

FUNDRAISING ACTIVITIES INVOLVING STUDENTS

Guidelines for student fundraising activities are as follows:

Student participation must be voluntary;

- A. The fundraising activity must be such that it is not likely to create a poor public relations image;
- B. Fundraising activity efforts must not interfere with the educational program;
- C. Fundraising activities conducted by associated student bodies or sub-groups thereof must conform to the district ASB accounting requirements. Expenditures of all ASB funds must be approved by the ASB;
- D. Fundraising activities conducted by outside groups (including parent groups) must not involve the official student body organizations and must not utilize district materials, supplies, facilities or staff unless reimbursement is made;
- E. Sponsorship of fundraising activities by schools' official parent groups, even where moneys realized will be donated to associated student bodies, is encouraged to minimize accounting difficulties. If fundraising activities are co-sponsored by a student body organization and a parent group, an arrangement for the proportional sharing of expenses and profits or losses should be made prior to initiation of fundraising;
- F. The following fundraising activities are approved:
 - 1. Sales of goods, including but not limited to: candy, T-shirts, books, school supplies, magazine subscriptions, fruit or other food items (if stored and maintained properly), etc.
 - 2. Car washes, rummage and garage sales, breakfasts, dinners;
 - 3. Paper drives, bottle drives, etc. that do not interfere with the school day;
 - 4. Carnivals when organized and supervised by the school and/or the recognized parent group;
 - 5. Skating and bowling parties provided there is adequate supervision and liability protection;
 - 6. Bandathons, bikeathons, walkathons and fund-runs;

7. Athletic games if liability insurance for participants and facilities is included in the contract;
 8. Talent, variety, musical, and drama productions (after school hours); and
 9. Any major purpose fundraising activity that is not listed above must have the approval of the superintendent;
- G. Sponsorship opportunities for the district will be subject to certain restrictions in keeping with the standards of good taste and will model and promote positive values for our students. In keeping with this, no sponsorship will be allowed which is in poor taste, which fails to promote positive values for our students, or which otherwise may be prohibited by law, including but not limited to, materials which falls within the following categories:
1. Promotes hostility, disorder, or violence;
 2. Attacks ethnic, racial, or religious groups;
 3. Is libelous;
 4. Violates the rights of others;
 5. Inhibits the functioning of the school;
 6. Overrides the school's identity;
 7. Engages in political activities or influences legislative decisions at the federal, state and local levels, participates in any campaign on behalf of any candidate for political office, or supports or opposes any political candidate or ballot measure;
 8. Promotes the use of drugs, alcohol, tobacco, weapons, or firearms;
 9. Promotes religion, religious matters, religious organizations, or establish a religious tenet or a position about religion;
 10. Is lewd, obscene, or vulgar.
- H. Approval of fundraising activities anticipated to generate less than \$10,000 may be granted by the principal of the sponsoring school. Fundraising activities in excess of \$10,000 must be submitted by the principal to the superintendent (or designee) for approval. Application for approval must include:
1. The sponsoring group;
 2. The proposed activity;
 3. The manner in which the money is to be collected; and

4. The purpose;
 - I. When the ASB shares in the receipts derived from vending machine operations or from the sale of student pictures, such activities must be in compliance with policy;
 - J. Any outside group other than an official school-parent group must have building principal and superintendent's approval before conducting fundraising activities within a school or schools. Such outside organizations or persons seeking to raise funds from or through students:
 1. Must work through established official parent organizations and not with or through student body organizations or the administration;
 2. May not use school materials, supplies, facilities, or staff without proper reimbursement. Requests to the administration for access to students for purposes of fundraising should be referred to the appropriate parent organization, which will have the option of permitting the outside group to utilize the parent organization's normal method of communication to transmit information concerning the fundraising;
 3. Will not collect money in school buildings as part of fundraising activities. Fund collections must be made by other means in other locations under the supervision of the official parent groups, except that each school may permit the official parent organization to maintain one box in the school's central office for deposit of envelopes containing funds from a permissible fundraising activity; and
 4. May display a sign announcing a fundraising activity. Brochures explaining the program may be made available to students through the school office; and
 - K. ASB fundraising activities for scholarships and charitable contributions are limited to the collection of funds denoted for that specific purpose, and must have been so identified at the time of their collection.

The following specific rules will govern fundraising efforts:

1. No quotas will be imposed on students involved, and their efforts must be voluntary.
2. No grade in a course or subject will be affected by a student's participation in a fundraising activity.
3. Students who do not participate in fundraising drives shall not be punished or discriminated against in any way. A student's eligibility for participation in school-related programs or activities shall not be impacted by lack of participation in fundraising activities.
4. No door-to-door solicitation by any students will be allowed.
5. Incentives or prizes may be offered to groups, classes, or students as a means to encourage participation and success of the fundraising event. Such incentives shall be

appropriate to the grade level. The building principal shall review and approve the incentive offerings.

6. Sales quotas for students may not be a part of any fundraising effort and students may not be required to pay for any unsold items which are returned to the school. The student may be required to pay for any unsold items which are not returned to the school.
7. Contributions on the part of students, school employees, parents or other patrons are to be voluntary and without coercion, peer or group pressure.
8. Crowdfunding sites may be used provided cash handling and banking procedures comply with state and district laws, policies and requirements.

Adopted: October 21, 2024