



**OAKLAND UNIFIED SCHOOL DISTRICT  
ADVERTISEMENT AND NOTIFICATION FOR ANNUAL PREQUALIFICATION  
2024 – 2025**

Notice is hereby given that the governing board of the Oakland Unified School District (“District”) is prequalifying certain contractors on the District’s state-funding eligible lease-leaseback projects.

It is mandatory that all of the following contractors who intend to submit a bid or proposal for District Projects, fully complete the District’s prequalification questionnaire, provide all materials requested therein, and be approved by the District to be on the final prequalified contractors list. If a contractor has been prequalified by the District within the past three (3) years, that contractor may complete the District’s “renewal” prequalification questionnaire for a total of three (3) years. The District will notify contractors of their three (3) year anniversary date in the contractor’s prequalification letter.

This prequalification requirement applies to the following contractors:

- A contractor with an A, B, C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46 license(s) that intends to bid as a contractor (prime contractor) directly to the District for design-bid-build and lease-leaseback projects.
- A contractor with a C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46 license(s) that intends to submit proposals as a first-tier subcontractor to a general contractor (prime contractor) that is bidding directly to the District for design-bid-build and lease-leaseback projects.

Contractors must complete the District’s form. No other prequalification documents submitted by a contractor will meet the District’s requirements and all forms must be submitted on the most recent respective forms. **Certified Local/Small Local Resident Business Enterprise contractors shall be prequalified pursuant to the District’s Prequalification for Prospective Certified Local/Small Local Resident Bidders. PLEASE NOTE: A PRIME CONTRACTOR FOR WHICH THEY HOLD THE APPROPRIATE LICENSE IS AUTOMATICALLY QUALIFIED TO BE PLACED ON THE SUB LIST.**

All contractors shall submit completed prequalification documents as follows:

Location	Date
Oakland Unified School District 955 High Street Oakland, CA 94601 Attn: La Juana Lewis, Administrative Assistant La Juana.Lewis@ousd.org	First-Tier Subcontractors <b>and</b> General (Prime) Contractors <b>and</b> Certified Local, Small Local and Small Local Resident Business Enterprise Subcontractors must be submitted by: <b><u>December 31, 2025</u></b>

Prequalification packages are available for pick-up at the following location: Oakland Unified School District, 955 High Street, Oakland, CA 94601. Prequalification packages can also be obtained from the District’s website at: [www.ousd.org](http://www.ousd.org), by going to: Offices & Departments >Opportunities>Contracts & Opportunities. See Pre-qualification applications to the right side.

The District will notify each contractor that submits a prequalification package if it meets the prequalification requirements. Prequalified contractors will be eligible to bid on the District’s projects that are within a contractor’s bonding and financial capacity. Contractors will be placed on the District’s Qualified Bidders List for one (1) calendar year following the date of initial prequalification. The District reserves the right to request any contractor update its prequalification forms on an annual basis and/or the right to revoke, suspend, or rescind a contractor’s prequalification status due to a contractor’s change in status or the failure to update information. The prequalification questionnaire answers and financial statements submitted by contractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by applicable law.