



SPRING 2025

VISALIA ADULT SCHOOL

# MICROSOFT EXCEL 2016

REGISTRATION OPENS NOVEMBER 4, 2024



## SCHEDULE

JANUARY 21, 2025 - MAY 20, 2025

TUESDAY

6:00PM - 8:30PM

DATE AND TIMES ARE SUBJECT TO CHANGE

## WHAT YOU'LL LEARN:

Microsoft Excel 2016 course will take students through the basics of the world's most popular spreadsheet software. Learn how to perform basic calculations, create professional graphs and charts from your data and more!

## REQUIREMENTS:

- Preregister online: [vas.vusd.org](http://vas.vusd.org)
- CASAS pre and post assessment
- Mandatory first day of class attendance or will be dropped



Upon successful completion of the course, student will receive Certificate of Completion.

## COST

REGISTRATION: \$175

BOOK FEE: \$126

CREDIT/DEBIT ONLY

NO REFUNDS AFTER FIRST DAY OF CLASS



Scan QR code to register now

## CONTACT US:



559-730-7646



3110 E. Houston Ave Visalia, CA 93292



[vas.vusd.org](http://vas.vusd.org)



Visalia Adult School