Apply for Your FSA ID (Electronic Legal Signature)

Before you sign the FAFSA (Free Application for Federal Student Aid) form online, you'll need an FSA ID.

*PARENT and *STUDENT *both* need to complete their own FSA ID:

**Only complete if you have a Social Security number.*

FAFSA – 1-800-433-3243

-Go to StudentAid.gov -Click on CREATE AN ACCOUNT (Remember Parent and Student each must have their own FSA ID).

-Click blue box: GET STARTED.

1. Personal Information Page:
   Fill in your Name (match exactly to Social Security Card): _____ Date of Birth _____
   Social Security Number _ _ _ - _ _ - _ _ _ _ **(Keep this sheet of paper private!!)**
   Click: CONTINUE

   Note: *Parents without a Social Security number must obtain an FSA ID to sign student's FAFSA.*

2. Remember this info. for future:
   Email Address: _____(parent and student each use their own personal email address)
   USERNAME: _____ (mix upper and lower case and number)
   PASSWORD: _____
   Click: CONTINUE

3. Profile Information Page:
   Enter Mailing Address: _____
   Enter Mobile Number _____(can be used to reset account)
   Click: CONTINUE

4. Communication Preference:
   Select best method.
   Select Language Preference.
   Click: CONTINUE

   Keep this information in a safe and private location. DO NOT share with anyone!

5. Challenge Question Page:
   1Q - _____
   1A - _____
   ***2Q* - _____**
   2A - _____
   3Q - _____
   3A - _____
   ***4Q* - _____**
   4A - _____
   Click: CONTINUE

6. Confirm & Verify:
   DOUBLE CHECK all your information to be sure it is correct!!
   You'll need to read the terms and conditions and check the box to verify that the information you provided is accurate.
   Click: CONTINUE

7. Check your cell phone and email address for codes:
   -Check mobile number for text (from step 3). You will receive a verification code. Enter the Secure Code.
   Click: SUMBIT

   -Now do the same for your email address (from Step 2) and enter the code sent to your email.
   Click: FINISH

   Back Up Code:

***Congratulations, you are done with the 1st step!!
(The FSA ID may take the Social Security Administration 3-5 days to verify your information.)
******Now click LOG IN to start the FAFSA application form.

12/11/23