

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

REGULAR MEETING OF THE GOVERNING BOARD
AGENDA

THURSDAY, OCTOBER 12, 2023

5:00 PM BOARD MEETING

CARDIFF SCHOOL MULTIPURPOSE ROOM • 1888 MONTGOMERY ROAD • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board meeting are available for inspection upon request at the Cardiff School District, 1888 Montgomery Avenue, Cardiff or on our [website](#).

The public's health and well-being are a top priority for the Board of Trustees of the Cardiff School District and you are urged to take all appropriate health and safety precautions.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 632-5890, Extension 101. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

TO ADDRESS THE GOVERNING BOARD REGARDING AN ITEM ON THE AGENDA:

Members of the audience may address the Board of Trustees on items that are within the Board's subject matter jurisdiction. Persons wishing to address the Board concerning items on the agenda are invited to do so when the item is addressed at the meeting. Please complete and submit a written request to the secretary before the meeting. When the Board President invites you to speak, please state your name for the record. In the interest of time and order, each speaker is allotted a maximum of three (3) minutes. When your speaking time expires you will be prompted with a 15-second warning.

I. ORGANIZATIONAL ITEMS

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Ms. Rhea Stewart, President

Ms. Nancy Orr, Clerk

Mr. Andrew Howard, Member

Mr. Ashok Swaminathan, Member

Mr. Shad Thielman, Member

Ms. Jill Vinson, Superintendent

D. Approve Agenda for October 12, 2023

(All items are action unless labeled information.)

E. Approve Minutes from the Regular Meeting of September 14, 2023

II. HEARING SESSION

- A. **Public Comments** *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments, however, in accordance with the Brown Act, Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must submit a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda.)*
- B. **Cardiff Elementary Teachers Association**
- C. **ELAC/DELAC**
- D. **School Site Council**
- E. **Cardiff SEA**
- F. **School Reports**
- G. **Reports on Workshops/Conferences**
- H. **Superintendent's Report**

III. **CONSENT CALENDAR**

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. **Approve Current Business Items:**
 - 1. **Purchase Orders; September 2023**
 - 2. **Commercial Warrants September #14-057446 to #14-065794; \$154,160.57**
 - 4. **Payroll Warrants September 2023; \$848,752.69**
- B. **Approve Personnel Report as of October 9, 2023**
- C. **Approve Enrollment Report as of October 9, 2023**
- D. **Approval of Cardiff School District's Uniform Complaint Quarterly Report for July 1, 2023 - September 30, 2023**
- E. **Approval and Ratification of Contracts and Agreements**
- F. **Approval of Consent Calendar**
- G. **Removal of Items from Consent Calendar**

IV. **GENERAL FUNCTIONS**

- A. **Public Notice of Contract Articles to be Included in Negotiations Between Cardiff School District and the Cardiff Elementary Teachers Association (CETA)**

- B. Approve Health & Welfare Increase for All Current Eligible District Employees

V. FUTURE AGENDA ITEMS

VI. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with Legal Counsel- Anticipated Litigation- Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): (One potential case)
- B. Conference with the District's Labor Negotiator, Jill Vinson, Regarding Negotiations with the Cardiff Elementary Teachers Association– Pursuant to Government Code Section 54957.6

VII. RECONVENE TO OPEN SESSION

VIII. REPORT FROM CLOSED SESSION

IX. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR BOARD MEETING, SEPTEMBER 14, 2023

The Regular Board Meeting of the Governing Board of the Cardiff School District was held on Thursday, September 14, 2023, at Cardiff School Multipurpose Room, located at 1888 Montgomery Ave, Cardiff-by-the-Sea, California. President Stewart called the meeting to order at 5:02 p.m. and led the trustees and visitors in the Pledge of Allegiance.

Members Present: Howard, Orr, Stewart, Swaminathan

Members Absent: Thielman

Administrators Present: Vinson, Scheftner, Giroux

The agenda for the September 14th, 2023 Regular Board meeting was approved as presented.

MOTION: Howard
SECOND: Orr
AYES: Howard, Orr, Stewart, Swaminathan
NOES: 0
ABSENT: Thielman

The minutes from the Regular Board Meeting of August 3, 2023 were approved as presented.

MOTION: Howard
SECOND: Swaminathan
AYES: Howard, Orr, Stewart, Swaminathan
NOES: 0
ABSENT: Thielman

Hearing Session:

- The first ELAC meeting is scheduled for Thursday, October 19, 2023.
- The first School Site Council meeting is scheduled for Monday, October 9th
- The Cardiff SEA thanked the Board and staff for their participation in Kinder Night. Tuesday, September 19th is a fundraising Dine Out night with Best Pizza which will give 35% of proceeds back to our schools. The SEA is busy planning the Monster Dash Fun Run and After Party on October 22, 2023 at Ada Harris School.
- Principal Scheftner discussed the amazing start to the year and shared her excitement at seeing so many personalized activities around building a positive classroom culture and making connections. Intervention groups have started and many parent volunteers have been on campus helping with reading groups and art projects. They have had three great assemblies, including a Welcome Back Assembly, Bike Safety Assembly, and Cardiff Way Assembly. Fourth grade is gearing up for Walk Through California, which is an onsite, interactive history experience. Sixth grade collaborated with STEAM teacher Mr. Reily for a

cross-curricular design challenge where students built chariots and had to code Sphero robots to pull the chariots through a course. Buddy classes have formed. Coach Roth is busy teaching handball during P.E.. The Student Council had its first meeting. The Wildcat Band will have both a beginning ensemble and a level two ensemble. Garden Club is starting in a couple of weeks on Wednesdays from 12:30 to 2:00 p.m. and is open to all Ada Harris students. The next Cardiff Way Assembly and Beach Spirit Day will be September 29th.

- Principal Giroux discussed the great start to the school year as well and mentioned how nice it was to have all the parents and students using our new assembly steps and MPR facilities. Kindergarten and first grade are celebrating Dot Day, based on the book “The Dot” by Peter H. Reynolds, to recognize creativity, courage, and collaboration. Kindergarten is learning about the five senses and enjoyed popcorn tasting while learning about their taste buds. First grade is learning about sound waves. Second graders have been doing community and team-building activities with their classes and learning about molecules and how they interact with different things. Family Fit Night, an opportunity for K-6 students to enjoy P.E. activities with their families, is September 21st from 5 to 6:30 p.m. and will be hosted by our P.E. teachers. Marine Science Night is on October 19th from 5:00 to 7:00 pm for all K-6 students and families. Community members and marine science experts, including the Surfrider Foundation, Encinitas Lifeguards, and the National Marine Mammal Foundation, will host interactive stations for families to enjoy.
- Superintendent Vinson thanked the principals and office managers for the bike safety permit tag launch. The Bike Safety Coalition partnered with us for the training content and the assemblies. She was happy to see so many tags already affixed to bicycles. Ms. Vinson also shared that the District’s committee work this year is focused on personalized learning and social-emotional learning/cultural awareness.

The Consent Calendar was approved as presented.

MOTION: Orr

SECOND: Howard

AYES: Howard, Orr, Stewart, Swaminathan

NOES: 0

ABSENT: Thielman

The CSBA policy updates were approved as presented.

MOTION: Howard

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan

NOES: 0

ABSENT: Thielman

The 2022-23 Unaudited Financial Report was adopted.

MOTION: Swaminathan

SECOND: Howard

AYES: Howard, Orr, Stewart, Swaminathan

NOES: 0

ABSENT: Thielman

The Gann Limit, Resolution No. 23-24-01 was adopted.

MOTION: Orr

SECOND: Howard

AYES: Howard, Orr, Stewart, Swaminathan

NOES: 0

ABSENT: Thielman

The public hearing to determine sufficiency of instructional materials was opened at 5:22 p.m. by President Stewart. There being no public comment, the public hearing was closed at 5:22 p.m.

Resolution 23-24-02 Declaring Sufficiency of Instructional Materials was adopted.

MOTION: Swaminathan

SECOND: Orr

AYES: Howard, Orr, Stewart, Swaminathan

NOES: 0

ABSENT: Thielman

Resolution 23-24-03 Regarding State Education Protection Account (EPA) Funds for 2022-23 was adopted.

MOTION: Orr

SECOND: Swaminathan

AYES: Howard, Orr, Stewart, Swaminathan

NOES: 0

ABSENT: Thielman

The Request from Employee #208128 for a 20% Leave of Absence for the 2023-24 School Year was approved.

MOTION: Howard

SECOND: Orr

AYES: Howard, Orr, Stewart, Swaminathan

NOES: 0

ABSENT: Thielman

Future agenda items will include sunshined items for negotiations with CETA and the potential healthcare cap increase.

The meeting was adjourned to closed session at 5:30 p.m. The meeting reconvened to open session at 6:44 p.m. President Stewart reported that no action was taken during the closed session.

There being no other business to come before the Board, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Nancy Orr, Clerk

Jill Vinson, Superintendent

SEPTEMBER 2023 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Inv Amount
INSTRUCTIONAL SUPPLIES										
4909	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 582.24
4743	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 162.08
4882	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 1,018.86
4917	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 172.39
4857	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 394.66
4887	9/7/23	AMAZON CAPITAL SERVICES	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 49.21
4862	9/7/23	AMAZON CAPITAL SERVICES	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 223.56
4880	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 109.75
4913	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 304.73
4920	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 162.64
4901	9/7/23	AMAZON CAPITAL SERVICES	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 101.91
4893	9/7/23	LEARNING WITHOUT TEARS	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 265.15
4875	9/7/23	SCHOOL SPECIALTY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 314.76
	9/7/23	SHAUNA GILBERT, M.ED., ED.S., NCSP	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 125.00
4890	9/7/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 441.50
4912	9/7/23	RASIX COMPUTER CENTER, INC.	0100	0000000	0000	2420	4300005	222	Technology Supplies	\$ 487.03
4872	9/7/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300008	222	Instructional Supplies	\$ 384.96
4871	9/7/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	4300008	222	Instructional Supplies	\$ 178.60
4914	9/7/23	THEMES & VARIATIONS INC	0100	0000000	0000	2420	4300111	222	Annual Subscription	\$ 43.74
	9/7/23	THEMES & VARIATIONS INC	0100	0000000	0000	2420	4300111	111	Annual Subscription	\$ 131.21
	9/11/23	ANNE MIHALY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 152.61
4919	9/11/23	EDUCATIONAL INNOVATIONS, INC.	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 134.85
	9/11/23	LEAH DEZA	0100	6500000	5760	1120	4300000	111	Instructional Supplies	\$ 138.00
	9/11/23	SUSAN MURRAY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 695.11
	9/11/23	SUSAN YANT	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 148.90
	9/11/23	SUSAN YANT	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 198.51
4897	9/11/23	AREY JONES EDUCATIONAL SOLUTIONS	0100	0000000	0000	2420	4300005	111	Instructional Supplies	\$ 888.94
4906	9/14/23	95 PERCENT GROUP INC	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 1,072.12
4864	9/14/23	AUTISM-PRODUCTS.COM	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 195.00
4896	9/14/23	BENCHMARK EDUCATION	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 934.19
4926	9/14/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 111.49
4926	9/14/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 44.50
4894	9/14/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 73.14
4930	9/14/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 255.96
4930	9/14/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 73.44
4918	9/14/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 63.42
4875	9/21/23	SCHOOL SPECIALTY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 145.25
	9/21/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300005	111	Annual Subscription	\$ 388.69
	9/28/23	AMY PRICE	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 427.00
4935	9/28/23	FIT AND FUN PLAYSCAPES	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 580.50
	9/28/23	KRISTINE ENSBERG	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 37.98
4938	9/28/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 42.11
4938	9/28/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 105.76
4930	9/28/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 19.18
4894	9/28/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	111	Instructional Supplies	\$ 112.06
4940	9/28/23	S.W. SCHOOL SUPPLY	0100	1100000	1110	1000	4300000	222	Instructional Supplies	\$ 124.56
4728	9/28/23	POWERSCHOOL GROUP	0100	0000000	0000	2420	4300111	111	Annual Subscription	\$ 6,255.00
										\$19,072.25

NON-INSTRUCTIONAL SUPPLIES

4908	9/7/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 81.84
4881	9/7/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 904.95
4870	9/7/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 142.48
4898	9/7/23	HEGGERTY PHONEMIC AWARENESS	0100	6500000	5760	1110	4300000	222	Annual Subscription	\$ 192.24
4829	9/7/23	HOME DEPOT CREDIT SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,853.56
	9/7/23	JUNIOR LIBRARY GUILD	0100	1100000	1110	1000	4300000	222	Annual Subscription	\$ 687.23
4910	9/11/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 2,802.50
4818	9/14/23	READY REFRESH BY NESTLE	0100	0000000	0000	7200	4300000	000	Services for August	\$ 96.98
4818	9/14/23	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	111	Services for August	\$ 101.51
4818	9/14/23	READY REFRESH BY NESTLE	0100	0000000	0000	2700	4300000	222	Services for August	\$ 101.52
4848	9/21/23	FOUNDATION BUILDING MATERIALS	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 636.71

	9/21/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Office Supplies	\$	140.00
	9/21/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$	506.39
4835	9/28/23	WEX BANK	0100	0000000	0000	8110	4300000	000	Automotive Supplies	\$	397.00
\$ 8,644.91											
4000 (SUPPLIES) TOTALS: BALANCE: 372,739 ACCUMULATED BALANCE: 222,325 REMAINING BALANCE: 150,414											
UTILITIES											
4834	9/21/23	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$	17.78
4834	9/21/23	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for August	\$	16,479.32
4834	9/25/23	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$	9,227.55
4834	9/28/23	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for August	\$	37.71
4886	9/14/23	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for August	\$	2,408.35
	9/7/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for September	\$	123.32
	9/7/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for September	\$	123.32
	9/11/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for September	\$	768.87
	9/11/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for September	\$	337.11
	9/11/23	AT&T	0100	0000000	0000	7200	5900001	000	Services for September	\$	54.11
\$ 29,577.44											
SERVICES											
4832	9/14/23	EVERDRIVEN TECHNOLOGIES	0100	0000000	5760	3600	5100000	000	Transportation	\$	22.25
4832	9/18/23	EVERDRIVEN TECHNOLOGIES	0100	0000000	5760	3600	5100000	000	Transportation	\$	3,290.38
	9/21/23	CHRISTA STONE	0100	0000000	0000	2700	5200000	111	Instructional Supplies	\$	279.00
	9/21/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2700	5200000	111	Workshop - SDAWP	\$	40.00
4816	9/11/23	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	\$	165.00
4816	9/18/23	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	\$	66.00
4816	9/18/23	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Maintenance Services	\$	105.00
4869	9/7/23	MISSION LINEN & UNIFORM	0100	0000000	0000	8110	5600000	000	Services for August	\$	396.27
4845	9/14/23	TRANE U.S. INC.	0100	0000000	0000	8110	5600000	000	Maintenance Services	\$	601.19
4845	9/18/23	TRANE U.S. INC.	0100	0000000	0000	8110	5600000	000	Maintenance Services	\$	2,534.77
4831	9/28/23	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease Payment October	\$	370.37
4831	9/28/23	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	222	Lease Payment October	\$	256.44
4831	9/28/23	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	2700	5600000	111	Lease Payment October	\$	256.44
4811	9/7/23	ADT COMMERCIAL LLC	0100	0000000	0000	2700	5800000	111	Maintenance Services	\$	230.00
4811	9/7/23	ADT COMMERCIAL LLC	0100	0000000	0000	2700	5800000	222	Maintenance Services	\$	790.00
4811	9/7/23	ADT COMMERCIAL LLC	0100	0000000	0000	2700	5800000	222	Maintenance Services	\$	343.05
4811	9/7/23	ADT COMMERCIAL LLC	0100	0000000	0000	2700	5800000	111	Maintenance Services	\$	3,920.00
4922	9/7/23	AMAZON CAPITAL SERVICES	0100	0000000	0000	2420	5800000	000	Technology Supplies	\$	14.33
	9/7/23	COORDT EDUCATIONAL SERVICES	0100	6500000	5760	3120	5800000	000	Services for August	\$	5,031.00
4836	9/7/23	STERICYCLE	0100	0000000	0000	7200	5800000	000	Services for August	\$	141.26
4846	9/7/23	VILLANI EDUCATIONAL SUPPORT SERVICE	0100	6500000	5760	3120	5800000	000	Services for August	\$	2,223.00
4924	9/11/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	3,772.00
4925	9/11/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	3,622.00
	9/11/23	STANDARD ELECTRONICS	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	260.00
4844	9/14/23	SOUTHCOAST HEATING & A/C	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	2,160.87
4844	9/14/23	SOUTHCOAST HEATING & A/C	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	1,326.92
4844	9/14/23	SOUTHCOAST HEATING & A/C	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	391.31
4844	9/14/23	SOUTHCOAST HEATING & A/C	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	3,146.31
	9/14/23	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5800000	000	Maintenance Services	\$	3,703.18
	9/18/23	STATE OF CALIFORNIA	0100	0000000	0000	7200	5800000	000	Fingerprinting Services	\$	320.00
4849	9/18/23	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	4,176.46
4849	9/18/23	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	814.92
4849	9/18/23	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	5,670.48
4849	9/18/23	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	848.87
4849	9/18/23	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for August	\$	3,684.12
4722	9/21/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	6,569.00
4826	9/21/23	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	6,098.40
	9/21/23	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	5800000	000	Annual Subscription	\$	75.98
4942	9/25/23	ECS IMAGING, INC.	0100	0000000	0000	2420	5800000	000	Annual Subscription	\$	2,405.00
4709	9/25/23	HOWARD TECHNOLOGY SOLUTIONS	0100	6536000	5760	2120	5800000	000	SPED Instructional Supplies	\$	1,730.47
4838	9/25/23	HOWARD TECHNOLOGY SOLUTIONS	0100	0000000	0000	2420	5800000	000	Technology Supplies	\$	153.01
4921	9/28/23	NEXUS TEK	0100	0000000	0000	2420	5800000	000	Annual Subscription	\$	3,147.00

				\$75,354.35
5000 (SERVICES)	TOTALS:	BALANCE: 1,219,451	ACCUMULATED BALANCE: 297,828	REMAINING BALANCE: 921,623

Personnel Report - October 12, 2023			
Cooper Pedretti	Extended Day Assistant	New Hire	9/18/23
Creelyn Collister	Extended Day Assistant	New Hire	9/22/23
Sammy Cinnamond	Instructional Aide I / Noon Duty Aide	New Hire	10/2/23
Vanessa Ochoa	Instructional Assistant II SPED	New Hire	10/9/23

CARDIFF

K	Glass	<u>22</u>
K	McNamara	<u>22</u>
K	Sallans	<u>23</u>
K	Stone	<u>22</u>

TOT K 89

1	Douil/Dueh	<u>23</u>
1	Easson	<u>23</u>
1	Miller	<u>23</u>
1	Stuart	<u>22</u>

TOT 1 91

2	Boyesen	<u>23</u>
2	Kavan	<u>22</u>
2	Payte	<u>21</u>
2	Redding	<u>21</u>

TOT 2 87

Wilson 0 TOT 0

Subtotal 267

DISTRICT TOTAL 649

ADA HARRIS

3	Cope	<u>22</u>
3	Herrman	<u>19</u>
3	Milliken	<u>22</u>
3	Murray	<u>21</u>
3	Switzler	<u>22</u>

TOT 3 106

4	Brice	<u>21</u>
4	Green	<u>21</u>
4	Mihaly	<u>20</u>
4	Trees/Atalla	<u>19</u>

TOT 4 81

5	d'Entremont	<u>23</u>
5	Ensberg	<u>21</u>
5	Price	<u>23</u>
5	Yant	<u>21</u>

TOT 6 88

6	Jewell	<u>24</u>
6	Nguyen	<u>22</u>
6	Therriault	<u>22</u>
6	Tiersma	<u>24</u>

TOT 6 92

Velit 15 TOT 15

Subtotal 382

Cardiff School District
Cardiff by the Sea, California 92007
October 12, 2023

ITEM: APPROVE CARDIFF SCHOOL DISTRICT'S UNIFORM COMPLAINT
QUARTERLY REPORT FOR JULY 1, 2023 THROUGH SEPT 30, 2023

BACKGROUND:

Governing boards of school districts in California are required to review and approve the District's Quarterly Report of Complaints regarding instructional materials, facilities and teacher staffing. This is the 1st Quarterly Report, prepared for the period of July 1, 2023 to September 30, 2023. No complaints have been received for this period.

CURRENT CONSIDERATIONS:

The San Diego County Office of Education has created a link on their website for school districts to electronically report the required information and the Cardiff School District has completed the reporting process for the quarter specified above.

FINANCIAL IMPLICATIONS:

There are no current financial implications at this time.

RECOMMENDATION:

It is respectfully recommended that the Board approve the Uniform Complaint Quarterly Report for July 1, 2023 through September 30, 2023.

SDCOE Uniform Complaint Quarterly Reports Database

Williams and Valenzuela Settlements

Quarterly Complaint Summary ADD a new summary record

Submitted By: Jennifer Hatter
Title: Support Staff
Report Date: 10/2/2023
Quarter: 7/1/2023 - 9/30/2023

Number of Complaints
for Quarter:

	Received	Resolved	Unresolved
Instructional Material	0	0	0
Facilities	0	0	0
Misassignment	0	0	0

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Education

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Cardiff School District
Cardiff-By-The-Sea, California 92007
October 12, 2023

ITEM: APPROVAL AND RATIFICATION OF CONTRACTS AND AGREEMENTS

BACKGROUND

The District maintains agreements with numerous agencies, consultants, contractors, and scholastic organizations.

CURRENT CONSIDERATIONS

The attached agreements and amendments require approval by the Board of Trustees.

FINANCIAL IMPLICATIONS

<u>PROVIDER</u>	<u>SERVICES PROVIDED</u>	<u>EFFECTIVE DATES</u>	<u>AMOUNT</u>
Angela Phillips	School Psychologist Services	8-1-23 through 6-3-24	\$65/hr
Misty Bonta	School Psychologist Services	8-1-23 through 6-3-24	\$93/hr
Expatiate Communications	ITAAP Software	7-1-23 through 6-30-24	\$4,636
School Services of California	Fiscal Budget Services	11-1-23 through 10-31-24	\$4,500
Design Build Fire Protection, Inc.	Fire Sprinkler Repairs	10/3/2023	\$27,384

RECOMMENDATION

It is respectfully recommended that the Board approve the listed agreements and/or contracts

Cardiff School District
Cardiff-By-The-Sea, California 92007
October 12, 2023

ITEM: PUBLIC NOTICE OF CONTRACT ARTICLES TO BE INCLUDED IN
NEGOTIATIONS BETWEEN CARDIFF SCHOOL DISTRICT AND THE
CARDIFF ELEMENTARY TEACHERS ASSOCIATION (CETA)

BACKGROUND

The Cardiff School District and the Cardiff Elementary Teachers Association are in the first year of a three-year contract, which expires June 30, 2026.

CURRENT CONSIDERATIONS

September 21, 2023

To: Members of the Cardiff Elementary School District Board

Re: Sunshine Notification

On behalf of the Cardiff Elementary Teachers Association (CETA) bargaining team, this letter serves as our notice of intent to negotiate the following articles for the Collective Bargaining Agreement of the 2023-2024 school year.

CETA intends to open the following articles of the Master Contract:

Article 17 Employee Benefits

CETA has an interest in reviewing, clarifying and potentially enhancing the language regarding health benefits.

Article 18 Salaries

CETA has an interest in reviewing, clarifying and potentially enhancing the language regarding the certificated hourly rate, committee stipends, and years of service credit.

Article 10 Teaching Hours

CETA has an interest in reviewing, clarifying and potentially enhancing the language regarding report card release time, Open House, and the District's annual calendar.

Article 11 Payment for Extra Curricular Duties

CETA has an interest in reviewing, clarifying and potentially enhancing the language regarding committee work, committee compensation, teacher hourly rates, and Open House.

Article 13 Transfers

CETA has an interest in improving and enhancing language to add release and planning time for members transferring positions and moving classrooms.

We look forward to a continued collaboration with the Cardiff Elementary School Board to arrive at a mutually agreeable resolution.

Respectfully,

Veronica Nguyen

CETA President

To: Members of the Cardiff Elementary Teachers Association

From: Cardiff School District Bargaining Team

Date: September 18, 2023

Re: Sunshine Notification, 2023-24 School Year

On behalf of the Cardiff School District bargaining team, this letter serves as our notice of intent to negotiate the following article in the 2023-2026 Collective Bargaining Agreement:

Article 16 Teacher Safety

The District has an interest in reviewing, clarifying, and potentially enhancing the language regarding loss of personal property.

RECOMMENDATION

It is respectfully recommended that the Board review and accept the Public Notice of Contract Articles to be included in negotiations between the Cardiff School District and the Cardiff Elementary Teachers Association (CETA).

Side Letter
Between

Cardiff School District
And
Cardiff Elementary Teachers' Association (CETA)

Approve Health & Welfare Cap for all Current Eligible District Employees

The Cardiff School District Negotiations Team, including District and CETA representatives, are meeting to discuss the teachers' contract for the 2023-24 school year. At this time both parties and the Cardiff School Board agree to:

An increase to the annual Health & Welfare cap to \$10,141.80 effective January 1, 2024. The total approximate cost of the increase is \$49,440.

It is understood that this increase to the Health & Welfare cap is part of the total 2023-2024 negotiations package between the Cardiff School District and CETA.

Jill Vinson
Superintendent

Date

Veronica Nguyen
CETA President

Date