

**College Hills Elementary School
Parent and Family Engagement Policy
2024-2025**

Parent and Family Engagement (PFE) Policy	
What is it?	College Hills Elementary School (CHE) is committed to our mission to create a safe and positive learning environment that will develop potential and celebrate success for all of the CHE community! CHE will ensure high levels of learning for all. One way we continue to do this is by participating in the Title I, Part A State Program. This program provides funding for low socioeconomic schools. In return, we promise to meet the expectations laid out for us by the Texas Education Agency and the United States Department of Education as described in Every Student Succeeds Act (ESSA), Section 1116.
Expectations & Objectives	<p>Parents and families are a child's first teacher. They imitate you from the moment they are born. Therefore, a mutually beneficial relationship between school and home is in the best interest of every child. The expectation of our PFE Program is to foster communication and decision-making with parents about student performance and to collaboratively support learning. Our objectives are:</p> <ul style="list-style-type: none"> ● Effective two-way communication, in a language that family members can understand between school and home which is linked to a higher completion rate on homework, better attention during instructional tasks, increased participation by all parties, and improved interactions and relationships between parents, teachers, and students. ● If a child's parents are more involved in school experiences, the child is more likely to have higher grades, improved behavior, better attendance, higher social skills, and adaption. ● Learning together leads to better school and home life. ● Being a life-long learner can prevent some health issues that often occur later in life.
Funding	Title I funds will be allocated for the implementation of the parent and family engagement program. Such programs, activities and procedures will be planned and implemented with meaningful consultation with parents of participating children.
Review	All use of funding and activities can be reviewed by the Texas Education Agency upon request to ensure they meet the needs of the PFE Program.
CHE will:	<p>Create a Parent Coalition Board on which parents will be included. This board will plan, develop, evaluate, and revise support and school improvement plans. Hold regular meetings where the Parent Coalition Board will seek input of families, community members and educators. CHE will distribute the PFE Policy, this document, to parents and the communities by:</p> <ul style="list-style-type: none"> ● Posting it on our campus website, and keeping it up to date ● Distributing printed copies to all those requesting one ● Distributing printed copies at all the school's annual meetings ● Have a representative at every school's annual Title I meetings ● Have a representative at every school PFE event ● Per request, provide the qualifications of a child's teacher ● Conduct evaluations of every PFE event at each school, collect that data, and give a report that assists the campus in the evaluation and revision of their PFE policy and school-parent compact ● Evaluate the campus Parent and Family Program and its policy throughout the year and revise it as needed, focusing on improvements to known barriers ● Provide training to every campus employee on the most effective PFE strategies

	<ul style="list-style-type: none"> • Send out a monthly newsletter link in both English and Spanish via School Messenger and Schoology once a month from both the principal and the Parent Teacher Organization • Send frequent reports to parents on their children's progress • We will continue to monitor and adjust for increased parent involvement using surveys (in English & Spanish) for parent involvement and for Parent Workshops. Parent Workshops will increase the capacity of parents as they engage in classes that they deem most appropriate to help them partner with the school for their student's education.
School-Family Meetings	<p>Parent Meetings offer a time for the school and family to communicate necessary information. These meetings will take place at CHE. For more information about upcoming Parent Meetings, please see our campus website at https://ch.csisd.org/</p> <p>The Annual Title I Meetings will take place on the following dates and times: (1) September 17, 2024 in Room 601 at 12:00 PM and (2) September 25, 2024 at 5:00 PM virtually meet.google.com/niz-cqud-dtn</p> <p>CHE Parent Teacher Organization (PTO) Meetings will take place on the third Tuesday of each month at 12:00 pm. The first semester dates are 9/17/2024, 10/22/2024, and 11/19/2024.</p>
How to be involved at the school	<p>College Hills welcomes parents in many different ways including joining the PTO, volunteering in the classroom, visiting the classroom, attending Title I family nights, parent-teacher conferences, and daytime programs. These opportunities will be announced through weekly newsletters from teachers, personalized invitations to events, School Messenger, and on the school website.</p>
School-Family Trainings/ Activities	<p>Family trainings are opportunities for family members to learn new knowledge and skills from other parents, community members, and educators. The schedule and locations listed below are subject to change. Any changes made will be communicated via, emails, social media, handouts and on our school website. CHE will host a Reading Night in the fall and a STEAM Night in the spring and monthly trainings during the day to encourage parental involvement. All Parent Workshops and schoolwide events will be announced via email, the school website, social media, Schoology, and/or newsletters.</p>
Curriculum	<p>College Hills Elementary utilizes the Texas Essential Knowledge and Skills (TEKS) Resource System provides a common set of expectations for what students will know and be able to do at the end of a grade for each subject area. The TEKS form the framework for everything taught at CHE. More information is available upon request. Please contact Mrs. Allen via email. (kallen@csisd.org)</p>
Forms of Academic Assessments	<p>College Hills Elementary has common formative assessments that every teacher gives. No matter the teacher, each child is assessed via the same assessment provided by TEKS Resource System which models each assessment after the State of Texas Assessments of Academic Readiness or STAAR test. Previous STAAR tests are released which are utilized for assessment and instruction in addition to other curriculum.</p>
Expected Achievement levels on academic assessments	<p>The State's Performance Standards can be found on this website: https://tea.texas.gov/student-assessment/student-assessment-results/staar-performance-standards</p> <p>CHE tracks each child's growth throughout the year via local assessments (mentioned above) and students are encouraged to track their own learning growth.</p>
Ways to request regular meetings with the school	<p>Parents and guardians can bring any suggestions, ideas, or concerns to the monthly parent meetings listed above or become a member of a campus parent focus group. However, if they need to meet with the administrators or their child's teacher at another time, they can email that individual person or contact the front office staff to set up a time to meet. We welcome any ideas, feedback, and concerns as we want our school to be a place where everyone feels safe and welcome.</p>

School-Parent Compact

The School's Responsibilities:

The school educators will encourage and support students' academic achievement and learning in this school by doing the following:

- Teach classes through interesting and challenging lessons that follow the district's high-quality curriculum and instructional practices to promote student achievement.
- Have high expectations and help every child develop a love of learning.
- Communicate regularly with families and students about student progress.
- Provide necessary assistance to parents so they can help their child learn at home.
- Show respect for the school, students, staff, and families.

The Parent/Guardian's Responsibilities: The parent/guardian agrees to the following:

I/We agree to be responsible for my child in the following ways as he/she learns to improve reading and math skills:

- Communicate with my child's teacher(s) to find out how he/she is doing by attending conferences, looking at my child's schoolwork, or calling the school.
- Spend time each day with my child reading, writing, listening or just talking.
- Participate in school activities such as school decision-making, volunteering and/or attending parent-teacher conferences.
- See that my child attends school regularly, is rested, and is on time.
- Show respect for the school, staff, students, and other families.

The Student's Responsibilities: The student agrees to the following:

I agree to carry out the following responsibilities to the best of my ability:

- Come to school every day ready to learn and work hard.
- Read with my teacher and/or parent(s) on a regular basis.
- Respect the school, classmates, staff, and families.
- Work hard to do my best in class and complete my homework.
- Discuss with my parent(s) the events of my school day.
- Respect and obey all adults in school and follow the school rules.

If you require assistance translating this document, please call (979)764-5565 or send an email to Jen Colkin @ pcolkin@csisd.org.

This campus Parent and Family Engagement Plan has been developed jointly with, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by the CHE PFE Committee signature page on file.

Persons wishing to provide comments/feedback regarding the College Hills Elementary Parent and Family Engagement Plan should contact the school principal or the campus Title I specialist at College Hills Elementary School.