
NOES: 0
ABSENT: Orr

The Director of Fiscal Services, presented the Measure GG expense report through June 30, 2017.

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:47 p.m. The meeting was reconvened at 6:30 p.m. President Whitehouse reported that no action was taken during the closed session. There being no other business to come before the Board, the meeting was adjourned at 6:31 p.m.

Respectfully submitted,

Siena Randall, Clerk

Jill Vinson, Superintendent

SEPTEMBER 2017 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Inv Amount
INSTRUCTIONAL SUPPLIES										
	9/12/17	SUSAN YANT	0100	0000000	1110	1000	4300000	111	Instructional Supplies	27.97
	9/13/17	LAUREL BRETALL	0100	0000000	1110	1000	4300000	222	Instructional Supplies	95.90
1846	9/13/17	OFFICE DEPOT	0100	0000000	1110	1000	4300000	111	Instructional Supplies	39.05
1731	9/13/17	OFFICE DEPOT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	46.42
1828	9/13/17	OFFICE DEPOT	0100	6500000	5770	1120	4300000	111	SPED Instructional Supplies	291.65
1848	9/13/17	SCHOOL SPECIALTY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	519.57
1714	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	215.07
1656	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	0.71
1775	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	7.83
1730	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	222	Instructional Supplies	5.26
1812	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	33.40
1800	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	53.53
1799	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	135.87
1847	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	29.42
1845	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	43.43
	9/13/17	SUSAN YANT	0100	0000000	1110	1000	4300000	111	Instructional Supplies	49.34
	9/13/17	SCOTT REILY	0100	0000000	1110	1000	4300006	111	Instructional Supplies	201.44
1660	9/13/17	SOUTHWEST SCHOOL &	0100	0000000	0000	2420	4300008	111	Instructional Supplies	19.27
1836	9/20/17	SCHOLASTIC INC.	0100	0000066	1110	1000	4300000	222	Instructional Supplies	117.46
1837	9/20/17	VOYAGER SOPRIS LEARNING	0100	0000000	1110	1000	4300000	111	Instructional Supplies	1468.78
1862	9/20/17	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Technology Supplies	226.28
1867	9/20/17	IPEVO INC	0100	0000000	0000	2420	4300008	111	Library Supplies	142.28
1811	9/21/17	EPS LITERACY & INTERVENTION	0100	0000000	1110	1000	4300000	222	Instructional Supplies	63.36
1835	9/25/17	APPLE INC.	0100	6500000	5770	3120	4300000	000	Instructional Supplies	322.17
1835	9/25/17	APPLE INC.	0100	6500000	5770	3120	4300000	000	Instructional Supplies	5.00
1863	9/25/17	FRUTH GROUP	0100	0000000	1110	1000	4300000	111	Instructional Supplies	242.13
	9/25/17	KELLY PAPER	0100	0000000	1110	1000	4300000	222	Instructional Supplies	986.99
1853	9/25/17	MUSIC IS ELEMENTARY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	12.37
1853	9/25/17	MUSIC IS ELEMENTARY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	242.88
1853	9/25/17	MUSIC IS ELEMENTARY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	237.83
	9/25/17	SOUTHWEST SCHOOL &	0100	0000000	1110	1000	4300000	111	Instructional Supplies	77.58
1822	9/25/17	SYNCB/AMAZON	0100	6500000	5770	1120	4300000	222	SPED Instructional Supplies	113.40
1821	9/25/17	SYNCB/AMAZON	0100	6500000	5770	3120	4300000	000	SPED Instructional Supplies	31.64
1831	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	195.89
1770	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	452.17
1648	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	33.62
1829	9/25/17	SYNCB/AMAZON	0100	6500000	5770	1190	4300000	222	SPED Instructional Supplies	560.05
1798	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	188.14
1832	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	70.39
1849	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	174.66
1856	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	111	Instructional Supplies	84.23
	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300000	222	Instructional Supplies	98.61
1840	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300006	111	Instructional Supplies	1483.67
1841	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300006	222	Instructional Supplies	582.89
1851	9/25/17	SYNCB/AMAZON	0100	0000000	1110	1000	4300006	222	Instructional Supplies	9.25
1681	9/27/17	GOPHER SPORT	0100	0000000	1110	1000	4300000	222	Instructional Supplies	699.04
1852	9/27/17	SCHOLASTIC INC.	0100	0000000	1110	1000	4300000	222	Instructional Supplies	121.00
	9/27/17	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300005	111	Technology Supplies	283.93
	9/27/17	MISSION FEDERAL CREDIT UNION	0100	0000000	1110	1000	4300006	222	Instructional Supplies	294.46
	9/29/17	AMY PRICE	0100	0000000	1110	1000	4300000	111	Instructional Supplies	155.21
1882	9/29/17	BLICK ART MATERIALS	0100	0000000	1110	1000	4300000	111	Instructional Supplies	98.53
1904	9/29/17	KELLY PAPER	0100	0000000	1110	1000	4300000	000	Instructional Supplies	743.15
1912	9/29/17	SPELLINGCITY.COM, INC.	0100	0000066	1110	1000	4300000	222	Annual Subscription	148.50
1771	9/29/17	STANDARD STATIONERY SUPPLY CO.	0100	0000000	1110	1000	4300000	222	Instructional Supplies	11.02
1767	9/29/17	STANDARD STATIONERY SUPPLY CO.	0100	0000000	1110	1000	4300000	111	Instructional Supplies	13.08
1833	9/29/17	APPLE INC.	0100	0000000	0000	2420	4300005	000	Instructional Supplies	966.52
1901	9/29/17	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	222	Technology Supplies	1071.57
1902	9/29/17	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	111	Technology Supplies	547.95
										\$ 15,192.81
NON-INSTRUCTIONAL SUPPLIES										
1672	9/8/17	HOME DEPOT CREDIT SERVICES	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	705.31
	9/8/17	SHELL	0100	8150000	0000	8110	4300000	000	Automotive Supplies	120.22
1854	9/20/17	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	2007.66
1806	9/20/17	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	155.75
1806	9/20/17	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	222.97
1855	9/20/17	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	271.08
	9/25/17	ALLIED BUILDING PRODUCTS	0100	8150000	0000	8110	4300000	000	Maintenance Supplies	257.64
1889	9/25/17	RANCHO SANTA FE	0100	0000000	0000	2700	4300000	222	Services for Oct-Dec	210.00
1889	9/25/17	RANCHO SANTA FE	0100	0000000	0000	2700	4300000	111	Services for Oct-Dec	210.00
1864	9/25/17	SOUTHWEST SCHOOL &	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	113.08
1805	9/25/17	SYNCB/AMAZON	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	1674.69
1838	9/25/17	SYNCB/AMAZON	0100	0000000	0000	7100	4300000	000	Office Supplies	63.87
1844	9/25/17	SYNCB/AMAZON	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	113.40
1870	9/27/17	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	114.34
	9/27/17	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Meeting Supplies	189.81
1890	9/27/17	PEP BOYS	0100	8150000	0000	8110	4300000	000	Automotive Supplies	15.34
1833	9/29/17	APPLE INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	25.00
1833	9/29/17	APPLE INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	644.34
1854	9/29/17	MAINTEX, INC.	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	589.12
1873	9/29/17	OFFICE DEPOT	0100	0000000	0000	7100	4300000	000	Office Supplies	94.49
1874	9/29/17	SOUTHWEST SCHOOL &	0100	0000000	0000	7200	4300000	000	Office Supplies	254.06
										\$ 8,052.11

4000 (SUPPLIES)		TOTALS:	BALANCE: 240,602		ACCUMULATED BALANCE: 182,002		REMAINING BALANCE: 58,600			
UTILITIES										
1796	9/8/17	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for August	2930.82
1797	9/13/17	EDCO WASTE & RECYCLING SERVICE	0100	00000000	0000	8200	5500002	111	Services for August	469.74
1797	9/13/17	EDCO WASTE & RECYCLING SERVICE	0100	00000000	0000	8200	5500002	222	Services for August	469.74
1825	9/18/17	SAN DIEGO GAS & ELECTRIC	0100	00000000	0000	8200	5500001	222	Services for August	335.66
1825	9/18/17	SAN DIEGO GAS & ELECTRIC	0100	00000000	0000	8200	5500001	222	Services for August	3934.80
1825	9/18/17	SAN DIEGO GAS & ELECTRIC	0100	00000000	0000	8200	5500001	111	Services for August	10801.26
1825	9/18/17	SAN DIEGO GAS & ELECTRIC	0100	00000000	0000	8200	5500001	222	Services for August	30.21
1825	9/18/17	SAN DIEGO GAS & ELECTRIC	0100	00000000	0000	8200	5500001	222	Services for August	96.80
	9/20/17	AT&T	0100	00000000	0000	7200	5900001	000	Services for August	1.19
	9/20/17	AT&T	0100	00000000	0000	7200	5900001	000	Services for August	379.55
	9/20/17	AT&T	0100	00000000	0000	7200	5900001	000	Services for August	36.31
	9/20/17	AT&T	0100	00000000	0000	7200	5900001	000	Services for August	1220.52
	9/27/17	AT&T	0100	00000000	0000	7200	5900001	000	Services for August	20.61
									\$	20,727.21
SERVICES										
	9/8/17	BILL HOWE PLUMBING	0100	8150000	0000	8110	5800000	000	Maintenance Services	2454.59
1809	9/13/17	READY REFRESH BY NESTLE	0100	00000000	0000	8200	5500003	222	Services for August	75.22
1809	9/13/17	READY REFRESH BY NESTLE	0100	00000000	0000	8200	5500003	000	Services for August	53.99
1809	9/13/17	READY REFRESH BY NESTLE	0100	00000000	0000	8200	5500003	111	Services for August	23.06
1779	9/13/17	AMERICAN PEST CONTROL	0100	00000000	0000	8200	5500004	222	Maintenance Services	96.00
1779	9/13/17	AMERICAN PEST CONTROL	0100	00000000	0000	8200	5500004	111	Maintenance Services	60.00
1779	9/13/17	AMERICAN PEST CONTROL	0100	00000000	0000	8200	5500004	111	Maintenance Services	795.00
1705	9/13/17	TOSHIBA FINANCIAL SERVICES	0100	00000000	1110	1000	5600000	222	Lease Payment Sept	166.14
1705	9/13/17	TOSHIBA FINANCIAL SERVICES	0100	00000000	1110	1000	5600000	111	Lease Payment Sept	166.13
1788	9/13/17	DIGITAL NETWORKS GROUP, INC.	0100	00000000	0000	2420	5800000	000	Technology Supplies	1020.77
1865	9/13/17	SOUTHCOAST HEATING & A/C	0100	81500000	0000	8110	5800000	000	Maintenance Services	6712.00
1706	9/20/17	TOSHIBA FINANCIAL SERVICES	0100	00000000	0000	7200	5600000	000	Lease Payment Sept	201.50
1878	9/20/17	ECS IMAGING, INC.	0100	00000000	0000	7200	5800000	000	Technology Support	3280.00
1881	9/20/17	NICK STANERT WINDOW CLEANING	0100	00000000	0000	8200	5800000	000	Maintenance Services	2150.00
1887	9/22/17	SAN DIEGO COUNTY OFFICE OF ED	0100	65000000	5770	3120	5200000	000	Conference - Frisk	140.00
	9/22/17	UNITED PARCEL SERVICE	0100	00000000	0000	7200	5900002	000	Postage	382.23
	9/25/17	AFFORDABLE DRAIN SERVICE, INC.	0100	81500000	0000	8110	5600000	000	Maintenance Services	92.00
	9/25/17	FREDRICKS ELECTRIC, INC.	0100	81500000	0000	8110	5600000	000	Maintenance Services	465.00
	9/25/17	HARRIS SCHOOL SOLUTIONS	0100	00000000	0000	7200	5800000	000	Merchant Fees for August	72.50
1808	9/25/17	SHRED-IT USA	0100	00000000	0000	7200	5800000	000	Services for August	102.48
	9/25/17	STATE OF CALIFORNIA	0100	00000000	0000	7200	5800000	000	Fingerprinting Services	32.00
	9/25/17	TOSHIBA BUSINESS SOLUTIONS	0100	00000000	0000	7200	5800000	000	Maintenance Services	1254.05
1778	9/25/17	TRANE U.S. INC.	0100	81500000	0000	8110	5800000	000	Maintenance Services	2496.29
	9/25/17	VERIZON WIRELESS	0100	00000000	0000	7200	5900001	000	Sept Statement	54.56
1689	9/27/17	CARE-A-VAN TRANSPORT	0100	00000000	5001	3600	5100000	000	Transportation	6317.28
1689	9/27/17	CARE-A-VAN TRANSPORT	0100	00000000	5001	3600	5100000	000	Transportation	4205.76
	9/27/17	CANON SOLUTIONS AMERICA, INC.	0100	00000000	0000	7200	5800000	000	Maintenance Services	426.95
1899	9/27/17	LEAPS-N-BOUNDS	0100	65000000	5770	1190	5800000	000	Services for August	275.00
	9/27/17	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	0100	00000000	0000	7100	5800005	000	Services for August	131.25
	9/27/17	FAGEN FRIEDMAN & FULFROST, LLP	0100	00000000	0000	7100	5800005	000	Services for August	3842.50
	9/27/17	MISSION FEDERAL CREDIT UNION	0100	00000000	0000	7200	5900002	000	Postage	16.21
1914	9/29/17	CASBO	0100	00000000	0000	7200	5200000	000	Conference - CBO Symposium	970.00
1913	9/29/17	CASBO	0100	00000000	0000	7200	5200000	000	Membership Dues	180.00
	9/29/17	DEBORAH HEYER	0100	00000000	1110	1000	5200000	000	Conference - Future Ready	288.15
1779	9/29/17	AMERICAN PEST CONTROL	0100	00000000	0000	8200	5500004	222	Maintenance Services	96.00
1791	9/29/17	MISSION LINEN & UNIFORM	0100	00000000	0000	8200	5600000	111	Services for September	102.02
1791	9/29/17	MISSION LINEN & UNIFORM	0100	00000000	0000	8200	5600000	222	Services for September	107.80
1791	9/29/17	MISSION LINEN & UNIFORM	0100	00000000	0000	8200	5600000	000	Services for September	62.50
									\$	39,366.93
5000 (SERVICES)		TOTALS:	BALANCE: 675,766		ACCUMULATED BALANCE: 207,099		REMAINING BALANCE: 468,667			
BOND EXPENSES										
	9/13/17	RANDAL L. PETERSON	2109	9010000	0000	8500	6200000	000	Professional Services	11333.00
	9/13/17	RANDAL L. PETERSON	2109	9010000	0000	8500	6200000	000	Professional Services	11333.00
	9/27/17	FIRST AMERICAN TITLE COMPANY	2109	9010000	0000	8500	6200000	000	Professional Services	750.00
	9/27/17	FIRST AMERICAN TITLE COMPANY	2109	9010000	0000	8500	6200000	000	Professional Services	750.00
	9/27/17	STUDIO E ARCHITECTS	2109	9010000	0000	8500	6200000	000	Professional Services	20734.72
	9/27/17	STUDIO E ARCHITECTS	2109	9010000	0000	8500	6200000	000	Professional Services	20218.02
									\$	65,118.74

CARDIFF SCHOOL DISTRICT

Enrollment Form

October 4, 2017

		CARDIFF		
		BOYS	GIRLS	
K	Bjorstad	<u>9</u>	<u>12</u>	21
K	Glass	<u>10</u>	<u>12</u>	22
K	McNamara	<u>10</u>	<u>12</u>	22
K	Paccione	<u>10</u>	<u>12</u>	22
K	Stone	<u>9</u>	<u>12</u>	21
				TOT K <u>108</u>
1	Easson	<u>9</u>	<u>9</u>	18
1	Kulb/Stuart	<u>9</u>	<u>9</u>	18
1	Miller	<u>11</u>	<u>8</u>	19
1	Rector	<u>10</u>	<u>9</u>	19
1	Sallans	<u>9</u>	<u>8</u>	17
				TOT 1 <u>91</u>
2	Boyesen	<u>10</u>	<u>9</u>	19
2	Kavan	<u>10</u>	<u>11</u>	21
2	Payte	<u>10</u>	<u>12</u>	22
2	Redding	<u>12</u>	<u>10</u>	22
2	Pacetti/Paz	<u>10</u>	<u>10</u>	20
				TOT 2 <u>104</u>
3	Hamilton	<u>13</u>	<u>9</u>	
3	Douillard	<u>12</u>	<u>9</u>	
				TOT 3 <u>43</u>
	Wilson	<u>0</u>	<u>0</u>	TOT <u>0</u>
Subtotal		<u>173</u>	<u>173</u>	
SCHOOL TOTAL			<u>346</u>	
DISTRICT TOTAL			<u>703</u>	

		ADA HARRIS		
		BOYS	GIRLS	
3	Herrman	<u>10</u>	<u>11</u>	21
3	Switzler	<u>12</u>	<u>9</u>	21
				TOT 3 <u>42</u>
4	Green	<u>11</u>	<u>13</u>	24
4	Mihaly	<u>8</u>	<u>14</u>	22
4	Price	<u>11</u>	<u>13</u>	24
4	Trees	<u>8</u>	<u>10</u>	18
				TOT 4 <u>88</u>
5	Cataldo	<u>12</u>	<u>11</u>	23
5	d'Entremont	<u>9</u>	<u>13</u>	22
5	Ensberg	<u>12</u>	<u>12</u>	24
5	Murray	<u>12</u>	<u>11</u>	23
5	Yant	<u>12</u>	<u>9</u>	21
				TOT 5 <u>113</u>
6	Brice	<u>9</u>	<u>11</u>	20
6	Jewell	<u>9</u>	<u>10</u>	19
6	Nguyen	<u>12</u>	<u>10</u>	22
6	Therriault	<u>12</u>	<u>10</u>	22
6	Tiersma	<u>12</u>	<u>10</u>	22
				TOT 6 <u>105</u>
	Clune	<u>5</u>	<u>4</u>	TOT <u>9</u>
Subtotal		<u>176</u>	<u>181</u>	
SCHOOL TOTAL			<u>357</u>	

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, CA 92007

October 12, 2017

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Amy McGuire	District Nurse	09/26/17 (1 st Year Prob. Contract – 0.4 FTE)

Exhibit D

Cardiff School District
Cardiff-By-The-Sea, California 92007

October 12, 2017

**ITEM: PUBLIC HEARING: DETERMINING SUFFICIENCY OF
INSTRUCTIONAL MATERIALS**

BACKGROUND

Education Code 60119 requires school districts to hold a public hearing and determine through a Board resolution determining that each pupil has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education:

Mathematics
Science
History – Social Science
English/language arts, including the English Language Development

CURRENT CONSIDERATIONS

Based upon the recommendation of the San Diego County Office of Education, Resolution 17-18-03 is attached, which determines that each pupil in each school operated by the Cardiff School District has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board for the 2015=17 fiscal year.

FINANCIAL IMPLICATIONS

There is no financial impact with regards to the Public Hearing.

RECOMMENDATION

It is recommended that the Board President announce that the Public Hearing regarding this issue be opened. Following the public hearing, it is recommended that the Board approve Resolution 17-18-03.

RESOLUTION

Cardiff School District
Resolution Number 17-18-03

Resolution Determining Sufficiency of Instructional Materials

On motion of Member _____ Seconded by Member _____ the following resolution is adopted:

WHEREAS, in order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to make a diligent effort to hold a public hearing and adopt a resolution by the eighth week of the school year, determining that each pupil has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, reading/language arts.

WHEREAS, as part of the hearing required, the Governing Board must also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for these subjects.

WHEREAS, "sufficient textbooks or instructional materials" means that each pupil, including English learners, has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments. This does not require two sets of textbooks or instructional materials for each pupil.

THEREFORE BE IT RESOLVED, that the Governing Board hereby determines, as required by Education Code Section 60119, that the school district has sufficient instructional materials for each pupil in the following areas:

1. Mathematics
2. Science
3. History-social science
4. Reading/language arts, including the English language development of an adopted program
5. Health
6. Foreign Language

PASSED AND ADOPTED by the Governing Board on September 10, 2015 by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)

) SS

COUNTY OF SAN DIEGO)

I Jill Vinson, Clerk/**Secretary** of the Governing Board, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date October, 12, 2017.

Clerk/Secretary of the Governing Board

Cardiff School District
1888 Montgomery Avenue
Cardiff-by-the Sea, CA 92007
(760) 632-5890

**NOTICE OF PUBLIC HEARING FOR
OCTOBER 12, 2017
GOVERNING BOARD MEETING**

**Cardiff School
Library
5:00 pm**

Education Code 60119 requires that the Governing Board adopt a resolution by the eighth week of the school year, determining that each pupil has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, English/language arts, including the English language development.

Posted September 21, 2017

*Cardiff School
Ada Harris School
Cardiff-by-the Sea Library
2081 Newcastle Avenue*

Cardiff School District
Cardiff-By-The-Sea, California 92007

October 12, 2017

ITEM: **MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT, JOINED BY 40 ADDITIONAL COUNTY SCHOOL DISTRICTS UTILIZING THE NEW PEOPLESOFTE ENTERPRISE RESOURCE PLANNING SOLUTION, AND THE SAN DIEGO COUNTY OFFICE OF EDUCATION (SDCOE) TO RESOLVE CURRENT ISSUES RESULTING FROM THE PEOPLESOFTE IMPLEMENTATION AND TO DEVELOP A STRATEGY TO CONTINUE TO IMPROVE PERFORMANCE REGARDING THE SAME**

BACKGROUND

In 2013, as part of its Modernization, Improvement, and Transformation Initiative ("MITI"), SDCOE expressed the desire to implement a County-wide Enterprise Resource Planning ("ERP") system, called PeopleSoft. SDCOE intended to modernize systems across the County – which previously varied both in software type and functionality – in order to allow SDCOE to provide human capital management to the County's school districts. SDCOE endeavored to provide a County-wide, fully functioning, integrated ERP solution to replace existing software systems throughout San Diego County for and with County school districts in an effort to provide greater ease of use and more consistent monitoring and oversight from SDCOE.

In order to commence implementation, SDCOE and County school districts entered into a series of Memorandums of Understanding and Memorandums of Agreement ("Prior MITI MOUs").

Pursuant to the Prior MITI MOUs, each of the participating County school districts were required to contribute two forms of payment to SDCOE: initial one-time implementation costs and continuing annual maintenance, upgrade, and support fees.

SDCOE's MITI Implementation continues to develop functionality to be fully implemented as promised in the original ERP scope included in County school districts' Prior MITI MOUs. As such, SDCOE did not foresee or forewarn County school districts that there may be unanticipated additional costs associated with the MITI implementation, such as the funding of new positions, training, and overtime expenses to ensure compliance with required deadlines.

County school districts and SDCOE have mutually determined that it is in the best interest of all parties to together to identify and resolve issues and concerns related to SDCOE's MITI Implementation pursuant to the terms and conditions contained within this MOU.

FINANCIAL IMPLICATIONS

Cardiff School District is expected to be refunded \$12,292, which is 25% of the District's initial MITI Implementation fee. In addition, the District's 2017-18 and 2018-19 annual MITI fees for support, maintenance, and upgrade fee contributions are waived, resulting in an additional savings of \$6,178.

RECOMMENDATION

For these reasons, it is recommended that the Governing Board approve and ratify the MOU between the SDCOE and the District, joined by 40 additional County school districts.

Exhibit F

Side Letter
Between
Cardiff School District
and
Cardiff Elementary Teachers' Association (CETA)

Approval of Health & Welfare Cap for all Current Eligible District Employees

The Cardiff School District Negotiations Team, including District and CETA representatives, has met to discuss the teachers' contract for the 2017-18 school year. At this time both parties and the Cardiff School Board have agreed to:

An increase to the annual Health & Welfare cap to \$7,416.00 effective January 1, 2018. The total approximate cost of the increase is \$9,939.00.

It is understood that this increase to the Health & Welfare cap is part of the total 2017-18 negotiations package between the Cardiff School District and CETA.

Jill Vinson
Superintendent

Patricia d'Entremont
CETA President

Date

Date

Cardiff School District
Cardiff-By-The-Sea, California 92007

October 12, 2017

ITEM: **APPROVE CONTRACT AGREEMENT BETWEEN CARDIFF
SCHOOL DISTRICT AND LAND SURVEYING CONSULTANTS, INC.**

BACKGROUND

In November 2016, the community of Cardiff passed Measure GG, a \$22 million school facilities improvement bond measure. District staff have begun the implementation phase for Measure GG which necessitates engaging the services of various contractors to provide design, construction and/or other consulting services to the District.

Part of the process of paying a contractor requires an agreement signed between the school district and the contractor.

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CURRENT CONSIDERATION

Land Surveying Consultants, Inc. will provide a Topographical Survey for use by firms involved in the design and construction of the district's Measure GG projects.

FINANCIAL IMPLICATIONS

The amount to be paid to Land Surveying Consultants, Inc. is a fixed fee of \$24,000. This shall be paid out of Fund 21.

RECOMMENDATION

It is respectfully recommended that the Board approve the Contract Agreement between Cardiff School District and Land Surveying Consultants, Inc.

Exhibit H