



## A Guide for the Scholarship Criteria Worksheet

This is written to help you understand how your selected criteria determines how a scholarship is awarded.

Hard criteria are requirements the student must meet in order to be included on the list of prospects. If they are missing even one they are not on the list. If there are no students who meet the hard criteria the scholarship cannot be awarded. Criteria should not be so overly restrictive as to make award of the scholarship difficult.

Soft criteria are requirements offering a donor the chance to prioritize how one student is selected over another. If you elect to have soft criteria you need to assign a numerical value to how important this criteria is to you. Valuing a preference as a "1" means that it is the most important soft requirement. A "4" value indicates that the preference is important enough that you'd like it as a soft requirement but is not a deal breaker in deciding the best candidate. The better the match to your soft requirements the more points an applicant will receive. The increases the chance they will be awarded.

Students are filtered according to hard criteria and then ranked by soft criteria. From there, the three mandatory essay questions are evaluated and assigned a value by five to seven independent volunteer reviewers. This entire process is done with no identifiers so the seniors awarded are selected objectively, according to the donor's unique criteria.

Sample Criteria to Consider:

- a) **Need.** You can specify if a student's challenging financial circumstances should come into play. Financial need is assessed by economically disadvantaged designation through free or reduced lunch.
- b) **Merit/Academic Rank.** You can specify if a student's academic performance should come into play.
- c) **Academic.** Could include taking a certain class or plans of attending a certain type of post-secondary school.
- d) **Interest.** Includes showing an affinity for a certain topic/activity which can be assessed by participation in school-sponsored clubs, pursuit of a certain degree, having a desire to work in a certain field, etc.



## Scholarship Criteria Worksheet

Your generous offer to award a scholarship will impact the lives of students in Wylie ISD. To ensure that your wishes regarding the scholarship are followed the questions below have been developed. Please complete the questionnaire, then sign and return this document to the foundation office by the agreed upon timeline.

Proper Title of Scholarship: \_\_\_\_\_

- In completing this form if there is criteria you have no interest in simply leave it blank. Only mark what matters to you.
- Check the box if your criteria is a hard or soft requirement. If it is a soft requirement assign a numerical value to how important this criteria is to you. The scale used is 1-4. Valuing a soft requirement as a "1" means that it is the *most important* soft requirement to you.
- Your hard requirements are criteria the student **absolutely must** meet in order to be included on the list of students being considered for your scholarship.
- Soft requirements mean the student may meet certain criteria to receive the award. The better the match to your soft requirements the more points an applicant will receive for your scholarship.
- *Criteria to Consider:*  
Need-based/Economically disadvantaged scholarship (determined by free and reduced lunch designation):

Hard Requirement       Soft Requirement      \_\_\_\_\_ Value

Merit/Academic Rank:

Hard Requirement       Soft Requirement      \_\_\_\_\_ Value      \_\_\_\_\_ Class Rank Percentage

Member of Organization:  Hard Requirement       Soft Requirement      \_\_\_\_\_ Value

Please name organization(s): \_\_\_\_\_

Held leadership position in school sponsored activity:

Hard Requirement       Soft Requirement      \_\_\_\_\_ Value

Member of school-sponsored sport:

Hard Requirement       Soft Requirement      \_\_\_\_\_ Value

Please name sport: \_\_\_\_\_

Student volunteers in community:  Hard Requirement       Soft Requirement      \_\_\_\_\_ Value

### General Scholarship Considerations

- Please select your preference. If none, leave section blank.

Vocational/Trade Schools    Faith-Based Institutions  
 Specific College (please name): \_\_\_\_\_  
 Hard Requirement    Soft Requirement   \_\_\_\_\_ Value

- Do you have a preference as to which Wylie high school the student attended? If so, please indicate:

Wylie High    Wylie East High    Achieve Academy    Any Wylie ISD High School  
 Hard Requirement    Soft Requirement   \_\_\_\_\_ Value

- Do you have a preference as to a specific course of study or vocational objective?    Yes    No  
If so, please name \_\_\_\_\_.

Hard Requirement    Soft Requirement   \_\_\_\_\_ Value

Do you wish to consider a specific demographic, extenuating family circumstances, medical needs, or learning disabilities? If so, please elaborate:

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Hard Requirement    Soft Requirement   \_\_\_\_\_ Value

Are there any other specific attributes you wish to consider for criteria of awarding your scholarship?  
If so, please elaborate:

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Hard Requirement    Soft Requirement   \_\_\_\_\_ Value

**Should these scholarship guidelines become invalid, outdated, or irrelevant for any other reason, they may be modified by a two-thirds majority vote of the Board of Directors of Wylie ISD Education Foundation. The original intent and vision of the scholarship will be maintained as closely as possible.**

\_\_\_\_\_  
Name of Donor or Representative

\_\_\_\_\_  
Signature of Representative

*Please return the completed form via email to [Monica.Munoz@wisdfoundation.org](mailto:Monica.Munoz@wisdfoundation.org)  
or to our office at 951 S. Ballard, Wylie TX 75098 by December 15.*