



## College Registration Guidelines

The following steps outline registration guidelines for college level Pikes Peak State College courses through Concurrent Enrollment at TCA College Pathways.

**Current CP Students:** To qualify for college level courses, students must first take the Accuplacer college entrance exam (see below) or provide equivalent SAT or ACT scores. *After first semester sophomores have attended a Pre-College Advising Session and scored college ready on any of the assessments listed, they will need request from Frank Haist, [phaist@asd20.org](mailto:phaist@asd20.org), that a College Readiness Assessment Form (CRAF/Green Form) be sent to their CP teachers.*

**Students New to CP:** To qualify for college level courses, students must first take the Accuplacer college entrance exam (see below) or provide equivalent SAT or ACT scores.

**College Level Course Registration:** College registration must be completed *in this order:*

**If using Accuplacer scores:**

1. Apply online to [Pikes Peak State College](#), which will generate a PPSC student “S” Number and Password. *Write down* your “S” number and password.
2. Apply online for [College Opportunity Fund \(COF\)](#)
3. Take the Next Generation Accuplacer college entrance exam at the PPSC Testing Center – Free Next Gen Accuplacer prep materials and sample questions are available on the College Pathways homepage at the [College Advising/Planning](#) tab. To avoid testing fees bring a photo ID and your PPSC student S# on testing day. To schedule a testing session at PPSC, use this link. <https://www.pikespeak.edu/admissions/testing-center/placement-testing/index.php>.
4. Submit Accuplacer Scores to Frank Haist: [phaist@asd20.org](mailto:phaist@asd20.org).
5. **College Advising Appointment.** Once college readiness has been confirmed, College Pathways will contact parent to schedule a college advising appointment for both parent & student. (This step is not required if the student only wants to take On Course but not a college class in the next semester.)

**If using SAT or ACT scores:**

- Email official ACT/SAT score sheet to Frank Haist: [phaist@asd20.org](mailto:phaist@asd20.org) and to the PPSC Testing Center, [testing.center@ppcc.edu](mailto:testing.center@ppcc.edu). You must include your PPSC S# when sending to the Testing Center.

**Key Contacts:**

- TCA Registrar: [TCARegistrar@asd20.org](mailto:TCARegistrar@asd20.org),
- For pre-college College Pathways questions: Frank Haist [phaist@asd20.org](mailto:phaist@asd20.org) 719.487.2024
- CP College Planning: Rollie Stoneman [rstoneman@asd20.org](mailto:rstoneman@asd20.org), Duncun Krop, [dkrop@asd20.org](mailto:dkrop@asd20.org), Tami Toma, [ttoma@asd20.org](mailto:ttoma@asd20.org),
- PPSC H.S. Programs Office: 719.502.3111, [HSP@pikespeak.edu](mailto:HSP@pikespeak.edu).