



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, October 18, 2024

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr and Larry
Kennedy

BOARD MEMBERS ABSENT

none

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, and Sean Fry

PUBLIC

none

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for October 18, 2024 at 2:03 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Review/Approval of Minutes from September 20, 2024 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the September 20, 2024 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Roland Dewing seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update (skipped to IV.A Student Achievement Update and then came back to this agenda item)

Dr. Lauren Chavez presented that they just returned from Coyote Willow where they set up a display for their 5th graders and families about our school. Few students at the school said that they have heard good things about our school.

Students have flown approximately 46.4 hours since the last report. Reviewed aircraft status.

Another student has passed their knowledge exam and one student has even passed their FAA instrument exam. Nine drone students applied for and earned drone pilot school scholarship.

The balloon class was gifted with a Balloon Fiesta Experience.

Aviation expenses reviewed.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented that enrollment is slightly down from anticipated and Sean Fry shared what that potentially means in terms of dollars in January. Academics by Enrollment was shared and discussed. These have shifted since conferences and staff are working on MLSS during this meeting to come up with interventions and plans to support students getting back on track. Walkthrough Goal is at 97% for the month.

Roland Dewing asked what are you doing to support the 34% of F's? Bridget Barrett shared that teachers are discussing that during MLSS and reaching out to parents.

Homecoming is this weekend. The school is having a "Blue Out" next Thursday with a double header of girls and boys basketball. Academic Achievement Awards will be done at next month's assembly to reward students who are on track and passing classes with good grades. Sherrif helicopter has been invited to be a guest at the next assembly.

Alex Carothers asked what is causing 40% of students to be below the passing level? Bridget Barrett shared that conferences just took place before Fall Break and students are sending weekly emails to their families with the information.

V. New Business Matters

A. BOY iMSSA Results

Amanda Catanzaro shared the beginning of year results for 6th, 7th, and 8th grade in Reading, Language Usage, and Math. These results have been shared with staff to assist in planning and interventions.

B. State Testing Results

Amanda Catanzaro shared the participation rates and proficiency rates of Albuquerque Aviation Academy for the 2023-2024 school year. Slightly up in reading and down in math and science. These will be made public by the state via NM Vistas

in the coming months but wanted to share with the board prior to the release of this data.

C. Governing Council Member Resignation

Larry Kennedy shared that Mike Deveraux has resigned effective October 4, 2024.

D. Governing Council Member Replacement*

Larry Kennedy led a discussion regarding not replacing Mike Deveraux position and moving from 8 voting members to 7 voting members as allowed in the Governing Council Bylaws. Discussion regarding no interested members at this time and that the application is available to anyone interested online.

Larry Kennedy asked for a motion to approve not replacing Mike Deveraux position on the Governing Council. Mike Romo made a motion to not replace Mike Deveraux position on the Governing Council. Farrah Nickerson seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Kelly Callahan stated that the bylaws cover a range of members so not replacing this position is fine.

VI. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan presented that the training hours has been reduced to 5 hours for returning members. Kelly is working on governing council competencies that will be shared at the next meeting. Work on creating a PDP for the governing council that focuses on direct coaching, validating performance and assigning credit for training hours throughout the meetings. Kelly will monitor progress at every other meeting. Kelly would like the governing council to think about specific items you would like training to focus on this year. Example: new focus priorities. What does the governing council want to achieve this next year? Possibilities could include testing results and a deeper understanding of academic performance, aligning goals to the contract, and more.

Discussion around interim assessments, especially for high school that include the use of PSAT 9, and PSAT 10. Discussion about how the demographics and the move to the

new location effects the testing results and what steps the school is taking to increase student achievement.

Discussion about importance of staff development around test analysis and next steps.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the Governing Council meeting and reviewed all the financial documents in detail. The school has a healthy cash balance and will be adding approximately \$400,000 additionally in cash carryover than budgeted. Discussion around using these non-reoccurring funds to purchase the used plane.

Currently the school is owed approximately \$400,000 from various funds, with significant portion of that being lease assistance. Audit exit meeting took place and when approved by the state can be shared publicly.

B. Voucher Approvals for September 2024*

Sean Fry presented the September Vouchers. Larry Kennedy asked for a motion to approve. Mike Romo made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Bank Reconciliation for September 2024*

Sean Fry presented the September Bank Reconciliation. Larry Kennedy asked for a motion to approve. Laura Kohr made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Announcements

There is an opening on the finance committee, so be thinking if you would be willing to support that vacancy and it will be on the agenda for the next meeting.

Next regular Governing Council meeting is scheduled for November 15, 2024.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on October 18, 2024 at 2:53 PM.