



Board of Directors, Regular Meeting Minutes, Tuesday, September 24, 2024  
RICHLAND SCHOOL DISTRICT NO. 400  
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, September 24, 2024, at 6:30 P.M. via Zoom and in person, 6972 Keene Road, West Richland, Washington. School Board President Rick Jansons presided. Board members participating: Bonnie Mitchell, Chelsie Beck, and Katrina Waters. Administrators present: Superintendent Dr. Shelley Redinger, Assistant Superintendent of Elementary Education Dr. Bryan Jones, Assistant Superintendent of Secondary Education Tory Christensen, Executive Director of Operations Richard Krasner, Executive Director of Secondary Teaching and Learning Jennifer Klauss, Executive Director of Elementary Teaching and Learning Derek O'Konek, Executive Director of Behavioral Health Robert Sorensen.

The Board meeting was called to order at 6:31 P.M.

## **1.0 CALL TO ORDER**

### **1.1 Pledge of Allegiance**

**1.2 Roll Call-**Ms. Waters and Abby Koech, Student Representative, participated via zoom. Ms. Oldson was excused.

## **2.0 COMMUNICATIONS**

### **2.1 RECOGNITIONS-Quest Student-Electric Buses**

Nirbhuy Arun, Fourth Grade Student-Lewis and Clark Elementary, shared a presentation on electric buses. Nirbhuy reported challenges including pollution, maintenance, noise, and higher upfront costs. Advantages include less environmental impact, lower maintenance costs, and less noise.

### **2.3 Parent/Guardian Advisory Report**

Isaac Stanfield, Co-Facilitator, reported on the recent Parent/Guardian Advisory meeting. Meetings will be held via zoom and in person once a month on the fourth Monday of the month. The cell phone policy was discussed. Most reported clear improvement in classes. Most members preferred a bell-to-bell ban with exceptions for emergencies. The committee suggested parameters for staff as well. Graduation and balanced calendar will be discussed at the next meeting. Inclusionary practices will be discussed in November.

### **2.4 Requests and Comments by Visitors (2 minutes per individual)-None**

### **2.5 Board/Student Representatives/Superintendent Reports**

Shelley Redinger reported on a fire at Hanford High School in an equipment shed. The District is working with the insurance company to assess damages. Dr. Redinger thanked the Richland Fire Department for their continued support.

**Student Representatives:**

Tiffany Qian reported she was able to access StudentSquare and her parents were accessing ParentSquare.

Abby Koech shared improvements to the entrance at Richland High School and reported the temporary fence has been taken down.

Bonnie Mitchell reminded all the “Take Strides/Suicide Prevention” event will take place tomorrow evening (September 25<sup>th</sup>) at 6:00 P.M., beginning at Fran Rish Stadium.

Chelsie Beck reported speaking to several teachers who greatly appreciated the cell phone guidelines.

Rick Jansons also heard positive results regarding the cell phone guidelines. Mr. Jansons visited the new Army JROTC program at Hanford High School.

**3.0 BUSINESS**

**3.1 Enrollment Trends**

Dr. Redinger stated enrollment trends show a small increase in student head count. Kindergarten numbers are still down from previous years, while higher grade levels show growth. Early Learning Center staff members are working to identify preschool students in the area.

**3.2 Budget Monthly**

Superintendent Redinger shared the monthly budget status reports.

**3.3 School Wide Information Systems (SWIS) Update**

Robert Sorensen, Director of Behavioral Health, reported SWIS is a detailed information system designed to help schools and districts collect and analyze behavior discipline data. Mr. Sorensen stated the District now has a year of baseline data to use for comparisons. The Behavioral Health Department’s goal for the second year of SWIS implementation is to build on the solid foundation of the first year by addressing challenges, reinforcing our commitment to fostering positive, supportive learning environments for all students through data-driven decision making. District coordinators will continue to provide coaching, technical assistance, and leadership to school teams. Board discussion followed.

**3.4 Policy/PR No. 3205-Sex-Based Discrimination and Harassment of Students Prohibited**

Tory Christensen, Assistant Superintendent of Secondary Education, advised this policy has been updated to match the Washington State School Directors’ Association (WSSDA) policy. Both the policy and procedures have undergone major changes. Several changes were suggested and will be added for second reading on October 8, 2024. Discussion followed.

It was moved by Bonnie Mitchell and seconded by Chelsie Beck –

THAT THE BOARD OF DIRECTORS APPROVE POLICY/PR NO. 3205-SEX-BASED DISCRIMINATION AND HARASSMENT OF STUDENTS PROHIBITED FOR FIRST READING.

Advisory Vote-Student Representatives: Qian, yes; Koech, yes  
Vote: Waters, yes; Mitchell, yes; Beck, yes; Jansons, yes  
Motion was approved.

### **3.5 Policy/PR No. 3432-Emergencies**

Mr. Christensen stated Policy and Procedures 3432-Emergencies, are being brought to the Board for first reading. The policy changes include what district and school emergency plans will include and additional school transportation requirements for evacuation. The procedure changes include changing language from Critical/Non-Critical Lockdowns to Lockdown/Secure, respectively, and the definition of what Secure is. Additionally, procedures in the event of a suspected bomb are new. Mr. Christensen advised Emergency Protocols will be a topic at the October 8, 2024 meeting where in-depth details will be shared. Board members shared some changes to be reviewed when the policy is returned for second reading.

It was moved by Chelsie Beck and seconded by Bonnie Mitchell –

THAT THE BOARD OF DIRECTORS APPROVE POLICY/PR NO. 3432-EMERGENCIES  
FOR FIRST READING.

Advisory Vote-Student Representatives: Qian, yes; Koech, yes  
Vote: Waters, yes; Mitchell, yes; Beck, yes; Jansons, yes  
Motion was approved.

### **4.0 CONSENT AGENDA** (approval by a single vote of the Board)

It was moved by Chelsie Beck and seconded by Bonnie Mitchell –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1)  
THROUGH (4.6) INCLUDING AN UPDATED PERSONNEL ACTION.

Advisory Vote-Student Representatives: Qian, yes; Koech, yes  
Vote: Waters, yes; Mitchell, yes; Beck, yes; Jansons, yes  
Motion was approved.

### **4.1 Personnel Actions**

#### CERTIFICATED PERSONNEL

#### **NEW HIRES FOR THE 2024-25 SCHOOL YEAR**

Morton, Steve, 1.0 FTE, Counselor, White Bluffs Elementary, effective 9/30/24 (non-continuing)

#### **CHANGE OF ASSIGNMENT FOR THE 2024-25 SCHOOL YEAR**

Johnson, Xavier, Resource Room, Richland HS, to Lifeskills, Richland HS, effective 9/11/24

Komrowski, Rachel, Lifeskills, Richland High School, to Resource Room, Desert Sky Elementary, effective 9/16/24

#### **RESIGNATIONS FOR THE 2023-24 SCHOOL YEAR**

Chavey-Reynaud, David, 0.2 FTE, Zero Hour Jazz, Richland High School, effective 8/31/24

Meyer Daniel, 0.6 FTE, Title 1 Teacher, River's Edge HS (non-continuing), effective 8/31/24

Smith, Laura, 1.0 FTE, Resource Room, Carmichael MS (non-continuing), effective 8/31/24

#### **DECEASED**

Solo, Deborah, Resource Room, Richland High School, effective 9/16/24

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TEACHERS WITH CONDITIONAL/LIMITED CERTIFICATES FOR THE 2023-24 SCHOOL YEAR (Educator Equity Report)

Bright, Stacey, American Sign Language, Richland High School  
Crider, Elizabeth, CTE Teacher, Chief Joseph Middle School  
De Palma, Dana, CTE Teacher, Enterprise Middle School  
Eilefson, Hannah, CTE Teacher, Richland High School  
Griffin, Steven, CTE Teacher, Carmichael Middle School  
Gutierrez, Angel, CTE Teacher, Richland High School  
Henry, McKenna, CTE Teacher, Hanford High School  
Henry, Katie, CTE Teacher, Hanford High School  
Holladay, Abigail, Resource Room, Richland High School  
Kent, Yitong, Psychologist, Lewis and Clark Elementary  
Koch, Dawn, CTE Teacher, Hanford High School  
Lascaster, Maria, American Sign Language, Hanford High School  
Lewis, Jennifer, Nurse, Sacajawea Elementary  
MacDuff, Trevor, CTE Teacher, River's Edge High School  
Maib, Elizabeth, Supplemental Support Teacher, Jefferson Elementary  
Markussen, Kathryn, Resource Room Teacher, Jefferson Elementary  
Minshew, Galia, Spanish, Delta High School  
Mitchell, Chloe, Spanish, Leona Libby Middle School  
Murphy, Shane, CTE Teacher, Richland High School  
Ogden, Eric, CTE Teacher, Hanford High School  
Piippo, Scott, CTE Teacher, Teaching, Learning and Administration  
Ruane, Courtney, CTE Teacher, Richland High School  
Schuster, Jack, 3rd Grade, Jason Lee Elementary  
Smith, Mikel, CTE Teacher, Pacific Crest Online Academy  
Snipes, Melissa, CTE Teacher, Richland High School  
Stoker, Maya, CTE Teacher, Hanford High School  
Sturges, Carolyn, CTE Teacher, River's Edge High School  
Thompson, Kendra, CTE Teacher, Chief Joseph Middle School  
Tsiftsi, Mairi, Supplemental Support, Sacajawea Elementary  
Tuck, Jennifer, CTE Teacher, River's Edge High School

\*Individuals above are being reported per WACs 181-79A-231 and 181-77-014.

TEMPORARY OUT OF ENDORSEMENT FOR THE 2024-25 SCHOOL YEAR

Albright, Jasmyne, Supplemental Support, William Wiley Elementary (In Program)  
Nelson, Victoria, Resource Room, Tapteal Elementary (In Program)  
Sprueill, Stephanie, Resource Room, Carmichael Middle School (In Program)

Individuals above are being reported per WAC 392-172A-02090

OUT OF ENDORSEMENT FOR THE 2024-25 SCHOOL YEAR (Educator Equity Report)

Brutman, Krista, German, Hanford High School  
Hancock, Adam, Health, Hanford High School  
Hoff, Stacey, English Language Arts, Pacific Crest Online Academy

\*Individuals above are being reported per WACs 181-82-110 and 181-77-014.

CLASSIFIED PERSONNEL

NEW HIRES FOR THE 2024-25 SCHOOL YEAR

Castillo, Romeo, Information Technology Technician 1, IT, effective 9/23/2024  
Crawford, Ryan, Paraeducator, White Bluffs Elementary, effective 9/23/2024

DeWeber, Briella, Paraeducator, Jefferson Elementary, effective 9/18/2024  
Franklin, Beau, Paraeducator, Pacific Crest Online Academy, effective 9/16/2024  
Hanson, Blair, Paraeducator, Enterprise Middle School, effective 9/17/2024  
Lopez, Lindsay, Paraeducator, William Wiley Elementary, effective 9/18/2024  
Price, Georgeanna, Paraeducator, Hanford High School, effective 9/19/2024  
Rohrscheib, Lynsi, Nutrition Services Team Member, Chief Joseph MS, effective 9/23/2024  
Sanders, Ashley, Nutrition Services Team Member, Carmichael MS, effective 9/23/2024  
Waddel, Darcy, Bus Driver, Transportation, effective 9/16/2024  
Waggoner, Easton, IT Technician 1, Information Technology, effective 9/4/2024  
Wilcox, Shannon, Secretary, Hanford High School, effective 9/24/2024

**CHANGE OF ASSIGNMENT FOR THE 2024-25 SCHOOL YEAR**

Jansky, Kewonquah, Nutrition Services Team Member, Badger Mountain Elementary to Bus  
\*Attendant, Transportation, effective 9/25/2024

**RESIGNATIONS FOR THE 2024-25 SCHOOL YEAR**

Brinkerhoff, Cindy, Nutrition Services, Chief Joseph Middle School, effective 10/3/2024 (will sub)  
Spieler, Tabitha, Secretary, Sacajawea Elementary, effective 9/20/2024 (from 2nd year leave of  
absence-will sub)

**RETIREMENTS FOR THE 2024-25 SCHOOL YEAR**

Beard, Bethanne, Bus Attendant, Transportation, effective 9/30/2024  
Palmer, Rachele, Print Shop Manager, Print Shop, effective 9/30/2024

**4.2 Approval of Minutes (September 10, 2024)**

**4.3 Policy/PR No. 2415-Performance Based Pathway for High School Graduation**

**4.4 Policy/PR No. 3250-Student Fees, Fines or Charges**

**4.5 CASH GRANT-Badger Mountain Elementary PTO-Shade Structures**

**4.6 Warrant Information**

ASB Fund Warrant Nos. 40007900 through 40007905 for \$37,343.31  
Nos. 40007906 through 40007913 for \$6,527.56  
No. 54000737 for \$4,441.20  
Capital Projects Fund Warrant Nos. 20002233 through 20002239 for \$2,674,398.69  
Nos. 20002240 through 20002243 for \$99,314  
General Fund Warrant Nos. 10090432 through 10090434 for \$3,181.08  
Nos. 51003987 through 51004004 for \$30,750.14  
Nos. 10090435 through 10090438 for \$6,842.59  
Nos. 51004005 through 51004026 for \$2,683.73

**5.0 AGENDAS**

**5.1 Future Agenda Items**

- balanced calendar discussion to the October 8, 2024 agenda
- mid-year and end of year report for Character Strong
- workshop on cell phones to develop a policy

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## **ADJOURNMENT**

The meeting adjourned at 7:44 P.M.

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RICHLAND SCHOOL DISTRICT NO. 400

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SECRETARY, BOARD OF DIRECTORS